

EGERTON PARISH COUNCIL
4th February 2020

The meeting of the Parish Council was held on Tuesday 4th February 2020
in the Committee Room of the Village Hall, Egerton at 8.00pm.

Present: Richard King (Chairman), Peter Rawlinson (Vice Chairman), Sarah Elworthy, Claire Foinette, Jeff Hopkins, John Lawton, Tim Oliver, Pat Parr, Lois Tilden, Ken Mulholland (Ward Councillor) and Heather James (Clerk)
5 members of the public were present.
Jane Carr NHP Chairman

1. Apologies:

2. Declarations of interest: Pat Parr- Gift of land

- 3.** The minutes of the meeting on 7th January 2020: The minutes were approved and signed as a true record of proceedings. **Proposed:** Claire Foinette; **Seconded:** Pat Parr
Vote: All in favour except the following.
John was absent for January meeting, Peter abstained due to work pressures and had not had a chance to read draft minutes. Sarah voted against noting 1C, 1K, 1P, 1T, 8, 9, AOB Spring Clean

4. Matters Arising from 7th January 2020

a) **Report No. 118 of the Egerton Footpaths Representative – February 2020**

See attached report at end of minutes

b) **Highways: Report No. 8 February 2020**

See attached report at end of minutes

John highlighted the major problem of ruts along the edge of many of the lanes around the village. He will contact the highways steward to request works be carried out on the ruts but was not very hopeful.

The Clerk had forwarded the snow strategy for EPC and other documents from ABC relating to winter weather. John will update EPC strategy then the Clerk will post onto web site.

Action: John Lawton, Clerk

- c) **Older people's accommodation:** The Heads of Terms drawn up by solicitors with Gary Reeve-Wing of Court Royal have moved on due to a change in the situation. The working group had a meeting on Monday 3rd February and were due to have a meeting with the solicitor on Thursday 6th. The solicitor would introduce the group to a qualified chartered surveyor and new Heads of Terms would be drawn up. As this project is commercially sensitive Richard ended the topic. Richard will follow up with an update next month.

Action: Richard King

- d) **Extension to Games Barn:** Bill and Jeff have had a meeting with KDS design company and await designs. Once received a meeting of the Games Barn Committee will take place. Jeff will keep the PC updated.

Action: Jeff Hopkins

- e) **VE Day Celebration 75 Years:** Pat has a wonderful working committee with lots of work being carried out ready for the celebration. Pat thanked Ken Mulholland for his grant money which is in the PC bank account. The Clerk will keep a spread sheet of all monies in/out, it will also be shown on the accounts and correspondence for all to see. Pat had applied for some lottery funding but had been unsuccessful. Egerton Friends coffee morning had given the money raised during the winter months. It was suggested to contact Jonathan Elworthy to ask for funds from the 100 club. Richard asked that the PC formally record that the VE day working group are a sub-committee of the PC. Richard proposed, Peter seconded all agreed. Pat will keep the PC informed of progress.
Action: Pat Parr
- f) **Fence opposite Barrow House:** Lois is following up with ABC officer.
Action Lois Tilden
- g) **Map on Glebe:** The Clerk checked on progress with Tim Kent. He is going to take down the frame and get cleaned up. The Clerk will source two new posts so Tim can re-erect frame.
Action: Clerk
- h) **Speed indicators:** Peter is working on getting funding in place to purchase a SID.
Action: Peter Rawlinson
- i) **Red phone box, Stonebridge Green:** Peter has the size of the book shelf to be fitted and has the work in hand.
Action: Peter Rawlinson
- j) **Trees in recreation ground and others to maybe be felled:** A resident in Elm Close has reported that during the recent high winds pieces of the trees are being blown in to his garden. Graham thought he could carry out the work but as it is on public land he thought it would be necessary to ask Aaron Pack to carry out the work. The Clerk will contact Aaron to arrange a site visit. The three silver birches at the edge of the car park need to have some work carried out on them. It was suggested to take all three down as they would take a lot of work to keep at a manageable height. Claire requested that just the larger tree beside the light be taken down and replaced with one of the free saplings from the Woodland Trust. The other free saplings could be planted near to the treatment works once the ash trees have be taken down. This was agreed by all.
Action: Clerk
- k) **GDPR:** Information audit, John has produced a form for the Games Barn, Computer Centre, Film Club and Neighbourhood Plan. It was thought that maybe the Neighbourhood Plan group and the VE day celebrations group needed to complete the form as well. John will follow up on this.
Action: John Lawton
- l) **Review of Risk Assessments and Asset Register:** John has updated the form and the Clerk had circulated to all Cllrs. Lois thought there should be a note of the cover necessary if something happened to the Clerk. A spare set of keys for the office and filing cabinets should be held by someone, maybe the Chairman. John will add wording to the risk assessment form and circulate before the next meeting.
Action: John Lawton, Clerk
- m). **Christmas Fair:** The Clerk has written to the organiser to thank her and the committee for running a wonderful fair.

