

**ASH-CUM-RIDLEY PARISH COUNCIL
SPORTS CENTRE MANAGEMENT COMMITTEE**
**Minutes of a meeting of the Sports Centre Management Committee held on
Tuesday 02 May 2023 at 11am at Ash Green Sports Centre.**

Present: Cllr M Manley
Cllr Mrs Clark
Cllr S Fishenden
Cllr I MacLeod
Cllr V Ngwenya
Mrs C Price

Mrs A de Jager – Parish Clerk and Sports Centre Manager
Ms K Law – Assistant Clerk and Finance Officer

1. Apologies

Cllr M Brown and Cllr V Ngwenya for late arrival.

2. Co-Option

Cllr M Manley PROPOSED that Mrs C Price is co-opted to the Sports Centre Management Committee as a non-voting member. SECONDED: Cllr S Fishenden and AGREED.

3. Declarations of Interests

None

4. Minutes of the Previous Meeting

The minutes of the meeting of 30 March 2023 were approved and signed as a true record.

5. Sports Centre Working Party

4.1 It was NOTED that structure of the Working Party has changed to make it more focused. Cllr M Manley will continue to meet with members as a Members Forum and the Sports Centre Working Party will continue with the Clerk and/or Assistant Clerk being invited to meetings when necessary.

4.2 SCWP update – an action to look at outsourcing the day to day running of the Centre to a leisure trust will be explored. Having multi-centres, expenses may be able to be reduced due to the economies of scale and staffing issues relieved as staff can move between centres. A professional body may have different suggestions for the Sports Centre. Swale Community Leisure and TM Active will be approached.

4.3 The dates for the next Working Party and Forum have not been set.

6. Finance

5.1 Current Financial Position – the Finance Officer took members through the reports noting that as at year end, 31 March 2023 there was a deficit of £12,000 which includes the grant of £15,000 from the Parish Council. The Sports Centre performed better than budgeted, with £8,220 above budget.

However, this includes £2,600 for equipment that will be purchased in the next couple of months, resulting in £5,600 better than budgeted for.

5.2 Cllr S Fishenden PROPOSED that the cheques signed since the last meeting are approved. SECONDED: Cllr V Ngwenya and AGREED.

7. Sports Centre Manager's Report

Centre Usage - Graphs are attached for usage up to and including 25 April 2023 which show positive attendance.

There has been a delay in the Software going live and we are hoping to have this resolved in the first half of May.

There were 12 Inductions/reviews in April, Retention follow ups need to be done. The new software will assist with this, by producing tasks which include contacting members. Thursday afternoons have been set aside for Val to do follow up calls.

The Fit Books are working well and there is a growing group of women who 'like to lift.'

An evening Zumba class will be trialled for six weeks on a Wednesday evening from 6pm – 7pm, taught by Jo.

Morning classes continue to be very successful and are at more than capacity. Seated Zumba has 18 members. Evening classes are attended by regulars, but the numbers are not as good as the morning classes. When the wifi is improved and the new software booking system is running, we will trial some hybrid classes. Val has the necessary recording equipment.

Two teens who have turned 16, have successfully integrated into the gym following their Teen Gym sessions. We now have two girls attending. With exams coming up the numbers have dropped to 6.

Scheme will run for two weeks in August, Monday to Thursday on 7 August to 10 August and 21 August to 24 August. Activities will run from 9.30am – 3.30pm. Coaches have been contacted and work started on the timetables. We will start advertising early and invite Hartley Parish Council to advertise the events in their newsletter. We will have literature ready for Village Day on 24 June 2023. A charge of £3 per child, per session will be charged and will go to the Sports Centre.

On 30 April 2023 some of the equipment was moved in the gym to meet the requires 2m step off distance from the treadmills. The move has been welcomed by the majority of members, however the position of the rowing machine is not ideal, but at the moment there is not an alternative place to put it.

8. Sports Centre Website/Facebook/Instagram

No report

9. Leigh Academies Trust and Lease.

- The meeting with the Headteacher and Site Manager has been postponed to June.
- The school fire alarm continues to be activated regularly by students and is very disruptive to members attending classes and working out in the gym.

10. Date of Next Meeting

The date of the next meeting of the Sports Centre Management Committee was set for 05 June 2023 at 11am.

The meeting closed at 11.43am

Signed:
Chairman

Date: