Minutes of the Averham, Kelham and Staythorpe Parish Council Meeting

17th April 2023 7pm, Robin Hood Theatre, Averham.

Present: Cllrs Fereday (Chair), Cllrs J Allan, I Bradey V Hird, J Cobley J Towlerton & J Miller Cllr R Blaney (NSDC) (part).

Ex-officio: Sue Jackson, Clerk

Absent: None

5 Members of the public were in attendance

AKS 22-	Apologies received.	
130	S Emeny. Those present voted to accept this apology, all agreed.	
	Cllr Saddington (NCC) had also sent her apologies.	
AKS 22-	Declarations of Interest from Members in any item to be	
131	discussed.	
	None	
AKS 22- 132	Minutes of the previous meeting. The minutes of the Parish Council Meeting held 20 th March 2023 were approved as a true record & signed. Proposed by Cllr Bradey, Sec by Cllr Hird, all agreed. Cllr Blaney arrived.	
AKS 22-	Questions and comments from members of the public	
133	Members of the Staythorpe BESS Action Group updated Councillors on their plans to engage with Averham residents re the Averham BESS proposal and with Upton PC re the Staythorpe BESS. Cllr Blaney arrived Concern was also expressed over the lack of input required from organisations such as Fire & Rescue, HSE and the Environment Agency to planning application for BESS sites. He has written to Robert Jenrick MP and asked the Parish Council to also write. To be added to the agenda for the next meeting. Both The Chair and Cllr Blaney agreed but reiterated that applications can only be considered using current planning legislation.	
AKS 22-	Updates required from the previous meeting for items not	
134	covered on the agenda.	
104		
	 Update from Cllr Bradey on the provision of decorative signs for Kelham and Averham. Signs will be in the region of £4000 each, Notts CC LIS scheme has reopened and funding will be sought from this scheme. A discussion took place on the potential artwork for the signs. The Clerk to include in the article for The Plough to seek resident's thoughts. 	The Clerk



Date 16.5.23

	 Date of the 1st Aid Course will be held 24th May, response has been good and it is expected all places will be filled. The RHT has been booked. Dog waste bin – Kelham. Now fitted and has been well received by local dog walkers 	
AKS 22- 135	Reports from County Councillor and District Councillor Cllr Blaney thanked the members for all their help and support over the years as this was his last meeting and The Chair also thanked him for his input and support. Cllrs Blaney then left the meeting.	
AKS 22- 136	 To Consider Items Requiring a Decision: To consider the new contract for emptying dog waste bins for the year 23-24. £2.20 per bin per visit. It was agreed to continue with the current arrangement of 2 of the bins emptied fortnightly and one weekly and the new bin at Kelham emptied fortnightly. Proposed by Cllr Miller, seconded by Cllr Bradey. All agreed. Thanks to councillors not standing at the upcoming elections. The Chair thanked those councillors who have chosen not to stand again in May for their input to the Parish Council To consider the Parish Council's response to the DLUHC's Consultation on Infrastructure Levy. Previously distributed. 	
	 The Chair to formulate the response and circulate to members before submitting. To consider the appointment of an Internal Auditor – Carole Binks has agreed to carry out this task again at a cost of £60. Proposed by Cllr Fereday, seconded by Cllr Miller, all agreed. To consider the purchase of 3 self-watering planters to commemorate the Coronation at a cost of £749.04 including signage + delivery of £50. Cost without signage would be £573.93 +delivery. Cllr Fereday proposed purchasing the planters from GOViews but source the commemorative plaques from elsewhere. This was seconded by Cllr Towlerton, all agreed. The Clerk to ask if a discount on 	The Chair
	delivery charges is possible. To review the existing ToRs for the HR Committee, previously distributed. Acceptance proposed by Cllr Fereday, seconded by Cllr Allan, all agreed	The Clerk
AKS 22- 137	 To review/respond to correspondence sent and received by the Parish Council Anti-Social Behaviour newsletter from NSDC. Previously distributed Consultation on A46 Newark By-Pass dualling showing revisions. NSDC Survey of sports facilities owned by Parish Councils. Completion date 31st March. Email from a resident for the Parish Council's information with details of the recent theft of all plants and fish from a 	



