## MINUTES OF PARISH COUNCIL MEETING

Tuesday 4th July 2017 Cliddesden Memorial Hall meeting room 7.30pm
Present Parish Councillors Alan Tyler (AT)(Chair), Simon Barker (SB), Mark Gifford (MG), Hazel Metz (HM), Lynda Plenty; Clerk Susan Turner; Guests PC Reid, Alison Mosson (3CG). Members of the public: 1.

1 APOLOGIES None

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4.1 Community Speedwatch

AGREED
4.1 Other counter measures to Speeding

1. 'Speed camera' signs (black camera on white) may be a deterrent. PC Reid confirmed these could be used in areas visited by the Police speed camera van but were supplied by Highways.
ACTION Clerk to contact Highways who will have details of the authorised camera van route.
2. Suggest a 20 mph limit ' 20 is plenty' signs.

Already too many signs and people get blind to them.
Existing pinch points already have an urbanising effect.
ACTION
3. Clerk to investigate SIDs (speed indicator devises). These can be moved to different location in the village and thought to cost c $£ 2,000$.

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MINUTES OF AGM AND PARISH ASSEMBLY agreed, signed by Chair.

## REVIEW OF PARISH ASSEMBLY

Agreed similar format for next year, publicise both AGM \& Assembly well in advance. Book an Assembly date well in advance, likely need to be Friday again as Hall booked other nights. Thanks to all speakers and all who attended and contributed; agreed
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speakers should be limited to, say, 10 minutes.

## ENVIRONMENT

## $7.1 \quad$ Tree charter

'The Forest Charter' was issued in the name of Henry III of England on 6th November 1217. To commemorate the 800th anniversary, the Woodland Trust and partners are creating a new Tree Charter to protect people's rights to a healthy natural environment. C3G is registered as a Tree Charter Group and Alison Mosson explained the 10 Principles of the Charter, see APPENDIX I. Natural Basingstoke is also a Tree Charter Group. The Tree Charter is effectively a lobbying organisation.
AGREED The Tree Charter and C3G Tree Charter Group are supported by Cliddesden Parish Council. All members of the Parish Council signed the C3G 'charter book'. 3CG requests everyone sign the book or on-line at https://treecharter.uk .
ACTION Clerk and Alison Mosson to discuss with BDBC Tree Officers what influence the Tree Charter could have locally.
7.2 Tree Preservation Orders

Tree Warden Alison Mosson has a list of trees in the Parish with Tree Preservation Orders (TPOs) but this hasn't been updated for over 10 years.
AGREED Tree Warden's proposal to review and document valuable trees and trees of note in the Parish is supported by the Parish Council.
ACTION Clerk to investigate the process of protecting trees and serving TPOs.
8
PLANNING

### 8.1 Southlea Meadow

Parish Council responded to further consultation regarding access and footways. See APPENDIX II. Case Officers are required to consider all available evidence. Process requires they extend the application time to allow this, or risk a legal challenge to their decision.

### 8.2 Parish Planning applications - new applications for discussion. <br> AGREED Councillors had no objections to recent applications: <br> 7/01969/HSE 2 Hackwood Lane: single storey rear extension to replace conservatory (this application following previous submission under permitted development). <br> 17/01827/HSE (22 May 2017) 7 Hackwood Lane: raised decking to provide access to two mobile homes. Councillors had no objection to the decking. <br> Note: It is understood the mobile homes have been in situ for approximately a year, and do not require planning permission as they house family (but cannot be sub-let). <br> SEE APPENDIX III for all recent Planning Applications relating to the Parish

### 8.3 Anaerobic Digester

A recent planning application for the Anaerobic Digester (AD) see APPENDIX III has recorded vehicle movement so it must be possible to track vehicles to ascertain and prevent AD traffic through the Village.
ACTION Clerk to investigate.

