



# WINCHFIELD PARISH COUNCIL

www.winchfield-pc.org.uk

Chairman	• Andrew Renshaw	• Talbothays Farm, Station Road, Winchfield, Hook, Hampshire RG27 8BZ • e-mail: andrew.renshaw@talbothays.co.uk	• Tel: 01252 843566
Clerk	• Alison Ball	• 54 Lapin Lane, Basingstoke, Hampshire RG22 4XH • e-mail: winchfieldparishclerk@outlook.com	• Tel: 01256 810649

## MINUTES OF THE MEETING OF WINCHFIELD PARISH COUNCIL HELD ON MONDAY 15 JANUARY 2018 IN WINCHFIELD VILLAGE HALL STARTING AT 7.30 PM

**PRESENT:** Cllr A Renshaw (in the Chair), Cllr H Dicks, Cllr L Hodgetts, Cllr P Jackaman and Cllr M Williams

Cllr Simpson (HCC)

Mr C Griffin, Footpath Warden

13 members of the public *see note at 11.1*

Mrs A Ball (Clerk)

### 1. APOLOGIES

Apologies were received from Cllrs Crampton and Southern (HDC) and members of the Neighbourhood Policing Team.

The Chairman welcomed Cllr David Simpson, Hampshire County Councillor, and Tricia Hughes, Hart Joint Chief Executive, to the meeting.

The Chairman went on to report the sad news that Ian Gavin-Brown had passed away the day before the meeting. He had been a Parish Councillor for 43 years prior to his resignation in 2017 following a stroke. He had done so much for the village, particularly looking after the footpaths. He had been senior partner at a London law firm and he had used his legal knowledge to assist the Parish Council on many occasions. When the Winchfield Festival had needed help, Ian took up the baton and became the Festival chairman. Throughout everything he did he had the support of his wife, Bridget, and the Chairman expressed condolences to her.

The Chairman advised that Kate Rosevear had also passed away and many from the village had said farewell at her recent funeral. She had been Chair of the Village Hall Committee at the time the hall was rebuilt and she was always involved in village events such as coffee mornings and harvest suppers, and regularly attended the parish council meetings.

The meeting took a moment to reflect on the lives of Ian Gavin-Brown and Kate Rosevear who had done so much for the community and would be sadly missed.

### 2. DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATIONS UNDER S33 OF THE LOCALISM ACT (2011)

A dispensation was granted in May 2015 to Cllrs Renshaw, Dicks, Jackaman and Williams and in May 2017 to Cllr Hodgetts to participate in all discussions and decisions by this Council relating to the emerging Local and Neighbourhood Plans and associated matters until May 2019.

As at previous meetings, the Chairman declared his ownership (with his wife) of 45 acres of land in the parish which had been the subject of overtures from developers. He reiterated that the land is not available for development.

Cllr Jackaman declared an interest in item 10 Broadband as he would be likely to benefit from any improvement in speeds.

Cllr Williams declared his membership of Winchfield Action Group and an interest in item 10 Broadband as he would be likely to benefit from any improvement in speeds.

### **3. PUBLIC PARTICIPATION WITH REGARD TO ITEMS ON THE AGENDA**

The Chairman invited members of the public to participate in any of the ensuing discussions through the Chair.

### **4. MINUTES OF PREVIOUS MEETING**

The Minutes of the meeting held on 27 November 2017 were accepted and signed as a correct record.

### **5. MATTERS ARISING**

#### **5.1. Potbridge Scrapyard, Totters Lane (item 5.1)**

The Chairman reported that the High Court hearing would take place in March. The Traffic Regulation Order which made Totters Lane into a clearway was now in force and the majority of the vehicles on the road had been moved into the donkey field. There was one low loader on the road which had received two tickets and once it received a third, further action could be taken.

#### **5.2. Beauclerk Green (item 5.5)**

The Chairman did not have an update on the adoption of the estate road but he was aware that the street lights had all recently been fixed and were now working.

#### **5.3. Any other business (item 18)**

Kerry Wedlock advised that she had 22 volunteers for the Spring Litter Pick on 25 February 2018. She would put an advert in the February Contact Magazine and do another email reminder to get more volunteers. All agreed that the lanes were looking particularly untidy at the moment and Kerry was thanked for her efforts to help improve the situation via the litter picks.

