

CLIVE PARISH COUNCIL

MINUTES 25 SEPT 2023

Minutes of the Clive Parish Council meeting, held in Clive Village Hall on Mon 25th Sept 2023, at 7.30pm.

Present: Cllrs Sharon Cunliffe (Mattu), Sandy Goldwyn (Vice Chairman), Paul Hewitt, Peter Walters (Chairman).
Absent: Cllr Carly Bushill

In attendance: Lydia Bardsley (Proper Officer), Shropshire Councillor Simon Jones, Public: 2
Meeting started at: 7.30pm

57/23: CHAIRMAN'S WELCOME

The Chairman welcomed everyone and opened the meeting.

58/23: TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Ian Donoghue (other commitments), Cllr Rob Dennis (work commitments), and Cllr Peter Slark (other commitments). It was **RESOLVED** to note these.

59/23: DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS

Cllr Cunliffe declared an Other Registerable Interest in item 64/23 Highways matters as SC had been in touch with about road safety issues near their home on Wem Road.
No other declarations or disclosures made.

60/23: OPEN FORUM

A period set aside to allow the public the opportunity to speak on an agenda item (maximum 3 minutes per person).

Public participation is only permitted during this session and is at the chairman's discretion.

Members of the public spoke about the Quarry View planning application, and helicopter noise from Sleaf airfield last weekend. Cllr Walters has made two complaints to Sleaf airfield, and advised members of the public to check info on PC website, to make complaints in writing, and keep a record of those complaints.

61/23: MINUTES

It was **RESOLVED** to approve and sign the [Council meeting minutes dated 27 July 2023](#) as an accurate record.

62/23: REPORTS

- a) Sansaw Estates – Consider a report from Sansaw Estate

Clerk read out the following update:

Sansaw are sorting the footpath at Grinshill (not Clive parish). Could a gentle reminder on litter in the countryside go in the newsletter, as Estate are frequently picking up litter off all the roads and around the Estate. Work due to begin early Sept on low hanging branches on Hillside.

- b) RAF Shawbury

- Night Flying

Due to finish on Thu 21 Sept, they are grateful for tolerance of this essential training. There is also detail on the Station webpage with contact details for complaints.

- Hi-Viz for horse riders

They have issued hi-viz to those on Reserve List. They have a few Quarter-Sheets in Small and X-Large and some Hatbands (one size), please email SHY-BeSeenBeSafer@mod.gov.uk for an Order Form or update. They anticipate a re-stock of Yellow hi-viz in October.

- Drones

Advised anyone who flies a drone/model aircraft locally to review the Drone Code (available on the CAA website and via RAF Shawbury social media) to understand restrictions on flying near civil and military airfields.

- **Aries Magazine**

The Summer edition (2023 Edition 2) is available and links are also [online](#). Autumn edition (2023 Edition 3) is with

the publishers and hopefully available in the next couple of weeks.

- **Course Community Projects**

They are always looking to refresh the community projects list for our trainees, so grateful for any future ideas. Courses would normally be available for a weekday and tools/equipment and supervision would need to be provided.

- **Next Significant Events**

Freedom of Shrewsbury Parade and Battle of Britain Commemoration at the Quarry on Sunday 17th September. May be different helicopters operating from RAF Shawbury and in the local area over next few weeks in preparation for a National Exercise.

c) **Shropshire Councillor's Report** – Consider a report from SC Cllr Simon Jones

Report included cross county partnership with Herefordshire, Monmouthshire and Powys, and an update on SC spending reductions; SC have achieved £34m of spending reductions towards the target of £51.4m of savings. Re. 511 service, SC is also aware of the PC's FOI requests and will take this up with Arriva.

d) **Reports from meetings/training** – Consider reports from Cllrs/Clerk on training/meetings attended

