



# MINUTES OF THE PARISH COUNCIL MEETING

Thursday 25th February 2021, commencing at 7pm

Remote meeting via Zoom

PRESENT: Parish Councillors: Paul Burton (Chairman) Brian Baker, Ian Bowman, Stephen Harnett, Simon Richards. Parish Clerk: Susan Turner.

**2021.**

**11 WELCOME & APOLOGIES** Apologies Parish Councillor David Hunt; County Councillor David Simpson, Ward Councillor Anne Crampton. Noted – To wish Cllr Simpson a speedy recovery. No members of the public present.

**12 MINUTES OF PREVIOUS MEETING** 14th January 2020, agreed and to be signed.

**13 DECLARATIONS OF INTEREST** in items on the Agenda, none.

**14 TRAFFIC, HIGHWAYS & RIGHTS OF WAY**

**14.1 Litter and Flytipping**

**i Request for bins in laybys**

Response from Hart Street Cleaning team ‘Litter bins in this area would do little to stop the issues of fly tipping. Ninety per cent of the rubbish in this area is due to fly tipping. Bins in these areas need emptying twice a day because they attract people who empty their cars in them and this itself causes problems with overflowing litter as we do not have the resource to empty at this frequency.’

Councillor comments – Solution of the council to do nothing - councils are supposed to provide a service - bins at least gives people the opportunity to dispose of litter properly - the bin in the Mattingley layby (where the phone box used to be) is used. Those who would use a bin would take their litter home - people who litter don't use a bin - evidence from elsewhere shows this, citing pictures of large bin empty with pile of rubbish beside.

NOTED Should the Parish Council provide bins, would need to engage a private contractor to empty them.

**ii Flytipping**

Response from East Hants Enforcement – ‘Currently we are helping with other roles... due to Covid situation. I will add this to our list of hotspots and once we are back out and enforcing, get the team to make some visits to the layby and see if we can make a difference. We are looking at enforcement via dash cam etc but this is a little way off yet.’ Clerk forwarded map to East Hants showing additional hotspots.

NOTED Large quantity of fly tipping on Bar Lane Wed 24th Feb, then top of Malthouse Lane Sunday 23rd. (Also large quantity Plough Lane, Hazeley Lea), this reported on Fix-my-Street in the morning, cleared in the afternoon.)

Cameras Options to install cameras to detect fly tipping on all roads discussed.

NOTED Signs for ‘no fly tipping’ unlikely to have a positive effect.

**iii Litter**

Response from Hart Street Care Manager (BDBC) – Confirmed that throwing litter from cars is classed as ‘littering’ and so not subject to ‘enforcement’ by East Hants who deal only with fly tipping.

A Traffic Management Company is contracted to litter pick for w/c 15th March, then successful, annually (from next year to be done in January).

- B3349 Hook – Heckfield
- B3011 Hartley Wintney – Bramshill
- A33 To Basingstoke boundary
- A287 Hook – Farnham boundary
- A30 National speed limit sections.

- iv **Police** – Email chains forwarded to PCSO Nick Greenwood for information.  
Response from PCSO Nick Greenwood – ‘Littering is something we have no powers to tackle as these were passed to the local authority some time ago. We have limited powers with regards to fly tipping, will look to pass any incidents witnessed to the local authority for action. This is something we bear in mind when on patrol.’  
Drink driving Quantities of larger cans thrown from cars reported to PCSO Nick Greenwood. Response that ‘we will look to include this area in our patrol plan’.

v **Village response**

NOTED – APPRECIATION – In the meantime, the village is doing litter picks.

**14.2 Highways Depot on Heckfield roundabout**

Response from HCC Highways Planned Maintenance – ‘To the best of my knowledge, the clearance work that was underway and any following screening, was stopped due to tree preservation orders covering the whole site being applied for. It is still our intention to continue, but unfortunately I don’t have any timescale I can put on it while it is with legal teams.’

