

# Yattendon Parish Council

## MINUTES of the PARISH COUNCIL MEETING

Held on **Thursday 1<sup>st</sup> September, 2016 at 7:30pm** in Yattendon Village Hall.

Councillors present: Gordon Robertson (Chair), Anne Harris (Vice-chair), Wendy Mole and Chris Turner.

In attendance: Sarah Marshman (Clerk), David Slack (Managing Director, Yattendon Estates).

The meeting started at 7.30pm.

---

### **1 Apologies for absence**

Apologies were received from Cllrs. Dean Foster and Philip Bickford Smith and from District Councillor Virginia von Celsing.

### **2 To receive any declarations of pecuniary interests by members or the Clerk**

The Clerk declared a pecuniary interest in item 11.

### **3 To receive: Questions or comments from members of the public Representations from any member who has declared a pecuniary interest**

A letter of condolence from the council was completed by the Chairman after the sad news of the passing of Gerald Fox who was parish clerk for 38 years, retiring from the role in 1995.

The Clerk was requested to report to the relevant people that the light on the corner of the Village Hall was not working and that the hedge by the tennis courts was in need of cutting.

### **4 To approve the minutes of the Parish Council Meeting held on 30<sup>th</sup> June, 2016**

It was resolved that the minutes be accepted as a true record and they were then signed by the Chairman.

### **5 Matters arising from the minutes of the Council Meeting on 30<sup>th</sup> June, 2016**

Alan Dunkerton from West Berkshire Council has confirmed that the request for a 20mph speed limit will be on the list for consideration at the next speed limit review task group on 25<sup>th</sup> Oct. WM will represent the parish council and the Clerk will contact the District Councillor to ask her to attend also.

### **6 To receive a report from our District Councillor**

VvC had sent her apologies.

### **7 Planning Applications**

#### **a) To consider new applications**

There were no new applications.

.....  
Chairman

.....  
Date

**b) To receive an update on planning applications since the previous meeting**

App. Ref.	Location	Proposed Work	Response	WBC Decision
16/01928 /HOUSE	The Larches, Burnt Hill, Yattendon, RG18 OXD	New garage.	<b>NO OBJECTIONS</b>	<b>Awaiting decision</b>

**8 To consider quotes to produce a new website and to consider applying for grant funding to set up the website and purchase a council laptop**

It was resolved to use Vision ICT to set up a new website for the council. It was resolved to make an application to the transparency fund for the cost of this website and to cost of a laptop and scanner to be able to meet the transparency code. The Clerk will complete the application and arrange the purchase of the laptop and scanner.

**9 To consider adopting updated standing orders**

It was resolved to adopt the updated standing order.

**10 To consider adopting updated financial regulations**

It was resolved to adopt the updated financial regulations.

**11 To review and consider pension schemes to meet the new pension requirements**

The Clerk discussed the pension review document supplied to the councillors and explained the various options before leaving the room while the councillors made a decision.

It was resolved to join the LGPS pension scheme and to make employer contributions to this scheme. The employer contributions will begin from 1<sup>st</sup> April 2017.

**12 To receive the finance report and approve cheques due for payment**

It was resolved to make the following payments.

	<u>RECEIPTS</u>	<u>PAYMENTS</u>
<b>Balance at last meeting 30th June, 2016</b>	<b>£4,136.64</b>	
G. Robertson Reimburse printing costs of Yattendon leaflet		£174.00
Miss J. Lovelock Litter picking 01/07/16-30/09/16		£125.00
Yattendon & Frilsham PCC Annual grant 2nd half year		£1,250.00
Yattendon & Frilsham PCC Courtesy lights		£24.00
D. Fowler & W. Mole Courtesy lights Mar - Aug		£19.30
Clerk Salary & expenses		£562.61
HMRC PAYE		£50.00
Yattendon Village Hall Hall hire		£115.00
	<b>£4,136.64</b>	<b>£2,319.91</b>
<b>Balance at bank on 1st September, 2016</b>	<b><u>£1,816.73</u></b>	

**13 Correspondence**

.....  
Chairman

.....  
Date

An email regarding talks about the AONB had been received. The Clerk was requested to arrange for them to attend the APM.

14 Matters for future consideration and information

The potholes near the shop had been reported and filled within 24 hours. The council wished to highlight that it is worth reporting potholes to West Berkshire Council ASAP.

Scrambler bikes had been noted in the area.

It was noted that there had been some incidents involving travellers in the area with camera wires being cut and rubbish being dumped. It was highlighted that all incidents should be reported to the police by calling 101.

Meeting closed 8:30pm.

Date and time of next scheduled meeting:

**Parish Council Meeting: Thursday 17<sup>th</sup> November, 2016 at 7:30pm** in Yattendon Village Hall

.....  
Chairman

.....  
Date