### **6. COMMUNITY SAFETY**

Prior to the meeting the Police had submitted a report detailing incidents in Winchfield in the last 30 days. Only two reports had been flagged up including a potential cycle theft from the train station and a road traffic collision on the B3016 Odiham Road. The Chairman gave details of the RTC and advised that it was a serious accident involving a car and a motorcycle outside the pet crematorium. The motorcyclist had been seriously hurt and it was understood he was still in a coma. It had happened on the section of road outside the 50mph speed limit and it was agreed by all at the meeting that efforts should continue to try to get this moved to include the entrances to the pet crematorium and Winchfield Court Farm. Both businesses had seen increases in vehicle movements and it was particularly hazardous pulling out on to an unrestricted road. Cllr Simpson reported that he had discussed this with the Director responsible for highways at HCC. He had advised that HCC policy was that there needed to be evidence of a number of serious accidents before any action would be taken. He had suggested that it might be possible to put up advisory signage and this was being followed up.

Parish Councillors and members of the public expressed concern about the speed of vehicles on this road and the number of accidents that had already taken place. Cllrs Renshaw and Simpson agreed that they would continue to champion for the 50mph limit to be extended.

A discussion took place regarding the placement of a Speed Indicator Device (SID) on this road to remind drivers of the speed limit. The Parish Council had previously agreed to purchase its own SID but in advance of doing this it needed to get locations approved by HCC. Cllrs Dicks and Hodgetts were working on a location document to submit to HCC. Tricia Hughes agreed to ask officers at HDC if they could put up a SID on Odiham Road.

### **7. HART LOCAL PLAN: STRATEGY FOR NEW SETTLEMENT**

The Chairman advised that HDC had approved the draft Local Plan for submission. The Plan focused on a search area for a new settlement. It also included the lower housing numbers as set out in the Government consultation. This meant that there was no need for a new settlement to meet the required housing targets. The proposed plan would be published on 9 February for a six-week consultation. All responses to this would go via HDC to the Planning Inspector. It was suggested that the Plan would

be examined in the summer but the Chairman felt September/October would be more realistic. The Parish Council would be submitting comments to this consultation.

Cllr Williams advised that there was still approximately £30,000 in the Planning Counsel fund. This money would all be needed, along with additional funds from the 2018/19 precept, to continue to challenge the proposals for a new settlement in Winchfield. The next steps in this would be:

- a) To challenge the housing numbers: Cllr Williams had been in touch with Alan Wenban-Smith, who was a recognised expert, to discuss a critique of HDCs position on housing numbers. This piece of work would need to be done and submitted to the February/March consultation. It was agreed to go ahead with this work and to allocate £1,500 for this.
- b) A response to the consultation: Cllr Williams had been in discussions with John Boyd about an estimate for his work to draft a full response to the consultation. Cllr Williams would draft a response strategy and he would circulate this to all councillors for comment prior to instructing John Boyd. It was agreed to allocate up to £17,000 for the work by John Boyd Associates on the consultation response.
- c) Specialist Landscape and Heritage Report: it had been suggested that a specialist landscape and heritage report would help in the fight against a new settlement and that such reports were well regarded by planning inspectors. As a rough estimate Cllr Williams suggested this would cost up to £6,000. These reports had been used before by other bodies and had proven to be effective. It was agreed that this report should be carried out.

The Chairman outlined the process that would now be followed:

- a) The draft Local Plan would be published for a six-week consultation on 9 February.
- b) The Plan would then be considered by a Planning Inspector in the summer (or more likely September/October) and the Inspector would invite certain people who responded to the consultation to attend and present their case.
- c) The Inspector would then make a decision. This could be that he finds the proposals for the new settlement unsafe and throws this element out. It was unclear at this stage if this would mean that the whole Plan would be unsafe or if the remainder of the Plan could survive.

Cllr Williams stated that the Neighbourhood Plan would need to be revisited once the Local Plan was finalised.

Thanks were expressed to Cllr Williams for his leadership on this and to Cllr Jackaman for his support.

## **8. SOLAR FARMS COMMUNITY BENEFIT PAYMENTS**

The Chairman reminded everyone that the Community Benefit Fund was available for any project of importance and value to the village, and ideas were very welcome.

Cllr Williams requested that up to £6,000 needed for the Landscape and Heritage Report be allocated from the Community Benefit Fund as it would be a document that would be timeless and of wider benefit than just for the Local Plan. It was agreed that the £6,000 for the Landscape and Heritage Report be allocated from the Community Benefit Fund.

On the footpaths, Cllr Williams reported that work on five footpaths had been completed with four new gates installed. The following work would now be carried out:

- a) Cllr Williams to approach the landowners at footpath 5 to try to come an arrangement regarding the wet area.
- b) The footpath warden, Chris Griffin, to look at the stile on footpath 1 and install a pole to make it easier to use.
- c) Cllr Williams to contact the landowners for footpath 10 for approval to install a new gate.
- d) Chris Griffin to contact the landowners for footpath 501 for approval to install a new gate.