- n). **Steps:** The 14 anti-slip plates purchased have been fitted. Sarah thought there needed to be more fitted. The Clerk will have a site visit with Tim Kent to assess if more are needed. **Action:** Clerk
- o) **CCTV in car park-Police Forum:** Peter reported that steady progress is being made and that a local company may be able to help with costs and sensitivity. Peter will keep the PC informed.
Action: Peter Rawlinson
- p). **Garden Community Proposal:** John, Peter, Jane, Richard and Pat attended the latest meeting of the Save Our Heath Lands group. Also attending were representatives from Maidstone Borough Council planning department who did not justify the proposed plans. There were some good points made by 200 + attendees from the village and surrounding villages. Would a new motorway junction and a high-speed rail stop feasible. The proposed housing was in response for a call for land by central government. A decision will be made by MBC in March then a consultation will take place. MP Helen Whately attended the meeting and is against the proposed housing site. Maidstone Borough Council have put forward proposals to build more houses than requested by central government. Richard suggested EPC write to MBC stating the proposal for 5000 houses being built is totally unacceptable. EPC would like to be kept informed of MBC plans in the future.
Action: John Lawton, Clerk
- q). **Hedges on New Road:** The hedges have now been cut.
- Speed humps and white lines** (suggested change of heading)
- r). **Running Club:** Following the request for white painted lines to be placed on the speed humps leading to the car park and lines to show path kerb edges the Clerk has received a quote of £420.00 for the work and materials from Tim Kent. Claire proposed, Sarah seconded and all agreed for the Clerk to ask Tim to carry out the work once the weather improves.
- s). **Mole Hills on recreation ground:** Jeff and the Clerk will have a site visit later in the year when the warmer weather is here.
Action: Jeff Hopkins, Clerk
- t). **Spring Clean:** This will be held on Saturday March 14th. Sarah has contacted ABC to request all equipment necessary. Pat has assisted in all details that are necessary to be carried out.
- u). **Parking on New Road:** The Clerk has contacted the PCSO to request a spot check to be undertaken. The Clerk has received confirmation that this will go ahead. The Clerk will report next month.
Action: Clerk
- v). **Safeguarding children:** Sarah will update the form and make any necessary changes then post onto the web site.
Action: Sarah Elworthy
- w). **Playground equipment:** There is to be a stand at the Parish Assembly with posters for people to see and discuss which pieces of equipment they might like to be installed. Claire had contacted the school with the view of discussing ideas with the children. Egerton Update will have an article on the play equipment. Claire will update progress at the next meeting
Action: Claire Foinette
5. **PCSO:** A report has been received this month.
6. **Neighbourhood Plan Update:** Jane Carr reported the Steering Group met on January 15th to review the feedback from the open meetings on 21st September and 30th November and from the completed questionnaires (over 50).

Some modifications to the draft plan presented in November will now be made, including further work on the two preferred sites for development to meet the needs identified in the 2018 Housing Needs Survey.

It was agreed that we should now aim to launch the pre-consultation draft Reg.14 plan at the Parish Assembly on 19th March, to be followed by a series of open sessions at which anyone from the village can drop in to ask questions.

Before the Parish Assembly, the draft plan will be reviewed by our consultant, South Downs National Park Authority, and by Ashford BC. An application for the funding for the consultants' review has been made to Locality, the national body providing grants for neighbourhood plans. The timetable is tight but we believe it is achievable.

