

Cheriton Parish Council

Minutes of Parish Council Meeting held at 7.30pm on Tuesday 13th November 2018 at Cheriton Village Hall

Present: Cllr A Collett (Chairman)
Cllr B Frampton, Cllr S Herdman, Cllr L Line, Cllr L Lochrie, Cllr D Pain,
Cllr D Scallan, Cllr D Smith

Also in attendance: Winchester City Cllr L Ruffell
Jane Ives, Clerk to Council
Two members of the public

1.454 Apologies for Absence: Winchester City Cllr H Lumby

1.455 Declaration of Interests:

Cllr Line – Agenda item 14: Freeman’s Yard Lane
Cllr Frampton and Lochrie – Planning Application SDNP/18/04902 – neighbouring property
Cllr Lochrie – Planning Application SDNP/18/05200 & 05201 – applicant known to him.

1.456 Dispositions: There were no requests for dispensations for pecuniary interests.

1.457 Appointment of Clerk: It was noted that Jane Ives has been appointed as the Clerk (Proper Officer) and Responsible Finance Officer as of 1st November 2018 working an average of 10 hours per week from home.

1.458 It was RESOLVED to approve the minutes of the meeting of 9th October 2018 subject to amendments as below:

Confirmation of Parish Council meeting date of Tuesday 9th April 2019.

The Clerk had sought advice on minute 1.450 (e) and recommended that whilst the RFO should load payments for internet banking the authorisation should be made by two councillors.

Proposed: Cllr Collett. Seconded: Cllr Smith.

1.459 The Chairman adjourned the meeting to hear public questions and comments:

A representative from the New Alresford Town Trust gave a short description of the Trust’s work including their local minibus service for which they are seeking grants/donations. The service is provided to local communities and provides approximately 700 journeys per year such as shopping trips for the elderly or hire for Age Concern. The minibuses can also be hired privately. The Trust would like the Council to consider providing a grant of between £50-£150 to help fund a new minibus. The Chairman advised that this request would be considered as part of the Council’s budget. Cllr Line requested that flyers promoting the minibus service are forwarded to the Clerk.

A resident requested to speak about the planning application for 10 Markall Close as he is the owner. He is very keen to ensure that the improvements are in keeping with the surroundings and match what is already there.

1.460 City Councillor’s Report: Cllr Ruffell has previously circulated his report (Appendix 1).

He highlighted the potential runway extension to Southampton Airport and the associated road infrastructure changes. He assured councillors that the larger aircraft should cause less of a noise nuisance than current smaller aircraft. Cllr Scallan raised concerns about the local road network being impacted when there were issues on the M27 and Cllr Ruffell advised that this would be taken into account.

Cllr Frampton sought assurance that the flight plan would remain the same, particularly with regards to night flying, and this was confirmed.

Cllr Pain asked Cllr Ruffell if SDNPA rangers worked in the Cheriton area and Cllr Ruffell responded that they did but that they are unpaid volunteers and anyone can become a ranger. Cllr Frampton confirmed that the Cheriton Conservation Volunteers perform many such tasks for the village.

Cllr Ruffell left the meeting

1.455 Planning Enforcements: Cllr Line provided information regarding two current planning enforcements, one in New Cheriton and one in Owslebury. No action required by the Parish Council.

1.456 Planning Applications: Cllr Line had circulated a report (Appendix 2) which gave details on the applications under consideration. The following comments were agreed and will be submitted by the Clerk:

SDNP/18/04902	10 Markall Close, Cheriton	Single side extension & 2 storey extension
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Comments: The application will require amendment with reference to policy CE23 as advised by the LPA.

The Parish Council supports an amended application and the applicants PDO may be helpful in that regard.

Request that account should be taken of the SDNPA Dark Night Skies Policy and that sky lights are fitted with blinds in any amended application.

The WCC identified requirement for 3 off road parking spaces is supported, and a further request is made that a neighbour comment with regard to privacy be considered in any amended plans at first floor level.

Proposed: Cllr Collett. Seconded: Cllr Scallan.

SDNP/18/05200/HOUS & SDNP/18/05201/LIS	Old Kenetts Cottage, School Road, Cheriton	Single storey rear/side extension, garage roof conversion & modification to existing
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Comments: The property to which the application relates is in close proximity to an area of schools traffic and is on a sharp corner close to the Village shop. The applicant is requested to ensure that trade vehicles do not obstruct the passage of vehicles. Skips should also be located off road, delivered and collected as far as possible outside school drop off and picking up times. Applicant to make good in the event of damage to grass verges caused by vehicles associated with activity to carry out the works described by the application.