ACTION Clerk to follow this up – with Hants and with Hart tree officer..

NOTED Condition of the yard impacts on impressions of the area... not helping deter littering.

**14.3 ‘Road racing’ Odiham Road from Wellington roundabout** As per Police Liaison Meeting of 31st January, ‘roadracing’ antisocial behaviour and ‘off road vehicular nuisance’ made new Policing priorities, and so additional resources allocated.

NOTED More police activity has been seen. Clerk to request update.

**14.4 TRO 30 and 40mph – Odiham Road C6.** Consultation is open until 5th March. To note that this is the C6 in Heckfield. The Parish Council preference is for 30mph from the Wellington Roundabout.

**14.5 Traffic calming**

- i Dukes Meadow £5K S106 developer contribution for ‘village gateways or other traffic calming measures in Riseley Village’. Dukes Meadow requesting this for gate features possibly a buildout at the start of 30mph zone just before the entrance to the estate.

AGREED The Parish Council supports this if the funding can be made available.

Cllr Simpson advised that the funding will have gone to HCC as the Local Authority where the development is. Clerk has submitted a request to Hants Safer Roads as to whether they would accept an application from Heckfield.

- ii Dukes Meadow request for a footway along the Odiham Road C6 to the roundabout. They point out a safe pedestrian access from Riseley to Wellington Country Park would be a good thing for Dukes Meadow and Riseley residents.

AGREED The Parish Council supports as a long term scheme if funding can be made available. Part of joined up approach to make all roads in Parish safer.

**14.6 Old Road A32**

- i Confirmation from Highway Asset Information Manager – that all sections of the Old Road remain Highway (as per map supplied – see **APPENDIX I**).

- ii Confirmation also from Countryside Services Map Review Manager – ‘As it is confirmed that the routes are still included in land that includes a carriageway (ie ‘highway land’) it wouldn’t be appropriate for them to also be recorded on the definitive map. Essentially they still form part of the road network, albeit that on the ground the position may appear different. Unless there is a Prohibition Order on any of the routes (a quick search of our deed safe records has not turned up anything of relevance, and anything that might have been made would likely only have excluded motorised use) it is arguable that the routes should be open and available for use.’

- iii Church Lane South is the only section still on the ‘List of Streets’ as an unclassified road. It is subject to a ‘prohibition of driving order’ such that: ‘No person shall cause any vehicle to be driven over the road which runs past the Vicarage at Heckfield at its southern junction with the newly-constructed Odiham Reading Road (A32).’ (The path cleared by Lengthsman 23rd January, see minutes last meeting.)

**14.7 Rights of Way**

- i FP8 to B3349 (Coldpiece Farm) crossing to Hortus Loci

NOTED FP route and stile position are not as drawn on the definitive map. Stephen Harnett confirmed the original FP route was through the bungalow land. The Guinneses moved

