



## ALLHALLOWS PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 12<sup>th</sup> FEBRUARY 2020

**AT CROSS PARK PAVILION, OFF AVERY WAY, ALLHALLOWS, at 6:30pm**

**PRESENT:** Cllr Chris Draper Chairman  
Cllr Pat Huntley-Chipper Vice-Chair  
Cllr Karen Draper  
Cllr Yvonne Forrest  
Cllr Carol Cook  
Cllr Sue Morrice  
Cllr Trevor Bowley  
Cllr Len Lovatt

In attendance Mr Chris Fribbins Parish Clerk  
0 members of the public

**190 1 APOLOGIES FOR ABSENCE**

None

**191 2 DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**

The Vice Chair Cllr Huntley-Chipper is the parish council's representative on the Cross Park Association, but a trustee of the Cross Park Association so she declared her interest in matters regarding Cross Park and would take no part in discussions if there was voting regarding the site.

**Audio Recording**

Cllrs Mrs Draper, Cook and Morrice indicated that they were recording audio for their own purposes.

**192 3 TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 8<sup>th</sup> JANUARY 2020** Proposed as a correct record by Cllr Morrice, Seconded Cllr Mrs Draper. **AGREED.**

**193 4 MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA)**

None

**194 5 TO NOTE UPDATES ON THE ACTION POINTS FROM PREVIOUS MEETINGS**

See updates in appendix.

**SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker) NONE**

**195 6 CLERK'S REPORT**

- Times of parish council meeting. It was suggested that the meeting could start later than 18:30. After discussion Proposed Cllr Mrs Draper, Seconded Cllr Lovatt that start times remain at 18:30 **AGREED** with one abstention.
- Procurement of permanent Christmas Tree to be located on land owned by Bourne Leisure (entrance of Holiday Park). The Chair had identified a possible tree at a cost of c. £1,000. The clerk raised some potential issues with this and would want a written agreement from Bourne Leisure and agreement on the ingoing responsibilities and some concern about the exposed location in light of storms. Propose Cllr Forrest, Seconded Cllr Lovatt that the suggestion proceed to detailed stage. **ALL AGREED.** May need to ensure location of previous garage petrol tanks is identified.

- Because of clashes with Medway Council meetings it was often difficult for the Peninsula Ward Councillors to attend parish council meeting to liaise on joint concerns or Medway Council responsibilities. The Clerk suggested a regular meeting (possibly quarterly) be established with the Chair/Vice Chair/Clerk and interested parish councillors to liaise with the Medway Councillors.
- Consultation documents have been received on the Lower Thames Crossing (no direct impact on the parish identified) and the Medway Public Rights of Way Improvement Plan (ROWIP) – passed to Cllr Bowley to respond.
- There has been a request for expressing an interest in acquiring Elms for planting on parish land – discussed with Cllr Bowley – interest in 25 trees agreed.
- Note that Fiona Mason is now in a hospice.

196      7      **BRIMP DEVELOPMENTS**

- Work is progressing on filling and levelling the previous football arena site. Partial payments have been made for work done and as the approved quote. Grass to be sown soon. Skips will be required to clear so waste from the site clearance Chair to arrange (clean soil has been deposited on the field opposite by agreement).
- A verbal report on discussions with a potential user of the brick store and provision of her recording studio has taken place. Operating licence/agreement will be needed, a business case is being drawn up.
- The Chair has suggested an extension of the Brick Store to provide additional space and include a toilet and small kitchenette to make the store less reliant on the main building. The Youth Offending Team had identified that they may be able to carry out this work. Proposed that this be approved in principle and progress to detailed planning Cllr Morrice, Seconded Cllr Forrest AGREED
- There has been an electrical inspection of the Brimp and a number of faults have been identified with the Brick Store wiring. These will need to be fixed by the installer (The Chair is chasing).

197      8      **GRANT REQUESTS**

The Allhallows Fete Committee had submitted a grant request, but had then modified it to request support for the provision of mobile toilets for the event. As VAT can be reclaimed by the parish council it was suggested that they could be ordered and paid for by the council. Proposed Chair, Seconded Cllr Cook that the toilets be hired on behalf of the Fete Committee AGREED. Some metal poles might be required for marking out the recreation ground for the event – former Cllr John Luck may have some, he also has a metal kissing gate that could be used at Cross Park.