Proposed: Cllr Collett. Seconded: Cllr Herdman.

1.457 Reports from Councillors:

(a) **Chairman's Report** – Cllr Collett had circulated a report (Appendix 3).

It was agreed to write to a resident who maintains a piece of land near Kilmeston crossroads that belongs to the Parish Council. Additionally, another resident has been providing a similar service to land near his home and a letter will also be sent to him.

Action: Cllr Collett to draft letters for Clerk to send.

By: Cllr Collett/Clerk

Cllr Collett is currently trying to identify all the pieces of land owned by the Parish Council as this will effect the future grass cutting contract.

Action: Cllr Collett to provide map/evidence for December agenda item

By: Cllr Collett

(b) **Conservation** – Cllr Frampton provided a verbal report.

Highways are not clearing ditches and culverts and this work is instead being carried out by local volunteers. A pipe has been crushed in a culvert near Admiral's Bridge and it is being rodded frequently to keep it clear and stop any flooding. Councillors agreed with Cllr Frampton's request that Council write to Highways and Cllr Humby to ask for the pipe to be replaced and to highlight the potential flood risk if work is not carried out.

Cllr Frampton also highlighted an issue with a sump on Dark Lane which was installed by the Environment Agency with an agreement by Highways to empty it. This has never happened and it has only been emptied by local volunteers. Cllr Frampton met with Natural England and the Environment Agency today who agreed that another sump was needed but there is a need to know who will empty it. Councillors felt this wasn't a responsibility they wished to take on as a Council and that Highways should be approached to establish where the responsibility lies.

Cllr Pain requested an additional question to ask of Highways is regarding whether a road sweeping lorry comes to Cheriton and, if so, how often.

Action: Cllrs Frampton & Line to draft letter for Clerk to send (copy of draft to Cllr Collett for feedback)
By: Cllrs Frampton/Line/Collett/Clerk

Cllr Frampton wished to remind councillors of a meeting this Thursday 15th November in the Village Hall regarding the lottery grant and ongoing conservation work.

(c) **Lengthsman work** – Cllr Frampton provided a verbal report.

The lengthsman is due to visit week commencing 19th November. There are 10 villages in the scheme and Cllr Frampton has managed to secure additional unused hours but has to supervise the lengthsman closely. It was agreed that the Clerk will speak to Hampshire County Council and Shedfield Parish Council regarding the future of the scheme and whether there are options around using the funding provided.

Action: Establish if Cheriton PC could join a new cluster or obtain separate funding from HCC in order to carry out lengthsman tasks
By: Clerk

(d) **Traffic** – Cllr Lochrie had circulated a report (Appendix 4).

Cllr Line raised the issue of the bridge between the village and the Kilmeston crossroads and will arrange to speak to the resident of adjoining property and write to Hampshire County Council.

Action: Write to HCC re footbridge after speaking to resident
By: Cllrs Line/Smith/Clerk

Cllr Pain asked for detail on the potential traffic survey to understand what would be surveyed. Cllr Lochrie would provide information to Cllr Pain that he had received from a resident which gives details of a survey that could be used with suggestions for traffic calming measures. Cllr Collett had met with Cllrs Line and Lochrie recently and they all expressed a desire to seek expert opinions on traffic issues.

(e) **Highways** – Cllr Line had circulated a report (Appendix 5).

The Parish Council were not successful in obtaining CIL funding from SDNPA but could reapply by February 2019. However, the deadline wouldn't be met as the traffic survey is not due to happen until the Spring. Therefore, a delay of a year may be expected. An application to the Parish & Town Council Investment Fund for £2,500 has been submitted.

(f) **Playground & Open Spaces** – Cllr Herdman had circulated a report (Appendix 6).

Cllr Herdman confirmed that work on the playground was due to start on Wednesday 14th November. An opening ceremony is scheduled for Saturday 8th December at 10am and all are welcome to attend. She urged everyone to support the Tesco Bags of Help scheme.

The electricity box at the recreation ground has had the dangerous wire removed and further action will be followed up once the playground is installed.

1.458 Highways Working Group – It was resolved to defer the decision to appoint working party members to the next council meeting in December.

