

**AVERHAM KELHAM & STAYTHORPE  
PARISH COUNCIL**

<b>Minutes of the Parish Council Meeting held on 12 January 2016</b>	
	<b>Action</b>
<p><b><u>Present</u></b></p> <p>Cllr. Steve Emeny ( Chairman )  Cllr. Judith Mills  Cllr. John Allan  Cllr. Hilary Snell  Cllr. Adrian Hatton  Cllr. Ian Brady  Cllr. John Cobley  Cllr Ian Justice</p> <p>Mr. John Burbidge ( Clerk/Authorised Officer of the Council )  In Attendance  Cllr. Sue Saddington Cllr. Robert Blaney  MEMBERS OF THE PUBLIC PRESENT: 1</p>	
<p><b><u>1. OPENING FORMALITIES</u></b></p> <p>Cllr Steve Emeny opened the meeting.</p>	
<p><b><u>2. APOLOGIES</u></b></p> <p>Cllr John Miller (W)</p>	
<p><b><u>3. DECLARATION OF INTEREST</u></b></p> <p>None</p>	
<p><b><u>4. APPROVAL OF MINUTES</u></b></p> <p>Unanimously Approved with the following amendments:  12.15 Cllr John Allan, Asked if the Defibrillator project figures included VAT. The Clerk said that they did. And all capital project work would include VAT as this represented to Council the total cost of any scheme, and cheques being authorised if VAT is applicable.</p>	
<p><b><u>5. MATTERS ARISING AND ACTION POINTS</u></b></p> <p>08.04 Flash Farm: Cllr Judith Mills reported on the submission paper of the Minerals Local Plan on the 4 January 2016 at Nott's County Council. Judith said that Flash Farm and Shelford had been included in the strategic plan. However Cllr Bruce Laughton had submitted an amendment to take the two sites out of the plan. Judith said that this was not allowed as this would have major impact on the plan. Judith went on to report that the figures of tonnage required had been suspect because they were using old data which had brought the plan into question? These two issues were not allowed by the chairman to be tabled and he moved to a</p>	

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<p>vote by the full Council. The vote was carried, and the plan would now go forward to full public consultation in February 2016.</p> <p>Judith Mills asked if the amendment to remove Averham and Shelford From the Strategic plan would this have corrected the tonnage figures?</p> <p>Cllr Sue Saddington said that Flash Farm site would have major impact on the A617 and the roads around Newark, Sue said that she had know obtained a copy of the proposed plan to by pass Kelham Village.</p> <p>Cllr Hilary Snell asked was Barton in Fabis taken out of the plan because of environmental health reasons. Sue said that is what Councillors had been told.</p> <p>12.14 Kelham Manhole Covers: the Clerk reported that all the work should have been completed by the middle of January 2016.</p> <p>12.15 Parish Defibrillator: Cllr Hilary Snell (Chair of the Sub committee) reported on progress She said that the Committee was working on one defibrillator and Cabinet for each Village. Kelham Village, was to resite existing machine on outside wall at Kelham Hall. Hilary said that they had been working with Judith Kemp who worked in N&amp;SDC risk department. The existing defibrillator and new cabinet would be in place in two weeks time.</p> <p>Averham Village. Hilary said that the Defibrillator and Cabinet were currently being ordered. It had been agreed that this would be sited temporarily at the Robin Hood Theatre on an outside wall until negotiations with the School and BT had been completed. Cllr John Allan said that he did not agree with it being put at the RHT as it was a remote site and very isolated. In his opinion the School was the ideal position and central to the Village. Hilary said that they were currently in discussions with the School.</p> <p>8.15 Housing Need Survey: The Clerk said that Mr King had requested that he attends the next Parish Council Meeting to discuss his role and do a presentation. This was agreed by the PC and the Clerk would make the necessary arrangements.</p> <p><b><u>ACTION POINTS</u></b></p> <p>Kelham Hall gates: Cllr John Allan said Julie Lockwood conservation officer had been in contact re: the removal of door handles and asp and staples on Kelham Hall gate. She said that Asset management had removed the door handles which should have had planning permission under listed building control. The asp and staples had been removed by Kelham Hall Ltd, which was being added to the list for further investigation.</p> <p>Parish Council IT: Cllr Steve Emeny said that we usually buy our IT equipment locally. However the PC replacement of one Laptop and one printer was being considered. He said that an on line service was currently being offered to replace the laptop at a cost of approx. £350.00 which did not include any software. The printer was free when you purchase £150.00 of cartridges. It was agreed to look at replacing the printer within this financial year.</p> <p>Local Flooding: Cllr John Cobley (PC Flood Coordinator) said that the responsibility for the local flood/resilience Plan was the responsibility of Nott's County Council and not the Parish Council. However the PC has a duty of care to keep local residents informed via the local web site or Plough and by the use of flyers etc. It was agreed that Cllr John Cobley would look at three issues. What Information?. Target Group?, Information Sharing? Cllr John Cobley said he would report back when he had the relevant information.</p> <p>Lighting A617: Cllr Adrian Hatton said that the two lamp posts had been knocked down with accidents on the A617 and not replaced. He said that he had made enquires six months ago, and informed that they where being replaced under planned upgrading to LED lights.</p>	<p>JB</p> <p>HS</p> <p>JB</p> <p>SE</p> <p>JC</p> <p>AH</p>
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<p><b><u>6. Parishioners Participation</u></b> None</p>	
<p><b><u>7. Delegates/District Councillors Reports</u></b></p> <p>7.22 Cllr Sue Saddington asked if we had received the cheque for £300 from her community fund toward the defibrillator. The Clerk confirmed receipt of the cheque. 7.23 Sue said that it had been reported to her from the police that van thefts were on the increase in the Newark area. 7.23 Railway Crossing Upgrade: Sue said that she was waiting for the planned schedule for the Newark area.</p>	
<p><b><u>8. Correspondence</u></b> 8.16 N&amp;SDC Provision of Need (Open Space Sites Survey) It was agreed that the Clerk and Cllr Judith Mills would complete the survey.</p>	JM JB
<p><b><u>9. Planning Matters</u></b></p> <p>9.12 New house and garage The Old Forge Staythorpe Road Averham Nottinghamshire NG23 5RD Ref. No: 16/00001/FUL   Received: Sat 02 Jan 2016   Validated: Tue 05 Jan 2016   Status: Registered. OBJECT</p> <p>9.13 Alterations, improvements and extension to existing club house and changing facilities. Newark Rugby Club Kelham Road Newark On Trent Nottinghamshire NG24 1WN Ref. No: 15/02150/FUL   Received: Wed 02 Dec 2015   Validated: Fri 11 Dec 2015   Status: Registered SUPPORT</p> <p>10. Late Notice of Planning Matters (Standing Orders) None</p> <p><b>DECISION</b> Proposed conservatory to replace existing porch The Grange Cold Harbour Lane Averham Park Averham NG23 5RU Ref. No: 15/02121/LBC   Received: Sun 29 Nov 2015   Validated: Mon 30 Nov 2015   Status: APPROVED</p>	JB  JB
<p><b><u>10. Late Notice of Planning Matters (Standing Orders)</u></b> None</p>	

