	Full Meeting Minutes	
	Friday 15 th May 2020 held online via Zoom at 7:30pm	
	Meeting ID: 852 2171 9380	
	Urgent Business only addressed at this meeting	
15.05.01	Apologies received and those present: Present: M. Cullimore (Chairman), S Luck (Vice-Chairman), J. Barton, C. Burrows, P. Maxwell-Arnot, B. Miller, M. York, S. Barkham. Also in attendance: W.Cnllr T. Deane, J. Luck (Clerk) & R. Mullins (Wessex Water).	
	Apologies received and accepted: None.	
15.05.02	Declarations and Dispensations	
	a. declarations of disclosable pecuniary and non-pecuniary interests already	
	declared in the Register of Interests b. declarations of disclosable pecuniary and non-pecuniary interests not	
	previously declared in the Register of Interests - PCnllr JB declared an	
	interest on item 09. due to his wife coordinating the DsA Neighbourhood	
	Community Response Team and PCnllr SB declared an interest on this point	
	aswell due to his involvement in organising the Neighbourhood Community	
	Response. PCnllrs granted a dispensation to allow both PCnllr JB and PCnllr	
	SB to give their view on this matter but not to vote.	
15.05.03	Approval of minutes:	
	Full meeting – 13 th March 2020, PCnllrs approved Proposed CB/Seconded SL/Unanimous .	
	Interim Planning Meeting, Trewithen - 27 th March 2020, PCnllrs approved - Proposed SL/Seconded PMA/Unanimous	
PLANNIN	G MATTERS	
15.05.04	Planning applications – Richard Mullins from Wessex Water outlined their proposals to replace parts of the water mains at Overway and Milkwell. The work along Overway was anticipated to take place between 17/08/2020 and 25/09/2020 and at Milkwell between 28/09/2020 and 06/11/2020. The roads would be closed during work but the work carried out should greatly improve the water quality and flow for residents on these roads. PCnllrs asked that Richard Mullins make sure that WC Highways were aware of the work being carried out as there was resurfacing work planned in the Village (although probably not at Overway and Milkwell). PCnllrs also asked that RM make BT aware on the off chance that they may want to install fibre optic broadband cables whilst there was an open trench.	
15.05.05	Applications determined since last meeting – PCnllrs noted this information previously circulated via email. A PCnllr stated that there had been alterations to plans at Trewithen, Pains Hill 20/01502 but it wasn't clear what these were. The Clerk will investigate.	Clrk
FINANCE		
15.05.06	Approval of payments information PCnllrs noted and approved retrospective payments made between 01/03/2020 and 30/04/2020 – all from approved budgets, circulated previously via email – Proposed BM/Seconded CB/Unanimous.	

PCnIIrs noted and approved the bank reconciliation for March and April 2020, Circulated previously via email - Proposed MY/Seconded SB/Junnimous. 15.05.08 Annual Gevernance & Accounting Return previously circulated with the agenda. PCnIIrs noted the Internal Auditor had signed the internal audit report of the Annual Return for 31.03.2020 with no issues raised, before resolving: a. Certificate of exemption - Proposed SB/Seconded MV/Unanimous. b. Internal Audit Report - Proposed SB/Seconded MV/Unanimous. c. Section 1 Annual Governance Statement - Proposed MV/Seconded JB/Unanimous. c. Section 2 - Accounting Statements 2019/20 - Proposed CB/Seconded JB/Unanimous. d. Section 2 - Accounting Statements 2019/20 - Proposed CB/Seconded MV/Unanim 15.05.09 financially Assisting the DsA Neighbourhood Community Response (Coronavirus) - PCnI discussed in turn, whether they wanted to utilise the PC station morey to financially as the Neighbourhood response. They noted the PC was subject to a spending limit (under Section 137 of the Local Government Act) of £3.095 for 2020 21. Part of this was alread allocated in the PCs budget totalling £225. The PC had £4.543 remaining of the donation after taking into account payment for the Fingerposts. PCnIIrs discussed whether to allow Clerk to use PC funds to financially assist the Community Response with items such as prific amount (such as £500/£1.000, which could be reviewed at a later date. PCnIIrs all strong agreed that they would like to approve the Clerk using the PC's donation morey of an amount up to £500 (to be reviewed for supments) where necessary. PCnIIrs thanked Judith Barton and Simon Barkham for all their work in accontant to be man to the organiser's of DasA. Neighbourhood Community Response (DAI) wh				
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Interim planning meetings as required.	
Public participation - There was none.	