

**ASTON CLINTON PARISH COUNCIL, ASTON CLINTON PARK,
LONDON ROAD, ASTON CLINTON.**

01296 631269 parishcouncil@astonclinton.org

You are hereby summoned to attend a meeting of the **Community Centre Committee** on
Monday 10th June 2019 at 17.45 in the Parish Council Meeting Room.

AGENDA

19.68 Apologies

19.69 Declaration of Interests: For Councillor's to declare any personal or prejudicial interests.

19.70 Election of Committee Chairman and Vice Chairman
MOTION: To agree a chairman for the year to May 2020
MOTION: To agree a vice chairman for the year to May 2020

19.71 Co-option of new member

19.72 Minutes of the last meeting

19.73 Committee members
MOTION: To agree Committee members

19.74 Committee Terms of reference
MOTION: To agree Committee terms of reference

19.75 Public Participation

19.76 Project update

- i. PMs report
- ii. Supplier report
- iii. BAT survey report for sign off

MOTION: To approve sign off of BAT survey report

19.77 Budgets

- i. S106
- ii. Cash Flow
- iii. Temporary Accommodation

19.78 Quotes

- i. Image of vaulted ceiling

MOTION: to approve at a cost of £500

- ii. Asbestos Surveys

MOTION: To approve commissioning of survey ahead of demolition

MOTION: To approve a quote to perform the survey

19.79 Invoices for Payment

MOTION: To approve payment of invoices under £5,000

MOTION: To recommend payment of invoices over £5,000

19.80 Design changes and decisions

- i. Vertical shaft riser

MOTION: To agree to suggested location of vertical shaft riser

- ii. Lift specification

MOTION: To agree a lift specification

- iii. AV proposals

MOTION: To agree AV proposals

- iv. Hearing loop requirements

MOTION: To agree hearing loop requirement

19.81 Design details – fixtures and fittings

MOTION: to agree design details (fixtures and fittings)

19.82 Tender Process

19.83 Temporary Accommodation - update

19.84 Date of next meeting

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND ALL MEETINGS

Elaine Barry

Clerk – Planning & Projects
04/06/2019