1.459 Matterley Estate Working Group – Cllr Pain had circulated a report (Appendix 7). Cllr Herdman was concerned that the Council should seek to represent the diversity of views in the community as she was aware that not all residents opposed the Boomtown Festival. It was agreed that an agenda item for a public consultation would be added once a planning application from the Boomtown organisers was submitted. Cllr Line confirmed that applications for licencing issues would be responded to as they were submitted.

As the meeting had reached 2 hours, it was resolved to extend the meeting by half an hour.

1.460 Section 106/Freeman’s Yard Lane: Cllr Line had included this in her report (Appendix 5). A Deed of Variation had been provided by Winchester City Council with the intention of the Parish Council, themselves and the developer signing it. The deed strips out all references to a play area in the original S106 with a clause for the developer to provide £17,000 to the Parish Council in lieu of a play area at the top of Freemans Yard Lane. Cllr Line confirmed that in signing the Deed the PC will be agreeing to the developers’ payment of £17k in lieu of the Children’s Play Area at the top of Freemans Yard Lane. If no agreement on the Deed of Variation can be reached by all parties to the original Contract the terms of the original S106 will apply and WCC will litigate in order to enforce them, which is likely to be very costly. The terms of the original S106 will also mean that a play area will be provided at the top of Freemans Yard Lane and there will be no payment in lieu to Council. The Deed of Variation is therefore a ‘last ditch’ attempt to provide money in lieu of a play area that is not required. Additionally, Cllr Line advised that the original S106 agreement states that once the Open Space land is signed off it will be offered to the Council. The Council can refuse to take it on in which case it will be offered to residents.

It was RESOLVED to sign the Deed of Variation once councillors have read it and it was agreed that if a majority objected to it by 21st November then it would be brought back to the December council meeting for further discussion. **Proposed: Cllr Scallan. Seconded: Cllr Smith.**

1.461 It was RESOLVED to purchase a Dell Inspiron 15 3000 laptop for the Clerk (itemised in the Chairman’s Report at Appendix 3) at a total cost of £603.40 which includes a 3 year on site warranty. Funds to cover the cost were previously obtained from the Transparency Fund.

Proposed: Cllr Scallan. Seconded: Cllr Pain.
Action: Purchase laptop and add to insurance schedule and asset register. By: Cllr Collett/Clerk

1.462 It was RESOLVED to appoint Prospect Fencing to carry out additional repairs to the posts on the Village Green (as detailed in the Chairman’s Report at Appendix 3) at a total cost of £187.82 (inclusive of materials, labour and VAT).

Proposed: Cllr Smith. Seconded: Cllr Scallan.
Action: Arrange for Prospect Fencing to carry out works By: Cllr Collett/Clerk

1.463 Finance, Admin and Statutory Matters:

(a) The following payments were approved:

Cheque no.	Payee	Detail	Amount
300622	GeoXphere Ltd	Parish Online per year	£42.00 (VAT = £7.00)
300623	Web Create Ltd	Website updates	£67.50
300624	Locum Clerk	Clerk duties	£500.00
300624	Locum Clerk	Clerk expenses	£57.60
300625	Prospect Fencing Ltd	Replacement fence & posts at Village Green	£645.69 (VAT = £107.60)
300626	PKF Littlejohn LLP	External Audit Fees	£240.00 (VAT = £40.00)
300627	Fair Account	Internal Audit Fees	£150.00
300628	Semrah Landscape Management	Grass cutting services	£630.00 (VAT = £105.00)

Proposed: Cllr Smith. Seconded: Cllr Pain.

- (b) It was noted that a wreath was purchased for Remembrance Sunday using S137 powers.
- (c) **It was RESOLVED to appoint the Clerk and Councillors Pain, Line and Collett to form a Finance Working Group** who would meet a maximum of 4 times per year to provide recommendations to Council on finance matters. **Proposed: Cllr Collett. Seconded: Cllr Herdman.**
- (d) The budget for 2019/20 was reviewed and amendments noted. This will be brought back to the December Council meeting for further discussion and agreement.
Action: The Clerk will provide an up to date Asset Register **By: Clerk**
Action: Cllr Line to amend the draft Budget and redistribute to all Councillors **By: Cllr Line**
- (e) The Unity Bank Account Management Submission Form was signed by 3 signatories authorising the Clerk to become the Key Contact for the bank accounts.

