

# Minutes of the Parish Council Meeting

Monday 21st February 2022, 7.30pm, New Inn

Present – Parish Councillors Adam Knight (Chairman for the meeting), Guy Chessell  
Andy Piercy, Jennifer Roberts; Clerk Susan Turner; Guest Ward Cllr Anne Crampton

**2022.**

## **16 WELCOME AND APOLOGIES**

AGREED Adam Knight to chair the meeting

Apologies Keith Alderman, Jan Hughes, County Cllr Tim Davies

## **17 PUBLIC SESSION** No members of the public present

## **18 MINUTES & DECISIONS OF PREVIOUS MEETINGS**

AGREED To ratify all decisions from Zoom meetings of December 2021 and January 2022  
Minutes of meetings 17th January agreed and signed by Chairman.

TO CONFIRM Declaration of Office made and signed by co-opted councillor Andy Piercy,  
countersigned by the Clerk.

## **19 DECLARATIONS OF INTEREST** in items on the Agenda – None.

## **20 HOUND GREEN**

### **.1 Phone box** Councillors met on Friday 21st January to consider phone box location.

AGREED – A final agreement following various considerations – that the optimum location is the  
site of the former bus shelter.

ACTION – Clerk to request 'extent of Highways' map from HCC Highways Engineer and seek  
permission (if required) to relocate the phone box.

### **.2 Goat Willows** on the corner of Hound Green Close and Hudsons Meadow

AGREED they should be coppiced. Advisory notice to be posted on Mattingley Matters.

### **.3 Hound Green Trees** – Quotes requested for full arboricultural survey.

AGREED Tree surgeon to check the other trees when coppicing the Willows as at .2 above.

### **.4 Moles** – Noted the Parish Council will need to engage a new mole contractor, Clerk to follow up recommendation.

## **21 JUBILEE** (Extended bank holiday Thursday 2nd to Sunday 5th June.)

### **.1 Jubilee committee** agreed Guy, Kieth, Adam, Andy.

### **.2 Beacon event Hazeley Bottom Farm**

Catering Leather Bottle happy to contribute three front of house staff and three chefs.  
Loddon brewery will donate a barrel. Plan to give everyone a free drink on arrival. Food  
will be simple BBQ – burger, hot dog, veggie alternative, also options for children. Noted  
that the Shoulder of Mutton should also be open by then.

Transport Parking provision on site for 200 to 300, potentially more on neighbours' land  
if needed. Recognise some won't want to drive – to provide shuttle service?

Bonfire – Will be cordoned off, full risk assessment etc.

Beacon – Noted the 'off-the-shelf beacon is a lot money for a flimsy structure.

ACTION Guy to explore other options – potential to have custom made – and price.

### **.3 Royal British Legion Industries** email received re signs, flags, bunting etc

## **APPENDIX I**

### **.4 Picnic on Green** Noted that Hound Green residents are arranging an informal picnic on the Green on the Sunday – meet and bring your own etc, including own rugs, chairs etc.

### **.5 Jubilee benches**

Hound Green Request from residents for Jubilee benches – for two benches to go on the  
south western side of the Green quite close to the Hound Green Close access bridge.

For signature .....

Noting that there are older people in Hound Green Close, some who have given up driving, some who find it hard to walk far particularly when ground uneven.

SUGGESTIONS put forward for recycled plastic – or carved furniture as existing on the Green and elsewhere in Hart.

ACTION Clerk to contact the Hart supplier.

Discussion

- To consider – other areas of the Parish where a Jubilee bench might be welcomed?
- Most of the Heath is owned by RSPB, would they welcome a bench?
- Majority of users of the Heath at Hazeley Lea are cyclists and riders;
- Duke of Edinburgh groups use the Heath – they sit on the bank by the track opposite the Plough Lane mapboard.

**.6 Grant funding** Cllr Anne Crampton again mentioned Hart’s community grants for Jubilee with £333 allocated via each District Councillor. Application forms should be available via the Hart website.

**.7 Tree planting** Anne noted there is a big tree planting programme in Hart.

TO CONSIDER if a Jubilee tree is wanted for Hound Green?

