

By completing this box, the figures will pull through to the relevant tabs of the workbook to assist you in reporting on the significant variances

	Year ending		Variance £	Variance %	Notes and guidance	Explanation required
	31-Mar-22	31-Mar-23				
1. Balances brought forward	8,613	8,007			Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.	
2. (+) Precept or Rates and Levies	8,500	8,500	0	0%	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year	No explanation required
3. (+) Total other receipts	8,187	15,096	6909	84%	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.	Please explain within the relevant tab
4. (-) Staff costs	2,043	2,189	146	7%	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.	No explanation required
5. (-) Loan interest/capital repayments	0	0	0	0%	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.	No explanation required
6. (-) All other payments	15,250	18,039	2789	18%	Total expenditure of payments of capital and interest made during the year on the authority's borrowings (if any).	Please explain within the relevant tab
7. (=) Balances carried forward	8,007	11,375			Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5). Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).	No explanation required
8. Total value of cash and short term investments	Bal c/f checker 8,007	Bal c/f checker 11,375			The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March - to agree with bank reconciliation.	
9. Total fixed assets plus long term investments and assets	63,204	63,204	0	0%	The value of all the property the authority owns - it is made up of all its fixed assets and long term investments as at 31 March.	No explanation required
10. Total borrowings	0	0	0	0%	The outstanding capital balances as at 31 March of all loans from third parties (including PWLB).	No explanation required

LONGSTOCK PARISH COUNCIL

Other receipts

2021/22      8187      2022/23      15096

Difference      6909  
 % Change      84%      Yes explain

Use the table below to breakdown your explanation

*(consider any fixed assets that have been sold and ensure reflected in explanation in box 9 fixed assets)*

2021/22	£	2022/23	£	Difference	Explanation (Ensure each explanation is quantified)
1582		1810		228	Newsletter - 14% Increase in advertising income
250		651		401	Playground/Village Hall - Additional donation received from proceeds of the Longstock Village Fete
740		1487		747	VAT Receipts - Due to having higher Vat-able expenditure. Higher amount due to increase in NHP consultancy costs and purchase of cherry trees for parishioners
4970		7995		3025	NHP Grant - 61% increase in the NHP grant received as the NHP progresses
445		315		-130	Cemetery - Fewer interments at the cemetery
200		300		100	Other Grants - Queen Jubilee grant received for a street party
0		2538		2538	Jubilee Cherry Tree - Parishioners paid into the PC account to purchase a cherry tree for their garden to support the Queen Green Canopy initiative
				0	
				0	
<b>Total</b>	<b>8187</b>	<b>15096</b>		<b>6909</b>	

Enter more lines as appropriate

LONGSTOCK PARISH COUNCIL

All other payments

2021/22      15250      2022/23      18039

Difference      2789  
 % Change      18%      Yes explain

Use the table below to breakdown your explanation

*(consider any fixed assets that have been purchased and reflect in explanation in box 9 fixed assets)*

2021/22	£	2022/23	£	Difference	Explanation (Ensure each explanation is quantified)
1540		2174		634	Newsletter - Normally 6 issues per year are charged but due to timing difference, meant that 5 issues charged in 21/22 and 7 editions were paid in 22/23
3311		6203		2892	Neighbourhood plan consultancy expenditure higher as the plan gathers momentum. Covered by the NHP grant
685		1689		1004	VAT refunds - Higher as a result of greater invoices for the consultancy work on the Neighbour hood plan plus purchase of Jubilee Cherry Trees
909		1170		261	Insurance - 28% Increase in insurance premium
416		1815		1399	s137 - increase due to Jubilee and Coronation event expenditure and Councillor training
794		532		-262	Street lights - less as maintenance not undertaken this year
2000		1875		-125	Invoice for the final quarter of the year for grass cutting contract received after the year end.
0		2251		2251	Jubilee Cherry Trees - Parish paid for Cherry Trees to be planted in the village. Funds received in from villagers to pay for the trees. One off initiative not to be repeated.
5170		0		-5170	Unused neighbourhood plan costs repaid in 21/22. None repaid in 22/23 as the grant being fully utilised
<b>Total</b>	<b>14825</b>	<b>17709</b>		<b>2884</b>	

Enter more lines as appropriate