Depending on the amount of feedback from the village, a further revision of the plan will be sent to Ashford BC for a 6-week consultation, after which – and subject to re-drafting based on feedback – the plan will go to Examination and ultimately a Referendum. Richard thanked Jane and the NHP group for all their hard work

7. **Sale of shop:** Contracts have not yet been exchanged but an offer has been accepted by Colin. The potential new owners do not wish to run the shop as a convenience store/post office. The working group had a meeting on the 22nd January and plan to have another meeting on 12th February to discuss the way forward to setting up a shop/post office in a different location within the village. A public meeting will be held in the Millennium hall on 28th February to request more volunteers for the new shop. Peter is to produce a presentation for options for the new shop. Hopefully by the time of the public meeting more details will be known. **Action:** Peter Rawlinson

8. Correspondence

Correspondence

All circulated by email in advance unless marked with a *

Action

Leader's Briefing – Tree Planting: All + Graham: 14/1

Parish Tree Planting - Free Saplings : Richard 28/1 **The Clerk will request EPC receive the 10 free saplings being offered.**

*Letter received from Heber Horticultural 30/1 **The company is to cease as the owner is retiring so the 2020 season works will not be carried out. The Clerk will contact 3 other companies and request quotes. Once received the Clerk will circulate to Cllrs.**

Action: Clerk

Note

Leader's Briefing – Holocaust Memorial Day Exhibition: All 9/1

RSN Rural Funding Digest - January 2020 Edition: Lois, Sarah 9/1

KCC five year plan consultation: All 14/1

KCC Select Committee on Affordable Housing: All 14/1

Kent ONB tree packs: Graham 14/1

*Kent Wildlife trust: Lois 14/1

ABC Gypsy and Traveller accommodation local plan: All 14/1

Kent - Parish Council Websites Challenge: Richard, John, Sarah 16/1

Long-Term Conditions Innovation Event on 5th February: All 16/1

KALC CEO Bulletin - Issue 4 - January 2020: All 21/1

NALC Chief executive's bulletin: Lois, Sarah 21/1

CPRE newsletter: All 21/1

RHS funding for DIY planters: Claire 23/1

KCC Military Events calendar - VE Day celebrations: Pat 23/1

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Environment and Land Management newsletter: All 28/1
Monthly updates from PCSOs: All 28/1
KALC Survey 2020: All 4/2

Web Items

December minutes
February agenda
Draft January minutes

9. Accounts

Approval of the accounts for the month, for cheques to be signed and Internet transfers to take place.

Proposed John Lawton; **Seconded:** Lois Tilden;
All agreed

Expenditure		Cheque No	£
Alan Arthur	NHP flyers delivered	001334	50.00
Captivewebs	NHP	BACS	114.00
Andrew Hopkins	Hedge cutting	BACS	144.00
Reimburse Mrs H James	Goods	BACS	72.72
ACRK	Membership renewal	BACS	55.00
Mrs H James	February salary	BACS	731.89
HMRC	February	BACS	217.67
			1,385.28

Income			
ABC Ken Mulholland	VE day 75 th anniversary	BACS	250.00
			250.00

Bank Reconciliation Balance as at 30th January 2020 £5,102.14 less un-presented cheques as follows

Actual balance = £5,102.14 as at 30th January 2020

Accounts for Egerton update magazine

Expenditure		Cheque No	£
Printbig	Issue 17	BACS	1199.00
			1199.00

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Income			
Advertising			

Bank Reconciliation Balance as at 30th January 2020 £3,385.20 Less un-presented cheques as follows:

Actual balance = £3,385.20 as at 30th January 2020

Accounts for Village Projects

Expenditure		Cheque No	£

Income			
Interest			0.87
			0.87

Bank Reconciliation Balance as at 30th January 2019 £20,596.59 Less un-presented cheques as follows:

Actual balance = £20,596.59 as at 30th January 2020

Village Projects fund
Pre-school move = £11,288.65
Village Hall = £ 9,307.94

Total = £20,596.59

Accounts for Neighbourhood Plan

Expenditure		Cheque No	£
Alan Arthur- as above	NHP flyers delivered	001334	50.00
Captivewebs- as above	NHP	BACS	114.00
			164.00

Income			

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Accounts for VE day 75th Anniversary

Expenditure		Cheque No	£

Income			
Grant ABC- as above	Ken Mulholland	BACS	250.00
			250.00

- a) Total Budget 2019-2020 £37,055
 - b) Precept and Grant £19,540
- Actual amount spent to date is £23,590.29

Claire requested the possibility of surplus funds from advertisers in the Egerton Update could be put towards the VE day celebrations. Richard suggested the committee put in a formal request to the Clerk.

10. Public Discussion

Richard King closed the meeting at 9.29pm for the public discussion, the meeting re-opened at 9.37pm.

11. Planning

Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: http://www.ashford.gov.uk/online_planning/ Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.