### 8.4 Motorway Service Station proposals

John Rowland, chair of Winslade Parish Meeting, circulated details of 'consultations' meetings hosted by Moto. Cliddesden PC was unable to attend the meetings but Alan Tyler has expressed the Parish Council's support for Winslade and opposition to the J6 application.
AGREED These issues may be too large for individual PCs, but PCs may work together and
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share skills and expertise - which may also apply to Neighbourhood Panning.

## 8.5

Local Plan and Neighbourhood Planning
i BDBC Neighbourhood Planning meeting Chairman and Clerk attended BDBC's annual Neighbourhood Planning (NP) meeting.
The Chairman said that the meeting was useful and it is evident that enthusiasm for the project beyond the Parish Council is required.
The meeting did demonstrate how much work has now been done on NPs and how good practice and material is avaliable for guidance. BDBC Planning supports NPs and offers guidance and some financial support. The Planning Officer present said 'yes a Village Design Statement can be updated, but a NP carries much more weight'.

## ii Policy SS5 Housing Allocation

It was learned from the meeting that the SS5 (Neighbourhood Plan Policy) allocation of 'at least 10 ' new houses assigned to all Parishes with a Settlement Policy Boundary is in addition to any new housing approved under SS6 (New Houses in the Countryside).

- SS6 allows for small developments up to four houses meeting specific criteria.
- The SS5 allocation is for developments of - at least 10 houses within the settlement boundary - or - at least five outside.
Houses approved under one Policy can't be used to fulfil the requirements of another.
iii Settlement Policy Boundaries The Planning Officer at the meeting also confirmed that there is going to be a review of Settlement Policy Boundaries but not able to say how extensive or when this might be. He didn't rule out that it could be part of a quite extensive Local Pan review.


## HIGHWAYS AND TRAFFIC

### 9.1 Community Speedwatch (see Public Session)

9.2 Footpath 1 (FP1) Parish Council thanks to Mark Gifford for strimming vegetation to clear FP1 alongside church which had become overgrown and difficult to walk down. FP1 is on the Hampshire County Council Countryside Services' (HCCCS's) local access 'priority cutting list' but not scheduled for cutting until July.
ACTIONS: i Keep an eye out for the HCCCS cut.
ii Request the HCCCS cut in June next year if possible.
iii Make contact with Mr Hooper from The Beeches (landowner) who has cut the path in previous years.
iv Include strimming the path on Lengthsman (Joe) list of tasks for later in the year?

## 9.3

'No HGV' Signs
Request from resident to:
'Draw attention to the state of the road surface from the Junction of Station Road up to Church Lane, known as Hackwood Lane.
'In spite of warning signs of 'Unsuitable for heavy goods vehicles' these instructions are ignored hence the state of the road surface which is heavily pitted and widened by ar least two feet in some places.'
Clerk to contact Highways.
9.4

Highways - jetting order to clear the gullies and drainage pipes in Church Lane. According to the Local Highways engineer, Amey has reported this job complete. Verify this has been done.
9.5

Highways - contract Skanska are due to take over the Highways maintenance contract from 1st August. It is understood their systems are more 'community friendly' so more feedback and involvement is hoped for.
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### 9.6 Woods Lane

Overgrown verges from M3 to start of houses as reported by member of the public have now been cut at the latter end of Highways single routine cut. (Considered dangerous to pedestrians, joggers as unable to step onto verges to escape traffic.) The Chairman commented that trees and bushes also need cutting back. The landowner is HCC (land purchased M3 was constructed and Woods Lane diverted).
ACTION: Clerk to log on HCC website.

### 9.7 Potholes

Various enquiries received. Highways will only respond immediately if they deem a particular hazard. Highway's 'Operation Resilience' has targeted specific roads for resurfacing or repair. Eg current 'verging' on Farleigh Hill to repair road edges.
ACTION: Include in Newsletter on how to report potholes on Hantsweb.
9.8 Overgrown hedges - Church Lane

Resident's report of hedging/bushes in Church Lane - from opposite the pond up to opposite the Pottery Shop - need cutting back from the road. Hedges are the responsibility of the landowners and HCC will bring to owners' attention when they are overhanging or obstructing the road.
ACTION: Clerk to log on HCC website.
9.9 Lengthsman
i Confirmation received from Highways that Cliddesden can again split its allocated hours between two Lengthsmen. Cliddesden is not the only Parish to do this.