- Clerk attended VAS Policy Working Group meeting on 8th August.
- Chairs network meeting on 13th, main topic was rural bus services and concerns that rural bus services not now going to be supported by central govt due to unsuccessful funding applications. Re. Place Plan, SC will use £20m in CIL account to provide for Place Plan requests. Four Local Councils had recently gone through process for Neighbourhood Plan, but SC has overturned their figures for housing in 3 out of 4 of those Councils. Councils had considered joint legal case against SC, but cost prohibits this.
- Police meeting in Wem town hall. Now 2 PCSOs, but issues of resources and speed monitoring remain. Traffic officer suggested it would be useful to have VAS data for term time only (i.e. excluding holiday periods), which might trigger a different response. It was **AGREED** Council would ask Cllr Donoghue to extract data for a specific period that is just school term time.

e) **AED management** – Receive reports from latest AED inspections and agree actions

It was **NOTED** that AED checks had been completed on 10.08.2023, 24.08.2023, 07.09.2023 and 21.09.2023 and everything is in order. These checks were logged for PC records. It was **NOTED** that Clerk had sent the unused but expired AED pads to Wrexham Rural First Responders to use in training which had been gratefully received.

f) **Community Speed Watch** – Consider an update and agree actions

New volunteers have started and one of them has done a session already. 6 speeding vehicles in one session on Hebron Close, within 5 mins of starting session one vehicle captured at 46mph.

g) **Clerk's report** – Consider matters arising since the last Council meeting

Clerk read out the following report, which was **NOTED**:

- **Newsletter** –October copy drafted and submitted to editor 08.09.2023.
- **Road markings (bottom of Glatt)** – Finally completed 25.08.2023.
- **Yorton bridge signs** – Triangle sign on approach to bridge from Yorton is still missing. Updated Fix MyStreet report 28.04.2023, and Clerk has chased again on 05.07.2023. Still no response as yet, clerk to chase again.
- **Brown sign for Corbet Wood** –SC raised a job 20.01.2023 with Keir but no timeframe given for work to be completed. No further updates.
- **Directional signage Sansaw Heath** - In Programme of Works, SC have closed report. Still missing. No further updates.
- **Website** – News articles published re. Wem police surgery, aircraft noise around Clive, and VAS speed data published.
- **Place Plan** – Agreed projects had been submitted online before the August deadline and follow up questions from Place Plan officer have been answered.

63/23: POLICIES TO APPROVE

- a) Action Plan review – It was **AGREED** to defer until October meeting.
- b) Dignity at Work Policy – It was **AREED** to approve the reviewed policy.

64/23: PARISH MATTERS – Council to discuss and agree actions

- a) **Let's Talk Falls event** – Council to agree possible donation to event organisers (Community Resource)

Cllr Walters declared an interest in this item. Event was very well attended (29 attendees). Feedback was that it was extremely useful, and there were requests for another event. Cllr Walters abstained from participating in discussions and a vote on the donation. It was **RESOLVED** to make a donation of £50.00 to Community Resource.

b) **Wildflower verges/meadows** – Council to receive update and agree next steps

It was **NOTED** that it would need to be clarified whether the cut needs to be 1m or 1.5m. Volunteers have not yet heard back about seeds. It was **AGREED** that Cllr Goldwyn will enquire as to whether RAF Shawbury could help. It was **NOTED** that the group plans to prep ground and sow seeds next month, and landowners opposite the Wem road site have given permission.

c) **Fires in village** – Council to consider reports and agree actions

It was **AGREED** that no further action is required. Councillors will monitor and report to Fire service if needed and keep school updated.

d) **Highways concerns (incl. police enforcement)** – Council to receive updates and agree actions

Clerk had shared VAS data with Wem SNT in Aug, and had published this on PC website and in newsletter. Clerk had also shared the VAS data with Supt Stuart Bill and updated him on difficulties in funding and gaining SC approval for a 3rd VAS sign and asked what support police could offer to enforce the speed limit in Clive. It was **NOTED** that Highfield House is in the 60mph zone, but may be worth asking to extend 30mph limit to beyond Highfield House due to children in residence.

Wem Road - Cllr Cunliffe (Mattu) gave an update on SC discussions about safety issues.