- the path into the field and put the fence in. Made sense to avoid need for people to walk through the bungalow garden. But not changed on the definitive map.
- AGREED Parish Council request is to have the path moved to the northern edge of the field – closer to the route of the definitive map – and so the exit onto the road is safer and closer to the onward route FP13 through Kiln Farm. If the hedge was kept trimmed back there would be a clear view either way. A gate is also requested in the corner of the field by the bungalow rather than a stile. Ian Bowman to discuss with land agent.
- ii FP501 north of Dukes Meadow Overhanging branches from northern side of the footpath. Cala Homes emailed 14th February to say they have ‘asked the site manager to review and take photos for our tree consultant to assess’.
  - iii HCC priority cutting schedule 2021/22 Parishes to be contacted shortly.
- 14.8 New Rights of Way**  
Advice from Countryside Services Network Development Officer that:
- i **To dedicate a Right of Way** landowner will need to contact Countryside Services directly. Fee up to £4K, likely in this case c£2.5K.
  - ii The Coldpiece Farm landowner has taken out a Section 31(6) Deposit on the land.
  - iii **Claim for new Right of Way** ‘The only way to get a path recorded if the landowner is opposed, would be via a DMMO (Definitive Map Modification Order) based on long use by the public. But the S31(6) neutralises any user evidence for the period it is active, and I think in this case the deposit runs from 2010, so you would have to gather 20 years of evidence before that date (ie 1990 – 2010).’
- NOTED It was the previous owner of Coldpiece Farm who took out the S31(6) Deposit.
- AGREED Importance of registering this ‘Coldpiece Wood’ path as a Right of Way for future and future generations. The Parish Council would cover the fee if the land owner is agreeable to dedicating the path. (Ian Bowman again to discuss with the Land Agent.)
- 14.9 HCC Local Transport Plan Consultation** – Parish Council response – as drafted by David Hunt – to be submitted for 28th February.
- 14.10 Lengthsman**
- AGREED To continue with Lengthsman Scheme 2021/22
- AGREED The three sections of Old Road be scheduled for the Lengthsman to clear annually.
- AGREED Maintaining public footpath entrances / exits onto the road and associated sightlines to be added to the Lengthsman schedule where risk assessment allows.  
 Clerk to liaise with HCC Footpaths Warden Frazer Hamilton.
- 15 VILLAGE HALL AND COTTAGES**
- 15.1 Cottage renovation** Brian Baker has submitted a LBC application to Hart.
- NOTED Builder advised that French drains may not be needed (and for listed buildings requires a structural engineer’s report). Heating and ventilated may be sufficient. .
- 15.2 Village Hall** Ridge tiles will need replacing this summer.
- 16 FINANCE**
- 16.1 Bank switch**
- i Email received from Metro dated 16th February, again confirmed by email of 25th February, saying they are satisfied the conditions for the incentive payment are met – Heckfield Parish Council’s account application is marked as ‘in progress’ / ‘in flight’.
  - ii Metro require the new bank account to be opened like-for-like, as NatWest account with all existing signatories.
- AGREED Decision confirmed unanimously for Mandate variation request to NatWest to remove all but two signatories. Simon Richards and Susan Turner to remain authorised signatories.
- AGREED Decision confirmed unanimously that Parish Councillor Simon Richards, and Susan Turner (Parish Clerk), are authorised to open a new account with Metro on behalf of Heckfield Parish Council.
- AGREED Unanimously: Specific bank Mandate for Metro:  
 ‘Two to sign for all authorised signatories; no debit cards permitted; sole access and authority on internet banking is permitted.’

**16.2 Payments for approval**

303	PGGM for 2 x loads green waste disposal – Church Lane	£168.00
304	Clerk for Salary x 2 – Feb, March 2021	£600.00
305	ST for Geosphere Parish Online 2021	£36.00

**16.3 Income**

THANKS To Cllr Simpson for £1K grant funding towards planned pedestrian islands B3349.  
 AGREED Village Hall to return to the Parish Council account the £10K granted to the Village Hall last year. (Not presently needed.)

**16.4 Accounts to date and budget update** – noted and to be signed.

**17 PLANNING**

**17.1 New applications since last meeting**

21/00478/FUL (Validated 25 Feb) Cherry Tree Farm, Chandlers Green. Erection of an agricultural workers’ dwelling with associated landscaping and car parking. Consultation to 25th March. (*Application three in the recent saga of applications for a new dwelling, the first at Appeal on non-determination (hearing 27th April), the second refused.*)

21/00350/FUL (Validated 12 Feb) Cherry Tree Farm, Chandlers Green. Temporary retention of the use of part of the barn as an agriculturally occupied dwelling with ancillary use of the caravan for a further 24 months. **Consultation to 18th March.**

21/00342/LDC (Validated 05 Feb) Whitewater House, Bramshill Road, Heckfield. Excavation and installation of a concrete swimming pool with surrounding patio area and associated pump house. (*Application to consider if lawful under permitted development, no documents submitted, no consultation dates.*)

