

# EGERTON PARISH COUNCIL

The meeting of the Parish Council was held on Tuesday 5<sup>th</sup> June 2018  
in the Committee Room of the Village Hall, Egerton at 8.00pm.

**Present:** Peter Rawlinson (vice Chairman), Jennifer Buchanan, Claire Foinette, Tim Oliver, Pat Parr, Rob Walker, Geraldine Dyer (Ward Councillor) and Heather James (Clerk).  
5 members of the public were present, also Lois Tilden planning advisor.

1. **Apologies:** Richard King (Chairman)-holiday, Ambrose Oliver- meetings
2. **Declarations of interest:** Pat Parr- Gift of land, Claire Foinette- CAB
3. The minutes of the meeting on 1<sup>st</sup> May AGM 2018: The minutes were approved and signed as a true record of proceedings. **Proposed:** Tim Oliver; **Seconded:** Pat Parr

As Richard was absent from the meeting Peter took the chair. He proposed to invite members of the public to speak first. Sarah Smith and Andrea Savage spoke about a number of issues concerning Wanden Lane. This is a dead end lane off the bend of Forstal Road and Bedlam Lane. It is a very narrow lane with four blind bends. Most of the residents have signed a letter expressing their concerns about the size and number of lorries using the lane to access business premises. Jesses Farm was granted planning permission for agricultural use but is now being used for a raw pet food supplier. A local farmer is sending tractors and trailers with goods down the lane. It was noted that there are numerous large potholes and that it would be advisable to have weight restriction signage at the start of the lane warning drivers of the unsuitability of the lane to take large vehicles. It was noted that Tom Hope has a large new barn in the field on Forstal Road in which he was to store large machinery so as to not use Wanden Lane. This does not seem to be the case. Geraldine has offered to look into the planning application which the barn was granted.

Ellie Pritchard and Debbie Fooks are part of the MUGA committee which was set up following the sad death of Josh Wilkinson. They requested that a bench or tree be sited within the village in memory of Josh. It had been decided some time ago that no more trees would be planted in the memorial field (the lower rec) as it is getting very full. It was suggested that maybe the committee would like to buy a new bench with a plaque to replace one of the older broken benches over looking the cricket pitch.

4. **Matters Arising from 1<sup>st</sup> May AGM 2018**

a) **Report No. 98 of the Egerton Footpaths Representative – June 2018**

**Outstanding Footpath Issues:**

1. **PROW972246.** AW84. Steep descent into wood or ascent out of the wood at Egerton House Road. The report still says *allocated awaiting inspection*.
2. **PROW797714 and PROW773666.** AW90 (Green Wickets Animal Sanctuary). Complaints from ramblers experiencing verbal abuse and harassment in passing through the property on the public footpath. On KCC's suggestion as to how the Parish Council could deal with this problem, the two incidents were reported to Kent Police who delegated it to PCSO Kate Richards who is dealing with it under **Police Report No. 03-1128**.
3. **PROW137944.** AW174 Hazeldene Farm to Coach Road byway has been blocked at the lower end by a fallen tree. *Still Awaiting Allocation*. HOWEVER, Graham informed Pat that he had cleared the obstruction (which was not a large tree by any means) so KCC have been asked to remove this from their list. Another to tick off thank goodness and thank you Graham very much.
4. **PROW356466.** AW80 Britcher Farm. Newly-installed gate and footbridge (KCC) leads into a triangular copse supposed to join AW81 (Greensand Way) from Stone Hill to Greenhill, no exit out of the wood to join up! *Inspected - Landowner Action*. KCC are negotiating with the landowner to get them to open up the fencing to allow the public to use the correct path.

**New Footpath Issues:**

1. **PROW 842547.** (Peter Hope). AW87, fallen tree, behind the church.
2. **PROW 351390.** AW20. Richard reported a fallen tree along the Stour Valley Walk towards the boundary between Egerton and Pluckley, near Tram Hatch. *Awaiting Inspection*.
3. **Logged by A.N.Other.** On 8th May Graham drew attention to a broken stile opposite Kingsland Lane. This was logged by someone else on 3rd May and the logging number was not available.
4. **PROW888717.** (Jennifer). Reported 29th May. Broken stile on AW89 Rockhill Road to Link Hill Lane. The stile nearest Link Hill Lane is wobbly and needs repair/replacement.