The Clerk additionally reported the outcome of the External Auditor's Report and it was noted that the period for the Exercise of Public Rights did not take place and therefore the AGAR was not completed correctly.

- 1.464** There were no additional items brought forward for inclusion at the next meeting other than those specifically minuted.
- 1.465** The date of the next Council meeting is Tuesday 11th December 2018, 7.30pm, at Cheriton Village Hall.

The Chairman closed the meeting at 10.10pm.

Appendix 1: Report from City Councillors: Cllr Laurence Ruffell Cllr Hugh Lumby

Winchester City Council responds to Southampton Airport masterplan

The airport is aiming to more than double its passenger numbers over the next decade and to do this, it is planning to extend the northern end of the runway by around 170m, which will potentially enable larger aircraft to take off and travel to a wider variety of European destinations.

The council supports in principle the growth of the airport and its value to the local economy, however it does want to see the infrastructure provided to accommodate the airport's growth.

This would take into the account the potential impact on air quality and details of measures put in place to address the airport's carbon footprint. The council has also asked for more detailed information to be made available to show that the district's residents would not be affected by noisy aircraft.

The council would like to see additional details about the resulting noise impacts from the development and proposed noise mitigation in order to be satisfied that Winchester residents are not adversely affected.

Planning recommended for approval for new Sport & Leisure Centre

Winchester City Council's desire to provide a first-class, high-quality, affordable Sport & Leisure Centre to encourage people in the district to embrace an active, healthy lifestyle, has taken a major step forward after the Planning Committee recommended approval for the scheme at a Planning Committee meeting on Wednesday 31st October.

The Sport & Leisure Centre will comprise a modern, well-designed, fully accessible building set in a park setting that will enable the district's communities to engage in a wide range of indoor and outdoor sporting and leisure activities. Within the Centre, there will be a wide range of new facilities such as a 50m swimming pool, as well as a teaching pool and splash area for beginners. It will also include a multi-use sports hall, a climbing wall, various studios, squash courts as well as a hydrotherapy suite with a pool that can be used to treat people with a wide range of disabilities and injuries.

Ensuring that the Centre is as sustainable as possible is central to the project. The council is aiming for an excellent BREEAM rating which very few leisure centres across the country have achieved. It will have a range of features including air source heat pumps, solar panels and a combined heat and power system.

Construction is now underway on 13 new affordable homes at Mayles Lane in Knowle

The project will help the council to increase the supply of affordable homes in the district and also meet the needs of Hampshire Homechoice residents who require rented accommodation with a local connection. Providing new, affordable homes so people can afford to live and work in the district is one of the council's primary aims. These homes at Knowle will provide much-needed housing for people with a local connection and help us to achieve our ambitious target of building 600 new homes by 2020.

The scheme is made up of three sites: a block of six one-bedroom apartments at Knowle Halt Lodge; five terraced homes at Dean Copse Cottages; and two shared-ownership homes at Totsome Cottages.

Dean Copse Cottages and Knowle Halt Lodge are due to be completed in the Summer of 2019 while Totsome Cottages are expected to be built by late 2019.

Work Carried out by SDNP Rangers in October /November

Removed scrub and parrot's feather (a non-native invasive plant) at Burnthouse dew pond.

Led three walks as part of the Eastbourne and Lewes Walk Fest

Cleared scrub at: Mill Hill Local Nature Reserve, Willingdon Down Site of Special Scientific Interest (SSSI), from a Scheduled Monument cross dyke at Telscombe Tye, at Westmeston SSSI.

Installed a new gate, resurfaced and constructed a gully to create a new disabled access route as part of a series supported by Gatwick airport

Took the National Park events van to Mill Hill LNR and talked to local people, in particular dog walkers, before sheep are introduced to the site next month

Cleared a SSSI bridleway in Upper Beeding to improve chalk grassland and access

Joined Butterfly Conservation to brushcut at Kithurst to improve the habitat for rare Duke of Burgundy butterflies and replaced a vandalised gate at the car park

Completed water vole latrine surveys on the River Meon for the 2018 breeding season and showed that water voles are breeding and established on more than 30 sites along the whole of the River Meon from sea to source. River habitat surveys will be feedback to landowners with advice on how to improve their section of the river

Copiced hazel and laid hedges at Norton Farm.

