

**AVERHAM KELHAM & STAYTHORPE
PARISH COUNCIL**

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13 JUNE 2017	
	Action
<u>Present</u> Cllr John Cobley (Chairman) Cllr. Judith Mills Cllr. Andrew Fereday Cllr. John Allan Cllr. Ian Bradey Vac Vac Cllr. Ian Justice Mr. John Burbidge (Clerk/Authorised Officer of the Council) Mrs. Nicola Walker (Clerk/Authorised Officer of the Council) In Attendance Cllr. Sue Saddington, Cllr. Roger Blaney MEMBERS OF THE PUBLIC PRESENT: Two	
<u>1. OPENING FORMALITIES</u> Cllr. John Cobley opened the meeting.	
<u>2. APOLOGIES</u> Cllr. Steve Emeny, Cllr. John Miller,	
<u>3. DECLARATION OF INTEREST</u> The following declarations of interest were noted: Min. 11.19 Cllr. Ian Bradey declared an interest on this minute matter.	
<u>4. APPROVAL OF MINUTES (16 MAY 2017)</u> APPROVED	
<u>5. MATTERS ARISING AND ACTION POINTS</u> 12.18 Defibrillator Project: It was reported that Mrs. Bradey was undertaking training, but not running a group. No training dates have been arranged as yet. It was proposed to purchase the fourth cabinet and defibrillator. Clerk to purchase this week. It was agreed to discuss the dates for the training requirements at the next parish council meeting. 12.19 Road Conditions A617: It was reported that the A617 is to undergo resurfacing in October. The risk assessment for surveying potholes was agreed, councillors are to go in pairs, anyone assisting is to be named to the clerk. Cllr. Judith Mills will draft a checklist, then compile a report. 12.04 NCC Minerals Local Plan: To be discussed under Min. 7.04. 08.02 P.C. Insurance: Cllr. John Miller obtained several quotes, it was proposed to use Zurich. This was unanimously agreed.	JB/NW ALL

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06.03 Parish Plan Update: Deferred.

6. Parishioners Participation

Two parishioners attended in regards to planning matters.

7. Delegates/District Councillors Reports

7.03 Both councillors gave thanks to John Burbidge for his many years of service. Cllr Roger Blaney reported that the Newark and Sherwood Council office building (to be called Castle House) will be open by September. It is expected that ownership of Kelham Hall is to transfer on November 2.

7.04 NCC Minerals Local Plan: It was reported by Cllr Sue Saddington that the Minerals Local Plan has been withdrawn by Nottinghamshire County Council for further review. Cllr. Sue Saddington went on to report that at her last meeting at N.C.C. Flash Farm and Shelford had been requested to be removed from the minerals plan, however Coddington would be retained within the minerals plan.

8. Correspondence

8.03 Kelham Hall plans: Cllr. Judith Mills reported that a meeting had taken place at Kelham Hall relating to proposed developments. The proposed architect's plans were presented at this meeting. The clerk reported that no invitation had been made to the parish council to attend this meeting. The council went on to discuss any future proposed developments. The clerk reminded the council of the implications of information sharing and formal consultation which could impact on their abilities to consider any future planning applications that may be submitted.

9. Planning Matters

9.04 Householder application for proposed two storey side extension, raise the ridge height & entrance porch to the front elevation. Manor House Cottage Pingley Lane Staythorpe Newark On Trent Nottinghamshire NG23 5RH Ref. No: 17/00915/FUL | Received: Fri 12 May 2017 | Validated: Tue 16 May 2017 | Status: Registered OBJECT

DECISION

10. Late Notice of Planning Matters (Standing Orders)

11. ADMINISTRATION / FINANCE

11.14 Clerks Financial Report 13 June 2017

11.15 Code of Conduct.

11.16 Two Councillor Vacancy (Averham Ward): Cllr. John Allan proposed for Trysh Williams to join the council. This was seconded by Cllr. Ian Bradey. This was unanimously agreed. It was noted that there is an imbalance and lack of representation for Averham. There is still a vacancy.

11.17. Clerks Allowance/Exp. £226.00 (unanimously agreed).

11.18. Zurich Municipal £202.40 (unanimously agreed).

11.19. A letter requesting funding from the Friends of Averham School It was agreed to give funds of £125.00.

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12. HIGHWAYS / ENVIRONMENT

Parish Council/ Delegates Reports

12.05. Capital Projects. Village Defibrillator,

12.06. A letter from the Friends of Averham School asking for a donation for their summer fair was read. Cllr Judith Mills proposed a donation of £125.00 and use of the P.A. system, Cllr. Andrew Fereday seconded. It was unanimously agreed.

13. CLOSING FORMALITIES

The Chairman declared the meeting closed at 8.40 pm.

The next Parish Council Meeting will be on Tuesday 18 July 2017 at 7.00pm at the Robin Hood Theatre Averham.

Chairman:

Date:

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