

Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
Moore Road, Bourton-on-the-Water, Glos. GL54 2AZ

Tel: 01451 820712

Email: clerk@bourtononthewater-pc.gov.uk

To Village & Environment Committee Councillors

You are hereby summoned to attend a **Village & Environment Committee Meeting at 7pm on Wednesday 10th November 2021** in the Windrush Room, The George Moore Community Centre for the purpose of transacting the following business.

Members of the public and press are welcome to attend but it would be helpful if you could inform the Clerk prior to attendance.



Mrs Sharon Henley
Clerk/RFO

4th November 2021

Papers for the meeting can be viewed in Dropbox – [VEC](#)

AGENDA

- 1) Apologies for absence: To receive.
- 2) Declarations of Interest: To note.
- 3) To receive and approve the draft minutes of the Village & Community Committee Meeting held on 13th October 2021.
- 4) Matters Arising:
 - a) Update on Tree Survey 7th October
 - b) Installation of Christmas Tree – confirmation of final arrangements
 - c) Dog bin relocation at Rissington Road
 - d) Installation of Village Green railings
 - e) Removal of Len Hill Memorial
 - f) Update of Plot Map for Piece Hedge Allotments
 - g) Blue plaque for Wilfrid Hyde-White
- 5) Village Maintenance
 - a) Work at Jubilee Orchard: To agree next steps
 - b) Periwinkle Bank: To note map and deeds (Papers 1a and 1b) and discuss whether any additional work is required.
 - c) CDC Trial of Bins: To discuss operational and design factors and agree on suitable feedback to District Councillor and CDC.
 - d) To review Risk Assessment of Open Spaces within the Village and agree further actions. (Paper 2)
 - e) Hanging Baskets for 2022 – to agree plans in principle in order to seek quotes.
 - f) Request for Installation of a memorial bench: To review GCC application form required for a replacement bench at the entrance to Rye Close. (Paper 3)
 - g) Clump of greenery on right of way at The Naight: (Paper 4) To agree maintenance arrangements
 - h) Japanese Knotweed at The Naight: To notify adjoining landowner seek advice from the Environment Agency regarding removal.

- 6) Churchyard & Cemeteries
 - a) Risk assessments for the Churchyard and Cemetery:
 - i) Update on actions completed
 - ii) To review quotes from Bibury Landscapes (Paper 5) and agree further actions
 - b) Lych Gate
 - i) To note completion of repairs including downpipe brackets and gutter clearance
 - ii) To review quote tbc for repainting including gutters and downpipe
- 7) Allotments
 - a) To agree new Allotment Rents for 2022, currently £20 per half plot
 - b) To review Allotment Rules for Springvale and Piece Hedge for 2021 and agree any amendments required for 2022, including addition of policy for reallocation of plots which become vacant (Papers 6a & b)
 - c) Springvale
 - i) Vegetation and Tree clearance: Update on work by Bibury Landscaping and decision on next steps
 - ii) Plots 4 and 8 – mole problem. To review and agree further actions
 - iii) Allotment lease with CDC: To request removal of 6 month break clause and chase outstanding amendments
 - d) Cemetery Lane
 - i) Update on asbestos removal
 - ii) Plot 24b – to agree arrangements for replacement of shed roof or removal of shed structure following the above work
- 8) Correspondence:
 - a) Request for a memorial plaque (Paper 7)
 - b) Review issues raised by Cemetery Lane plothead 2b (Paper 8)
- 9) Any Other Business (items to note only)
- 10) Date of Next Meeting – Wednesday 8th December 2021 at 7.00 pm.