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<p><b><u>11. ADMINISTRATION / FINANCE</u></b></p> <p>11.48 Clerks Financial Report 23 February 2016</p> <p>11.49 Code Of Conduct</p> <p>11.50 PC Vacancy (Kelham Ward) Mr. Andrew Fereday was unanimously appointed as Kelham ward Councilor. Subject to appointment papers being registered at Kelham Hall.</p> <p>11.51 CPRE Yearly Subs £30.00 Unanimously Agreed.</p> <p>11.52 Ink Cartridges £ 27.00 Unanimously Agreed.</p> <p>11.53 Transparency Act (Small PC Under 25,000) The Clerk reported that no decision had been made on how much the PC small councils audit would cost.</p> <p>11.54 Precept Budget 2016/17 Cllr Hilary Snell presented a draft paper on the projected expenditure for the above period. The Finance committee recommended a 2% increase on budgeted expenditure; this is taking into account eight years with no increase. This would increase the Precept 2015/16 £3,000 2016/17 £3,060 Cllr Hilary Snell proposed the precept Cllr Ian Bradey seconded unanimously agreed.</p> <p>11.55 Defibrillator Cabinet Inc VAT £335.00 Unanimously Agreed.</p> <p>11.56 Defibrillator Reciting Kelham Hall £150.00 Unanimously Agreed.</p> <p>11.57 PC Finance The clerk informed the Council that with the current freeze on none budgeted expenditure, which had been decided in June 2015 Minute 11.19. The Clerk requested that this minute be declared void. The Clerk said that the Council should review this minute as we are near to the end of the financial year. After discussion it was unanimously agreed to release spend monies for capital projects.</p>	<p>JB</p> <p>JB</p> <p>JB</p> <p>HS JB</p> <p>HS JB</p> <p>JB</p>
<p><b><u>12. HIGHWAYS / ENVIRONMENT</u></b></p> <p><b><u>Parish Council/ Delegates Reports.</u></b></p> <p>12.19 Capital Projects. Kelham Bells, Village Defibrillator,</p> <p>12.20 Cllr Hilary Snell proposed that the PC contribute £300.00 towards the Defibrillator project fund. This was unanimously agreed.</p> <p>12.21 Cllr Hilary Snell said that we had agreed previously to purchase a dog bin for Staythorpe Village. This was proposed by Cllr Snell and seconded by Cllr John Cobley unanimously agreed.</p> <p>12.22 Cllr Adrian Hatton reported that off road quads and motor bikes where using the riverbank and Kelham Hills as a track. He said that any information should be reported to PC 101 at Newark police station.</p>	<p>HS JB</p> <p>JB</p> <p>ALL</p>
<p><b><u>13. CLOSING FORMALITIES</u></b></p> <p>The Chairman declared the meeting closed at 8.26pm</p> <p>The next Parish Council Meeting will be on Tuesday 23 February 2016 at 7.00pm at Kelham Hall Room G23.</p> <p>Chairman: ..... Date: .....</p>	

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