Back Lane – Tree root impact on wall and damaging vehicles. SC have contacted landowner and work is expected to be done before end of October.

e) **511/512 bus service changes** - Council to receive update and agree actions

Clerk had replied to Richard Emery at Arriva and asked for clarification on justification for reducing service, i.e. punctuality issues or low numbers, and highlighted the lack of amenities in Clive. This email had been shared with Helen Morgan MP as well. It was **AGREED** that PC will monitor situation and await response from SC/Arriva.

f) **Wem Road – Council to receive updates on police funding and SC VAS Policy and agree actions**

Unfortunately West Mercia PCC is unable to increase the per project funding limit for Safer Roads grant funding, so it appears the PC will be unable to afford its preferred model of VAS sign in the current financial year. The Clerk gave an update on SC Highways proposal to introduce tighter controls on the installation of future VAS signs, and the impact that might have on PC plans to install a VAS on Wem Road. The SC policy/guidance is still being developed so it is not in effect just yet, but it may be worth the PC considering what other methods might be used to discourage speeding on Wem road. The Clerk had also asked Supt Stuart Bill what support the police could offer for enforcement in the interim. There was still funding available from PCC, so it was **AGREED** Clerk will go back and re-circulate previous quotes so Council can see what cheaper models include.

g) **Parish Council website** – Council to consider and agree actions following provider's transition to paid-for model for websites

The PC's website provider Hugo Fox had announced in August that it is moving from a free to a subscription system (from £9.99 +VAT/month). The change will come into effect in early October. Cllrs had previously agreed on email that the Council would approve a payment of £9.99+VAT to Hugo Fox to allow the website to continue on Hugo Fox for at least one month whilst it looked into other options. Clerk is still in the process of obtaining quotes from other providers but had shared information received to date.

It was **AGREED** that Cllrs will consider the information and aim to decide in October.

h) **Severn Trent traffic management complaints** – Council to consider and agree actions

Despite proactive communications with Severn Trent re. planned works in August, traffic management equipment was still left on site in Clive after the work was completed. This was reported to ST and SC again and traffic management was eventually removed. It was **AGREED** that Cllrs will keep monitoring and report any infringements asap as needed.

i) **Neighbourhood Plan** - Council to consider and agree actions

Locality funding is confirmed for another year so Steering group need to meet and start getting quotes for consultants. Pontesbury Clerk had offered to put on an informal workshop on Neighbourhood plans as they have just recently had a positive referendum and an operational plan. Clerk had asked for an invite when this is organised. Pontesbury Clerk had advised that Councils should not plan any other major projects in the same year or 2 years as a Neighbourhood Plan due to amount of work required. They also advised that Councils budget plenty for admin costs as this is not covered by Locality funding. It was **AGREED** that Steering group will meet and look at next steps, e.g. quotes from consultants. Clerk will share date of informal workshop with Pontesbury PC when confirmed.

j) **Local Plan Review** – Council to receive update and agree any actions

It was **NOTED** that there were likely to be further delays to the LPR examination process, and no updates at present as to when Stage 2 Hearings will take place. It was **AGREED** that the PC will keep monitoring the situation closely.

65/23: CONSULTATIONS – Council to consider and agree response

a) West Mercia Police Charter (deadline: 30.09.2023)

This had last been completed and submitted in March 2023. The top 3 priorities back then were speeding, other traffic offences, and anti-social behaviour. It was **AGREED** that PC will keep same priorities as before, but also mention drones.

66/23: PLANNING APPLICATIONS – Council to agree/ratify responses

1. Address: [Proposed Agricultural Building East Of Quarry View, Clive ref: 23/03428/FUL](#)

Proposal: Erection of an agricultural storage unit together with hardstanding (re-submission)

Comments deadline: 10.09.2023 – Council to ratify response

It was **RESOLVED** to ratify the following response submitted by the Parish Council under the Scheme of Delegation (the Council's full response can be found in the public comments section via the application weblink above):

MAKE REPRESENTATION

- The Parish Council does not object but equally cannot support the proposals.
- Access gates need to be set back at least 12m from the road to accommodate towed vehicles.
- Inconsistencies in application (since clarified by applicant) need to be added to planning portal.
- Reservations about possible future conversion of the site into builders' yard.
- PC requests that condition of permission is that site is restricted to agricultural use.

