

Birling Parish Council

Minutes of the MEETING of BIRLING PARISH COUNCIL held on Tuesday 13th July 2021

Birling Church

Present: Councillors Mrs J Westwood (Chair)
Mr N Hewett
Mr S Hirst
Mrs H Walker
Mr D Yates

Also in attendance: Clerk Ms J Miller;

56. Apologies for absence

It was **RESOLVED** to receive and accept apologies with reasons from Cllr Nevill and Cllr Spooner. Apologies were also received from Borough Cllr Kemp, Montague and County Councillor Hohler.

57. Declarations of Pecuniary and Non-Pecuniary Interest

There were none.

58. Reports

The police report was circulated prior to the meeting.

59. Approval and signing of minutes of meeting of June 8th and 22nd 2021

It was **RESOLVED** to approve the signing of the minutes of June 8th and 22nd June 2021.

60. Open Forum – Public Participation Session

There were none.

61. Matters arising and last month's circulation

(a) Matters arising and last month's circulation

i. Meeting with Ryarsh School

Cllr Walker reported that parents had complained about parking at the first build out near Ryarsh School. It was agreed to request that the school involve the PCSO to help educate parents. It was agreed to request that the verge on the north side is cut back.

iii. Culverts

It was agreed to ask for an update.

iv. Box Tree

It was noted that quotes are being sought.

v. Benches

To note a carpenter is being sought locally.

vi. Litter Pick

To note successful litter pick on 12th June

It was agreed to suggest a future date at the next meeting.

62. Matters for Information circulated to councillors

02/06/2021 Local Government Bulletin 26 May

02/06/2021 Event – electric vehicle charging points

02/06/2021 8 billion wasted

02/06/2021 E Watch 1874

02/06/2021 Local Government Bulletin 28 May

15/06/2021 KALC New Training opportunities

15/06/2021 KALC events

15/06/2021 Kent Understanding Plastics

15/06/2021 Gatwick in touch

15/06/2021 Local Government Bulletin 11 June

15/06/2021 NALC Chief Executive Bulletin

15/06/2021 National CSSC Green Message
15/06/2021 E Watch 1878
15/06/2021 Minutes of Snodland Asphalt meeting
15/06/2021 T&M Ramblers Walks
15/06/2021 KALC News May 21
19/06/2021 The Rural Bulletin
19/06/2021 KALC CEO Bulletin
19/06/2021 Medway Flood Partnership
19/06/2021 Local Government Bulletin 15 June
19/06/2021 Electric Vehicle Charging zoom recording
19/06/2021 Local Government Bulletin 16 June
19/06/2021 E Watch 1879
19/06/2021 Local Government Bulletin 17 June
21/06/2021 Local Plan Inspectors Report
22/06/2021 E Watch 1880
22/06/2021 The Rural Bulletin 22 June
22/06/2021 Local Government Bulletin 21 June
22/06/2021 KALC Event Neighbourhood Planning
22/06/2021 Working together to keep Kent Clean
24/06/2021 Recycling collections
25/06/2021 Came and Company advice
25/06/2021 E Watch 1881
25/06/2021 Local Government Bulletin 23 June
29/06/2021 Local Government Bulletin 24 June
29/06/2021 Rural Crime
29/06/2021 NALC Chief Executives Bulletin
29/06/2021 National Green Message
29/06/2021 CSSC South East Green Message
29/06/2021 KALC News June 2021
29/06/2021 Local Government Bulletin 25 June
29/06/2021 E Watch 1882
29/06/2021 The Rural Bulletin
29/06/2021 KALC Events July 2021
29/06/2021 Local Government Bulletin 28 June
29/06/2021 National CSSC Green Message
29/06/2021 Reconnect Kent Children and Young People Programme
29/06/2021 June 2021 KCC Member Environment Briefing
29/06/2021 Advance notice of KALC meeting
29/06/2021 JPCTCG meeting notice
30/06/2021 Cardboard/paper banks
01/07/2021 Police parish newsletter
01/07/2021 Local Government Bulletin 29 June
01/07/2021 NALC newsletter
01/07/2021 Local Government Bulletin 30 June

63. Meetings

(a) Meetings attended on behalf of the parish council

There were none.

(b) Future meetings

22/07/2021 KALC Area Committee

16/09/2021 JPCTCG

64. Parish Business for Decisions

(a) Highways Improvement Plan

- i. To note updated comments from KCC
Cllr Hirst agreed to update the comments on the HIP form and submit to Sarah Hohler for advice.
The Clerk will scan in the photos of the restriction signs to Cllr Hirst.

(b) Bank Infringement

- i. To note legal advice in progress
The solicitor will proceed with investigations, Cllr Hirst shall provide the plan to the required scale.
- ii. To note dig back chased up with Cllr Hohler.
It was noted that the verge has been dug back but not as far as the original boundary. KCC shall be thanked but request to dig back the full width of the footpath. Cllr Yates shall provide wording to the clerk.

(c) Planning Items

- i. To note Local Plan update – noted.
- ii. To review Tonbridge and Malling s106 agreement protocols – this was noted.
- iii. To note planning enforcement notification regarding encampment in Birling Road.
It was **RESOLVED** to support Leybourne Parish Council's response to the planning application. This shall be circulated to members.