Clir Allan updated those present on the Minster School Consultation on catchment Areas. The Minster School and NCC websites now include Averham and Staythorpe as being in the Minster School catchment area for intake commencing September 2024. Thanks to Clir Allan and Mrs Allan for their work on this matter. All had been previously distributed and were noted. Planning Applications Received: 23/00488/HOUSE Wood View and Maidstone Cottage, the Close, Averham. Extensions, remove hedgerow, revise driveway and create new access. No Observations To consider the response to Planning Application 23/00317/FULM- BESS at Averham. The detailed response has now been composed and circulated amongst the members. It was agreed to add the section on the cumulative effects to the Parish Council's response to the Staythorpe BESS Planning Decisions (NSDC): 23/00227/HOUSE, Flo's Cottage, Averham. Approved AKS 22- 139 AKS 22- 139 Clerk's financial report, agree expenditure and other necessary action Update from Clir Miller on the accounts 2022-23. Clir Miller distributed details of the finances at year end. Copy kept for records. Expenditure was slightly higher than expected because 2 years of Notts ALC membership had been paid (22/23 and 23/24). AGAR & Year end information has been received from PKF Littlejohn Balance at 12/4/23 £8394.73 Item to be added to the agenda for the next meeting Terms of Reference for the Finance Committee & Planning Working Party To consider writing to Robert Jenrick MP regarding the lack of input required from HSE, EA or Fire & Rescue to planning applications such as the proposed BESS sites. AKS 22- 141 Annual Meeting of the Parish 6:30pm on Monday 15th May 2023 at Robin Hood Theatre, Averham. To be followed by the Annual Parish Council Meeting at 7:00pm The meeting closed at 8.14pm			
AKS 22-138 Planning Applications Received: 23/00488/HOUSE Wood View and Maidstone Cottage, the Close, Averham. Extensions, remove hedgerow, revise driveway and create new access. No Observations To consider the response to Planning Application 23/00317/FULM-BESS at Averham. The detailed response has now been composed and circulated amongst the members. It was agreed to add the section on the cumulative effects to the Parish Council's response to the Staythorpe BESS Planning Decisions (NSDC): 23/00227/HOUSE, Flo's Cottage, Averham. Approved AKS 22- 139 Clerk's financial report, agree expenditure and other necessary action Update from Cllr Miller on the accounts 2022-23. Cllr Miller distributed details of the finances at year end. Copy kept for records. Expenditure was slightly higher than expected because 2 years of Notts ALC membership had been paid (22/23 and 23/24). AGAR & Year end information has been received from PKF Littlejohn Balance at 12/4/23 £8394.73 Item to be added to the agenda for the next meeting Terms of Reference for the Finance Committee & Planning Working Party To consider writing to Robert Jenrick MP regarding the lack of input required from HSE, EA or Fire & Rescue to planning applications such as the proposed BESS sites. AKS 22- 140 Date of the next meeting — Annual Meeting of the Parish 6:30pm on Monday 15th May 2023 at Robin Hood Theatre, Averham. To be followed by the Annual Parish Council Meeting at 7:00pm		Consultation on catchment Areas. The Minster School and NCC websites now include Averham and Staythorpe as being in the Minster School catchment area for intake commencing September 2024. Thanks to Cllr Allan and Mrs Allan for their work on this matter.	
Averham. Extensions, remove hedgerow, revise driveway and create new access. No Observations To consider the response to Planning Application 23/00317/FULM-BESS at Averham. The detailed response has now been composed and circulated amongst the members. It was agreed to add the section on the cumulative effects to the Parish Council's response to the Staythorpe BESS Planning Decisions (NSDC): 23/00227/HOUSE, Flo's Cottage, Averham. Approved AKS 22- 139 Clerk's financial report, agree expenditure and other necessary action • Update from Clir Miller on the accounts 2022-23. Clir Miller distributed details of the finances at year end. Copy kept for records. Expenditure was slightly higher than expected because 2 years of Notts ALC membership had been paid (22/23 and 23/24). • AGAR & Year end information has been received from PKF Littlejohn Balance at 12/4/23 £8394.73 AKS 22- 140 • Terms of Reference for the Finance Committee & Planning Working Party • To consider writing to Robert Jenrick MP regarding the lack of input required from HSE, EA or Fire & Rescue to planning applications such as the proposed BESS sites. AKS 22- 141 AKS 22- 141 Date of the next meeting — Annual Meeting of the Parish 6:30pm on Monday 15th May 2023 at Robin Hood Theatre, Averham. To be followed by the Annual Parish Council Meeting at 7:00pm	AKS 22-138		
23/00317/FULM- BESS at Averham. The detailed response has now been composed and circulated amongst the members. It was agreed to add the section on the cumulative effects to the Parish Council's response to the Staythorpe BESS Planning Decisions (NSDC): 23/00227/HOUSE, Flo's Cottage, Averham. Approved AKS 22- 139 Clerk's financial report, agree expenditure and other necessary action • Update from Cllr Miller on the accounts 2022-23. Cllr Miller distributed details of the finances at year end. Copy kept for records. Expenditure was slightly higher than expected because 2 years of Notts ALC membership had been paid (22/23 and 23/24). • AGAR & Year end information has been received from PKF Littlejohn Balance at 12/4/23 £8394.73 Item to be added to the agenda for the next meeting • Terms of Reference for the Finance Committee & Planning Working Party • To consider writing to Robert Jenrick MP regarding the lack of input required from HSE, EA or Fire & Rescue to planning applications such as the proposed BESS sites. AKS 22- AKS 22- Date of the next meeting — Annual Meeting of the Parish 6:30pm on Monday 15th May 2023 at Robin Hood Theatre, Averham. To be followed by the Annual Parish Council Meeting at 7:00pm		Averham. Extensions, remove hedgerow, revise driveway and create new access.	
