## LITTLE MARLOW PARISH COUNCIL

**Minutes** of the Council Meeting held on 18<sup>th</sup> October 2016 at The Pavilion, Little Marlow commencing at 8.00pm

## UNCONFIRMED

Present:			
Cllr V Brownridge (VB) – Chairman		Cllr A Falk (AF)	
Cllr V Morton (VM)		Cllr R Mash (RM)	
Cllr D Downes (JD)		534 1 61 11	
Mrs E Ma	arsden Parish Clerk	7 Members of the public present	
	The Atter	ndance Sheet was duly signed	
Minute Ref:	Agenda Item		Action
494/16	1. Apologies for Absence		
		and accepted for Parish Councillors Fitchew, ict Councillors David Johncock, John Savage	
495/16	2.Declarations of interes	t – pecuniary or prejudicial	
		oplication the old Vicarage, Church Road,	
		ng application Fern House, Fern Lane. Both	
10 511 5		proximity to the applicants.	
496/16		of Full Council Meeting held on 6 <sup>th</sup>	
	September 2016 The Council PESOL VEL	to accept the minutes and they were duly	
	signed by the Chairman.	O to accept the minutes and they were duly	
497/16	_	those minutes for NOTE	Clerk
	BCC grass cutting triangle. The Clerk is still pursing compensation for		
400/46	the cost incurred by LMP	C	
498/16	5. Finance		
	To approve Income and expenditure for September 2016 It was RESOLVED to accept the financial report for September		
		G . 2017	
	Bank Accounts Totals – Current Account:	<u>=</u>	
		£26,849.96 (includes remaining 50% precept) £327.03	
		£39,456.54	
		£16,068.72	
	Full breakdown of each in	ndividual expenditure and income is available	
	in <b>Appendix 1</b> attached		
	b) Annual Report 2015/1	16 completion of audit	
	The Clerk confirmed that the external audit had been completed the		
	notices for examination of the accounts were being displayed around		
	the parish.		
		eeting – consideration of 6 month 2016/17	
	review and Budget 2017		
		nber of queries regarding the budget and r concern - the revenue for AB Hall and the	
	Inginighted some areas 10	1 Concern - the revenue for AD Hall and the	1

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Pavilion was down on previous years, tree work will be needed in all areas of the parish. Street light maintenance was increasing as existing parts become obsolete. It was **AGREED** to look at various initiatives to renovate and promote the halls. It was **AGREED** to initially accept the increase in precept to £48,065. This would be further discussed at the December meeting.

## 499/16 6. Planning Report

App. No.	Location	Description	LMPC Comment
<u>16/07589/CT</u> REE	The Poplars Farm Road Bourne End	Crown reduce whole crown of T1 Beech by up to 2 metres; tip reduce T2 Fir by 3 metres and reduce back long lateral limb by up to 3 metres; fell dead T3 Apple; fell T4 Elder	The Parish Council has no objection provided the work is carried out under the supervision of the WDC Tree Officer
<u>16/07597/FUL</u>	The Ferns Fern Lane Little Marlow	Householder application for demolition of existing garage and construction of new single storey side extension comprising family annex/utility area/WC (alternative scheme to PP 12/07638/FUL)	No Objection
<u>16/07426/LBC</u>	Fern House Fern Lane Little Marlow	application for	No objection provided listed building regulations are adhered to.
<u>16/07425/FUL</u>	Fern House Fern Lane Little Marlow	Householder application for demolition of existing summer house and erection of replacement conservatory, insertion of one new dormer window to rear and internal alterations	No objection
<u>16/07516/AD</u> <u>V</u>	Wycombe District Athletics Complex Marlow Road Little Marlow	Display of 2 x non- illuminated signs (retrospective)	No objection
16/07555/FUL	Vine Leigh House Marlow Road		Application withdrawn