**22 GREAT BRITISH SPRING CLEAN** is scheduled for 25 Mar- 10 April. Agreed insufficient time and councillor time to organise an official Parish litter pick.

**23 MATTINGLEY GREEN UPDATE**

A suggestion has been put to the Parish Council to consider purchasing the land. To consider hypothetically – if it was gifted, would the Parish Council consider taking it on?

AGREED UNANIMOUSLY The Parish Council would not – as insufficient benefit to residents to justify the expenditure / Precept increase required to manage the land and trees.

The Parish Council had been looking for permission to take on additional projects for environmental benefit, not take over all the management costs associated with ownership.

ACTION Clerk to respond to the landowner accordingly.

**24 HAZELEY**

**.1 Red Hill Bus Shelter**

NOTED – The Parish Council owns three bus shelters serving the B3001 (including the one at the top of Red Hill) all of which will become redundant if the No7 bus is not reinstated.

Resident’s proposal for Community Renovation Project and book exchange

**APPENDIX II.** In summary – request from local resident for permission to tidy up the shelter and set up a book exchange. To include cleaning and painting the shelter, putting in crates of books, and putting up some signs and a noticeboard, not affecting the structure. Also to see views of surrounding neighbours.

NOTED – The Parish Council appreciates the request and very much welcomes community initiatives. Some concerns raised that will require active management otherwise may attract unwanted donations, become unsightly very quickly, potential for books to become damp and mouldy; also a potential fire hazard.

ACTION – Guy Chessell to meet with resident to discuss concerns.

**.2 Hazeley Bottom flooding and ditches**

NOTED In response to residents’ concerns that the Hazeley Bottom road is subject to flooding which poses a risk to garages and properties – investigation has uncovered a length of ditch which needs clearing. Arrangement has been made with the landowner to work on the ditch later in the year. Thanks to Guy Chessell for helping to resolve.

**.3 Hazeley Heath update**

Jenny Roberts reiterated the need for clear signage on the Heath, for footpaths, bridleways, to direct people away from nesting sites and to keep dogs on leads. Nothing is clearly marked. Clerk to contact Countryside Services (Hants Countryside Access North) re signage for the track from Plough Lane.

For signature .....

**.4 Village gateways & signs – Hazeley Motif**

Jenny Roberts supplied first draft of deer-&-hazel-leaf motif for Hazeley. Councillors approved the style of drawing – the simple lines in keeping with the Mattingley logo. Agreed colour should be added. A suggestion put forward that the drawing should more accurately denote a Roe Deer with the upright pronged antlers as the Mattingley logo.

**25 NEWSLETTER**

Noted that some years ago a volunteer distribution network covered the Parish for *Mattingley Matters*. Agreed pdf is now more practical for bulk of circulation, plus publish on website. Printed copies could be made available on request. Potential to leave copies in church, pub, phone box, bus shelter book store if goes ahead.

**26 PLANNING****.1 Parish Planning applications**

New applications for discussion

22/00237/HRA (Validated 03 Feb 2022) Lynchmere Cottage, Reading Road, Mattingley.

Notification under Regulation 73 to 75 of the Conservation of Habitats and Species Regulations 2010 – in respect of a proposal for the change of use to one two-bedroom property from agriculture at Lynchmere Cottage – upon the Thames Basin Heath SPA under Permitted Development Rights – to be linked with LPA Ref: 21/01592/PRIOR. Noted, this is second application – re SANG – following refusal of similar (8th Nov 21) at 21/02367/HRA. Deed of agreement this time attached. *Parish Council response: No objection.*

21/03197/FUL (Validated 11 Feb 2022) and 21/03198/LBC (Validated 8 Feb 2022) Bannisters Farmhouse, Mattingley Green. Change of use of Old Stables building from redundant farm use to use in connection with residential use of farmhouse and associated alterations to listed building. *Parish Council response: No objection.*

See **APPENDIX III** for all recent applications relating to the Parish.