New:

20/00086/AS	Egerton	Weald North Ward	Agricultural Building at, Newlyn, Newland Green Lane, Egerton, Kent Prior approval for change of use from one agricultural barn and land within its curtilage to one dwelling house
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Comment made to ABC about the need to consider carefully existing and previous use, otherwise no objection.

20/00013/TP	Egerton	Weald North Ward	Fern Cottage, Mundy Bois Road, Egerton, Ashford, Kent, TN27 9ER Oak (T2) - fell because arboricultural consultant has identified that it is subject to decay and is in poor structural condition. Replace with one standard oak in same position.
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No Objection

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19/00767/AS 22 Jan 2020	Egerton	Weald North Ward	Grain Store Burscombe Farm, Coach Road, Egerton, Kent, TN27 9BB Construction of office and warehouse facility with associated external works, following demolition of existing grain store and silos.
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Awaiting decision:

19/01777/AS	Egerton	Weald North Ward	Oaks Farm, Green Hill Lane, Egerton, Ashford, Kent, TN27 9EY Variation of Condition 4 on planning application 18/00615/AS for approval of amended garage drawings
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19/01756/AS	Egerton	Weald North Ward	Pond Barn, Willow Farm, Stonebridge Green Road, Egerton, Ashford, Kent, TN27 9AN Remodel and change of use of ancillary annexe accommodation, garaging, and kitchen and WC of workshop to provide a 3No. bed residential life/work residential unit
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19/01723/AS	Egerton	Weald North Ward	Malthouse Farm, Rock Hill Road, Egerton, Ashford, Kent, TN27 9EB First floor alterations to include the removal of one door at the top of the stairs and erection of partition wall to alter size of bedroom
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19/01676/AS	Egerton	Weald North Ward	Agricultural Building, Wanden Farm, Wanden Lane, Egerton, Kent Proposed Demolition of Existing Barn and Replacement with 2 Detached Traditional Dwellings, with access and amenity curtilage
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19/01386/AS			The Hollies, Mundy Bois, Pluckley TN27 0ST Demolition of existing redundant buildings and to erect 4 no. dwellings with new access, hardstanding and associated infrastructure
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19/01603/AS	Egerton	Weald North Ward	Agricultural Barn at, The Farriers, Mundy Bois Road, Egerton, Kent, TN27 9ER Conversion of, and extension to, agricultural buildings to a single dwelling, incidental outbuilding, landscape enhancement (alternative to 18/01696/AS)
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Decided planning applications:

19/01776/AS Withdrawn By Applicant	Egerton	Weald North Ward	Sun Patch, The Street, Egerton, Ashford, Kent, TN27 9AL Demolition of existing bungalow and erection of two detached dwellings with associated facilities and parking
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19/01697/AS Permit	Egerton	Weald North Ward	Kia Ora, The Street, Egerton, Ashford, Kent, TN27 9AL Land levelling and raising to provide base foundations (retrospective)
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19/00767/AS	Egerton	Weald North Ward	Grain Store Burscombe Farm, Coach Road, Egerton, Kent, TN27 9BB Demolition of existing grain store and silos. Construction of office and warehouse facility with associated external works.
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Re-submitted 22/1/2020

12. Any other business/information:

- Leaf clearing-**Claire regularly cleared leaves from areas around the Millennium hall doors and the door to Computer room. Also attempted to keep clear the fire escape route behind the hall. This is becoming too hard a job for Claire so it was suggested the Clerk ask the street cleaner if he would be prepared to take on the work. If this was not possible the Clerk would contact Roger Harper and his handy-men.**
Action: Clerk
- Clearing Fire escape behind village hall-**As above**
- New noticeboard update-**The Clerk has contacted Maypole Construction and has received an update.** Maypole Construction have changed the top of the Notice Board to improve weather proofing having now seen some deflection in the one at Stalisfield following the winter rain. They are looking to install it in mid February.
- Litter- **Pat requested that letters be sent to some residents to thank them for regularly taking rubbish bags to collect rubbish whilst out walking around the village. The Clerk will carry out request.**
Action; Clerk
- Footpath map update-Pat **see 4g**
- Welcome Pack: **Pat has updated the pack, thank you Pat. Pat thanked Peter for undertaking the work to print and bind the packs. All agreed.** Richard suggested it would be a good idea for some of the Welcome Packs and other publications to be on display at the Parish Assembly.
- Villages in Bloom-**Claire has received notification that what had been a free service would now cost £50 this year. It was decided after discussion that we would not enter the competition this year.**

- Planters: Claire would like to request funding/grants to purchase planters to be put around the base of the village sign once it is back in place. Also in the near future the planters on the Glebe will need replacing.