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	Bourne End	wall from 1.6m / 1.75m to 2.4m	
16/07527/FUL	Bungalow The Old Malt House Marlow Road Bourne End	Demolition of existing bungalow and erection of 1 x 2 bed replacement bungalow	No objection
<u>16/07502/FUL</u>	Winchbottom Farm Winchbottom Lane Little Marlow	Conversion of Barn 1 to residential use in conjunction with Barn 2 and 3 from garage/residential storage, construction of new glazed link between barn 1 and Barn 2 and associated fenestration alterations	No Objection
<u>16/07334/CLE</u>	Land Between Valley View Barn And Horton Wood Winchbottom Lane Little Marlow	Certificate of Lawfulness existing for the continued use of land for the purposes of depositing, storing and collecting building materials, both in the open and in a number of shipping containers	No Objection but would ask for sufficient screening of the shipping containers to protect the ANOB
16/07447/CT REE	Cherry Tree House The Drive Bourne End	Take down the large 3 x Silver Birch group (ID# 12) located at the next to tennis court in rear of property.	The Parish Council has no objection provided the work is carried out under the supervision of the WDC Tree Officer
16/07204/CT REE	Copper Beech Marlow Road Bourne End	Lift canopy of T3 Beech over road to reach 6 metres and follow road over driveway and over to next door. Top thin by 20% removing crossing or rubbing branches and any major deadwood over 60mm. To reduce any of the lengthy limbs, concentrating on the two over the driveway and over the road. This action would not reduce the whole tree by height or size.	The Parish Council has no objection provided the work is carried out under the supervision of the WDC Tree Officer
<u>16/07193/TP</u> <u>O</u>	Copper Beech Marlow Road Bourne End	Reduce branches of T1 Ash that over hang and touch the building, reduce stems to ground where necessary;	The Parish Council has no objection provided the work is carried out under the supervision of the

		remove dead wood over 60mm diameter from T2 Ash, and remove the lowest bough that comes over the driveway.	WDC Tree Officer
16/07341/CT REE	White Cottage The Avenue Bourne End	Reduce height of T1 Purple Plum by approximately 2.5 metres and shape tree in order to reduce the risk of failure as decay in base; re-pollard T2 Willow to reduce weight on the trunk	The Parish Council has no objection provided the work is carried out under the supervision of the WDC Tree Officer
Additional appli	cations conside	ered after planning rep	ort was published
16/07731/PNP 6A	New Farm Cottage Sheepridge Lane Little Marlow	application (Part 6, Class A) for erection of replacement barn to be used for	LMPC will endorse WDC decision on the regulations regarding permitted development
16/07780/CT REE	Abbotsbrook Hall Marlow Road Bourne End	Fell 2 x Sycamore trees , fell 1 x Elm tree, Crown lift 3 x Yew trees to 7ft above ground level, crown lift to 1 x Ash Tree and fell 1 x Hornbeam	This is a LMPC application so inappropriate to comment.
16/07/00/CT REE	The Chauntry Wharf Lane Bourne End	remove to source the lowest secondary growth no greater than 25mm in diameter of the lowest limbs and tip reduce the over lengthy limb overhanging the neighbouring property by approximately 2m to Copper Beech tree (T3), lift the overhanging branches over the road to give a 5.5m clearance to the ground to 2 x Sycamore trees (T4) and fell 1 x Holly tree (T5)	is carried out under the supervision of the WDC Tree Officer
16/07640/CT	The Old	Fell 1 x Yew Tree	The Parish Council

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REE	Vicarage Church Road Little Marlow	(T1)	has concerns regarding the amount of tree felling which has taken place at this residence. The diagrams supplied are of a very poor quality and we would ask for a more detailed plan. Does the applicant have a schedule of works for this property? We would ask the WDC Tree Officer to ensure that any work undertaken is only allowed under strict supervision.
16/07586/FUL	Wyevale Garden Centre Pump Lane South Little Marlow	Re-siting of storage container & car wash building & container, replacement and resiting of storage building with reconfiguration of car park creating 4 additional spaces	No Objection

Please note that Cllr Downes took no part in the decision on The Old Vicarage and Cllr Brownridge took no part in the decision on Fern House.

#### Cllr Morton arrived at 20.15

#### **Decisions**

Case Ref: 16/07008/FUL Decision Application Permitted Address: Ivybridge & Barn Cottage The Drive Bourne End

Buckinghamshire SL8 5RE

Proposal: Householder application for construction of first floor rear

extensions

Case Ref: 16/06632/FUL Decision Application Permitted

Address: Saltings House Pound Lane Little Marlow Buckinghamshire

SL73SR

Proposal: Householder application for construction of external and

internal alterations to

provide living accommodation in roof and to rear of garage

ancillary to main

dwelling (retrospective)

Case Ref: 16/06785/FUL Decision Application Permitted

Address: Sheerwater Lockbridge Road Bourne End Buckinghamshire

SL8 5QT

Proposal: Householder application for single storey front & rear

extensions, removal of roof

Chairman initials

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and construction of first floor creating additional accommodation at first floor