21/00343/HOU (Validated 11 Feb) Whitewater House, Bramshill Road, Heckfield. Erection of a 4 bay oak framed car port. *PC response: no objection.*

21/00322/AMCON (Validated 03 Feb) Oates Cottage, Hound Green. Removal of Condition 2 (agricultural occupancy condition) attached to planning permission HWR/472 or 50/00472/H dated 19/02/1950. (*Follow up application to Lawful Development Certificate recently approved which confirmed 10-year-breach of condition.*)

21/00266/FUL (Validated 03 Feb 2021) Cold Piece Farm. Erection of 10 floodlights, each 8m tall, around the existing manège - retrospective, to replace the 8 approved floodlights. *To draft response.*

See **APPENDIX II** for all current applications relating to the Parish.

**18 FURTHER REPORTS**

**18.1 Churchyard Maintenance**

**i** Letter received from Church Warden James Trumpeter – see **APPENDIX III.**

**ii** Report from Simon Richards re volunteer grounds maintenance at the cemetery.

AGREED To liaise with Benefice re new fencing and restoring the gates.

**18.2 Police liaison meeting** Report from PCSO Nick Greenwood ‘Following meeting on 31/01/2021 a decision has been made to combat increasing levels of vehicular nuisance across the beat. We have identified two separate trends, both of which will be subject to this priority. The first is a marked increase in ‘on road’ vehicular nuisance which is primarily affecting our more rural roads, particularly the B3349 Odiham Road in Heckfield. The second is off-road vehicular nuisance which is primarily made up of off road motorcycles and quad bikes who are frequently attending the areas of Bramshill Forest and Hazeley Heath. We will be looking to implement short and long term solutions for these issues and we will work with our partners including Hart District Council and Forestry England.’