198      9      **PLANNING Responses/Actions**

- Allhallows Planning Applications** – An Appeal has been lodged (APP/A2280/W/19/3244588) against the refusal of Medway Council to allow the creation of a waste storage facility. Appeal on application at Avery Way shops had been rejected and the refusal stands.
- Medway Local Plan** – No updates

199      10      **HIGHWAYS AND FOOTPATHS**

- Parking Restrictions** – The Chair is following this up with Medway Council. No further progress. The gated vehicle access to the Recreation Ground entrance had been blocked again by a vehicle (yellow lines were not placed there due to an objection).
- Footpath Officers Report** – Cllr Bowley reported on his clearance works. A kissing gate could be installed at Cross Park to prevent access by horses that had caused a lot of damage to Cross Park footpaths and football pitch, the Recreation Ground and land owned by Turners Group and Mr Johnson.
- Verbal contributions** – None

200      14      **CROSS PARK ISSUES**

- Expansion of Facilities** – No further feedback at present work starts on their site expansion in the Autumn.

- b) **Building/Land Issues** - Cllr Bowley's monthly report circulated. Major issue was the damage created by horses. Suggested that signs banning horses may be required. The horses may be coming from Binney Farm, site be old railway and possibly Fenn Corner – Clerk to try and contact horse riders and stress the damage that is being caused to the very wet ground by them.
- c) **Pavilion** – The CPA have completed an internal re-paint.
- d) **Electrical Inspection** – Now scheduled in January carried out – awaiting report and a few small items to complete.

201 15 **YOUTH CLUB/YOUTH**

- a) **Youth Club** – Looking to move from Wednesdays to Tuesdays, further investigation taking place to expand use of the site.

202 16 **b) Future Planning** – Planning underway.

202 16 **THE BRIMP ISSUES**

- a) **Electrical Inspection** – carried out some failures to be corrected by builder.

203 17 **CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES**

- a) **ALLHALLOWS PACT** – Chair and Cllr Morrice – Open meeting on 1/2. It had been noted that large caravans had been delivered to the Haven site with no or poor escort vehicles and causing danger to other road users. There had also been issues with parking in private garage areas.
- b) **KALC (Medway)** – Cllrs Cook and Morrice – Next meeting 4<sup>th</sup> March.
- c) **Medway Council Rural Liaison** – Cllr Mrs K Draper – Previous minutes circulated. Cllr Draper suggesting reinstatement of meeting open to all parish councillors.
- d) **Village Hall** – Cllr Lovatt – Aiming to tidy up hall and site. A trial of use for cinema events is underway.
- e) **Cross Park** – Cllr Huntley-Chipper – Internal painting completed. Only free day is now Mondays. A charity committee meeting is now required urgently as Secretary has passed away and bank changes need authorisation. There are also others interested in joining the committee – Cllr Huntley-Chipper to arrange ASAP (and include the Clerk as a Trustee on behalf of the Parish Council).
- f) **Village Fete** – Cllr Forrest – There have been some changes to the committee recently. Plans for the fete on the 27<sup>th</sup> June are progressing. Questions raised about public liability insurance, ensuring grass is cut just before the event and other help and support from the parish council (previously line marking had been offered). May need loan of Cross Park Pavilion Tables (possibly also Brimp). A written report was circulated after the meeting.
- g) **Friends of All Saint's Church** – Cllr Forrest – Plans for VE day event progressing, A written report had been submitted for circulation.

204 18 **REPORTS FROM OTHER MEMBER RESPONSIBILITIES**

- a) **Allotments (Cllr Forrest)** – No issues. Allotment rents for 2020/21 all collected.
- b) **Recreation Ground and Playpark** (Cllr Forrest and Vice Chair) Horses had caused damage to the recreation ground and play equipment had been used as 'jumps' for the horses causing damage to the and around the equipment. A fence panel on the toddlers area has become detached. Colyn Property Services to be asked to fix.
- c) **Bourne Leisure Liaison** (Cllr C Draper) – The Chair has continued discussion with the site manager regarding the Christmas Tree and the promise of some community work (Shellduck Woodland Clearance/large branch cutting – waste area and into neighbouring gardens).
- d) **Allhallows Primary School Liaison** (Chair) – Nothing to report.