Case Ref: 16/07047/TPO Decision Split decision TPO Application

Address: Newfields Coldmoorholme Lane Bourne End

Buckinghamshire SL8 5PS

Proposal: Reduce two beech trees to 8 metres high and 5 metres

wide (30% reduction)

Case Ref: 16/07061/FUL Decision Application Permitted

Address: Brooksedge House The Drive Bourne End

Buckinghamshire SL8 5RE

Proposal: Householder application for alterations to existing raised

patio and fenestration alterations

Case Ref: 16/07006/FUL Decision Application Permitted

Address: Timsah Riverside Bourne End Buckinghamshire SL8 5RF *Proposal:* Householder application for erection of single storey front,

single storey side

extensions, construction of new veranda to front & new access steps to side following removal of existing

greenhouse/shed/garden store

Case Ref: 16/07079/TPO Decision Application Permitted

Address: Greengates Church Road Little Marlow Buckinghamshire

SL7 3RZ

Proposal: Reduce height of Ceder (ID# 1) up to 3 metres and reduce

longer laterals up to 2

metres to reduce further risk of limb failure and maintain

tree at a suitable size for its location.

Case Ref: 16/07204/CTR Decision Not to make a Tree

Preservation Order Date: 19/09/2016

Address: Copper Beech Marlow Road Bourne End Buckinghamshire

SL8 5NU

Proposal: Lift canopy of T3 Beech over road to reach 6 metres and follow road over driveway and over to next door. Top thin by 20% removing crossing or rubbing branches and any major deadwood over 60mm. To reduce any of the lengthy limbs, concentrating on the two over the driveway and over the road. This action would

size.

# b) Wycombe District Council Q&A sessions on Local Plan $-12^{th}$ September - Update on meeting.

Cllr Brownridge attended this presentation whose main purpose was to provide further clarification on the draft new Local Plan and to answer questions many people had asked. WDC covered a number of "hot" topics including housing numbers, Green Belt Review, infrastructure and the proposals in the draft Plan for seven specific geographical areas including Bourne End and Marlow.

3094 individuals and organisations responded to the consultation. WDC was still assessing the responses. They were also still testing options and working on evidence. A revised version of the Plan will go

Chairman	initials

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	to Cabinet in December. There will be a further opportunity to	
	comment in January. These comments will go to the Inspector along	
	with the Plan.	
	The proposed development at Holland Park Farm in Bourne End was	
	discussed at length including the flooding risk and the impact on all	
	aspects of local infrastructure.	
	As agreed at the last PC meeting, Cllr Brownridge asked about	
	Investec's plans for developing the Westhorpe site. WDC said that the	
	views of owners/developers would not be given any more weight than	
	the views of local residents. WDC do not want to develop Westhorpe	
	now but think it is a prime location for employment in a future Plan. A	
	number of the Marlow residents present argued that the Westhorpe site	
	was an ideal location for housing: much better than the proposed Marlow Bottom site. Cllr Brownridge pointed out that the Westhorpe	
	site was fulfilling a key Green Belt purpose – to prevent neighbouring	
	towns (Marlow and Little Marlow) merging into one another. WDC	
	added that they want to keep this site for employment. This was	
	NOTED.	
	1101221	
	The Clerk informed the Council that permitted development rights had	
	been exceeded at 1 Well End Cottages and WDC were investigating.	
	This was <b>NOTED.</b>	
500/16	7. The Pavilion & Rec Grd.	
	a) LMCC – An update for NOTE	Clerk
	The Clerk confirmed that we were still awaiting a response from	
	LMCC. It was <b>AGREED</b> for the Clerk to chase this up.	
	b) Consideration of kitchen window quotations.	Clerk
	After consideration of the quotations supplied it was <b>RESOLVED</b> to	
	use Trade Windows Limited.	G1 1
	c) Break-ins – Preschool cupboard and LMCC Shed	Clerk
	Unfortunately there had been a couple of break-ins to external	
	cupboards. Thankfully nothing was stolen. The Council <b>AGREED</b> to	
	review storage options with the Pre-school.  It was <b>PESOL VED</b> that motion detection lights would be useful to	
	It was <b>RESOLVED</b> that motion detection lights would be useful to protect these areas. The Clerk will look at options for external lighting.	
501/16	8. Abbotsbrook Hall	
301/10	a) Car Park Licences – update on non payment	
	The Clerk advised Council that contact had been made with Bucks Law	Clerk
	Plus but they had been very disappointing and an alternative and	010111
	recommended solicitor was being sought.	
	b) Consideration for request of a more powerful light to cover car	Clerk
	park.	
	The Clerk confirmed that the lights were now working and would	
	investigate further options – including motion detection lights.	
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	It was <b>AGREED</b> to hold the January Meeting of the Council at	Cllrs /
		Cllrs / Clerk
<b>200</b> /4 5	It was <b>AGREED</b> to hold the January Meeting of the Council at Abbotsbrook Hall.	
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502/16	It was AGREED to hold the January Meeting of the Council at Abbotsbrook Hall.  9. Green Path Program a) Update on Green Paths in Sheepridge Road and Cl00 Both projects have been completed and invoices submitted to WDC.	