**HIGHWAYS**

**Outstanding Highways Issues**

1. **Report 351407** (Richard). Water gushing out of one drain opposite Verralls Oak into another drain above Brook House. *Works Being Programmed*.

**New Highways Issues:**

**Report 357078.** Reported the multiple, dangerous, potholes on the Field Mill Road on the right-hand side of the road going towards Charing Heath which are really difficult to avoid but are really deep in some places. Hard to avoid going down any of them when passing traffic. Ben from KCC replied in a telephone call that works have been programmed by another section so we need to wait for those works. At this meeting we were advised that the works are now taking place

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- c) **Entrance signs/Village gateways:** Pat is hoping to arrange a meeting with KCC and Julian Swift. Richard has too many commitments with other projects to be part of the contingent for the site meeting.  
**Action:** Pat Parr
- d) **Mobile phone signal:** Peter is to send a follow up letter to Damian Green.  
**Action:** Peter Rawlinson
- e) **Notice boards:** Richard had reported that Julian is not well at this time so would not check about notice board.
- f) **Gift of Land/Older people's accommodation:** The PC are still awaiting paperwork. A meeting was held on Wednesday 30<sup>th</sup> May, those present Richard King, Peter Rawlinson, Elaine Graham (village resident), Gary Reeve-Wing (developer) and Andrew Doink of Hallett & Co solicitors. There were discussions on the ongoing development of the older peoples accommodation. Peter reported that all is progressing well.
- g) **New roof for play area house and other areas in need of refurbishment:** The roof is ready for painting and once done will be installed. It had been reported to the clerk that one of the cradle swings had been broken, thank you to Tim Kent for removing it before a child was injured. The Clerk has ordered a new cradle swing and Rob has offered to install.  
**Action:** Clerk
- h) **GDPR:** General Data Protection Regulation, the Clerk has contacted Satswana but is awaiting any action from them.  
**Action:** Clerk
- i) **Parishes in bloom:** The date for the visit is 26<sup>th</sup> June when Claire will meet the people and walk round the village with them.  
**Action:** Claire Foinette
- j) **Letter from Jim Stears:** As the Clerk has been unable to source the agreement set out for Mr Cornwell, Richard has asked Jonathan Elworthy (Chairman Playing Fields) to draw up an agreement. A meeting will be held with Richard, Jonathan and Jim Stears. The Clerk is to check previous minutes to see what was agreed about putting in gates at the rear of Jim's property.  
**Action:** Richard King, Clerk
- k) **Emergency Plan:** Pat explained that Egerton has an emergency plan and has sent a copy to ABC. Pat is waiting to hear from ABC which parts of the plan can be shown on the parish web site.  
**Action:** Pat Parr
- m) **Letter received:** Mr Michael Pankhurst has sent a letter to the PC, which Peter read out, concerning an altercation between Mr Pankhurst and a resident. Peter will draft a letter for the Clerk to respond to the letter but as the police are involved the PC will leave it to them to resolve.  
**Action:** Clerk
6. **PCSO:** A report has been received from Luke Jones a colleague of Kate Richards. They apologised that they were unable to attend the June meeting and that there were no crimes to report.
7. **Neighbourhood Plan Update:** Lois has provided the minutes of the April meeting to the Clerk to post onto Egerton web site. A new web site for the NHP has been set up [www.egertonnp.co.uk](http://www.egertonnp.co.uk) . On Saturday 9<sup>th</sup> June there will be a workshop in the Millennium hall at 10.00am. Another workshop will be held on Wednesday 27<sup>th</sup> June at 7.30pm.

8. **Sale of shop:** Following the open meeting held on 24<sup>th</sup> May, Peter and Mel have set out a newsletter explaining the Community Benefit Scheme and the outcome from the meeting. The finance committee and other volunteers continue to have regular meetings to apply for grants and set up the Community Benefit Scheme.

