



AWBRIDGE PARISH COUNCIL

**Minutes of the meeting of the Council
held in Awbridge Village Hall, Romsey Road,
SO51 0HG on Thursday, 24th November 2022**

Present:

Cllr Kelly Seymour (Vice Chair)
Cllr Nick Adams-King
Cllr Peter Allen

Apologies:

Cllr Grahame Jackson
TVBC Cllr Gordon Bailey

In attendance:

One member of the public

Clerk: Ian Milsom

PROCEDURAL ITEMS

Action

1. **095/22 Welcome & Apologies**
Councillor Seymour chaired the meeting. Apologies as above.
2. **096/22 Declarations of interest.**
No declarations of interest were made.
3. **097/22 Correspondence & Reports**
The clerk made Members aware of a communication received from Sozo Ministries International (SOZO). This was to the effect that SOZO will make their facilities available to TVBC and partner agencies in emergency situations.

Councillor Nick Adams-King gave a verbal update covering:
 - Hampshire County Council (HCC) is consulting on its Mineral and Waste Plan, which identifies four new extractions sites. Although none are in Awbridge, the Parish Council will support neighbouring parishes that will be affected.

Proposal in the HCC Mineral and Waste Plan, together with the Roke Manor proposed extension, may result in increased heavy goods traffic in the Blackwater constituency. In connection with this, an approach has been made to HCC Highways (Traffic and Safety) regarding a survey of traffic on the A3057.

- Roke Manor Planning Application. A Test Valley Borough Council (TVBC) Viewing Panel has visited the site to view the extension proposals. The Roke Manor planning application will be considered by the HCC Regulatory Committee on Wednesday 14 December 2022 at 10.00am in Ashburton Hall, Elizabeth II Court, The Castle, Winchester, Hants SO23 8UJ. Councillor Nick Adams-King will attend.

4. 098/22 Public observations/questions on agenda items

There were no observations or questions from the public.

5. 099/22 Minutes & Matters Arising

- a) It was proposed that the draft minutes of the meeting of the Parish Council held on 20th October 2022 be accepted as an accurate record of the business conducted. **RESOLVED**

- b) Matters arising from the meeting of the Parish Council held on 20th October 2022.

Councillor Community Grant applications to support the joint purchase, with Micklemersh & Timsbury, of a Moveable Vehicle Activated Sign (MVAS) have been submitted. The MVAS, which displays a smiley or unhappy face dependent on the speed of approaching traffic, will be located on a rolling basis at key sites around the parishes of Awbridge and Micklemersh with Timsbury.

Business to be Conducted

6. 100/22 Future meetings

It was proposed that the draft schedule of meetings for 2023 detailed at Appendix 3 be adopted. **RESOLVED.**

Clerk

7. 101/22 Awbridge Neighbourhood Development Plan (NDP)

Notes of the meeting of the Awbridge NDP Working Group held on 31 October 2022 were circulated. NDP Working Group member Gordon Piper provided a brief verbal update.

8. 102/22 Land at Saunders Lane

1. Update on progress. Weedkiller has been spread over the levelled surface and topsoil with grass

seed has been added. Awbridge District Village Association and Awbridge Village Hall Trust have each purchased a tree to be planted at the Saunders Lane site.

2. It was proposed that the Parish Council also purchase a tree for the Saunders Lane site at a cost of £135. **RESOLVED.** **Clerk**
3. Options for maintenance of the newly grassed area at the Saunders Lane Site were discussed. It was agreed that the Clerk would investigate establishing a grass-cutting schedule within the terms of the current Lengthsman contract with HCC. **Clerk**

9. **103/22 Traffic calming project** **Clerk**
It was proposed that this item be carried forward to the January 2023 meeting. **RESOLVED.**

10. **104/22 To confirm representative to TVAPTC** **Clerk**
It was proposed that this item be carried forward to the January 2023 meeting. **RESOLVED.**

STANDING ITEMS

11. **105/22 Planning**
To consider planning applications notified to the Council.