The meeting closed at 9.55pm

Next meeting: Tuesday 3rd March 2020

Report No. 118 of the Egerton Footpaths Representative – February 2020

Outstanding Footpath Issues: Where there has been a change from last month's report the text in red will read "LATEST" instead of "Still"

1. **PROW214250.** 28/06/19. Sarah Elworthy. AW76 opposite Kingsland Lane, Mundy Bois. Bottom step of stile broken. *Still "Awaiting Allocation".*
2. **PROW981700 and 599699.** (John Bunyard). Reported 14th August. AW64 Opposite Egerton House, right hand side of large field. Dangerous stile sloping down steep hill. *Still "Work Scheduled".*
3. **PROW549664.** (Graham Howland). 14/05/19. AW84 steps down to Egerton House Road/Coach Road from the Court Lodge orchard. There seems to be some soil erosion happening down the steps. The soil between each board is a lot lower than the top of the board and erosion of the soil at the bottom part of the board on some steps. *Still "Work Scheduled"*
4. **PROW249870 and PROW614368.** Neil Crossley-Roberts and Jane Carr. AW71. Newland Green Lane. Stile rotten. *Still "Work Scheduled"*
5. **PROW544509.** 21/07/19. Sarah Elworthy. AW64 opposite Egerton House, track on right hand side of field, down steep steps to sheep field, through gate or over stile if gate closed, a short distance further on a stile is broken/damaged. *Still "Work Scheduled"*
6. **PROW359025.** 09/09/19. Sarah. AW94 Coldbridge. Broken stile on the right-hand side of the lane, (just before Heather's woodyard). *Still "Awaiting Allocation".*
7. **PROW397050.** 24/09/19. Heather. AW65 Egerton House Road, opposite Star & Garter Cottage. Broken fingerpost. *"RESOLVED – WORK COMPLETE (or is already included in a schedule of work to be completed soon) Report Closed."*
8. **PROW191180108.** 06/11/19. Heather. AW65 behind Heather's house, Jollis Field, Coldbridge Lane, at river bridge, a tree has fallen. *"Awaiting Allocation"*
9. **PROW191125195.** 13/11/19. Heather. AW178 Byway from Hazeldene Farm towards Coach Road where the Greensand Way crosses it there is a gate on the right where another tree has fallen. *"Allocated – awaiting inspection"*
10. **PROW200125016.** 02/01/2020. Angus Buchanan. AW91. Footpath fingerpost is lying on the ground on the right-hand side at the boundary of Egerton House wood if coming from Pemples Cross. *"Work Added to Forward Maintenance Plan"*

New Footpath Issues:

None this month.

1 Closed Item

9 Outstanding Items

0 New issues

Report no. 8 of the Egerton Highways Representative - February 2020

Summary

Closed Items

	1
Open Items	2
New Items	11
Closed Issues	
428549	Moss on Footpath at Crocken Hill Raod
Status	Works being programmed
Outstanding Issues	
427606	Potholes on Stonehill Road.
Status	KCC highways have inspected and works are being programmed – no change from Sept, Oct & Nov reports.
Update	No response from KCC . JL chased the Steward on 3/1/2020
453975 and 439404	General condition of the road and road edges along Egerton House Road between Star & Garter Cottage and Egerton House.
Update	Drainage works have now been completed, awaiting road repairs
New Issues	
471865	Burnt Mill Road - Drainage and Flooding
Status	Enquiry under investigation
479440	Southfield Lane (junction with Egerton Road)- Potholes
Status	Works being programmed
416280	Blocked Drain and Gully junction of Coach Road and Field Mill Road
Status	Enquiry attended - more work required
478001	Southfield Lane/Barnfield section - Potholes
Status	Enquiry under investigation
No reference	Stonebridge Green - Vegetation clearance
Status	Order raised
No reference	Stonebridge Green Road - Road Repair
Status	Order raised
469076	New Road - Hedges obstructing bus route
Status	Enquiry attended - more work required

480414

Status

KCC Highways

Status

42002540

Status

KCC Highways

Status

Crocken Hill Road - Potholes

Works being programmed

Chapel Lane - Road repairs required

Order raised

Forge Lane - Egerton Forstal - Blocked ditch causing flooding

Works being programmed

Forstal Road - Road repairs required

Works being programmed