



CHARLTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 16th JUNE 2020

Present: Cllr J Smith (Chairman), Cllr C Ward (Vice Chairman), Cllr I Smale, Cllr J Mulberry, Cllr P Wyld & Cllr M Bonarius.

In attendance: Mrs H Bourner – Clerk
HCC Mrs Zilliah Brooks
1 Member of public

PLEASE NOTE THIS WAS A VIRTUAL MEETING IN LINE WITH GOVERNMENT ADVICE DURING THE CORONA VIRUS LOCKDOWN

1) Apologies for Absence

Apologies had been received from TVBC Linda Lashbrook.

2) Declarations of Interest

There were no declarations of interest. There were no amendments to members pecuniary interests, the Clerk will contact TVBC to confirm this annual check.

3) Minutes

Cllrs to approve the minutes from the Parish Council Meeting held on 19th May 2020 as a correct record of proceedings.

Resolved: The minutes of the meeting held on 19th May were confirmed as a correct record proposed by Cllr Smith & seconded by Cllr Bonarius.

4) Public participation

A member of public raised a question about the inclusion of letters from the public in the Village Newsletter and why a letter might not be published. Cllr Smith said the Parish Council do not have a policy regarding the newsletter and the decision regarding what might be included would be made by the editor. Cllr Ward said the volume of letters written would have a bearing on how many could be fitted in. The particular letter referred to was not included as the Parish Council had responded separately.

5) Clerk's Report

The Clerk reported on several items as follows: -

Village gateway sign

Hampshire County Council have confirmed The Village Gateway sign on Goch Way is being built and will be installed in 6-8 weeks. They are also arranging for a replacement gateway for Hatherden Road to be built and installed. The insurance claim for this damage has now been paid.

Audit

The internal audit for 2019/20 was carried out by Eleanor Greene on 15th June and consequently the return can now be submitted. The auditor's report highlighted some procedural matters such as reviewing policies and ensuring minutes were in a particular format. The Clerk will compile an action plan to be considered at the next meeting.

Fires and emergency services

The Clerk confirmed she had received a reported of fires on the field near to the skate park entrance off Foxcote Lane/Penton Road. The Fire Service had attended on two occasions. The Clerk confirmed she had informed both the Police & TVBC. TVBC responded and will ask their park warden to be aware. No response has been received from the Police.

Library Sign for BT box

At the last meeting the PC agreed to spend £20 on a sign for the BT box however the price

had increased to £30. All councillors agreed this purchase.

6)HCC & TVBC Report-

HCC Mrs Z Brooks said she had established that trees on the footpath 745 were not the responsibility of HCC. Cllr Ward said he had walked the footpath and the offending trees and some hedging were on the footpath. Cllr Brookes said when this matter had arisen in the past it was found that the boundaries had moved. She agreed to find previous correspondence and send this to Cllr Ward. Cllr Ward said he would try to find a solution.

She further reported a new service for borrowing books from Hampshire libraries where books are selected online and then picked by a member of staff for collection by the public and that Hampshire recycling centres are now operating via a booking system; slots can be booked online or by telephone.

Finally, she said she hoped to be able to provide a response shortly to the query raised at the previous meeting regarding timings of street lights.

Cllr Smith said she had been approached by a resident regarding some temporary cameras that had appeared on Hatherden Road. Cllr Brooks agreed to establish why these had been installed.

7)Finance -

The bank balance at 10 June 2020 was as follows:

Lloyds Treasurer account £15246.62

Lloyds business account £35532.06

Cllrs to consider and approve the financial statement for the period 1 May to 31st May 2020

RESOLVED: It was resolved to approve the financial statement for the period 1st May to 31st May 2020 as a correct record of accounts.

Cllrs to approve payments to be made

H Bourner Salary £411.29

HMRC £63.40

H Bourner expenses £10.65

HCC £3663.15

Barry Notley £260.00

Bulpitt printing £401.00

St Thomas Church £108.70

Do the numbers £240.00

It was noted that interest rate on the savings account will reduce from 0.05% to 0.01% from 03/08/2020

8) Overgrown hedges

Cllr Wylde raised concerns that hedges on roadside verges at Wetherby Gardens were overgrown and very untidy. The Clerk will report to Hampshire Highways and ask them to cut back.

9) Bus Stop 114a Charlton Road

Cllr Mulberry confirmed she has inspected the bus stop and discussed the matter with the residents who own the hedge in which the bus stop is positioned. The hedge is cut back as far as possible but despite this the footpath where residents should wait for a bus is very narrow and all councillors agreed unsafe. It was noted that the residents were never consulted about the position of the bus stop and previous requests to move this have failed because a safe spot could not be identified. HCC Zilliah Brooks agreed to provide the previous report about this issue for the Parish Council to consider.

10) Traffic Calming & CFI

Cllr Smith had been approached by a resident who had raised concerns that the informal crossing at the bridge on Charlton Road was not visible enough and that the speed indicator did not work properly. A separate resident had also raised concerns about traffic parking on the dropped kerb at the crossing opposite the pub. She confirmed the informal crossing was part of the CFI initiative the Parish Council had submitted and while the report regarding this had been compiled an officer from Hampshire County Council still needed to make site visits. It was hoped a full report could be given at the July meeting. Cllr Smith will also ask the

officer if there is any action that can be taken to alleviate the parking issue. See separate item regarding speed indicators.