A response was awaited from the landowners of footpath 3 about improving access from Station Road and the work on footpath 4 would take place once the gates had been delivered and the weather had improved. The following footpaths needed no action: footpaths 9, 11, 12, 14 and 502. The work to design a footpath map for the website and location tags on each footpath waymarker was in progress.

A member of the public raised an issue with footpath 1 and it was agreed that this be discussed further outside the meeting. In response to a question by another member of the public it was agreed to look into the footpath from Bagwell Lane across the field to the drive to the Old Rectory as the route of the footpath through the field was unclear.

## 9. FOOTPATHS REPORT

This was discussed under the previous item.

## 10. BROADBAND

Cllr Jackaman summarised the timeline so far in relation to Winchfield Court:

- 7 August – met with Open Reach.
- 28 September – decision received.
- 31 October – indicative price received.
- 8 January – figures confirmed.

The price quoted had been £21,000. HCC would pay half this amount so the rest would be shared between the residents. Once the contract had been signed, completion would be within one year and the bill for any overspend would be paid by HCC. Cllr Jackaman had investigated whether it would be possible for the Parish Council to assist residents with the costs and it could not as this would be seen as state aid.

Cllr Williams gave an update on the project looking at all the houses in the village suffering with little or no broadband which included those on Pale Lane, Hungerford Farm, Sprats Hatch Lane and Winchfield Court. A meeting had been arranged with Yonet to see if they could offer any solutions. If this was not possible a second dialogue would be had with BT and with Gigaclear. This may result in an alternative solution for Winchfield Court.

## 11. PLANNING APPLICATIONS

### 11.1. Applications received since the last meeting

The following applications had been considered and responses made since the last meeting:

**17/02778/FUL The Barn, Old Potbridge Road** *Erection of a dwelling house following demolition of existing.* No objections.

**17/02291/HOU Old Barley Mow Farm House, Sprats Hatch Lane** *Two-storey side extension, roof alterations, replacement windows and painting the existing brickwork.* Response submitted: No objections. We thank the applicant for taking note of previous objections and amending the plans. We have received your subsequent letter of 15 December but the documents referred to have not been uploaded on to your website and therefore we cannot comment on them.

**17/02996/FUL Oakfield Farm, Taplins Farm Lane** *Change of use of agricultural building to residential (to include demolition of part of building).* Response submitted: In the 2015 Application (15/01641/PRIOR) the applicants said there would be three bedrooms. In the current Application they say there will be 4 bedrooms. They have not stated the number of parking spaces to be provided: the plan attached says 'adequate parking for three cars'. The Winchfield Neighbourhood Development Plan came into legal force in March 2017 and Policy A2 says there should be one car parking space per bedroom plus one visitor space, i.e. for three bedrooms, four spaces, for four bedrooms, five spaces. The landscape plan attached suggests this could be accommodated.

**17/01793/FUL Shapley Ranch, London Road, Hartley Wintney** *Redevelopment of site to provide 7no. dwelling, with associated access, car parking, hardstanding and landscaping.* No objection.

Following this item all but four members of the public left the meeting.

## 12. FINANCE

### 12.1. Statement for the period 22.11.17 to 08.01.18

#### Deposit Account (Lloyds)

21 Nov	Balance	£18,055.78
11 Dec	Interest	£0.79
8 Jan	<b>Balance</b>	<b>£18,056.57</b>

**Current Account (Lloyds)**

21 Nov	Balance			£4,925.21
24 Nov	Alison Ball – November Salary	Exp 17/32	£270.83	-£270.83
28 Nov	Alison Ball – November Expenses	Exp 17/33	£18.00	-£18.00
	Kerry Wedlock – Litter Pick Expenses	Exp 17/34	£31.96	-£31.96
	O M Williams - Expenses	Exp 17/35	£102.72	-£102.72
30 Nov	Ramblers – Donation	Exp 17/36	£200.00	-£200.00
22 Dec	Alison Ball – December Salary	Exp 17/37	£270.83	-£270.83
29 Dec	Solar Farm – Annual Payment		£3,233.06	£3,233.06
2 Jan	JB Planning Associates – Local Plan	Exp 17/38	£3,712.26	-£3,712.26
8 Jan	<b>Balance</b>			<b>£3,551.67</b>

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**TOTAL deposit and current accounts**      **£21,608.24**