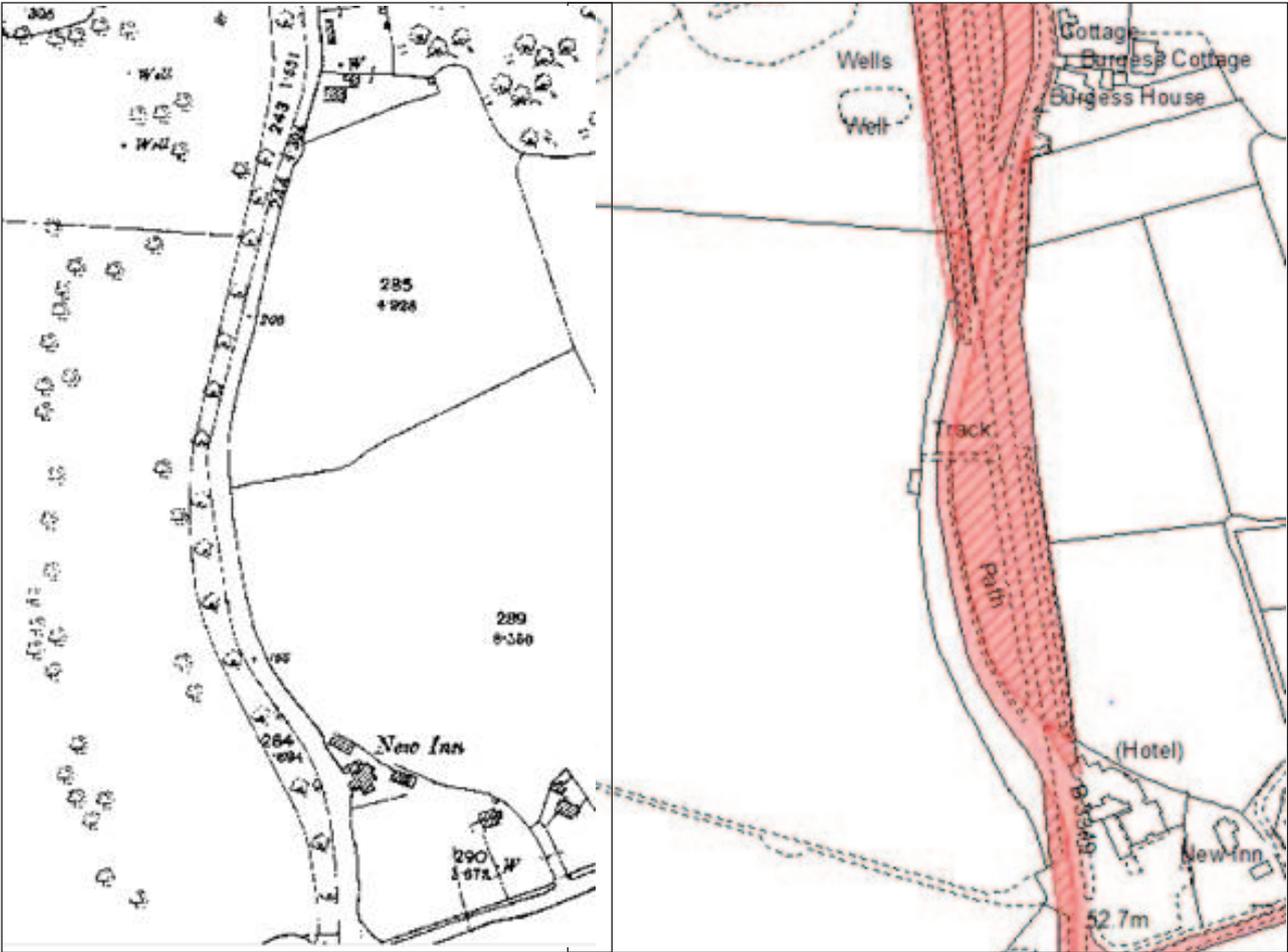
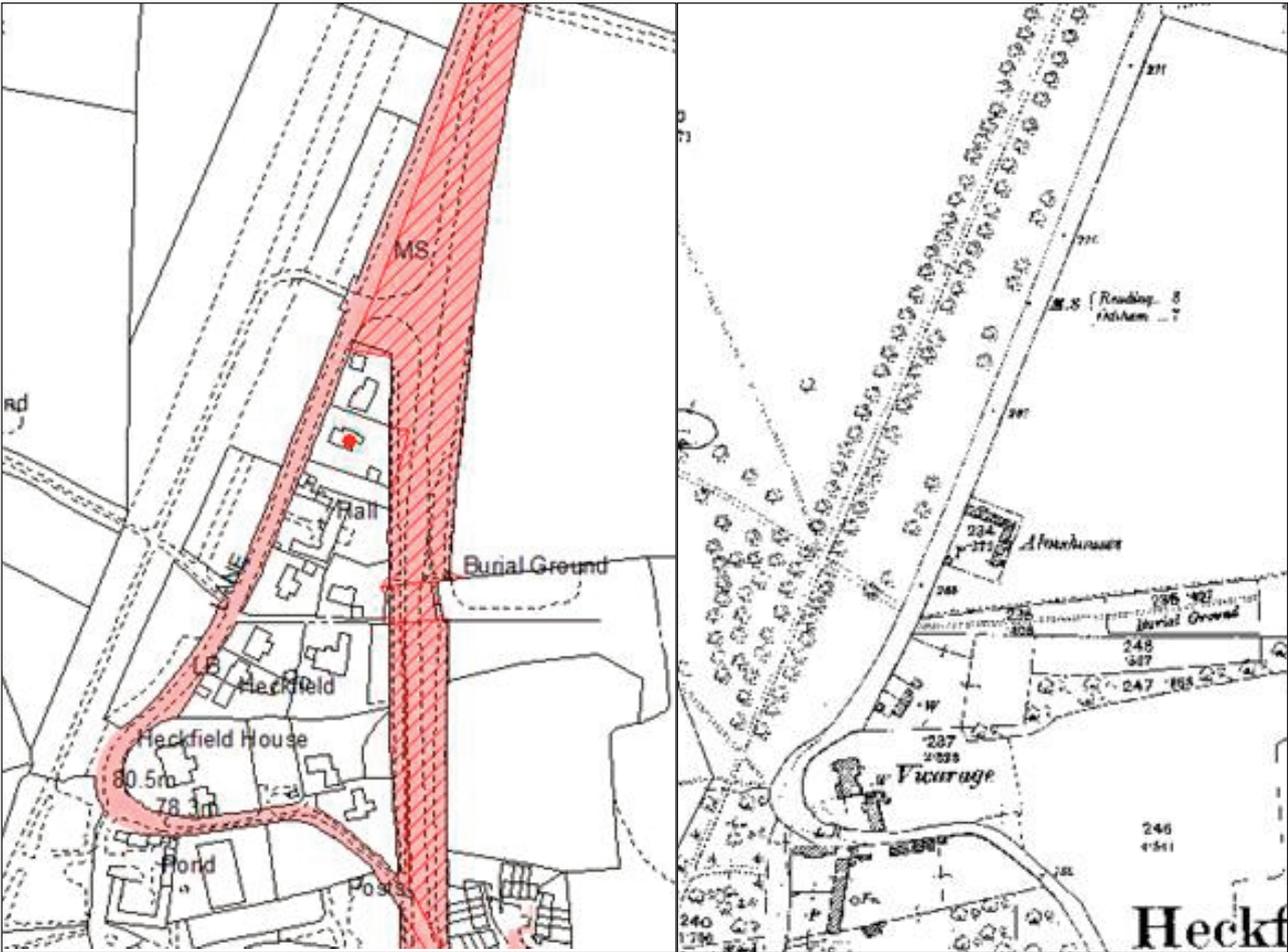
Next police meeting – via Microsoft Teams, Thursday 29 April, 7pm.