11) Speed Indicator Charlton Road

Cllr Ward reported that the speed indicator by the bridge only worked in full sunlight. It was likely that batteries needed to be replaced however accessing the old batteries had proved impossible and it also transpired the company that had provided the equipment had ceased to trade. As a result, Cllr Ward had carried out some research into purchasing a new speed indicator both from companies selling the devices but also from other local parishes who used these machines. Full details including three quotes were given to the council and after some discussion Cllr Smith proposed Cllr Ward proceed to purchase a new machine that would allow easy access to data up to a cost of £3000, this was seconded by Cllr Bonarius.

12) Community Hall Initiative

Cllr Ward reported that the car park survey data has revealed that the car park space could accommodate sufficient spaces to service both The Salto Centre and a new community hall if built. The next step was to discuss how a sublet of the land required from the Salto Centre would work and the likely cost. Cllr Ward agreed to arrange a meeting with the Salto Centre to discuss this.

A discussion followed about what would be required if the project was to proceed, was there still community support for this project, how would this be funded and also how should this be planned. It was agreed that a project manager should be engaged and it was hoped there would be a resident who would be prepared to help. Cllr Ward agreed to put together a survey which can be included in the next village newsletter which will be both in hard copy and a survey monkey in the hope of capturing the views of as many residents as possible. In addition to questions regarding a possible community hall, the survey will include questions regarding which methods village residents wanted to communicate by and also raise questions regarding the Charlton Village Community Day.

13) Green Space in front of Carters Meadow

Cllr Smale reported that he had only just received a response from HALC regarding his request for legal advice and as such was not in a position to give a full report on this matter. This will be an agenda item in July.

Cllr Smith said two items of correspondence regarding this land had been received both of which had been acknowledged. A full response would be sent once information received has been fully reviewed.

14) Neighbourhood Plan Resolution

Cllr Ward said the NP is currently with the examiner. He has responded to some requests for further information and clarification but awaits examiner feed back before any further decisions can be made.

15) Peake Way entrance & Goch Way planting

Cllr Wylde raised concerns that the removal of the temporary road and the replanting scheme, both of which were part of the planning application conditions, had not yet been completed. Details and maps had been circulated and all councillors agreed the planning enforcement officer should be contacted. The Clerk will do this and if possible, arrange a site visit when Cllr Wylde will be present.

16) Restricted Byway and overgrown footpaths

Cllr Ward has visited byway 758 which was mentioned as overgrown at the last meeting to find that this is now only passable on foot and could not be used as a byway. He will contact the Countryside Access department to establish how this byway can be reinstated.

17) Access to lakes- Lakeside Close

Cllr Ward had been approached by a resident of Lakeside Close to say lots of traffic kept entering the close thinking there is access to the lakes – but this is not the case. The resident asked if the Parish Council could arrange for better signage to be installed. Cllr Ward had taken some photographs to show the current sign high on a post and suggested this would be better attached to the ground level road name sign. HCC Zilliah Brooks agreed to establish if moving the sign was possible.

18) Planning

i) Cllr Wylde to report on the following planning applications: -

The following decisions by TVBC were noted – None

The following applications received-

20/01062/FULLN- single storey extension- 82 Hatherden Road- No objection.

A recent application 20/01289/FULLN would be considered by the planning advisory group and the recommendations circulated by e-mail as comments were required by TVBC before the next meeting.

19) Councillors to provide a report on their areas of responsibility

Traffic Liaison – see previous report on CFI & traffic calming

Community Hall Feasibility- Cllr Bonarius & Ward -see full report above.

Environment & Rights of Way– Cllr Wylde had nothing additional to report

Community emergency plan – Cllr Ward has circulated a revised plan however further work is required and he agreed to work with Cllr Mulberry on the plan.

Lengthsman scheme- The Clerk said the Lengthsman was following the monthly schedule of clearing and strimming but encouraged anyone walking in the village who noted a problem to inform her of any additional work required. Cllr Smith asked that he be reminded to wash down the village gateway signs.

20) Correspondence-

The Clerk confirmed she had received two items of correspondence in respect of land at Carters Meadow and a concern from a resident regarding overgrown hedging on footpath 745. (See individual paragraphs regarding responses) and a notice from the Charlton Village Community Group which is attached to these minutes

23) Items proposed for future agendas were: -

Traffic Survey - propose conducting a simple traffic Survey on Hatherden Road with the aim of confirming the types of traffic transiting at different times of the day.

Open up discussions around the south east corner to the village (Charlie's lake) to become a conservation area to protect the diverse wildlife that live there.

Close of Meeting – The next meeting of the Parish Council will be held on Tuesday 21st July 2020

The meeting closed at 09.30pm

Charlton Village Community Day 19 Sep 20

Following a CVCD meeting on 15 June it was concluded that a traditional fete on 19 September would be impractical/not allowed but there was strong support for some kind of community event to build on the community spirit generated during Lock Down.

CVCD 20 **could** take the form of Street Parties on 19 September applying social distancing rules of the day. Streets/areas would collaborate and run a Street Party. Each party could be entered in the 'Best Street Party' competition. It was suggested this could be run in conjunction with a modified Scarecrow Festival where each Street/area could produce an entry. There are a number of other competitions that could be included depending on interest eg the WI are happy to judge a virtual cake decorating and children's garden competition. A raffle was also a possibility.

2 Questions:

- Do you support this idea?
- Would your street/area be interested in running a Street Party?

This idea will not work unless we have general buy-in from the community and we need a Thumbs Up very soon. So please inform Clive Ward by phone 07538596344, email clrcward@charltonvillage.org.uk or Ian Smale 07421354874, email clrismale@charltonvillage.org.uk

Or drop a note into letterboxes attached to the Parish Council Notice Boards.