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Invested at Cambridge & Counties Bank      £42,000.00

Invested at Hampshire Trust Bank      £30,000.00

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**TOTAL FUNDS**      **£93,608.24**

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**Comparison with 2017/18 Budget**

<b>Budget heading</b>	<b>Allocation</b>	<b>Spend to date (ex VAT)</b>	<b>Available</b>
Clerk's Salary	£5,000.00	£2,718.50	£2,281.50
Training	£300.00	£90.00	£210.00
Subscription to SLCC	£80.00	£0.00	£80.00
Hire of Village Hall for meetings	£80.00	£0.00	£80.00
Admin costs	£650.00	£107.01	£542.99
Insurance	£290.00	£280.00	£10.00
HALC/NALC Subscriptions	£450.00	£409.00	£41.00
Audit & Information Commission fees	£510.00	£501.00	£9.00
Section 137 payments	£600.00	£200.00	£400.00
Grants (Churchyard maintenance)	£600.00	£600.00	£0.00
Contingencies	£475.00	£0.00	£475.00
<b>Total A</b>	<b>£9,035.00</b>	<b>£4,905.51</b>	<b>£4,129.49</b>

<b>Reserves</b>	<b>Balance</b>	<b>Spend to</b>	<b>Available</b>
<b>Earmarked funds</b>	<b>01.04.17</b>	<b>date</b>	
		<b>(ex VAT)</b>	
Basingstoke Canal	£250.00	£250.00	£0.00
Community Benefit Fund	£51,699.18	£1143.94	£50,555.24
Election Expenses Contingency	£953.45	£0.00	£953.45
Events (Litter Pick)	£179.38	£75.86	£103.52
Maintenance	£301.29	£0.00	£301.29
Neighbourhood Plan	£1,098.06	£191.00	£907.06
Parish Lengthsman	£1,731.80	£0.00	£1,731.80
Planning Counsel	£48,355.10	£16,649.03	£31,706.07
Pension (new Clerk) <i>new</i>	£300.00	£0.00	£300.00
Street Lighting	£2,250.00	£0.00	£2,250.00
Website Development	£443.02	£0.00	£443.02
Winchfield Festival 2018	£300.00	£0.00	£300.00
Office Equipment	£850.00	£400.00*	£450.00
<b>Total B</b>	<b>£108,711.28</b>	<b>£18,709.83</b>	<b>£90,001.45</b>

\* £400 expenditure on PCC Grant agreed July 2017

	<b>Total A + B</b>	<b>£94,130.94</b>
<b>Money at bank</b>	<b>£93,608.24</b>	
<b>VAT to be reclaimed</b>	<b>£863.25</b>	
	<b>Total</b>	<b>£94,471.49</b>
	<b>Less Total A+B</b>	<b>(£94,130.94)</b>
<b>Current surplus/working balance</b>		<b>340.55</b>

## 12.2. Request for Grants and Donations

It was reported that in the previous financial year £200 had been donated to the Hampshire branch of CPRE and it was asked whether this should be done again. It was agreed that a donation of £200 be made to Hampshire CPRE.

### **12.3. Payments for Approval**

The following payments were approved:

A Ball	Salary: February 2018	£270.83
	Salary: March 2018	£270.83
	Expenses	£94.74
ICO	Data Protection Registration	£35.00
CPRE	Annual Membership (s137)	£36.00
SLCC	Membership	£84.00

### **12.4. To appoint internal Auditor for the Year Ending 31.01.2018**

It was agreed to appoint Eric Shimmin of ECAS as the internal auditor for the year ending 31.03.2018.

### **12.5. To consider draft budget and set precept for the year 2018-19**

The draft budget, which had been previously circulated to Councillors, was considered. It was unanimously agreed.

It was resolved to set the precept for the year 2018-19 at £27,560.

### **13. CORRESPONDENCE**

Items of correspondence detailed in the Clerk's report were received and noted.

A letter had been received from Hartley Wintney Parish Council consulting on its Neighbourhood Plan. Christine Strudwick agreed to have a look at this and recommend any response.

### **14. ANY OTHER BUSINESS**

Cllr Simpson apologised for not making every Parish Council meeting but it often clashed with other meetings. He also requested that anyone who worked in Hartley Wintney or Odiham who would like to volunteer to be a retained fire fighter to get in touch.

### **15. DATE OF NEXT MEETING**

**Monday, 26 March 2018 at 7.30pm (changed from 19 March)**

**Monday, 21 May 2018 – Annual Parish Assembly and Annual General Meeting**

**There being no further business, the meeting closed at 9.03 pm**