See Appendix 1

12. **106/22 Finance and Administrative**
- a. The bank reconciliation as of 1st November was agreed and signed by the Clerk/Responsible Finance Officer and Councillor Seymour.
 - b. It was proposed that the payments listed at Appendix 2 be authorised. **RESOLVED** **Clerk**
 - c. Details of reserves balances were circulated to Members.
 - d. Grant applications received from the following organisations were discussed:
 - All Saints Church £500
 - Victim Support £50
 - Neighbourcare £350
- It was proposed that the following grants be made within the budget framework.
- All Saints Church £500
 - Victim Support £50
 - Neighbourcare £250 **Clerk**

13. **107/22 Lengthsman**
 It was proposed that the Lengthsman's December worksheet include clearing the tree that has fallen across the bridle path on Coombes Lane. **RESOLVED**
- Cllr
Seymour**
14. **108/22 To consider the exclusion of the press and public for the following items of business on the ground that it involves the disclosure of exempt information as defined in Paragraph 1* of Part 1 of Schedule 12A to the Local Government Act 1972**
- This was not necessary as the only member of the public present was the co-option candidate, Gordon Piper.
15. **109/22 Co-option to fill casual vacancy on the Parish Council**
 It was proposed that Gordon Piper be co-opted to the Parish Council, to serve until the local government elections in May 2023. **RESOLVED.**
- Gordon Piper completed the Acceptance of Office of Councillor form and was issued with a Declaration of Interest Form and a copy of the Awbridge Parish Council Code of Conduct.
- Closure of meeting**
 The meeting closed at 8.55pm. The date of the next meeting of the Council is Thursday 12th January 2023

**Paragraph 1: Information relating to any individual.*

Appendix 1

Planning

Current Applications

22/02772/FULLS. Hillsboro Danes Road. Extensions and alterations work to dwelling, demolition of outbuildings and the erection of 2 dwellings with access, garaging, landscaping, and associated works.

It was proposed that Council's response be to object to this application on the grounds that it is contrary to Policy E1 of the TVBC Local Plan 2016. **RESOLVED.**

The additional comment was added: The site of the proposed development is on a road which carries a significant volume of traffic, particularly during the a.m. and p.m. school run. If any development does proceed, a traffic plan which ensures parking of construction traffic within the site should be put in place.

22/02879/FULLS. Longcroft Saunders Lane. Erect garage/storage building with first floor living accommodation. It was proposed that Council's response be 'No Objection.'
RESOLVED.

22/02998/LBWS. Awbridge House, Dunbridge Lane. Demolish garage, erect single storey side extension, erect stud wall and door, remove wall in dining room and add window to first floor. It was proposed that Council's response be 'No Objection.'
RESOLVED.

22/02997/FULLS. Awbridge House, Dunbridge Lane. Demolish garage, erect single storey side extension, erect stud wall and door, remove wall in dining room and add window to first floor. It was proposed that Council's response be 'No Objection.'
RESOLVED.

22/02781/CLAS. Confirmation of conditions relating to 16/01195/FULLS Oakdene Place (formerly Land Rear Of) Cowleas Cottages. See original application details below.

16/01195/FULLS. Demolition of garages and erection of a pair of semi-detached dwellings. Decision 16.12.2016 PERMISSION subject to conditions & notes. It was proposed that the clerk contact TVBC planning to clarify the Parish Council's role in this matter. **RESOLVED.**

Outcome of Previous Applications

22/02434/TPOS. T1 - Holm Oak – Fell. Track Off Danes Road. **Decision: REFUSE.**

21/02409/FULLS. Land At Dunwood Manor, Danes Road. Erection of 2 x detached dwellings, associated parking, and hard and soft landscaping. **Decision: REFUSE.**

22/02213/CLES. Highfield Woods Newtown Road Newtown. Certificate of lawful existing use that the building known as Highfield Woods has been in continuous use as a separate, independent residential dwellinghouse for a period more than 4 years. Decision: **ISSUE CERTIFICATE.**

21/01274/CMAS. Extension of mineral working at Roke Manor Quarry. Amended/additional information. **Still Current.**

Appendix 2**Payments for approval**

Payee	Service	Net amount	VAT	Total due
Bluestone Planning	NDP Consultancy	2908.32	727.08	3635.40
ADVA	Monthly entries in ADVA News	250.00	N/A	250.00
Abbey Turf	Saunders Lane Groundworks	1200.00	240.00	1440.00
I. Milsom	Sundry Purchases	12.99	N/A	12.99
I. Milsom	Home Allce Jul-Sep	78.00	N/A	78.00
I. Milsom	Staff Salary Jul-Sep	1385.20	N/A	1385.20
IONOS	Business Mail Licence	5.00	1.00	6.00
Hewlett Packard	Instant Ink Service	8.32	1.67	9.99
S. Nightingale	Speed sign maint. Sep & Oct	172.60	N/A	172.60
Abbey Turf	Saunders Lane Groundworks	840.00	168.00	1008.00

Appendix 3**Meeting Dates 2023****12 January 2023****23 February 2023****30 March 2023****20 April 2023 (Annual Parish Assembly)****18 May 2023 (Annual Meeting of the Parish Council)****29 June 2023****10 August 2023****21 September 2023****2 November 2023****14 December 2023**