9. **Correspondence**

All circulated by email in advance unless marked with a \*

**Action**

Air Ambulance request for donation 2018- **Pat proposed and Jennifer seconded, all agreed a donation of £250 should be sent to match that sent in 2017.**

Ashford Citizens Advice request for donation- **Peter proposed and Jennifer seconded, all agreed a donation of £200 should be sent.**

Event Announcement: Annual Councillors' Conference 2018, 10 July 2018: All 15/5

Event Announcement: An Introduction to Planning For Local Councils, 13 June 2018: All 24/5

**Note**

Update on A28 Great Chart Road: All 3/5

Fields of Battle, Lands of Peace World War One Photographic Exhibition, Memorial Gardens, Ashford, June 2018: All 3/5

KALC responses to: Government consultations on the National Planning Policy Framework & Developer Contributions: All 8/5

CPRE latest: shaping the new planning policy: All 8/5

Leader Briefing Note for Parishes-*Scale Up Ashford Proves to be a Huge Success for Local Businesses:*

Charity 'School's Out for Summer Quiz in aid of the Kent MS Therapy Centre' Thursday 28th June

Weald of Kent Rotary Club CRUK North Downs Walk - 10th June 2018: All 15/5

Kent Downs - What's on in May: All 17/5

Leader's Briefing – ***The Mason Mile is Coming to Ashford:*** All 17/5

A community Flood Warden training session in Queenborough: Pat, Claire 22/5

KENT POLICE - WEB LINKS: All 22/5

Your invite: Water supply interruptions drop-in - stakeholder preview: All 24/5

Kent PCC's Newsletter - May 2018: All 29/5

Water Savvy Fun Day - Saturday 16 June 2018 - 10.00am to 2.00pm - Bewl Water: All 29/5

Message from Kent Police: All 5/6

**Web Items**

April minutes

June agenda

Draft May minutes

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**10) Accounts:**

Approval of the accounts for the month, for cheques to be signed and Internet transfers to take place.

**Proposed** Rob Walker; **Seconded:** Claire Foinette;

Expenditure		Cheque No	£
Hallett & Co	conveyancing	BACS	736.06
Mrs H James	Stationery/goods	BACS	112.04
Mrs H James	June salary	BACS	685.94
HMRC	June	BACS	198.94
Jane Carr	NHP domain name	BACS	105.00
			<b>1837.98</b>

Income			

**Bank Reconciliation** Balance as at 30<sup>th</sup> May 2018 £12,717.48 less un-presented cheques as follows:


**Actual balance = £12,717.48 as at 30<sup>th</sup> May 2018**

**Accounts for Egerton update magazine**

Expenditure		Cheque No	£
Alan Arthur	Delivery	000010	100.00
			<b>100.00</b>

Income			

**Bank Reconciliation** Balance as at 30<sup>th</sup> May 2018 £6,284.70 Less un-presented cheques as follows:

Alan Arthur		10	100.00
			<b>100.00</b>

**Actual balance = £6,184.70 as at 30<sup>th</sup> May 2018**

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**Accounts for Village projects**

Expenditure		Cheque No	£

Income			
Donation	Pre-school	BACS	58.00
Donation	Pre-school	500089	71.00
Donation	Pre-school move	500090	112.00
Interest			0.75
			<b>241.75</b>

**Bank Reconciliation** Balance as at 30<sup>th</sup> May 2018 £18,569.18 Less un-presented cheques as follows:


**Actual balance = £18,569.18 as at 30<sup>th</sup> May 2018**

**Village Projects fund**

**Pre-school move = £ 9,810.15**

**Village Hall = £ 8,759.03**

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**Total = £18,569.18**

**Accounts for Neighbourhood Plan**

Expenditure		Cheque No	£
Captivewebs domain name	Neighbourhood Plan	BACS	105.00
			<b>105.00</b>

Income			

- a) Total Budget and Precept 2018-2019 £35,670  
Actual amount spent to date is £5,741.76

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The Clerk explained the new lay out of the accounts to show all expenses and income on all different projects within the village, which should hopefully make it an easier job to quantify when meetings are held with auditor at end of March 2019.