## ii Soakaways on Farleigh Hill

These prevent run-off and silt washing down into Cliddesden but the majority are in Farleigh Wallop. The contact for Farleigh Wallop Parish meeting is the estate office. Clerk has contacted (Vicky) to advise that the Cliddesden Lengthsman Jason Ebury will bring a digger in to clear the soakaways / silt traps while the road is closed.
Clerk and Lengthsman have been in contact with the 'Operation Resilience' works team doing the verging and agreed he will work Thursday 5th July - penultimate day of road closure - and so follow the works team.
The soakaway above Church Lane (Hackwood Lane corner) will also be cleared.
iii Pond silt traps Lengthsman to make routine check.
AGREED
Soakaways, gullies and culverts need to be mapped.
COMMUNITY MATTERS
$\qquad$
ii Defibrillator posters 'Your nearest defibrillator is at...' need replacing.
ACTION
MG to organise - download, print and laminate.
ii Phone box Thanks due to Mark Gifford for maintenance assessment. Note the strip on the bottom of the door is wooden and rotting.
ACTION Thanks to Eddie Rampton who has agreed to treat and paint.

### 11.1 Pond and Open Space

Hazel Metz reported the pond surrounds to be looking tidy and natural. With thanks to Alan Tyler for strimming and mowing - the mower can now used.
Three of the five ducklings on the pond have survived.
11.2 Litter \& Bins

HM reported that the BDBC team are doing an excellent job of emptying bins regularly. They have also cleared away accumulated litter under the M3 flyover, though not clear whether this will be ongoing.
ACTION Clerk to email with thanks to Kevin Ennis, BDBC Assistant Street Cleansing Manager (South) - and his two-man team who work in Cliddesden.

### 11.3 Village Hall

The planning application for a new storage shed has been approved by BDBC.
11.4 Bus shelter update

ACTION Alan Tyler will contact roofer. Clerk to liaise with Lengthsman (Joe) as he will remove vegetation and so dismantle much of the roof.
Note: Previously agreed with Well House they have no objection to Lengthsman cutting back overhanging vegetation.

## 12

FINANCE
12.1 Cheques for signature

694 Personalised print June \& July Newsletter £138.68
695 Clerk Salary June \& July $£ 505.26$
696 Clerk for 1\&1 (website May, June, July) £35.96
(1\&1 require credit card payment)
697 Community Heartbeat Trust - defibrillator pads $£ 45.60$
698 Alan Tyler - print costs AGM/Assembly Report £50.40

### 12.2 Standing orders / direct debits

1 Standing order request for Clerk's salary $£ 252.63$ from 28th August 2017.
2 Direct debit mandate signed for ICO data protection register (previously arranged as a credit card payment and reclaimed). Renewal date is 2nd August.
12.3 2016/17 External Audit forms submitted to BDO for audit date of 26th June.
12.4 Accounts to date \& bank reconcilation SEE APPENDIX V
12.5 Signatories Confirmation from Lloyds of change of signatories. Signatories are now Susan Turner (RFO), Parish Cllrs Alan Tyler, Hazel Metz, Lynda Plenty, Simon Barker.
ACTION: Further mandate change to be signed at next meeting to include Mark Gifford.
FURTHER REPORTS
Oh Mr Porter Clerk contacted in June by Society promoting Oh Mr Porter and Will Hay, and seeking permission to put up some memorial in Cliddesden. (Film 1937 so 80 years.) Arranged to email with detail, but heard nothing more to date.

Meeting closed at 9.15 pm with thanks to all present.

