

Risk assessment – Employee Litter Picking

All employers must conduct a risk assessment. If you have fewer than five employees you don't have to write anything down.

To be reviewed and dated prior to the village litter pick event (a copy is provided to volunteers)

Company name: MARDEN PARISH COUNCIL

Date of risk assessment: May 2023

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What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?	Action by who?
Slips, trips and falls	Employees Volunteers General Public Bruising / broken limbs / cuts	Be aware of any hazards in the area and remove by possible (report any other issues to Parish Office) Ensure no objects/obstacles that could cause tripping are left in way	Be aware of additional slip hazards if ground wet or icy	Caretaker
Use of general tools	Employees Injury from defective equipment	Ensure tools being used are in good condition Tools must only be used for the purpose outlined and designed	Report any defects asap to the Parish Office and arrange a replacement	Caretaker
Personal Protective Equipment	Employees Cuts, injury to body	Sturdy footwear with a good grip must be worn Protective gloves to be worn along with high visibility vests If hazardous substances/items are found these are reported to the Parish Office.	Report to Parish Office any PPE that needs replacing	Caretaker
Weather	Employees	If extreme weather litter picking to be moved to another day		Caretaker
Contact with moving traffic	Employees Road accidents	Hi-viz waistcoats to be worn at all time Unloading and loading of vehicles with tools, equipment and bags of litter to be safe from moving traffic.		Caretaker
Contact with branches / twigs	Employees Eye injury	Advise of risk to eyes from twigs and branches - wear googles if working in areas of low branches etc		Caretaker
Contact with soil	Contamination	Wash hands before eating or drinking		
Manual Handling	Volunteers Back injury	Awkward/heavy items to be moved safely – arrange with other caretaker to assist. Inform Parish Office if not able to be moved safely		Caretaker

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What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?	Action by who?
Personal Attack	Employees Threats / violence	Report to Parish Office if working alone Mobile phone must be available at all times Report any issues to Parish Office/Police		Caretaker
First Aid	Employees	Report any accidents to Parish Office	First Aid box should be available on site or in vehicle	Caretaker
Animals – Domestic and Farm	Employees Bites	Beware of loose dogs Seek medical attention asap if bitten or scratched		Caretaker
Chemicals/Hazardous Substances	Employees Burns Eye injury	Do not touch or remove containers which may contain chemicals – report to parish office If contact is made seek medical attention and record any information from container		Caretaker
Glass	Employees Members of the public Cuts	Any glass should be picked up and disposed of safely	Report to parish office if unable to clear safely	Caretaker

You should review your risk assessment if you think it might no longer be valid (eg following an accident in the workplace or if there are any significant changes to hazards, such as new work equipment or work activities)