now been composed and circulated amongst the members. It was agreed to add the section on the cumulative effects to the Parish Council's response to the Staythorpe BESS Planning Decisions (NSDC): 23/00227/HOUSE, Flo's Cottage, Averham. Approved AKS 22- 139 Clerk's financial report, agree expenditure and other necessary action • Update from Clir Miller on the accounts 2022-23. Clir Miller distributed details of the finances at year end. Copy kept for records. Expenditure was slightly higher than expected because 2 years of Notts ALC membership had been paid (22/23 and 23/24). • AGAR & Year end information has been received from PKF Littlejohn Balance at 12/4/23 £8394.73 Item to be added to the agenda for the next meeting • Terms of Reference for the Finance Committee & Planning Working Party • To consider writing to Robert Jenrick MP regarding the lack of input required from HSE, EA or Fire & Rescue to planning applications such as the proposed BESS sites. AKS 22- ARS 22- Date of the next meeting — Annual Meeting of the Parish 6:30pm on Monday 15th May 2023 at Robin Hood Theatre, Averham. To be followed by the Annual Parish Council Meeting at 7:00pm			
AKS 22- 139 Averham. Approved Clerk's financial report, agree expenditure and other necessary action • Update from Cllr Miller on the accounts 2022-23. Cllr Miller distributed details of the finances at year end. Copy kept for records. Expenditure was slightly higher than expected because 2 years of Notts ALC membership had been paid (22/23 and 23/24). • AGAR & Year end information has been received from PKF Littlejohn Balance at 12/4/23 £8394.73 Item to be added to the agenda for the next meeting • Terms of Reference for the Finance Committee & Planning Working Party • To consider writing to Robert Jenrick MP regarding the lack of input required from HSE, EA or Fire & Rescue to planning applications such as the proposed BESS sites. AKS 22- 141 Date of the next meeting — Annual Meeting of the Parish 6:30pm on Monday 15th May 2023 at Robin Hood Theatre, Averham. To be followed by the Annual Parish Council Meeting at 7:00pm		now been composed and circulated amongst the members. It was agreed to add the section on the cumulative effects to the Parish	The Clerk
Clerk's financial report, agree expenditure and other necessary action • Update from Cllr Miller on the accounts 2022-23. Cllr Miller distributed details of the finances at year end. Copy kept for records. Expenditure was slightly higher than expected because 2 years of Notts ALC membership had been paid (22/23 and 23/24). • AGAR & Year end information has been received from PKF Littlejohn Balance at 12/4/23 £8394.73 AKS 22- 140 • Terms of Reference for the Finance Committee & Planning Working Party • To consider writing to Robert Jenrick MP regarding the lack of input required from HSE, EA or Fire & Rescue to planning applications such as the proposed BESS sites. AKS 22- 141 Date of the next meeting — Annual Meeting of the Parish 6:30pm on Monday 15th May 2023 at Robin Hood Theatre, Averham. To be followed by the Annual Parish Council Meeting at 7:00pm			
distributed details of the finances at year end. Copy kept for records. Expenditure was slightly higher than expected because 2 years of Notts ALC membership had been paid (22/23 and 23/24). AGAR & Year end information has been received from PKF Littlejohn Balance at 12/4/23 £8394.73 AKS 22- 140 Item to be added to the agenda for the next meeting Terms of Reference for the Finance Committee & Planning Working Party To consider writing to Robert Jenrick MP regarding the lack of input required from HSE, EA or Fire & Rescue to planning applications such as the proposed BESS sites. AKS 22- 141 Date of the next meeting — Annual Meeting of the Parish 6:30pm on Monday 15th May 2023 at Robin Hood Theatre, Averham. To be followed by the Annual Parish Council Meeting at 7:00pm		Clerk's financial report, agree expenditure and other necessary	·
AKS 22- 140 • Terms of Reference for the Finance Committee & Planning Working Party • To consider writing to Robert Jenrick MP regarding the lack of input required from HSE, EA or Fire & Rescue to planning applications such as the proposed BESS sites. AKS 22- 141 Date of the next meeting — Annual Meeting of the Parish 6:30pm on Monday 15th May 2023 at Robin Hood Theatre, Averham. To be followed by the Annual Parish Council Meeting at 7:00pm		distributed details of the finances at year end. Copy kept for records. Expenditure was slightly higher than expected because 2 years of Notts ALC membership had been paid (22/23 and 23/24). • AGAR & Year end information has been received from PKF	
Terms of Reference for the Finance Committee & Planning Working Party To consider writing to Robert Jenrick MP regarding the lack of input required from HSE, EA or Fire & Rescue to planning applications such as the proposed BESS sites. AKS 22- Date of the next meeting — Annual Meeting of the Parish 6:30pm on Monday 15 th May 2023 at Robin Hood Theatre, Averham. To be followed by the Annual Parish Council Meeting at 7:00pm			
Annual Meeting of the Parish 6:30pm on Monday 15 th May 2023 at Robin Hood Theatre, Averham. To be followed by the Annual Parish Council Meeting at 7:00pm		 Terms of Reference for the Finance Committee & Planning Working Party To consider writing to Robert Jenrick MP regarding the lack of input required from HSE, EA or Fire & Rescue to 	
	10 0 00 00	Annual Meeting of the Parish 6:30pm on Monday 15 th May 2023 at Robin Hood Theatre, Averham. To be followed by the	