## APPENDIX I

## THE TREE CHARTER PRINCIPLES

We believe in:

1. Thriving habitats for diverse species

Urban and rural landscapes should have a rich diversity of trees, hedges and woods to provide homes, food and safe routes for our native wildlife. We want to make sure future generations can enjoy the animals, birds, insects, plants and fungi that depend upon diverse habitats.
2 Planting for the future
As the population of the UK expands, we need more forests, woods, street trees, hedges and individual trees across the landscape. We want all planting to be environmentally and economically sustainable with the future needs of local people and wildlife in mind. We need to use more timber in construction to build better quality homes faster and with a lower carbon footprint.
3. Celebrating the cultural impact of trees

Trees, woods and forests have shaped who we are. They are woven into our art, literature, folklore, place names and traditions. It's our responsibility to preserve and nurture this rich heritage for future generations.
4. A thriving forestry sector that delivers for the UK

We want forestry in the UK to be more visible, understood and supported so that it can achieve its huge potential and provide jobs, forest products, environmental benefits and economic opportunities for all.
Careers in woodland management, arboriculture and the timber supply chain should be attractive choices and provide development opportunities for individuals, communities and businesses.
5. Better protection for important trees and woods

Ancient woodland covers just 2\% of the UK and there are currently more than 700 individual woods under threat from planning applications because sufficient protection is not in place.
We want stronger legal protection for trees and woods that have special cultural, scientific or historic significance to prevent the loss of precious and irreplaceable ecosystems and living monuments.
6. Enhancing new developments with trees

We want new residential areas and developments to be balanced with green infrastructure, making space for trees. Planning regulations should support the inclusion of trees as natural solutions to drainage, cooling, air quality and water purification. Long term management should also be considered from the beginning to allow trees to mature safely in urban spaces.
7 Understanding and using the natural health benefits of trees
Having trees nearby leads to improved childhood fitness, and evidence shows that people living in areas with high levels of greenery are $40 \%$ less likely to be overweight or obese. We believe that spending time among trees should be promoted as an essential part of a healthy physical and mental lifestyle and a key element of healthcare delivery.
8. Access to trees for everyone

Everyone should have access to trees irrespective of age, economic status, ethnicity or disability. Communities can be brought together in enjoying, celebrating and caring for the trees and woods in their neighbourhoods. Schoolchildren should be introduced to trees for learning, play and future careers.
9. Addressing threats to woods and trees through good management

Good management of our woods and trees is essential to ensure healthy habitats and economic sustainability. We believe that more woods should be better managed and woodland plans should aim for long term sustainability and be based upon evidence of threats and the latest projections of climate change. Ongoing research into the causes of threats and solutions should be better promoted.
10. Strengthening landscapes with woods and trees

Trees and woods capture carbon, lower flood risk, and supply us with timber, clean air, clean water, shade, shelter, recreation opportunities and homes for wildlife. We believe that the government must adopt policies and encourage new markets which reflect the value of these ecosystem services instead of taking them for granted.
Help shape the future, Be a part of history, sign your name and we'll plant a tree. Sign the charter

## APPENDIX II

16/04690/FUL Land At Farleigh Road, Farleigh Road, Cliddesden
Proposal: Erection of 40 dwellings to include 24 private homes and 16 affordable homes, associated parking, landscaping, amenity space and highway alterations
Case officer Lucy Page
BDBC, Civic Offices, London Road
Ref: Consultation letter of 7th June 2017
15th June 2017
Dear Lucy
With thanks for the opportunity to comment on the amended and new proposals.

## Cliddesden Parish Council response

In respect of the recent documents submitted in relation to the Southlea Meadow application, Cliddesden Parish Council wishes to object most strongly to the proposed footpaths along Farleigh Road and proposed additional street lighting.

1 These proposals are totally out of keeping with the village and Conservation Area. They make the area feel more like an urban development than a historic village.

2 The Cliddesden Village Design Statement includes:
'Sympathetic development should: [page 19]
' 4 maintain the village's rural character by:

- avoiding the provision of urban street furniture such as excessive signage or further street, industrial or security lighting....
- reflecting the rural context of the village through appropriate landscaping...
- respecting the width and verges of lanes, and their wildlife.'

