



## MISSION COMMUNITY ASSOCIATION

Minutes of the Zoom meeting held on 12th August 2020 at 7.00pm

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### Committee Members present:

Ann Beacham; Lizzy Clifton; Ian Cotterhill; Sue Howard; Spencer Robey; Jan Robey; Wendy Threlkeld; Reg Threlkeld

### Others present:

Janis James; Mark Watson (MPC); Liz rowe; Amanda Hannigan (from 7.30pm)

### 1. APOLOGIES FOR ABSENCE

Ben Ryland

### 2. MINUTES OF THE LAST MEETING OF 15th July 2020 (previously circulated by email)

The minutes of the last meeting were approved. These will be signed in due course.

### 3. MATTERS ARISING FROM MINUTES 15th July 2020 (not covered elsewhere on Agenda)

Jan R contacted Star Pubs who said that they were hoping for new tenants to take over The Angel Inn. It was agreed to leave the defibrillator where it is until we know what is happening.

**ACTION: C/Fwd**

The pictures belonging to the Community Centre have not yet been returned to Ann B.

**ACTION: Ann B to contact Mandy W for their return. Sue H to help get reframed**

VJ Bunting - Sue H, Keith H, Ian C and Lizzy C will put the bunting on the green on Thursday at 3.30pm.

Jan R to let Brenda L know as Thimbles have bunting to put up also.

Wendy T will put her VJ display on the green on Thursday.

Both Jessica Brett and Spitting Pig have been informed and postponed for now.

#### Brooks Williams - 28th November

Ann B has had email conversations with Viv Shilling. It was thought that it was not likely to happen but to leave the booking in and see what happens. No more tickets to be sold.

Spencer R has signed the MCA up to join the Great British September Clean 11th - 27th September 2020.

### 4. TREASURER'S REPORT (previously circulated by email)

Spencer R said that although many have already paid for the new year for 100+ Club, there were still a number who had not yet paid. Jan and Spencer will chase up.

No one had questions.

### 5. VILLAGE SHOW & SCARECROW FESTIVAL

Village Show - The Task List was discussed.

Cups - It was suggested and agreed that the 'Young Person's cup be engraved with the MCA name.

♣ **Jan R to give Ian C the junior cup and wording; Wendy T to pass adult cup onto Ian**

Permission to spray paint onto the grass, for a one way system, on the green was granted by MPC as long as it was not permanent.

♣ **Janis J and Sue H to spray grass and signage put up by Lizzy C**

- ❖ Spencer R to find small labels from last year or buy some more
- ❖ Spencer R, Lizzy C and Ian C to transport folding tables from Centre to the Green at 8am on the day
- ❖ Andrea W and Cynthia E will register on Saturday only

Spencer R asked what was Plan B if the weather was inclement. It was agreed not to cancel. Mark Watson agreed it would be okay to put gazebos on the green.

- ❖ Sue H to ask for gazebos on Facebook and Ian C to investigate buying new ones

It was agreed the presentation of winners would be held at around 3pm.

#### Scarecrow Festival

Jan R had received a letter from Brenda L and Catherine B outlining details and needs for the day.

- ❖ Catherine B has made a banner for advertising and will put on the green this week
- ❖ A trail will go ahead starting and finishing at the Green
- ❖ A table to be provided for registration
- ❖ Pencils to be provided (already ordered)
- ❖ Hand sanitiser to be provided
- ❖ Catherine B will buy prizes totalling £50 : 1st - £20 book token; 2nd - bottle of wine; 3rd - chocolates, the remainder will be used to buy sweets for all entrants

#### Auction

As we are unable to hold an auction this year, it was agreed to have sealed bids for any items donated.

- ❖ Sue H and Amanda H to organise

## 6. COMMUNITY CENTRE REOPENING

The Risk Assessment has been agreed.

After permission had been granted by MPC, it was noted that new taps had been received and Spencer R had ordered 2 window openers. He wanted to make sure they fitted correctly before ordering the rest. These items are in line with the RA.

Entrance boards have been covered.

Second lock on Peter Wilde room has been installed.

MPS will need to see a legionella certificate in line with their RA. Sue H has obtained quotes and would like to go with ESC at a cost of £177.65 + VAT for 6 samples. This was agreed.

**ACTION: Sue H to organise**

Thanks went to Reg T for drawing up a plan (given to Ann B) to use for safe distancing.

**ACTION: Ann B to copy and deliver by hand to Committee members**

#### Cleaning

This was discussed in full. It was suggested the MPS clean after each session. ACRE guidance is that we 'deep clean' weekly. As long as we demonstrate, to the best of our ability, that the Centre is COVID safe, we would not be liable.

Jan R had spoken to our present cleaner, Andrea Wilcox, who said she was no longer willing to clean.

It was agreed to get quotes from cleaning companies for a weekly clean for possibly up to 6 months.

**ACTION: Spencer & Jan R to get quotes from Molly Maid; Spik and Span and any possible other companies**

**Ann B and Spencer R to make a list of equipment needed to order from Jon Phillips**

**Ann B to speak to Sarah T (MPS) to go through risk assessment**

The small room would only be used as an isolation area.

Liz R asked when other Users could use the Centre and that Thimbles could do their own cleaning.

Ann B said we couldn't answer that at the moment. By half term there may be different guidance. Each group would have to complete an individual risk assessment. Government guidance was clear that Early Years should be given the priority.

Liz R said that Thimbles members were annoyed with the wording referring to age in the Minutes in March. Ann B apologised and was upset that it has only come to light now. She asked Liz R to accept apologies for that sentence. Ann B stressed that the MCA were trying to keep everyone safe and were equally frustrated with current events. It was noted that Thimbles do a lot of hard work for the village.

Sue H said it would be difficult to clean in-between groups and adults were more susceptible to COVID.

Mark W said that there was 'strong feeling' and he had received verbal representation.

Ann B asked that people come and talk direct to her and she would try to help.

## **7. ANY OTHER BUSINESS**

Ann B informed that Amanda Hannigan would like to join the Committee. Ann B nominated Amanda and Lizzy C seconded. All agreed. Jan R pointed out that we now had a full Committee of 10 members but the Community Association is open to everyone in the Parish.

Janis J stated that she had now been to the Solicitor to sign the lease.

Lizzy C did not think that the Christmas Fair would go ahead. It was agreed to wait a while longer and C/Fwd this item.

Lizzy C wanted to sweep and weed the outside of the Centre. This was agreed.

Wendy T informed that her and Reg T were away for the village show and pass on anything they had to Ann B.

Liz R asked to be given notice if the Christmas Fair was cancelled. This was agreed. We would hopefully have more guidance by then.

## **8. CORRESPONDENCE**

None other than that received from Brenda L and Catherine B already mentioned.

## **9. DATE OF NEXT MEETING - Wednesday 16th September 2020 - Ian C agreed to take minutes and accepted Jan and Spencer R apologies for absence.**

The meeting finished at 8.30pm.