**27 FINANCE****.1 Payments since last meeting.**

40	PGGM Maintenance Contract January 2022	£274.00
41	Clerk Salary January 2022	£432.60

**.2 Accounts to date – Bank reconciliation of £31,669.16. **APPENDIX IV******28 FURTHER REPORTS / UPDATES**

**.1 Police liaison (PACT) meeting of 27th Jan cancelled. PCSO Greenwood unwell.**

**.2 Police Community Meeting 'Barn Meet' of 3rd February in Rotherwick Village Hall arranged by Heckfield Parish Council. PCSO Greenwood unfortunately not able to attend. Introduced, hosted by Sgt Martyn Evans, c14 police attended, c50 guests. Speakers included Horse Watch, Equine Liaison, CPS, Chief Inspector. Main message is that all local policing is intelligence led, reporting of any suspicious incident including details, number plates, photos from the public is vital in building an evidence base for targeted policing and for prosecution.**

**.3 Police reporting – QR code** Police are seeking means to make reporting easier. Hants Constabulary has recently circulated a new QR code via which to report crimes, information and anti-social behaviour. **APPENDIX V**

**29 NEXT PARISH COUNCIL MEETINGS 7.30pm**

Monday 21st March, Tuesday 19th April – as the Monday is Easter Monday  
Mondays 16 May (AGM & Parish Assembly), 20 June, 18 July,  
15 Aug, 19 Sept, 17 Oct, 21 Nov.

*Meeting closed at 9pm with thanks to all present.*

For signature ..... Date .....

**APPENDIX I.** Royal British Legion Industries <shop@rbli.co.uk>



Reply-To: Royal British Legion Industries



## Celebrating Her Majesty's Platinum Jubilee 2022

Dear Ms Turner,

I hope that you are keeping well. I am reaching out to you from **Royal British Legion Industries** about the upcoming Platinum Jubilee Celebrations from June 2nd – 5th 2022.

As the nation prepares to celebrate over the planned Bank Holiday weekend, I wanted to introduce our veterans' **new range of celebratory signage, bunting and flags** specifically designed for councils like yours to decorate for this momentous occasion.

As a charity (Registered Charity no. 0210063), RBLI provides stable, permanent employment for the country's most disadvantaged veterans and those with disabilities, including those overcoming injuries and mental health challenges. As part of their employment with RBLI, they have designed and created a collection of decorative products, made especially to **decorate the streets, parks, schools, gardens and other facilities** across the United Kingdom.

This collection includes:

- Platinum Jubilee Lamp Post Sign
- Platinum Jubilee Bunting
- Platinum Jubilee Large Flag



In creating and fulfilling these products, our veterans will learn and develop valuable design and manufacturing skills, which will undoubtedly help when seeking further employment in their post-military career.

**APPENDIX II**

## HAZELEY BUS SHELTER PROPOSAL – 1ST FEBRUARY 2022

**Community Renovation Project**

Hazeley resident's proposal for a small community renovation project for the bus stop shelter at the top of Red Hill, just set back from the B3011 (photos attached)

The bus stop is little-used, but is regularly passed by locals, walkers and cyclists, which I hope will increase in number after the pub reopens. As a result it is in need of some attention.

In addition I would like to introduce a book exchange in the bus shelter to the benefit not just of the community but to the visitors. I know of several similar book exchanges, including in Hartley Wintney and at Winchfield station, and have recently inherited a number of books which could form the first basis of the exchange. I am also a published author with access to a steady stream of new books which I would like to up-cycle.

The idea would then be that users of the bus stop, locals and passers by could help themselves to a book for free in the expectation that they would in turn donate their unwanted books. A noticeboard within the shelter would explain this. This would be a welcome way for people to recycle unwanted books, perhaps even dvds and jigsaws which would otherwise be thrown away and to feel they are contributing to our local community. This would enhance both Hazeley's contribution towards Hart's environmental ambitions and build on the increased sense of community spirit we discovered during the Covid lockdowns.