Appendix 2: Planning Report – Cllr L Line

SDNP/18/04902/HOUS

Location : 10 Markall Close, Cheriton

Proposal : Single storey side extension and two storey extension following removal of garage

Comments by 14 November.

DOCUMENT REVIEW

The property has an area of floor space of 90 sq. mtrs. and is therefore subject to policy CE23 which prescribes that an increase in floor space is permissible to a maximum 25% in the instance of WCC and 30% in that of the SDNPA.

Pre-application advice was sought in February 2018. The officer advice in May was that the applicants' proposals were not likely to be acceptable based upon a submitted increase of 144%.

The current application has been revised and was again submitted in July 2018. There is now a reduced increase in floor space of 77%, which would align the extension with that of its neighbour at 9 Markall Close i.e., the proposed extension would not project beyond that of its near neighbour. The original proposed application in February 2018 would have done so.

Bedroom numbers as proposed would increase from 2 to 4 and WCC's requirement is therefore for the creation of 3 parking spaces.

The end gable extension to the rear and at 1st floor level is glazed and includes a pair of full-length glazed doors onto a 'Juliet' balcony overlooking the Itchen way and visible from the surrounding location. Comment received from a neighbouring property is registered on the Planning Portal and observes that the applicant would have an unobstructed view of the neighbours' rear garden from the balcony. The neighbour request is for a 'normal' style of window.

The extended first floor roof line projects above that of the existing Ground floor and is visible from the Front of the property and includes for the addition of 6 sky lights.

A lighting assessment or mitigation of potential impacts upon dark night skies is not included in the application. The extension at 1st floor level will be visible from the Itchen Way.

The most recent pre-application advice dated 12 September includes the officer comment :

'An initial look at the redesign although reduced it is still a 77% increase which would still be against policy CE23 and retaining small dwellings as previously advised, were it to be submitted in its current form it would be refused, however you may wish to look into permitted development options.'

The Clerk to CPC wrote to the applicants' agent on 05 October seeking confirmation of our understanding of WCC's position. The application is confirmed by the agent as being contrary to policy CE23 and makes the following additional comments.

Agent Comment

'... nearly identical in design and size already extended neighbouring property No. 9.'

'... taking into account the established developed location of the property an exception should be allowed.'

Based upon the agent comment the PC raised a further query with the WCC case officer. The officer has advised that the applicant's PDO rights would allow a 3 or 4m (for detached dwellings) rear single storey extension. Policy CE23 does not allow the grant of permission for the application as submitted.

The current Plans include a 32mtr. sq. increase in floor area at 1st floor level and a 33mtr sq. increase at Ground Floor level. Policy CE23 would allow for an extension totalling some 27 mtrs. sq. or using PDO a 3 to 4 mtr. Extension at Ground floor level.

RESPONSE

The application will require amendment with reference to policy CE23 as advised by the LPA.

The Parish Council supports an amended application and the applicants PDO may be helpful in that regard.

Request that account should be taken of the SDNPA Dark Night Skies Policy and that sky lights are fitted with blinds in any amended application.

The WCC identified requirement for 3 off road parking spaces is supported, and a further request is made that a neighbour comment with regard to privacy be considered in any amended plans at first floor level.

SDNP/18/05200/HOUS

Location: Old Kenetts Cottage School Road Cheriton Alresford Hampshire SO24 0PX

Proposal: Single storey rear and side extensions, garage roof conversion and modifications to existing

LISTED BUILDING GRADE: II Comments by 14 November

DOCUMENT REVIEW

As for SDNP/18/05201/LIS below.

RESPONSE

As for SDNP/18/05201/LIS below

SDNP/18/05201/LIS

Location: Old Kenetts Cottage School Road Cheriton Alresford Hampshire SO24 0PX

Proposal: Single storey rear and side extensions, garage roof conversion and modifications to existing

LISTED BUILDING GRADE: II Comments by 14 November

The application is submitted further to an earlier planning application **SDNP/18/03106/LIS**, which was subsequently withdrawn.

DESCRIPTION OF PROPOSED PLANS

South Elevation

Existing dormer retained. New lead flashings and timber window.

Existing 3 light window reduced to 2 light timber window. Existing brick elevation covered in oak weather boarding.

Extension projects beyond the existing elevation.

North Elevation

Existing dormer retained – new lead flashings and timber window.