	was <b>NOTED.</b>	
503/16	10. Allotments	
200,20	a) Quotation of the entrance of allotment site.	
	The Council considered the quotation and <b>RESOLVED</b> to accept the	Clerk
	quotation from Peter Fountain.	
	b) Update on Allotment Marking and numbering	
	The Clerk confirmed the plots had now been marked out. There were	Clerk
	46 plots of which about 50% were tenanted. The Council was	
	advertising of vacant plots on our website, Facebook and Twitter. It	
	was <b>AGREED</b> to contact Wooburn & Bourne End and Chepping	
	Wycombe Parishes to see if they had anyone on waiting lists.	
	With permission of the Chairman parishioners were invited to speak on	
	issues with the allotment.	
	Two Parishioners had some concerns regarding the allotments.	
	Grass cutting has been erratic this year and the definition of the paths	
	on the map and allotment needed to be clearer.	
	Water – consideration given to old taps which are leaking.	
	Fees – a review on making the cost per plot on square metre basis,	
	Padlock – it can be locked but does need replacing.	
	Allotment sizes – Emphasis on small manageable plots.  The Clerk was able to answer some of the concerns and all comments	
	were <b>NOTED.</b>	
504/16	11. Review of Action Plan 2016/17 six monthly review.	
001/20	The Action Plan had been reviewed and a number of projects have	
	been completed which was excellent news. This was <b>NOTED.</b>	
505/16	12. Website – update on LMPC website.	Clerk
	Further progress has been made with looking at content and number of	JD/KA
	website amendments and additions. A further meeting is required to	
	prepare a quotation document. This was <b>NOTED.</b>	
506/16	13. Athletics Tracks	
	a) Feedback on large Charity event in September at the track in	
	association with Marlow Town Council.	
	This event was superbly organised and very well received by local	
	residents. There were no car parking issues and only two complaints of	
	noise. It was felt that this event has set the bench mark for all future	
507/1 <i>C</i>	events at the Athletics track to follow.	
507/16	14. Dog Waste Bins – consideration of parishioners request for Dog	Clerk
	<b>Bin provision.</b> After discussion it was <b>AGREED</b> to obtain a quotation for three dog	Clerk
	bins and weekly waste removal.	
508/16	15. Newsletter – Autumn 2016	Clerk
200/10	Consideration of articles:	Cllrs
	Parishioner – Allotments	
	JD – Broadband provision to Little Marlow	
	VB – Little Marlow Fete	
	LMRINC – request for suggestions.	
	Advertisements for AB Hall and Pavilion.	
	Deadline 18th November.	
509/16	16. Burial Ground a) Consideration of working party	
	It was <b>RESOLVED</b> to put a date of the 3 <sup>rd</sup> December 2016 at 10-noon.	Clerk
	b) Review of the Bell Mouth	
	The Council considered whether there was a necessity for construction	
	of the bell mouth now that the hedge had been cut back and after	

