

Committee, Group or Sub Group : <u>SCENic</u> - formerly Community Enhancement Group	
Meeting Date & Venue 29th September 2023 at 7.30pm @ West hall SCC	
Report Author:	Adele Sharp - Chairman
1.	Present Paddy Riordan, Anni Martin, Eric Hotson, Catherine Farragher, Mel Alessi, Adele Sharp, Jose Castro, John Perry
2.	Apologies
3.	Minutes of last meeting 22 June 2023
4.	Matters Arising not on the agenda + Since June Th out door gym has been installed at Surrenden Field + Spar planters – one was hit by a car – been repaired a few times before and needs replacing. Quotation for wood £159.92 + VAT PR and JC will install - unanimously agreed.
5.	Terms of Reference – discussed and agreed
6.	Future meeting dates – 2 November, 30 th November, 11 th January
7.	80th Anniversary D Day – joint project with SCEG – contact Dee Fry discuss with all relevant information at next meeting. AS to contact D Fry
8.	Queen Elizabeth II Memorial Tree – In principle we would like a tree. Where to put it though? Surrenden Field? Somewhere else? Agreed to look around Staplehurst for suitable spot for next meeting. Possibly not a tree but a memorial plaque to the Queen somewhere.
2024/25 budget SCENic requests	
*Youth worker Rob would like to put on the summer fun day event again £3,500 - £4000 needed. Also a budget £2,000 for items such as workshops development of young people e.g. cooking event would need food	
9.	*Pavilion Surrenden Field / Youth club pavilion – long term projects 35,000 both. *Xmas lights £? Don't know previous year budget
10.	Merit Awards for Volunteers There was much debate regarding the nominations put forward. Bob Ham, Jenny Wilden, Linda Savage, Nic Stonebridge. All very strong candidates, so much so we considered giving 2 awards, but felt that would diminish the kudos of the award. Majority vote was Linda Savage. Under 18 nomination – the whole U18 ladies football team were nominated. Acknowledged how proud we can all feel about them. However we need individual nominations. PR MA will explore some groups and school for names.
11.	Parade car park wall – S106 money approved (Budget @ £10 - £16,000) so now with MBC to get the quotations and have the job done.
Surrenden Field painting of benches and gates Painting of existing red benches & play park gates in Surrenden Field. In same blue colour as new ones with corrosion resistant paint. £193 inc VAT unanimously agreed.	
12.	
13.	Telephone Box – promote community groups / events – not discussed

14. Youth Club – heaters need checking – Fire Assessment Report –
heaters do work but expensive to run. PR will look at and report back.
Fire risk assessment by MA. At risk that if KFC of 30 day notice to make good repairs. Need Kitchen and dining room Fire doors and check if glass is safety glass. MA will get quotations asap. Electrical certificate and PAT testing to be done. PR will do. MA will get quotations for work / items required and work with clerk to get recommendations.
Youth worker Rob would like to put on the summer fun day event again £3,500 - £4000 needed. Agreed but need his help to get grants. Also a budget £2,000 for items such as workshops development of young people e.g. cooking event would need food

15. Discuss Pavilion Surrenden Field (120 year lease)/ Youth club pavilion (plot owned by SPC soon) improvements options – long term project
£15 – 35,000 both. One or the other? Agreed we should agree budget wise £35,000.

16. Beacon – SCEG have it in storage. Defer to next meeting.

17. Kings Head Pub – Option of Community Asset – Awaiting response from Shepherd Neame

18. Church Green – proposal to take on management responsibility from Golding Homes AS has enquired about whether they would like to be relieved of the responsibility of Maintenance.

AOB Christmas Lights – give the office the go ahead to get this tested and able to be lit for Christmas

Future meeting dates – 7:30pm in West Hall, Thursday 2 November , 30th Nov, Jan 11th
Meeting ended 8.45pm