Change existing roofline and form extension of brick-built gable.

Projection of new lead box dormer beyond existing roof line.

East Elevation

Change existing roofline and form extension of brick-built gable.

Replace existing garage doors with new – may be oak weather boarded.

West Elevation

Replace existing 2 light window with timber window.

Replace 2 no. doors with new – may be oak weather boarded.

Existing box dormers clothed in lead.

Form brick-built gable

Addition of lead box dormer with timber window

Wrap around lead roof to glazed extension. Timber frame PPC aluminium doors and windows.

Wrap around and flyover of existing roofline.

Glazed extension of approximately the same dimensions as previous and repositioned as a single-story extension.

Some change to existing materials including PPC aluminium windows, lead and plaster ceilings.

Total additional floor space believed less than 25%.

SUMMARY

Previous advice delivered by the LPA. PC response confined to only those considerations that may impact the community during the course of any works.

RESPONSE

Comment as follows:

The property to which the application relates is in close proximity to an area of schools traffic and is on a sharp corner close to the Village shop. The applicant is requested to ensure that trade vehicles do not obstruct the passage of vehicles. Skips should also be located off road, delivered and collected as far as possible outside school drop off and picking up times. Applicant to make good in the event of damage to grass verges caused by vehicles associated with activity to carry out the works described by the application.

NOVEMBER '18

Appendix 3: Chairman's Report – Cllr A Collett

Village Green Fencing

I have a quote for the additional repairs from Prospect Fencing. More posts were damaged after the initial quotation. I have inspected the initial work and am happy with the result.

Andrew Thorne (MD of Prospect Fencing) has apologised for failing to notify the PC, locals or BT when his operative damaged a BT cable, leading to the loss of phone and internet for some villagers. Andrew has assured me he has put better processes in place.

Quote; Remove five posts from ground and clean off as much concrete as possible, disposing of all waste. Re-concrete the five posts in to the ground. Re-fit the chains back on to the posts where necessary. Supply and fit one length of galvanised chain between existing posts at the Alresford end of the green. Total price including materials, labour and VAT £187.82

Decision requested to accept the quote.

Parish Clerk Laptop

I have three quotes for laptops which can be bought using the Transparency Funding. I am investigating whether we can get a lower price for the Microsoft software using a government licensing agreement. I plan to add a USB storage device to use as a back up. These are available for around £10.00

Supplier	Novatec	PC World	Dell
Laptop	Novatec 15.6" Intel Celeron 500GB HD, 4GB	Lenovo Ideapad 14" Intel Pentium 1TB HD, 4GB	Inspiron 15 3000, 15.6" Intel Celeron, 500 GB HD, 4GB
OS	Win 10	Win 10	Win 10
Office	Home and Business.	Home & Business	Home and Business
Security	Windows	Windows	Windows
3 year warranty (cost to upgrade from base in brackets)	(£30) Return to base Portsmouth	(£129.99) inc home collection or store drop off.	(£100) 3 year on site
Total Cost	£660	£659.97	£603.40

Decision requested to purchase the Dell option. I will hold off until I have an answer on the software to ensure the best price is achieved.

Parish Council Land, Kilmeston Crossroads

The PC owns a small area of land immediately north of the crossroads, next to the post box. Nigel Sellers kindly keeps the grass cut and shrubs trimmed, free of charge.

I propose that a letter of thanks is sent to Nigel by the Clerk.

Grass Cutting.

I note that there are additional contractors interested in quoting for the contract for 2019. Pat Lawrence is unable to continue to maintain the PC owner land near his house so this needs to be included in the new specification. **I propose that two councillors (I'll be one) draw up a specification and we ask for quotes.**

Signpost.

Paul Rayworth has let me know that the signpost at the junction of Westfield Road and the B3046, opposite the end of Westfield Road, has been removed by Hampshire Highways for repair and will be returned soon.

Appendix 4: Report on Traffic – Cllr L Lochrie

A preliminary meeting with 2 persons from the community was arranged to set out some objectives and to include the recruitment of 4 additional members.

A survey particularly aimed at restricting and calming was considered a positive way forward.

The cost of such a survey was believed to be £2000, and it was agreed to put the matter before CPC.

In attendance Len Lochrie, Lorraine Line, Simon Scott and Dr S Noble.

Footbridge across the village green

A letter to Mr L Jenkins-Hewes of HCC has been dispatched indicating that CPC will not be adopting the footbridge in question and passing the responsibility back to HCC.