(d) Coronavirus updates

- i. To consider village hall COVID-19 risk assessment requirements and future meeting venues.
It was **RESOLVED** to continue to meet in the church. It was agreed to donate £300 for the use of the church for the municipal year.

(e) Fly Tipping / Litter

- i. To receive update on litter pick held on 12th June 2021.
Thanks were expressed to Cllr Hurst for organising the event that residents keenly supported and to Mrs Ivell sorting the collection with the contractor who had not been notified of the extra collection required by TMBC.
- ii. To note further recycling Waste Services collection issues.
It was agreed to request that when future issues occur that would affect Birling residents that the borough councillors advise the parish council so that the information can be passed on quickly.

(f) Strategic Plan

- i. To note plans published on website – noted.
- ii. To consider short, medium and long term prioritisation of plans.
It was **RESOLVED** to prioritise the following:

Community Engagement

1. Donate to village fete £250
2. Suggest the telephone box is used for a book exchange.

Physical Spaces

1. Litter Picking in liaison with TMBC
2. Renovate benches
3. Plant bulbs on verge The Close and the War Memorial site

Quality of Environment

1. Address littering
2. Plant bulbs on verges and ask for volunteers
3. Address flytipping in liaison with TMBC and KALC

Safety

1. Traffic Calming – HIP in liaison with KCC

2. Improve pavements – Ryarsh Road in liaison with KCC

3. Educate residents on speeding in liaison with PCSO

Health and Wellbeing

1. Mitigate motorway noise by lobbying MP

2. Promote bus services in parish

3. Agenda item for feedback from the Whatsapp group

4. Improve pavements by liaison with KCC

5. Update emergency contact list (include blocked footpaths)

6. Improved broadband by liaison with KCC

It was **RESOLVED** to review the plan quarterly.

(g) Rural Broadband

i. To note Cllr Hohler's support requested – noted.

(h) TMBC Boundary Review

i. To agree response to consultation.

Cllr Westwood circulated a proposal and it was **RESOLVED** to submit comments that recommend Birling being included in a ward with other rural parishes that have common interests.

(i) Audit Review

i. To receive annual internal audit report

The report was noted and the advice to review the detail of the Financial Regulations shall be addressed in a future meeting.

It was **RESOLVED** to record thanks to the clerk for a successful audit.

(j) Queens Platinum Jubilee 2022

i. To consider beacon initiative

It was agreed that the council will consider taking part in the celebrations jointly with the church and the village hall. Cllr Nevill shall be asked to enquire at the village hall committee.

(k) Parish Magazine

i. To consider future publications.

It was noted that there is a lack of funding and volunteers to run the parish magazine. This shall be discussed at future meetings.

65. Parish Business for Noting

(a) Website update

i. To note the following added to the website:-

Road Closures

Corona Updates

Scams

Strategy consultation results

Annual Parish Assembly

66. Correspondence

There were none.

67. Finance & Accounts

(a) To approve Bank Reconciliation June 2021.

Net Bank Balances as at 30/06/2021 £23,341.70

The bank statements shall be signed at the next meeting.

(b) To note budget position year to date June 2021 – noted.

(c) To approve PAYE record July 2021

It was **RESOLVED** to approve the PAYE record for July 2021

(d) BACS to be approved and signed

It was **RESOLVED** to approve the following payments:

Payee	Budget	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	£283.29	N/A	N/A	July Salary
HMRC	Staff Costs	£176.00	N/A	N/A	July PAYE
Streetlights	Streetlights	£294.30	£245.25	£49.05	Repair Ryarsh Rd and half year maintenance
Waveney IT	IT Costs	£45.60	£38.00	£7.60	June Monthly Mailbox Charge
KCC	Streetlights	£240.18	£228.17	£12.01	Feb-June Streetlighting energy
L Robbins	Audit	£90.00	£90.00	N/A	Annual Audit Fee

It was **RESOLVED** to raise the cost of LED lighting with Cllr Hohler.

68. Roads

(a) To report any road issues

Items were discussed earlier at the meeting.

(b) Road Closures – see website for details

i. **To note temporary road closures affecting Birling:**

Woodgate Road Ryarsh, Birling Road, Snodland Road

69. Planning

(a) Applications to be considered

TM/21/01748/FL Land East Of Sandy Lane Birling West Malling Kent Section 73
Application: Variation of condition 9 (working hours) and condition 11 (out of hours working) submitted pursuant to planning permission TM/17/03515/FL

Whilst the parish council understands that Tarmac is positive in its engagement with the community and its social responsibilities it was **RESOLVED** to object as the proposed increase of movements appears excessive and the impact on local residents will be significant. The council believes that the proposed increase could cause odour, noise and disruption and that these matters require clarification by expert technical input by TMBC.

Decisions by Tonbridge and Malling Borough Council

i. TM/21/01163/LDE Land Opposite The Close At Ryarsh Road Birling West Malling Kent
Lawful Development Certificate Existing: use of adjoining land and building to property as a domestic garden incidental to the enjoyment of the main dwellinghouse for an uninterrupted period since 2001 Certifies on 8 June 2021

70. Matters for future meetings

Future meetings shall include a regular report from the Parochial Church Council, feedback from the Whatsapp group.

71. Date of next meeting: Tuesday 14th September 2021 8pm

Meeting closed at 22:23pm

Signed.....

Date.....