- 205 19 e) **Turners Group** – Awaiting feedback from their review and dates for development.  
**SHELLDUCK LAND UPDATE**
- a) Clerk has discussed recent refusal with John Liddiard and an appeal has been lodged – now in process.
- b) Bourne Leisure are planning to clear waste from the site (including cut branches and waste vegetation from the Medway Norse clearance etc.). To be carried out now that the holiday park was closed until 1/3.
- c) There had been fly-tipping witnessed by neighbours from their gardens. Letter to be written to bordering properties.
- 206 20 **FINANCIAL**
- a) Finance Monitoring Reports (to 31 January) Circulated and noted  
 Receipts January/February  
 Jan Youth Club Subs/Tuck £95.62 Feb (to date) £42.34 £18.99 REFUND
- b) **To make payments for February Proposed – Cllr Forrest, seconded – Cllr Morrice that the payments as listed be paid. – ALL AGREED** (the payments list was signed by the proposer and seconder)
- |   |         |          |        |
|---|---------|----------|--------|
| C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution | 200201  |          |        |
| John Price Salary/less PAYE   | 200202  |          |        |
| Mick Smith Salary/less PAYE   | 200203  |          |        |
| Marion Eades Cover for JP/MS  | 200204  |          |        |
| HMRC PAYE   | 200205  | 341.60   |        |
| NEST Employee/Employer Pension  | 200206  | 64.82    |        |
| EDF Energy Brimp Electricity DD   | 200207  | 102.00   | 4.86   |
| M&L Contracting Countryside Contract  |         | 1,565.00 |        |
| M&L Contracting Cross Park  |         | 316.66   |        |
| M&L Total payment Subject to invoice  | 200208  | 2,257.99 | 376.33 |
| AJS Construction Brimp Football Arena   | 200113  | 4,800.00 | 800.00 |
| L Newstead YC Tuck  | 200209  | 29.74    |        |
| Rural Kent Subs   | 200210  | 80.00    |        |
| BTD Electrical Brimp Elec Inspection  | 200211  | 360.00   |        |
| TJF Property Serv Cemetery Hedge/Trees  | 200212  | 280.00   |        |
| AJS Construction Brimp Football Arena   | 200213  | 4,800.00 | 800.00 |
| AJS Construction Brimp Football Arena   | 200213b | 2,400.00 | 400.00 |
| TJF Property Serv Cemetery Grass Cutting  | 200214  | 160.00   |        |
| Amazon - Litter Pickers x 2   | 200215  | 19.98    | 3.33   |
| Lisa Newstead Brimp Cleaning Materials  | 200316  | 5.50     |        |
- Paid previously, to note
- 207 21 **STAFFING ISSUES**  
 a) No issues raised
- 208 22 **DATE AND TIME OF NEXT MEETINGS**  
 The next meeting will be Wednesday 11<sup>th</sup> March 2020 at 6:30pm at the Cross Park Pavilion, Avery Way, Allhallows.
- 209 23 **FUTURE AGENDA ITEMS – None**  
 At 20:50 The Chair Cllr Chris Draper closed the meeting.

Signed as a correct record of the proceedings.

Chair of Allhallows Parish Council

<b>Action Point</b>	<b>Details</b>	<b>Review</b>	<b>ACTION</b>
OCTOBER 17 (discussed at November & December meeting)	Cross Park – Community Facilities	Turners Group proposing permissive path/Bowling Green/Community Centre extension to Pavilion and permanent Changing Rooms as part of a s106 agreement for an extension to their residential park. Agreement in principle awaiting further details, Follow-ups underway with Turners. Turners report planning application submitted MC/18/0288. Further meeting with Turners Group who are looking to submit a planning application for the community facilities on behalf of the parish council. Rural Kent appointed to help with 'project management' if approval granted. Permission for 81 chalets now agreed, <b>awaiting update on development from Turner Group</b>	<b>Chair/Clerk</b>
FEBRUARY 17 C2017/1594	Street Cleaning	Site and dumpster required for street cleaners' bags until collected Site identified at Shellduck/Avery Way junction – details to be followed up. Drawings required so that consultation with Medway Planning can be done. Drawings sent to Dave Harris (Medway Council Planning) to see if planning permission is required. Planning Permission required – papers sent to John Liddiard. Planning application refused. Now re-submitted but <b>refused again. Appealed</b>	<b>Clerk</b>
AUGUST 18 C2018/1749c	Cross Park Electricals	An electrical inspection faults (non-critical) investigation is outstanding and will be scheduled soon. BTD have carried out maintenance work. Trying to arrange a visit to Allhallows Park (The mains feed) Now incorporated in a formal electrical inspection in January 2020 – <b>Inspection complete awaiting report</b>	<b>Clerk</b>