Traffic meeting

Further to the preliminary meeting the chairman and deputy chair provided the undersigned an opportunity to discuss the background and work/correspondence previously completed. As a result 3 courses of action were agreed.

- 1) A draft precis of work already completed to be authored for possible circulating to the Parish
- 2) Consultation with the CPC re the £2000 survey
- 3) A letter to the company which provides the survey (Hamilton Baillie) with a view to consultation, without commitment

A final (hopefully) meeting with the deputy Lorraine Line to complete the understanding of previous correspondence and to highlight the most fruitful contacts.

Appendix 5: Report from Cllr Line

Planning

- Draft responses prepared to the following two applications for consideration by Council on the 13th November.

**SDNP/18/05200/HOUS associated with SDNP/18/05201/LIS
SDNP/18/04902/HOUS**

Council is also advised of 2 enforcement actions.

Highways

- Ref. the action agreed during the PC meeting of 9th Oct. Further discussion has identified the nature of the concerns re the road bridge passing beneath the B3046 in New Cheriton. Cllr Line has committed to contact the resident residing in the adjacent property and thereafter to inform Highways of the potential problem.
- Advice received from the SDNP confirming that an application for CIL funding allowing for mitigation against the adverse impacts of traffic has not been successful during the current year.
- Information on CIL funding and the basis upon which the National Park reached their decision on funding is attached as an electronic file.
- CPC are invited to resubmit their application in support of Highways related initiatives and specifically those related to traffic, safety and car parking but the deadline set by the SDNP of 15th February will once again prove to be a stumbling block.
- In the absence of a study or evidence of the Parishes need an application is likely to fail, particularly when faced with the many demands upon CIL funding that there will be across the National Park. It is also thought likely that successful CIL applications will in future require match funding.
- Cllr Line has written applying for funds needed to study traffic, safety and parking issues in the Parish applied from the Parish and Town Councils Investment funds. In the event that the application does not succeed it is suggested that the PC fund the study as a Parish project during 2019/20.

Proposed: CPC to resolve funds necessary to commission a consultant study of traffic, safety and parking concerns during the financial year 2019/20. In addition, Cllr Line to pursue the application for funding from the PC Investment Fund.

S106 and Children's Play Area

- During a meeting with WCC and the developer present on 30th October it was agreed that a Deed of Variation to the original S106 would be drafted by WCC's solicitor and passed to CPC for comment prior to sending to the developer C&G.
- The Deed of Variation will seek to make £17K available to the Parish Council (index linked) in lieu of the Children's Play Area in FYL, and to exclude the requirement for provision of a FYL Play Area from the original S106.
- Comments returned on behalf of CPC by Cllr Line. Presently awaiting the redraft but confirmation received in the meantime agreeing to the proposed amendments and suggesting that evidence of the direction in which the monies are spent could include an invoice for goods or a provision in the Council's audited accounts.

The original draft Deed is attached as an electronic file for information but is waiting on amendment ref. the above.

- There is no assurance that the developer will agree to the Deed of Variation or indeed pay the sums included. The Deed of Variation may therefore be viewed as a precursor to litigation, which could have followed the 30th October meeting had not further consideration been given to CPC's enquiries prior to that meeting.
- Cllr Line has since spoken to C&G's Company Secretary and is awaiting a response.
- All other items remain outstanding as previously reported pending the developer's commitment to the process of completing the S106, failing which WCC confirm they will litigate.

Proposed:

Subject to receipt of an amended Deed of Variation prior to the 11th Dec. Meeting, CPC to sign a Deed of Variation to the S106 on FYL that will exclude the Children's Play Area from the original S106 and provide for an index linked sum of £17k payable to CPC in lieu. Clerk to the Council + Chair to sign prior to or during the 11th Dec. meeting.

Budget 2019-20

Draft budget prepared for the financial year 2019/20. Distributed to members of the PC for discussion at the meeting on 13th November.

Proposed:

Council to adopt the budget for 2019/20 at a meeting of the PC on 11th December subject to discussion during the PC meeting on 13th November. Amendments as agreed on the 13th Nov. and as a result of further comment via email prior to the 11th December.

Grant Funding

The Parish and Town Councils Investment Fund is a recently established HCC funding programme totalling £500,000.

