

ALLHALLOWS PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 16 SEPTEMBER 2015
AT ALLHALLOWS VILLAGE HALL, STOKE ROAD, ALLHALLOWS AT 6:30 pm.**

PRESENT: Cllr Alan Marsh Chairman
Cllr Mrs P Huntley-Chipper Vice-Chairman
Cllr Mrs Sandra Bennett
Cllr Mrs Yvonne Forrest
Cllr Chris Draper
Cllr Mrs Karen Draper
Mrs Michelle Rumble Parish Clerk

In attendance 4 members of the public

1 APOLOGIES FOR ABSENCE

962 Apologies were received from Cllr David Bennett due to work commitments. Cllr John Luck, Proposed by Cllr Mrs Pat Huntley-Chipper seconded by Cllr Mrs Karen Draper and agreed unanimously.

2 DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)

963

None

3 964 TO APPROVE THE MINUTES OF THE FULL PARISH COUNCIL MEETING OF 12 AUGUST 2015

965 The minutes were approved; proposed by Cllr Pat Huntley-Chipper, seconded by Cllr Sandra Bennett. RESOLVED by all members

4 966 MATTERS ARISING FROM THE ABOVE MINUTES NOT OTHERWISE ON THE AGENDA

967 None

SUSPENSION OF MEETING FOR PUBLIC SESSION

None

5 968 TO NOTE ACTION POINTS FROM PREVIOUS MEETINGS

Noted

6 969 PLANNING

None

HIGHWAYS AND TRANSPORT

- 970**
- a) The Footpaths Officer was not in attendance and no report had been received.
 - b) Cllr Chris Draper informed members about a man hole cover which is behind the shops and needs repairs carried, ownership of the man hole cover is to be investigated. **ACTION CLLR DRAPER**
 - c) Cllr Marsh stated that the Ratcliffe Highway is due to have some repairs carried and will be shut, at this point in time Avery Way is not going to be re-surfaced.
 - d) Cllr Alan Marsh informed members that the Arriva 7.15 bus is re-routed to Grain.

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CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES

- 971 a) Rural Liaison – Cllr Marsh attended the meeting last night and gave his report on the meeting.
- b) KALC ,No Report
- c) Police Liaison – No Report
- d) Village Hall Committee – The next meeting is in September.
- e) Cross Park Association – No meeting.
- f) Friends of All Saints Church – Cllr Marsh gave his report on this

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MANAGEMENT OF THE COUNCIL’S LAND AND PROPERTY

- 972 Cross Park
Deferred until next meeting.

- The Brimp
Cllr Marsh informed members that Bourne Leisure have approached the Parish Council to enquire as to whether they are able to have permission to park on the Brimp. The Youth Club will need to be spoken to about this.

10

CORRESPONDENCE

- 973 Correspondence noted
- 974 Moved to confidential

CONFIDENTIAL SECTION

A proposal was made by Cllr Alan Marsh under section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 to exclude the public and representatives of the press and broadcast media during the discussion due to the confidential and sensitive nature of the business to be transacted. Seconded by Cllr Yvonne Forrest and carried unanimously.

- 975 The Parish Councillors expressed concern over the cleaning in Cross Park. The Parish Clerk was asked to write to the Village Hall Committee to request the cleaner’s employment contract with regard to Cross Park and also the hours which are being worked.

ACTION CLERK

- 976 The Clerk had received the quote from Turfsoil for the Grounds maintenance contract for the coming year. It was proposed by Cllr Chris Draper, seconded by Cllr Marsh that they agree the terms of the quote. **RESOLVED ACTION CLERK**

- 977 The correspondence from a resident regarding the placing of black sacks, it was noted that the sacks are being placed out the day before the bins are due to be collected and by the next day the rubbish from the sacks is everywhere.

The Clerk was asked to write to Allhallows Village Hall Committee asking that a charge is made for all bookings and that a deposit is also taken at the time of booking, the deposit is only to be returned if all rubbish has been removed from site and that no damage has been caused. **ACTION CLERK**

All members then discussed and stated that the hall under no circumstances should hire out for free.

The Clerk was asked to contact the bookings clerk and ask for a copy of the booking form and the cost of each booking. **ACTION CLERK**

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CROSS PARK

- 978 a) Cross Park entrance – Cllr Mrs. Pat Huntley-Chipper informed members that this has now been carried out which included block paving, the inside has also been plastered by the National Grid.

GRASS CUTTING, HEDGES & VERGES

- 12 979 Stoke Road/ Allhallows Place needs cutting back. ACTION CLERK
 Stoke Road trees are over hanging the footpath. ACTION CLERK
 Avery Way trees on the left need cutting back. ACTION CLERK

13 **PLAYPARK**

- 980 The Clerk had received the cost of the training from Craigdene for the Play park. RESOLVED by all members to carry this out.

14 **ALLHALLOWS PLACE**

- 981 It was reported that at the moment there are no more caravans on the site, but this will continue to be monitored.

15 **FINANCE**

- 982 a) The bank account balances and end of month reconciliations - Deferred until next month
 b) The budget monitoring – Deferred until next month
 c) The accounts for payment were approved, proposed by Cllr Karen Draper, seconded by Cllr Mrs Pat Huntley-Chipper. RESOLVED by all members present.

- 16 983 **DATE AND TIME OF NEXT MEETING**
The next meeting will be on Wednesday 14 October at 6.30pm
 At 20.55pm Cllr Alan Marsh immediately closed the meeting.

Signed as a correct record of the proceedings.

Chair of Allhallows Parish Council

..... Date:.....

Action Point	Details	Review	Cleared
C/18/2015/3	The Clerk to check over old invoices to check that all assets are listed.	ongoing	
C/18/2015/5	Parish Clerk to check that all new assets are included in the insurance cover.	ongoing	
C/19/2015/4	Parish Clerk to create inventories of all assets owned by the Parish Council	ongoing	
C/21/2015/3	Parish Clerk to contact Simon Swift at Medway Council to obtain more information on the responsibilities of running our own hedges and verges contract.	Email sent 14/7/15 Response received 15/7. Chase response	
C/23/2015/1	Parish Clerk to write to householder in Stoke Rd to request that the overhanging tree and hedges be trimmed.	Letter sent 25/09/15	

C/23/2015/5	Parish Clerk to write to Village Hall Committee to request the cleaner's employment contract with regard to Cross Park.	Letter to Lola Soremekun 18/8/2015, Letter again sent 05/10/15	
	Clerk to contact Farmer (Mr Baker re hedges and also to speak him about the rubbish being dumped.	Left message awaiting call back 18/09/15, will call again	