



3 Frithfield Walk, Shepton Mallet, Somerset BA4 5LY

Hire Agreement

smbtc confirm the hire of the Clubhouse and other resources as discussed on <date> <time> 7 to <name organisation> for <fee>. No charge is made for reasonable set up and tidy up times.

Payment should be made direct to Lloyds Bank Sort Code 30-98-97 A/c 46444260 in the name of Shepton Mallet Bowls & Tennis Club. Access before the stated time is by individual discussion and agreement. The hire date is reserved, subject to the conditions below and comes into force on payment of the hire fee.

Conditions of Use

- 1) The hire of any of the facilities and resources is at the discretion of the Club.
- 2) Club Officers continue to have reasonable access to the premises throughout the period of hire. For marquee hire allotment holders may still attend to their miniplots.
- 3) The hire of facilities includes the use of the carpark, toilets and the Clubhouse kitchen for the preparation and serving of refreshments.
- 4) After every function, the Clubhouse including kitchen and/or marquee is to be left in the condition it is found. All tables and chairs moved are to be returned to their original location. Kitchen equipment should be washed and stored as found. All rubbish is to be separated ready for recycling and placed at the rear of the Clubhouse ready for disposal.
- 5) Nothing should be stuck on walls or woodwork. Hooks are available on skirting to hang banners and similar.
- 6) Use of sound systems should be discussed and agreed beforehand. A bluetooth speaker is available for streamed music.
- 7) Any breakages should be reported promptly. Hirers may be liable for the cost of repair or replacement.
- 8) Smoking is not permitted anywhere on the Club site.
- 9) The bar will be made available to the hirer. The hirer may provide a celebration drink appropriate to the occasion.
- 10) Cancellations require at least 7 days' notice. The Club reserves the right to withhold up to 50% of the hire fee in such circumstances.
- 11) The Hirer must familiarise themselves with the location and use of relevant fire extinguishers.
- 12) All guests must be made aware that the Club green is **strictly out of bounds** and implement the necessary supervision to ensure there can be no breach of this condition.

Robert Goodhand Club Secretary 07710 296708