I'm therefore writing to ask whether the Parish Council, as maintainer of the bus shelter, would see any objection if we were to tidy up the shelter and set up the exchange. I envisage this would entail cleaning and painting the shelter, putting in a few tidy crates of books, and putting up some signs and a noticeboard, not affecting the structure at all. I also notice that Merronbrook Ltd is named as 'sponsor and maintainer' so would seek their permission too, and I would also canvas the views of surrounding neighbours.

**APPENDIX III****PLANNING UPDATE 20th FEBRUARY 2022**

[22/00237/HRA](#) (Validated 03 Feb 2022) Lynchmere Cottage, Reading Road, Mattingley. Notification under Regulation 73 to 75 of the Conservation of Habitats and Species Regulations 2010 – in respect of a proposal for the change of use to one two-bedroom property from agriculture at Lynchmere Cottage – upon the Thames Basin Heath SPA under Permitted Development Rights – to be linked with LPA Ref: 21/01592/PRIOR.

[21/03197/FUL](#) (Validated 11 Feb 2022) and [21/03198/LBC](#) (Validated 8 Feb 2022) Bannisters Farmhouse, Mattingley Green. Change of use of Old Stables building from redundant farm use to use in connection with residential use of farmhouse and associated alterations to listed building.

[21/03172/HOU](#) (Granted 9th Feb) West End Cottage, Bottle Lane. Erection of a single storey rear extension.

[21/02440/LBC](#) (Granted 4th February) 3 Shoulder Of Mutton Cottages, Hazeley Heath. Installation of an air source heat pump next to the building.

[21/02783/HOU](#) and [21/02784/LBC](#) (Granted 20th Dec) 3 Shoulder Of Mutton Cottages Hazeley Heath. Conversion of garage into play room and utility to include the replacement of the garage door with a window, insertion of door ground floor side and minor internal changes to the first floor.

[21/02124/PREAPP](#) (Answered 16th Dec) The Barns, Aldermoor Farm. New outbuilding adjacent to existing outbuilding for operation of a beauty treatment business. *Officer advice – Potentially Acceptable*

**OUT-OF-PARISH APPLICATIONS****COLD PIECE FARM, HECKFIELD**

[21/00266/FUL](#) (Appeal APP/N1730/W/21/3279009 – start date 21st August – written representations. Refused by Hart 4th May 2021) Cold Piece Farm. Erection of 10 floodlights, each 8m tall, around the existing manège. Retrospective, to replace the 8 approved floodlights. Mattingley (and Heckfield) *Parish Council objected to original application: 'External lighting should be kept to a minimum to avoid any adverse impact on neighbours and wildlife. "Dark skies" in rural areas should be respected and protected.'* All written submissions forwarded to the Inspector.

**BRAMSHILL HOUSE**

[19/01288/FUL](#) (Grant Temporary Consent 16th February, Validated 08 Mar 2021, Received 07 Jun 2019) Bramshill House. Temporary change of use of land and buildings to enable use for film-making (sui generis use) for two years to include construction of temporary film sets and supporting activities including storage and parking. Consultation to 9th April. PC comment: *'This proposed use is likely to generate some heavy traffic. Please to avoid Plough Lane.'*

**KILN FIELD SOLAR, HECKFIELD**

[21/02749/FUL](#) (Pending 10 Nov 2021) Land To The North Of Vicarage Lane, Hound Green, Heckfield. Construction of a temporary 17.87 MW Solar Farm, to include the installation of Solar Panels with LV switch/transformer, customer switchgear/T Boot enclosure, a DNO substation enclosure, security fencing, landscaping and other associated infrastructure.

## APPENDIX IV.I

## MATTINGLEY PARISH COUNCIL - INCOME 2021/22 - 21st Feb

Balance brought forward 1st April 2021						£27,213.78
						<b>Total</b>
<b>Date</b>	<b>Item</b>	<b>Precept</b>	<b>Grants</b>	<b>VAT</b>	<b>Interest</b>	<b>Receipts</b>
16/04/21	VAT reclaim 2019-21			£1,839.20		£1,839.20
15/04/21	Parish Precept	£12,000.00				£12,000.00
	2019/20 Bank interest 2021/22				£94.13	£94.13
<b>TOTALS</b>		<b>£12,000.00</b>	<b>£0.00</b>	<b>£1,839.20</b>	<b>£94.13</b>	<b>£13,933.33</b>

