

Ivinghoe Parish Council

Minutes of the Annual Meeting Held on Tuesday 6th May 2014 at The Old School, High Street, Ivinghoe.

Present:

Councillor K Groom (Chairman)

Councillors C Boersma, S Bexson, G Snowdon, C Bennitt.

District Councillor C Poll

Mrs Maxine Hayes- Clerk

3 members of the public

Items on Agenda		Action by
1. Election of Chairman of the Council for the forthcoming year	1.1 It was PROPOSED by GS and SECONDED by SB and UNANIMOUSLY APPROVED to elect Councillor Karen Groom as Chairman of the Council for the forthcoming year.	Clerk
2. Election of Vice Chairman of the Council for the forthcoming year.	2.1 It was PROPOSED by KG and SECONDED by GS and UNANIMOUSLY APPROVED to elect Councillor Christabel Boersma as Vice Chairman for the forthcoming year.	Clerk
3. Roles and Responsibilities	3.1 The division of roles and responsibilities of councillors was discussed and amended. The details would be circulated and included in the Beacon magazine.	Clerk/CB
4. Attendance and Apologies	4.1 Apologies were received from Councillor P Miles.	Clerk
5. Declarations of Interest	5.1 None.	
6. Public Question Time	6.1 No questions from the Public.	
7. To Receive Reports from District and County Councillors	7.1 Councillor Poll reported that the District Council had not had any meetings to report on since February. He informed the meeting that he had submitted a written question on the devolved planning powers and was awaiting a reply.	
8. To approve the minutes of the meeting held on 1 st April 2014.	8.1 It was PROPOSED SECONDED and RESOLVED that the minutes of the meeting held on the 1st April were a correct record and were signed by the Chairman.	Clerk
9. Planning Applications	9.1 The following applications were discussed: <ul style="list-style-type: none"> 14/00551/555/APP – Ivinghoe House, Tring Road, Ivinghoe – Demolition of existing rear conservatory and side extensions. Single storey rear and side extension with insertion of 3 no. roof lights. Insertion of one dormer to rear and front elevation and formation of cat slide roof to replace mono pitch roof to existing side extension with cladding to side extension. Replacement of oil tank with Bio mass store. Erection of detached double garage with store – No Objections 14/00982/APP – The Old Forge, 5 High Street, Ivinghoe – Refurbishment of existing conservatory – No Objections Report back on Planning Meeting held on 24th April 2014 – 14/00823/AGN – Buckmaster Farm, Horton Road – Erection of one agricultural building for storage of straw and hay – No Objections 	Clerk
10. Highways, Streets And Transport.	10.1 Councillor Boersma reported that she had been in touch with the local area technician regarding the white lines in Great Gap and was awaiting a reply.	
11. Allotments	11.1 Councillor Snowdon gave her last report as Parish Council allotments officer and reported that as a result of the website page several enquiries had been received. The roadside hedge had been cut and the paths strimmed. Councillors Groom and Bexson had been appointed as the allotment officers for the forthcoming year.	

	<p>11.2 The Clerk reported that a further email from Mr A Hetherington had been received and comments noted.</p> <p>11.3 The annual allotment inspection had taken place and several allotment holders would receive letters asking them to tidy their plots. Mr & Mrs Caudrey would be written to again as their plot had not been cultivated for several years.</p> <p>11.4 The roadside hedge had been cut by Peter Snowdon and the paths strimmed. It was agreed that the allotments were looking really good and he would be thanked from the Parish Council for all his hard work and voluntary time.</p>	
12. Footpaths, Bridleway, Trees and Playgrounds.	<p>12.1 It was agreed that the play area in Ivinghoe Aston was looking very smart. The new fence had been erected and the rubbish cleared.</p> <p>12.2 It was reported that the Lawn had been badly scuffed, possibly by badgers and Councillor Miles would be asked to look at this.</p> <p>12.3 It was agreed that Councillor Snowdon would attend the meeting on the 27th May on behalf of the Parish Council regarding the devolution of services to Parish Councils. Discussion took place over whether the Parish Council should take on the footpath maintenance in the forthcoming year. The County Council had offered the sum of £310.50 towards the cutting of the footpaths. The Parish Council would have to subsidise any additional cost. It was PROPOSED by CB and SECONDED by KG and UNANIMOUSLY APPROVED to take this on for the forthcoming year. A J Groom would be asked to provide a quote for the work.</p>	
13. Beacon Villages Library	<p>13.1 It was reported that Beacon Lit was being held at Brookmead School and an Arts Council grant had been applied for.</p>	
14. Beacon Magazine	<p>14.1 Councillor Boersma reported that the next issue would be available for the Annual Parish Meeting.</p>	
15. Clerks Report/Items for Action Correspondence Consultation Documents	<p>The Clerk gave the following report to the meeting: <u>Grasscutting Ivinghoe Aston</u> The Clerk reported that a standing order has been set up to pay 8 monthly payments of £132 to the new contractor A J Groom.</p> <p><u>Internal Audit</u> The Clerk reported that the books would go to Mr Wallis in June for internal audit. A full set of end of year accounts would be circulated for approval at the June meeting.</p> <p>The following correspondence had been received and actioned or noted.</p> <ul style="list-style-type: none"> • Thames Valley Police – Confirmation of mobile cameras in Great Gap - <i>Noted</i> • BALC – update Legal Topic Note Section 137 expenditure and staff pensions - <i>Noted</i> • Confirmation from Rosie Taylor Bucks CC Right of Way to look at driveway Horton Wharf - <i>Noted</i> • Bucks CC – Details of launch of new grasscutting scheme - <i>Noted</i> • BALC – Notice of parish liaison meeting 22/4 - <i>noted</i> • BALC – details of updated model financial regulations - <i>Noted</i> • Bucks CC – Notice of road closure Church Lane, Marsworth 1/5 - <i>Noted</i> • Jude Cook – update following consultation event Solar Farm, Great Seabrook Farm - <i>Noted</i> • County Councillor A Davies – details of footway budget - <i>noted</i> • Alice Fisher – copies of letters to Parish Council regarding review of delegated powers and Green homes in the Vale - <i>noted</i> • Community Impact Bucks – e bulletin 14/4 - <i>noted</i> • Transport for Bucks – update and news - <i>noted</i> • Joyce Sheard – Details of Mix 96 Tour de Vale Cycle event - <i>noted</i> • Si Khan – Introduction email re changes in transport for Bucks - <i>noted</i> • Bucks CC – Copied in to reply letter to B Dale re white lining in Great Gap - <i>noted</i> • Paul Hodson – Agenda and details of LAF priorities meeting 23/4 - <i>noted</i> • BALC – details of June training courses - <i>Noted</i> • BALC – highway news - <i>noted</i> • BALC – Details of NALC briefing on the abolishment of statutory sick pay - <i>Noted</i> • BALC – Update on Bucks CC road treatment programme - <i>noted</i> • Tony Skeggs AVDC – precept explanation and confirmation of additional grant of £586 - <i>noted</i> • Karen Jones – Details of Fly tipping web tool - <i>noted</i> • Karen Jones – Details of taxi token scheme - <i>noted</i> • BALC – notification threat to green spaces - <i>Noted</i> • Andrew Hetherington – questions relating to the allotments - <i>Noted</i> 	