3 The proposed footpaths along Farleigh Road are of little use and go nowhere.

## Kind regards

Susan Turner
Clerk to Cliddesden Parish Council

## NEW APPLICATIONS SINCE LAST MEETING

T/00249/17/TCA 4 Pond Cottages Farleigh Road Cliddesden (03 Jul 2017). Tree A: Beech removal of overhanging branches back to boundary/tree. Tree B Ash - removal of overhanging branches back to boundary/tree. Tree C Yew - removal of overhanging branches back to boundary/tree.
7/01969/HSE (02 Jun 2017) 2 Hackwood Lane Cliddesden Basingstoke Hampshire RG25 2NH Erection of single storey rear extension following demolition of existing conservatory. Replacement application for 17/01536/GPDE (withdrawn 25th May). Parish Council response, no objection
17/01827/HSE (22 May 2017) 7 Hackwood Lane Cliddesden. Erection of raised decking to provide access to two mobile homes.
Parish Council response, no objection to decking

## APPLICATIONS WITHDRAWN

17/01536/GPDE (withdrawn 25th May, reg 24th April) 2 Hackwood Lane Cliddesdent. Erection of single storey rear extension following demolition of existing conservatory.

## APPLICATIONS PENDING

16/04690/FUL (21st Dec 2016) Southlea Meadow. Land At Farleigh Road. Erection of 40 dwellings to include 24 private homes and 16 affordable homes, associated parking, landscaping, amenity space and highway alterations.
Parish Council responded to amended highways plans (incl footpaths). Lucy granted extension for Highways reponse to 5th July. Said this would be final extension.

## APPLICATIONS GRANTED

17/01400/HSE (20th June, reg 10th May) 8 Hackwood Lane Cliddesden. Alterations to driveway and block paving.
17/01382/HSE (14th June, reg 27th April) The Old Methodist Church, 1 Southlea, Cliddesden. Demolition of existing chimney.
17/01257/FUL (13th June, reg 18th April) Cliddesden Millennium Hall. Erection of ancillary storage building,
17/00656/FUL (26th May, reg 20 Feb 2017) Land To The Rear Of 8 Woods Lane, Cliddesden. Erection of 1 no. 4 bed dwelling.
17/00978/LDPO (10th May, reg 15th March) Downlands, Hackwood Lane. Certificate of lawfulness for the proposed replacement of side conservatory.
17/00875/FUL (5th May, reg 6th March) Audleys Wood Hotel. Construction of gazebo

## INWOOD COPSE

17/01717/ENS (12th May, determination 16th June) Inwood Copse Campsite, Farleigh Road Farleigh Wallop. Request for scoping opinion for the formalisation of an operational campsite. STILL LIVE
17/00839/ENSC (Answered 15 April, validated 1st March) Inwood Copse Campsite [Portsmouth Estate], Farleigh Road, Farleigh Wallop. Request for screening opinion for the formalisation of an operational campsite. Decision EIA REQUIRED.

## MOTORWAY SERVICES

(Dummer) 17/01323/ENSC (answered 26th Apri, reg 5th April) Request for screening opinion for Motorway Service Area | Land At O/S Grid Ref 460946147950 M3 Basingstoke Hampshire. Decision EIA NOT REQUIRED

## BASINGSTOKE AD PLANT

17/01876/CMA (23 May 2017) and 17/01877/CONS (26 May 2017) Basingstoke AD Plant, Dummer RG23 7LW. Application for the amendment of Condition 7 (vehicle movements) to Planning permission 16/00322/CMA HCC Case Officer Philip Millard Ref: HCC/2017/0367 PLEASE NOTE THE DECISION ON THIS APPLICATION IS MADE BY HAMPSHIRE COUNTY COUNCIL

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WebNos ${ }^{\text {TM }}$ Governance Managing governance in a simple way

As part of maintaining the ready state of defibrillators in the community, and to ensure good governance, the ambulance services require notification of this ready state and also notification of any issues arising that may affect this ready state. Your defibrillator has to be ready and available $99.99 \%$ of the time. Other stakeholders also need regular governance reports, such as other emergency services, funders, insurance companies and BT.