The Clerk requested that £40 be paid to Debbie Humphries who had purchased plants for the planters on the Glebe. This will be shown on July accounts.

## 11) Public Discussion

Peter Rawlinson closed the meeting at 9.52pm for the public discussion, the meeting re-opened at 10.15pm.

## 12) Planning

*Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: [http://www.ashford.gov.uk/online\\_planning/](http://www.ashford.gov.uk/online_planning/) Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.*

### New:

<a href="#">18/00750/AS</a>	Egerton	Weald North	<b>Lark Hill Barn, Link Hill Lane, Egerton, Ashford, Kent, TN27 9BG</b> Change of use of land to domestic curtilage and construction of garden shed (retrospective).
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**Lois will respond to this, to let the planners decide but note all trees and hedges that are in situ now to be retained to preserve the site.**

<a href="#">18/00604/AS</a>	Egerton	Weald North	<b>Barn at Wanden, Wanden Lane, Egerton, Kent</b> Revised scheme to vary materials approved under Prior Approval 15/00500/AS for the windows to be white upvc and timber weatherboard cladding to be stained light brown (Retrospective)
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**Object, Lois will send in**

### Awaiting decision:

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**Decided planning applications:**

<a href="#">17/01315/AS</a> Refuse	Egerton	Weald North	<b>Land north of Wanden Mead, Wanden Lane, Egerton, Kent</b> Change of use of land for the stationing of 3 static mobile home holiday lets.
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<a href="#">18/00333/AS</a> Permit	Egerton	Weald North	<b>1 Oakdene Villas, Mundy Bois Road, Egerton, Ashford, Kent, TN27 9ER</b> The erection of a part two storey part first floor rear extension; new first floor window to side elevation
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<a href="#">18/00364/AS</a> Prior Approval Not Required	Egerton	Weald North	<b>Héronsdale Farm, Wanden Lane, Egerton, Ashford, Kent, TN27 9DB</b> Prior approval for associated operational development in accordance with prior approval 17/01459/AS (Prior approval for the change of use from agricultural building to two residential dwellings (C3))
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<a href="#">18/00401/AS</a> Permit	Egerton	Weald North	<b>4 Forstal Villas, Forstal Road, Egerton, Ashford, Kent, TN27 9EN</b> Two storey rear extension and clad airey house in brick work.
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<a href="#">18/00282/AS</a> Existing Use/Development Is Not Lawful	Egerton	Weald North	<b>Little Mundy Farm, Green Hill Lane, Egerton, Ashford, Kent, TN27 9EY</b> Application for lawful development - existing use- the main barn at Little Mundy Farm has continuously and solely been in agricultural use
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**13) Any other business/information:**

- Red Ensign- **September 3<sup>rd</sup> nearer the time the Clerk will ask Martin Chapman to raise the flag.**
- SLOW DOWN CHILDREN AT PLAY sign-Ambrose- **Rob will check the sign and do whatever work needs to be carried out.**
- Heber mowing –Claire- **A site meeting is to be arranged with Heber to discuss all works.**

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- Clerk hours-Claire. **Due to the finance committee and other volunteers having a number of meetings for the sale of the shop Claire noted that the Clerk is doing many extra hours, taking minutes, than contracted for. Peter suggested he and Richard should have a meeting to discuss paying over-time to the Clerk.**
- Millennium hall- **At the Village Hall Management Committee's Annual Open Meeting on 14<sup>th</sup> May, it was agreed a compromise with Pre-School to keep their hourly rate at £6.50 for 2018 and to review in October 2019. The Committee would like to thank the PC for their support and advice on this matter and particularly to Rob Walker for all his efforts acting as mediator.**
- **On another matter there has been complaints that the hall is looking very sad with the cleaning not being done very thoroughly. Richard and Peter will have a meeting with the hall committee. The Clerk had sent message to Sue Johnson (Chairman of the hall Committee) to let her know the issue would be discussed.**

The meeting closed at 10.40pm

Next meeting: Tuesday 3<sup>rd</sup> July 2018 at 8.00pm