	<ul style="list-style-type: none"> • Bucks CC – Notice of road closure and diversionary route - <i>noted</i> • Gareth Bird AVDC – notification of small price increase in dog bin service - <i>Noted</i> • Louise Willis – invite to parish and town councils to attend County Council event regarding devolution of services 27/5 – <i>Cllr Snowdon to attend</i> • Bucks CC – details relating to riparian landowner responsibilities - <i>noted</i> • Aylesbury Vale District Council – Details of village pub competition - <i>Noted</i> • Came & co – Parish council newsletter - <i>noted</i> • Independent examinations of Hertfordshire Mineral Waste Development Framework – update on examination - <i>noted</i> 																																									
16. Financial Matters Payment of Accounts Balances	<p>The following accounts and expenses were submitted and UNANIMOUSLY approved for payment:</p> <table border="1"> <tr> <td>Salaries and Contracts</td> <td></td> <td>Clerks Salary, administration, office costs and litter clearance</td> <td>electronic</td> <td>£ 563.69</td> </tr> <tr> <td>Eon</td> <td></td> <td>Lighting</td> <td>d/d</td> <td>£ 75.10</td> </tr> <tr> <td>Robert Terry</td> <td></td> <td>Fencing IA playspace</td> <td>Chq</td> <td>£ 2,630.00</td> </tr> <tr> <td>Churches Fire</td> <td></td> <td>Inspection fire equipment Town Hall and Library</td> <td>electronic</td> <td>£ 107.88</td> </tr> <tr> <td>BALC</td> <td></td> <td>Annual subscription</td> <td>electronic</td> <td>£ 135.84</td> </tr> <tr> <td>A J Groom</td> <td></td> <td>Grasscutting</td> <td>electronic</td> <td>£ 124.80</td> </tr> <tr> <td>A J Groom</td> <td></td> <td>Grasscutting IA</td> <td>SO</td> <td>£ 132.00</td> </tr> <tr> <td>Bucks CC</td> <td></td> <td>Town Hall rent, % water and sewerage charges</td> <td>Chq</td> <td>£ 386.87</td> </tr> </table>	Salaries and Contracts		Clerks Salary, administration, office costs and litter clearance	electronic	£ 563.69	Eon		Lighting	d/d	£ 75.10	Robert Terry		Fencing IA playspace	Chq	£ 2,630.00	Churches Fire		Inspection fire equipment Town Hall and Library	electronic	£ 107.88	BALC		Annual subscription	electronic	£ 135.84	A J Groom		Grasscutting	electronic	£ 124.80	A J Groom		Grasscutting IA	SO	£ 132.00	Bucks CC		Town Hall rent, % water and sewerage charges	Chq	£ 386.87	Clerk
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17. Casual Vacancy Wayleave	<p>It was PROPOSED by KG and SECONDED by GS and UNANIMOUSLY APPROVED to appoint Brian Dale as Parish Councillor to fill the casual vacancy.</p> <p>It was reported that the Wayleave payments should be reviewed every 5 years. Councillors K Groom and S Bexson would visit County Archives to get copies of the wayleave documents.</p>																																									
18. Date of Next Meeting	Tuesday 3 rd June 2014.																																									

Signed.....

Dated.....