**18.3 Local Elections** will be held on Thursday 6th May. Ward Cllr Anne Crampton’s seat is up for election plus all County Councillors.

**19 NEXT MEETING** Thursday 8th April, 7pm via Zoom.

*Meeting closed 8.40pm with thanks to all present*

APPENDIX I - A32 - HIGHWAY



## APPENDIX II

### PLANNING UPDATE – HECKFIELD – 25th Feb 2021

[21/00478/FUL](#) (Validated 25 Feb) Cherry Tree Farm, Chandlers Green. Erection of an agricultural workers dwelling with associated landscaping and car parking

[21/00350/FUL](#) (Validated 12 Feb) Cherry Tree Farm, Chandlers Green. Temporary retention of the use of part of the barn as an agriculturally occupied dwelling with ancillary use of the caravan for a further 24 months

[21/00342/LDC](#) (Validated 05 Feb ) Whitewater House, Bramshill Road, Heckfield. Excavation and installation of a concrete swimming pool with surrounding patio area and associated pump house.

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[21/00322/AMCON](#) (Validated 03) Oates Cottage, Hound Green. Removal of Condition 2 (agricultural occupancy condition) attached to planning permission HWR/472 or 50/00472/H dated 19/02/1950.

[21/00266/FUL](#) (Validated 03 Feb ) Cold Piece Farm. Erection of 10 floodlights, each 8m tall, around the existing manège - retrospective, to replace the 8 approved floodlights.

[21/00113/CA](#) (Approve 2 February) Mulberry House, Church Lane. T3, T4 - Eucalyptus - Prune top by 6ft

[21/00068/CA](#) (Approve 26 January) Mulberry House, Church Lane. T1, T2 - Plum - Lift crown by 1m, thin by 10% maximum, reduce overhang by 80cm |

[20/02933/HOU](#) and [20/02934/LBC](#) (Granted 4th February) Cold Piece Farm. New description – Replacement of corrugated iron roof on Granary with reclaimed tiles. (Previously 'Internal and external alterations to the Granary.')

