

Boughton Monchelsea Parish Council

Date: 6th July 2021

The next meeting of the Parish Council will be held in the **hall of Boughton Monchelsea primary school on Tuesday 13th July 2021 at 7.00 pm** when the following business is to be transacted.

Members of the public are welcome to attend. We recommend you take a self-administered COVID test on the day and you must wear a face mask throughout the meeting. Other COVID protection measures will be advised at the start of the meeting.

1. Apologies
2. Filming of meetings : Request for notification of whether any person intends to film, photograph or record any item
3. Notification of late items for inclusion on the agenda.
4. Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.
5. Reports from Police / KCC Community Warden / KCC members.
6. Open Quarter.
7. Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations
8. Matters outstanding from minutes (18th May 2021) not included in agenda.
9. Minutes of the meeting held on 18th May 2021 : Agreement of and signature by Chairman of the Council
10. Clerk's Report.
11. Finance
 - 11.1 Finance report : Agreement of payments made and income received since last meeting
 - 11.2 Budget monitoring report
 - 11.3 Internal auditor's report
12. Correspondence :
 - 12.1 Zurich – Parish Council insurance renewal. Decide whether to renew with a 1, 3 or 5 year agreement
13. Planning Report.
14. Representatives Reports:
 - 14.1 KALC (Cllr Date)

MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME TO ATTEND

- 14.2 Allotments (Cllr Martin)
 - 14.2.1 Purchase of lawnmower for use by plot holders on the Haste Hill Road site
- 14.3 Village Hall & Recreation Ground (Cllr Edmans)
- 14.4 Neighbourhood Watch (Cllr Stevens)
- 14.5 Police Liaison (Cllr Date)
- 14.6 Bus group (Cllr Redfearn)
- 14.7 Climate change and biodiversity (Cllr Jessel)

- 15. Decision items :
 - 15.1 Proposed formal operational relationship between Boughton Monchelsea Parish Council and BMAT
 - 15.2 Clerk's working hours – decide whether to increase clerk's hours
 - 15.3 Dog waste bag dispenser – decide whether to purchase and install
 - 15.4 Marlpit bus stop – decide whether to apply for bus shelter grant
 - 15.5 Village sign – discussion based on Cllr Date's paper and decision on whether to take forward purchase and installation of second village sign at the junction of Heath Road and Church Street
 - 15.6 Church Street play area – agree repair schedule and costs from MBC
 - 15.7 Public rights of way – discuss KCC's responsibilities and agree whether to purchase equipment to assist in keeping paths clear of vegetation

- 16. Update / discussion items :
 - 16.1 Parkwood Farm reservoir – update
 - 16.2 Biodiversity and environment issues
 - 16.3 Fly tipping

- 17. Health & Safety Issues

- 18. Deferred Items Schedule.

- 19. Any other Business. (Non decision items only)

- 20. Date of Next Meeting: Scheduled for Tuesday 14th September 2021 at 7.00 pm in the committee room of the village hall.

**MEMBERS OF THE PUBLIC AND THE PRESS ARE
WELCOME TO ATTEND**