£13,933.33

## RECEIPTS &amp; PAYMENTS SUMMARY

Bal brought forward 1st April 2019	£27,213.78
Plus income	£13,933.33
Minus expenditure	£9,477.95
<b>Balance</b>	<b>£31,669.16</b>

april	£7.05	Oct	£8.45
May	£8.99	Nov	£8.54
June	£9.70	Dec	£8.06
July	£9.09	Jan	£8.19
Aug	£9.07	Feb	£8.04

## BANK RECONCILIATION

Club, charity, trust	£1,079.86
Bus instant access	£30,589.30
<b>TOTAL ACCOUNTS</b>	

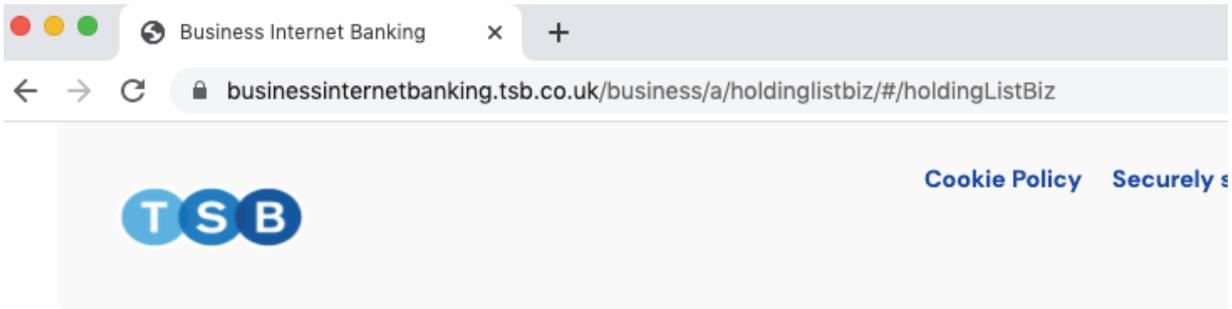
Sept	£8.95	Mar	
		<b>Total</b>	<b>£94.13</b>

<b>Balance</b>	<b>£31,669.16</b>
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## MATTINGLEY PARISH COUNCIL - EXPENDURE 2021/22 -21st Feb