[20/01905/PREAPP](#) (Pending Validated 13 Aug 2020) Whitewater Stables, Bramshill Road. Replacement dwelling

[20/01274/FUL](#) (Appeal on non-determination – application Validated 12 Jun 2020) Cherry Tree Farm, Chandlers Green. Erection of an agricultural workers dwelling with associated landscaping and car parking. Case officer Peter Lee **Appeal Ref: APP/N1730/W/20/3257541. Further written comment 8 March, Hearing 27 April.**

## APPENDIX III – COLDPIECE FARM FLOODLIGHTING

From [Environmental Health response](#) 'I would refer you to the ILP Guidance Note for the reduction of obtrusive light. This provides generic guidance on floodlighting installations; luminaire angles; beam width; height of poles and the use of shields to prevent glare.

'More specifically the Guidance sets out numerical standards relative to the surrounding district brightness in terms of illumination at residential properties.. and luminous intensity (glare)... These are related to the times of operation of the floodlighting.

'I would recommend that before determining the application you should seek further information as follows:

- An assessment of the risk of excessive vertical illumination levels at residential properties based upon the guidance referred to above and if necessary proposals for mitigation.
- An assessment of the risk of glare to residential properties based upon the guidance referred to above and if necessary proposals for mitigation.
- A statement of the intended operational hours. Comment upon the frequency with which the lighting will be used; whether it is automatically switched on irrespective of need or whether its use is confined to times when the manège is in use.'

**APPENDIX IV**

St Michaels Church  
Church Lane  
Heckfield  
RG27 OLG

My Email: [trumpeter.james@gmail.com](mailto:trumpeter.james@gmail.com)

My Phone: 07982717960

Susan Turner  
Clerk – Heckfield Parish Council

Dear Susan

It was good to chat with you the other day and as promised I am writing a few lines in response to the issues that we discussed and the queries that you have had from some Heckfield Parishioners. I hope this letter will be useful in updating those with queries.

We discussed the old cemetery situated on the other side of the main road. As you rightly highlight, this is in need of some attention and remedial work, becoming quite rundown in recent years, although the cemetery has had some repairs to fencing when improvements were made to the adjoining field to the North.

There was some further remedial work carried out after a large tree fell into the cemetery. However, the fencing to the west end (the entrance) is in very poor state of repair and largely collapsed. The lych gate entrance is not in as poor condition but would benefit from some remedial work.

I was keen to address these issues last year but due to the Covid National Emergency this has meant that any improvements had to be put on hold for several reasons. There were problems in engaging trade people to do the work due to Covid restrictions, as well as this it became increasingly clear that the church body responsible for the upkeep of the site – The Parochial Church Council (PCC) could expect to see a significant loss of financial income and resources due to the national situation, so careful consideration has had to be given to any financial commitments made.

Happily we are now looking at how the cemetery work can be done. I am in the process of getting some quotes to repair / renew the fencing around the old cemetery and also the gates leading into the churchyard itself adjoining the Church. At present this is a fact finding exercise to assess the cost of this, following on from this steps will need to be taken seek funding for this, therefore whilst a priority, a timeframe for this work to be completed is not yet defined.

We are also, as a PCC, looking into the appropriateness or otherwise of the cemetery being handed to the care of the local council as is common practice in similar situations; this would be following the completion of the necessary works. If this were to occur then the burial ground would become closed to new burials. However, burials could still be made in existing plots if that were appropriate.

I hope this communicates the current situation and I look forward to speaking with you soon.

Yours Sincerely

A grey rectangular box redacting the signature of James Trumpeter.

James Trumpeter

Churchwarden – Heckfield with Mattingley and Rotherwick Parish.