With the large increase in numbers of defibrillators in the community, the CHT has introduced a standardised, and simplified, system of governance that can be undertaken by the community coordinator, and also where the ready state can be viewed by the respective ambulance service at any time. This is called WebNos ${ }^{\text {TM }}$.

WebNos is automatically available for any CHT delivered or supported defibrillator location, but also other organisations can use it as well.

All defibrillator sites can be registered across the country with the responsible person identified for the routine maintenance and management of these. By using a simple check list approach, the ready state for defibrillator can be determined along with an audit trail of checks and issues. This therefore simplifies the routine management of the defibrillators, and also addresses the potential vicarious liability issues. It also prepares reports for the coroner in case of a death. WebNos supersedes any basic 'checking' system in place with a variety of suppliers, and addresses the different needs of different ambulance services and stakeholders.

The WebNos system is a national database of all community defibrillators along with the scheme coordinators and their respective ambulance service responder managers stored within. It also tracks all information relating to the defibrillator: key information, training records, maintenance issues, installation safety, in/out of service notifications, and investigation requests, and has a consumable re-supply feature. Users are notified when checks are required.

WebNos also tracks any telephone kiosks being used for defibrillators and makes this available to British Telecom for compliance purposes, and to track the electricity usage and granted permissions for access to the unmetered supply. It is also used for compliance by insurance companies.

This is a unique service offered by the Community Heartbeat Trust, the specialists in community based defibrillation.


Data protection - Note the data contained within WebNos is jointly owned by CHT and the community, and will not be exported or made available to anyone outside the stakeholders, CHT or the local community in question. CHT is registered under the Data Protection Act for holding this data, and it is our responsibility to ensure it is used for the purposes defined. WebNos is provided free as a charitable service to the UK ambulance services and other stakeholders for the purpose of monitoring defibrillator sites. Any data stored in WebNos may not be used by third arty organisations without permission of CHT. All data, concepts, data formats, QR codes, WebNos and screen layouts are copyright to CHT and may not be copied nor reproduced in any way.
www.communityheartbeat.org.uk


| CLIDDESDEN PC - INCOME 2017/18 - July meeting |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  | £14,118.39 |
| Date Item | Precept | Grants | News letter | Interest | VAT | Total |
| 25/04/2016 Parish Precept (six months) | £3,250.00 |  |  |  |  | £3,250.00 |
| 25/04/2016 Limited General Grant |  | £550.00 |  |  |  | $£ 550.00$ |
| 25/04/2016 Tax base support (rebate) |  | £441.00 |  |  |  | £441.00 |
| 11/04/2016 Bank interest |  |  |  |  |  | $£ 1.87$ |


| TOTALS | $£ 3,250.00$ | $£ 991.00$ | $£ 0.00$ | $£ 1.87$ | $£ 0.00$ | $£ 4,242.87$ |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
|  |  |  |  |  |  |  |  |


| RECEIPTS \& PAYMENTS SUMMARY | 31st March 2017 | April | 0.64 |
| :---: | :---: | :---: | :---: |
| Bal brought forward 1st April 2016 | £14,118.39 | May | 0.55 |
| Plus income | £4,242.87 | June | 0.68 |
| Minus expenditure | £2,696.29 | Jul |  |
| Balance | £15,664.97 | Aug |  |
| BANK RECONCILIATION |  | Sept |  |
| Treasurers account at 26th June 2017 | £532.33 | Oct |  |
| Bus Bank Instant account 9th June 2017 | £15,908.54 | Nov |  |
| plus income outstanding | $£ 0.00$ | Dec |  |
| minus cheques not cleared | £775.90 | Jan |  |
| Balance | £15,664.97 | Feb |  |
|  |  | Mar |  |
|  |  | Total | $£ 1.87$ |

CLIDDESDEN PC - EXENDITURE 2017/18

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$\begin{array}{r}£ 138.68 \\ £ 505.26 \\ £ 35.96 \\ £ 45.60 \\ £ 50.40 \\ \hline £ 775.90 \\ \hline\end{array}$