Date	Supplier	Description	Salary	Finance Admin	Expenses	Community/Donations	Maintn Contract	Maintn General	Project	VAT	TOTALS
19/04/21	1 BACs HALC	HALC /NALC 2021/22		£278.58							£278.58
20/04/21	2 BACs PGGM	Green bus shelter-move							£200.00	£40.00	£240.00
20/04/21	3 BACs PGGM	Memorial maintenance						£66.00		£13.20	£79.20
28/04/21	4 SO PGGM	Maint Contract April 2021					£228.33			£45.67	£274.00
29/08/21	5 SO Hart Foodbank	Ref SIDs APRIL 2021				£50.00					£50.00
30/04/21	6 BACs Susan Turner	Salary April 2021	£432.60								£432.60
07/05/21	7 BACs Came&Co	PC Insurance		£813.02							£813.02
07/05/21	8 BACs WVPS	Subscription				£50.00					£50.00
07/05/21	9 BACs ST for Land Registry	Deeds - Raun House		£6.00							£6.00
28/05/21	10 SO PGGM	Maint Contract May 2021					£228.33			£45.67	£274.00
28/05/21	11 SO Hart Foodbank	Ref SIDs May 2021				£50.00					£50.00
28/05/21	12 BACs Susan Turner	Salary May2021	£432.60								£432.60
28/05/21	13 BACs PGGM	Ply and fixings FP21 Bridge						£95.00		£19.00	£114.00
21/06/21	14 BACs GC for SurveyMonk	For Shoulder questionnaire							£320.00	£64.00	£384.00
27/06/21	15 BACs Susan Turner	Salary June2021	£206.60								£206.60
27/06/20	16 BACs HMRC	Tax-Apri-May-Jun-2021	£226.00								£226.00
28/06/21	17 SO PGGM	Maint Contract June 2021					£228.33			£45.67	£274.00
28/06/21	18 SO Hart Foodbank	Ref SIDs June - last payment				£50.00					£50.00
28/07/21	19 SO PGGM	Maint Contract July 2021					£228.33			£45.67	£274.00
28/08/21	20 SO PGGM	Maint Contract Aug 2021					£228.33			£45.67	£274.00
28/08/21	21 BACs Susan Turner	Salary July2021	£432.60								£432.60
28/08/21	22 BACs Susan Turner	Salary Aug2021	£432.60								£432.60
10/09/21	23 BACs Heckfield Mem Hall	Aug PC meeting venu		£36.00							£36.00
28/09/21	24 SO PGGM	Maint Contract Sept 2021					£228.33			£45.67	£274.00
28/09/21	25 BACs Susan Turner	Salary Sept 2021	£206.60								£206.60
28/09/21	26 BACs HMRC	Tax-July,Aug,Sept-2021	£226.00								£226.00
29/09/21	27 DD ICO	Data protection register		£35.00							£35.00
22/10/21	28 BACs British Legion-Poppy	Wreath and 5 large poppies				£75.00					£75.00
28/10/21	29 SO PGGM	Maint Contract Oct 2021					£228.33			£45.67	£274.00
28/10/21	30 BACs Susan Turner	Salary Oct2021	£432.60								£432.60
22/11/21	31 BACs New Inn	Nov meeting		£25.00							£25.00
28/11/21	32 SO PGGM	Maint Contract Nov 2021					£228.33			£45.67	£274.00
06/12/21	33 BACs Susan Turner	Salary Nov 2021	£432.60								£432.60
06/12/21	34 BACs Greening Campaign	Phase 1				£50.00					£50.00
08/12/21	35 BACs Greening Campaign	Phase 2				£50.00					£50.00
08/12/21	36 BACs Croma Locksmiths	Noticeboard keys		£21.79						£4.36	£26.15
28/12/21	37 SO PGGM	Maint Contract Dec 2021					£228.33			£45.67	£274.00
28/12/21	38 BACs Susan Turner	Salary Dec 2021	£206.60								£206.60
28/12/21	39 BACs HMRC	Tax-Oct,Nov,Dec-2021	£226.00								£226.00
28/01/22	40 SO PGGM	Maint Contract Jan 2022					£228.33			£45.67	£274.00
21/02/22	41 BACs Susan Turner	Salary Jan 2022	£432.60								£432.60
											<b>£9,477.95</b>
			£4,326.00	£1,215.39	£0.00	£375.00	£2,283.30	£161.00	£520.00	£597.26	£9,477.95
Date	Supplier	Description	Salary	Finance Admin	Expenses	Community/Donations	Maintn Contract	Maintn General	Projects	VAT	TOTALS

APPENDIX IV.II



## Your accounts

Last login: 28 December 21 (11.02 AM)

[+](#) Make a quick transfer

Mattingley Parish Council

> [Coronavirus \(COVID-19\) information: If you've been impacted by coronavirus and need financial help, please read our useful information page.](#)



**Club,Charity  
And Trust  
Account**

30-96-29, 00778969

[+](#) View a mini statement

Available funds:  
**£1,079.86**

[Make a payment](#)

[Make a transfer](#)

[Set up standing order >](#)



**Business  
Instant  
Access**

30-96-29, 07266599

**£30,589.30**  
[View full statement >](#)

[Make a payment](#)

[Make a transfer](#)

**APPENDIX V – POLICE REPORTING**

**A New Way to Report**

Hampshire Constabulary is pleased to be able to share a new QR code that helps members of the local community report crimes, information and anti-social behaviour.

Simply scan the QR code using your smartphone camera and select one of three options:

**Report a crime**  
**Something you've seen or heard or**  
**Report anti-social behaviour**

You can still report an incident by calling 101 (*or 999 if it is an emergency*).

Hampshire Constabulary would like to thank members of the local community for reporting incidents to us as it helps us build a picture of what is happening in your district.