2. Address: [Barns north of Clivewood Farm, Wem Rd, ref: 23/03659/FUL](#) and [23/03660/LBC](#)

Proposal: Change of use of farm building to dwelling (previously approved and commenced for combined residential and business use under reference 17/01723/FUL) affecting a Grade II Listed Building.

Comments deadline: 28.09.2023

After discussion it was **RESOLVED** to SUPPORT with no objections.

1 member of the public left the meeting at 21.00.

67/23: PLANNING APPLICATIONS RECEIVED AFTER THE PUBLICATION OF THE AGENDA

No additional applications received.

68/23: SHROPSHIRE COUNCIL PLANNING DECISIONS – Council to note

- 1. [3 Sunny Bank, Station Road, Clive, ref: 23/02679/FUL](#) – Grant permission**
- 2. [The Knoll, Station Road, Clive, ref: 23/02990/FUL](#) - Grant permission**
- 3. [Proposed Agricultural Building East Of Quarry View, Clive ref: 23/03428/FUL](#) - Awaiting decision**

69/23: FINANCE – Council to consider and approve

It was **RESOLVED** to **NOTE** and approve the following (a-c).

- a) Receipts and Payments July & Aug 2023
- b) Bank Statements July & Aug 2023
- c) Bank Reconciliation July & Aug 2023
- d) Bank account mandate – Council to agree changes

It was **AGREED** that Cllr Cunliffe (Mattu) would be added to the bank mandate. Clerk would liaise and make the necessary arrangements with Cllr Cunliffe (Mattu) and Unity Trust.

- e) Internal controls checks – Council to receive report from Cllr Hewitt

No major issues on internal controls checks, only a very minor transposition error. It was **AGREED** Clerk will review General Reserves levels as part of next budget monitoring report.

70/23: PAYMENTS

- a) Payments to be approved at the meeting

It was **RESOLVED** to approve the following payments:

- NEST, Sept pension contributions (emp'ee and emp'er), £47.41 (no VAT), by direct debit.
 - Clerk, Sept staffing costs, £726.04 (of which £6.93 VAT)
 - SLCC, annual membership fee (split with Ruyton PC), £93.50 (no VAT)
- b) Invoices received after the agenda was set
- Village Hall Committee, Room hire for Let's Talk Falls event, 25.09.2023, £25.00 (no VAT)

It was **RESOLVED** to approve the above payment.

71/23: CORRESPONDENCE RECEIVED

It was **RESOLVED** to note the following:

- Invite to Wem Police surgery event (10.08.2023)
- Wem police Suspicious circumstances Wem, and residential burglary information (14.08.2023)
- West Mercia Police, loan fee fraud warning (22.08.2023)
- NALC Bulletin (re. Design Codes webinar) (24.08.2023)
- Emergency road closure A49 at Hadnall (31.08.2023)
- Wem SNT Police Newsletter (31.08.2023)
- Marches Forwards Partnership press release (01.09.2023)
- SLCC Bulletin - Design Codes Pathfinder Programme and Update on Remote Meetings (04.09.2023)
- Restoring Shropshire's Verges Project Conference Montford 13.10.2023 (06.09.2023)
- RAF Shawbury helicopter exercise update (06.09.2023)
- North Shropshire Area Committee July minutes and October meeting (07.09.2023)
- NALC Bulletin, incl. Model Financial Regulations consultation (07.09.2023)
- Roadworks, Wem Road (pole removal) (02.10.2023)
- Roadworks, Yorton railway bridge (16-17.11.2023, overnight)

72/23: FUTURE AGENDA ITEMS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

- Parish Council website provider
- General reserves
- Bus service provision
- VAS data
- Police speed enforcement
- Local Plan
- Neighbourhood plan
- Budget proposals
- Littering

73/23: NEXT MEETING – Council to agree

After discussion, it was **RESOLVED** that the next ordinary Council meeting would be held on **Thurs 19th Oct 2023**, 7.30pm at Clive Village Hall.

There being no further business, the chairman thanked everyone for their participation and closed the meeting at: 21.17pm.

Confirmed as accurate: _____ Chairman Date: _____