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	improvements to the gate had been made. The Clerk confirmed that	
	the Funeral Directors and Grave Digger were happy with the improved	
	access. It was <b>RESOLVED</b> to not continue with the Bell Mouth	
	PROVIDED Highways agreed.	
510/16	17. Devolved Services	
	a) Report on Expenditure for NOTE	
	The report was duly <b>NOTED.</b>	
511/16	18. Reports from Meetings at Outside Bodies	
311/10		
	a) Marlow Society - Cllr Morton attended	
	Airpark has had confirmed a 50 year lease. The Marlow Society were	
	having problems liaising with WDC planning office. There are	
	concerns on the loss of the Green Belt.	
	b) WDALC – Cllr Falk	
	A very poorly attended meeting. There will be no further training	
	offered as the Secretary was now on Maternity leave and no one was	
	prepared to undertake this role. Cllr Flak expressed concern that the	
	organisation seems to be loosing impetus.	
512/16		Clerk
512/10	19. Gas – consideration of new two year contract – The Pavilion	Cierk
	and AB Hall.	
	After consideration of the quotations, it was <b>RESOLVED</b> to go with	
	Make it Cheaper and have CNG as the preferred supplier.	
513/16	20. WDC CIL projects – consideration of future projects	
	The Council noted that the new school path would be a relevant project	
	for this funding. However the project was not confirmed in terms of	
	expenditure needed. A BCC feasibility study needed to be undertaken	
	before full costs to be ascertained. The Clerk reminded Cllrs that	
	LMPC had £2700 of CIL revenue to be allocated within the parish and	
514/16	to consider possible projects.	
514/10	21. Parishioner – Marlow Crushing & Screening Company Ltd –	
	consideration of operation.	
	A parishioner in Westhorpe confirmed that signs for the above	
	organisation had been erected and looked like work was being started.	Clerk
	This is a long standing issue from BCC who were looking at the back	
	filling of the lakes. The parishioner had been in contact with Ian	
	Prosser from BCC regarding the situation. The Council confirmed that	
	they had received no notifications on any work at Westhorpe. This is a	
	long standing and complicated issue, the parishioner <b>AGREED</b> to	
	email all their information to the Clerk and a previous Councillor	
	offered to attend their knowledge in a meeting so that the Clerk has a	
	much better understanding of the issues. It was <b>AGREED</b> to set up a	
#4 # /4 ×	meeting as soon as possible.	
515/16	22 Correspondence	
	A request for a plaque to be placed on the Chapel at the Burial Ground	Clerk
	from the late Robert Tebb's family. It was <b>RESOLVED</b> to allow the	
	plaque but to make sure the copy was correct in regards to the	
	construction of the Chapel.	
	Local Government Finance Settlement – the Council agreed with the	
	concerns of BALC in relation to this consultation. It was <b>AGREED</b> to	Clerk
	write to Dominic Grieve with the Council's concerns.	
	WDC Unitary report from Deloitte into options for the modernising of	Cl. 1
	the Council. It was <b>AGREED</b> to invite The Leader from WDC to a	Clerk
	Council meeting to hear WDC thoughts.	
	Councillors were reminded to make sure they are conversant with BCC	Cllrs
	Unitary Authority proposal for the meeting on the 6 <sup>th</sup> December. Any	
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	pre-questions are to be submitted to BCC.				
516/16	23. Public Participation				
	The Chairman of the LMRA gave information that the go ahead from	Clerk			
	BT Open Reach had been agreed to install new telecommunications				
	infrastructure to improve the broadband provision in LM Village.				
	Unfortunately due this provision could not be extended to Westhorpe				
	however Pump Lane North and Winchbottom Lane will benefit. The				
	LMRA AGM will be at the Pavilion on 2 <sup>nd</sup> November at 8pm.				
	A Member of the clergy team from St Johns Baptist Church in Little				
	Marlow advised that a period of planning was underway to look at and				
	learn needs of the parish and make sure the Church is responding to				
	those needs. Should anyone have any views, please can they be				
	expressed to the Clergy at St Johns Baptist Church.				
	A parishioner confirmed that the yellow lines around Spade Oak had				
	finally been repainted.				
517/16	21. Dates of Future Meetings, 6th December. 17th January at				
	Abbotsbrook Hall				
There bei	There being no further business to be transacted the meeting was closed at 9.40pm				

## **Abbreviations:**

LMPC	Little Marlow Parish Council	WDC	Wycombe District Council
BCC	Bucks County Council	SLCC	Society of Local Council Clerks
CDC	Chiltern District Council	WDALC	Wycombe District Assoc. of Local Councils
PCSO	Police Community Support	ROW	Rights of Way
	Officers		
LAT	TfB Local Area Technician	BALC	<b>Bucks Association of Local Councils</b>
LMRA	Little Marlow Residents' Assoc	LGPS	Local Government Pension Scheme
VAS	Vehicle Activated Sign	LMLCP	Little Marlow Lakes Country Partnership
AVDC	Aylesbury Vale District Council	MK	Milton Keynes
FoOV	Future of our Village		
Signed:			
Chairma	n		
Date:			

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Chairman initials	