Grants between £1,000 and £30,000 are available for both capital and revenue projects and for amounts less than £10,000 in support of training needs.

Project ideas could include for instance, prevention of fly tipping, support for Rights of Way, Community projects to tackle social isolation and loneliness and to increase the ability of people within the Community to continue living in their own homes.

To apply contact PTCfund@hants.gov.uk.

Cllr Line has applied for £2,500 in support of a traffic, safety and parking study in the Parish and a further £2,500 as a capital sum available to the Cheriton Conservation volunteers to fund 2 no. brush cutters and 1 no. auto scythe.

Further applications to fund the picnic seating area on the Recreation Ground and in support of the COTG are suggested.

It is also proposed that Council seek a Discretionary Funding Grant from our County Councillor to support a traffic study.

Proposed:

To seek additional grant funding from the Parish Council Investment Fund and the County Councillor Discretionary Fund.

L Line

Nov. '18

Appendix 6: Playground & Open Spaces – Cllr Herdman & Cllr Scallan

1) Work has started to clear the play area and the new equipment is due to be delivered on 14th November with installation planned over the next fortnight. It is hoped that the adjoining land, for the picnic area, will also be cleared during this month.

2) The community have been helpful in taking the bark chippings for re-use. It is also hoped that the small play unit will also be re-used by a family in the village. Residents have also expressed interest in some of the fence panels when it is taken down.

3) The inspection of the new play area has been provisionally booked with The Play Inspection Company at a cost of £295

4) The Play Area Working Group have planned a simple opening ceremony for the play area. We intend to invite all of the people who have helped the project in any way. We have asked Pat Culpin and Ned Balme to cut the ribbon as representatives of the whole community. We have a professional photographer who has kindly agreed to take pictures. We will invite Hampshire Chronicle and Winchester Today. The provisional date for the opening, subject to the project timescales going to plan is Saturday 8th December at 10am. We would be pleased to see as many of the Parish Council there as possible.

5) Tesco Bags of Help. The play area is one of the charities for this scheme in local stores for the months of November and December. Please remind friends and neighbours. We are collecting for new benches for the play area and picnic area.

6) Whilst the formal checks of the play area are now suspended, due to the removal of the old equipment (and see next steps below) it should be noted by the PC that the electricity board hazard is still unresolved.

7) Next steps: We need to arrange for the volunteers who are on the rota to check the play area to be retrained to check the new equipment.

The play area working group will formally dissolve once the new play area is opened. We intend to re-establish ourselves as Friends of Cheriton Play Area and will continue to support the Parish Council in monitoring and maintaining the play area as required. The engagement and support of the Rec Committee will be required for this, if the Friends are to fall within the formal auspices of the Rec.

Appendix 7: Matterley Estate Working Group – Cllr D Pain

As I was in Yorkshire, one member of the WG (Graham Tarbuck) attended the Boomtown post-2018 event community consultation meeting in Alresford on 10 September on my behalf. Cllr Barry Frampton also kindly agreed to my request that he attended. The format of the meeting was different from previous round-table discussions chaired by County Cllr Jackie Porter which I had attended. Graham described it as a “white-wash” as there were 4 small tables each with 4 chairs - one table to discuss noise, one for traffic and two for general issues. He felt it was a case of ‘divide and rule’ enabling the Boomtown organisers to avoid any potential mass objections. Boomtown did not make a presentation, they merely provided a forum for people to complain and expressed sympathy to anyone who felt aggrieved. Graham spent some time at the noise table along with a Cheriton resident who was most upset about the noise level and suggested that Boomtown should provide compensation to anyone who felt that their lives had been disrupted to an intolerable level. She was rewarded with platitudes. Graham made the point that, due to the terrain, there are various “hot spots” within Cheriton which could be dealt with on a specific basis, not by general monitoring. A note was made but Graham doubts if any action will be taken. Interestingly, none of the Boomtown senior people, the ones who were prominent before the event or who attended the Licensing and Planning meetings, were present. The most disappointing feature for him was the format used to avoid open discussion.

The ‘coach pad’ at the junction of the A272/A31 has been partially covered with soil and seeded with grass. It is believed that this is an attempt by the land owner to avoid enforcement action by SDNPA and having to remove the hard materials, which were used to create the ‘coach pad’ in 2017 without planning permission. It is understood that SDNPA officers are monitoring the situation.

David Pain
09/11/18