

Birling Parish Council

Minutes of Meeting held on Tuesday 8th September via Video Conference Call at 8pm

Present: Councillors Mrs J Westwood (Chair)
Mr S Hirst
Mr G Nevill

Clerk Ms J Miller

Also in attendance: County Councillor Hohler; 0 members of the public

249. Apologies for absence

Apologies were received and accepted from Cllr Spooner, Cllr Hewett and Cllr Walker.

250. Declarations of Pecuniary and Non-Pecuniary Interest

There were none.

251. Reports - County, Borough and Police

County Councillor Sarah Hohler reported that the KCC budget has had to be re-organised to save money. It was also reported that unaccompanied asylum seekers can no longer be taken into Kent as the limit has been reached. 589 young people under 18 had been taken into foster homes and 945 over 18 are leaving care which has put pressure on the authorities. Cllr Hohler reported that the Government is reviewing its position on asylum seekers and in the meantime they have been moved to other local authorities.

It was noted that the borough has the lowest level of flytipping in the county and this is the only borough without a household waste recycling centre. The plan for new site at Allington is that it will be open and running in one year.

Cllr Hohler reminded councillors to look out for the chairman of KCC, Graham Gibbons, who is walking round the county to raise money for the homeless charity Porchlight and will be walking through Trottiscliffe to West Malling as part of his route.

Cllr Hohler confirmed that changes will be made to the M20 diversions and more enforcement will be in place to improve conditions for local residents.

Cllr Hohler updated the council on this year's KCC Grants as they will be terminated as of 31st December due to the forthcoming elections, and the delays to Highways Improvement Plans were noted. It was confirmed that the new highway scheme in Woodgate Road was from s106 funds, not a HIP. Cllr Hohler may be able to give BPC a direct grant if possible. Cars and HGVs are taking shortcut along Stangate Road. A good place to locate signs 'not suitable for HGVs' had been found. It was suggested that a width restriction and the appropriate signage be implemented.

The Police report was circulated prior to the meeting. A burnt-out car and two burglaries had been noted.

252. Open Forum – Public Participation Session

There were none.

253. Approval and signing of minutes of July's meeting

It was **RESOLVED** to approve the minutes of July's meeting with the following amendment – p129 'change minutes to 'might make farm movements difficult'. The minutes will be signed at the next face to face meeting.

254. Matters arising and last month's circulation

i. Parking issues

Deferred due to Corona Virus

ii **Meeting with Ryarsh School**

Deferred due to Corona Virus

iii. **Culverts**

Deferred due to Corona Virus

iv. **The bank verge infringement**

To note response received from KCC that the authority will not provide a retaining wall as this is private land although it has been agreed that KCC shall dig back the verge annually. It was **RESOLVED** for the clerk to complete a land registry check on the land.

v. **Waste Collection**

To note update on bin collections – there were no further issues reported.

vi. **Update re Stangate Road road issues**

This item was covered earlier in the meeting by Cllr Sarah Hohler.

255. Matters for Information circulated to councillors

06/08/2020 Kent and Medway CCG Community Bulletin

06/08/2020 East Street Bridge Replacement M20

06/08/2020 Eligibility of Parish and Town Council business funding

06/08/2020 Latest Information on Covid-19 funding

06/08/2020 RSN Rural Funding

06/08/2020 E Watch 1788

06/08/2020 CSSC Green Message

06/08/2020 KALC News July 2020

06/08/2020 Police Parish Newsletter

06/08/2020 KALC Online Workshops

06/08/2020 E Watch 1787

06/08/2020 Get a discount with Eat Out to Help Out

06/08/2020 NALC Consultation – Communities Framework and the devolution white paper.

06/08/2020 Re-opening of leisure centres

06/08/2020 Rural Bulletin

06/08/2020 E Watch 1788

10/08/2020 M20 weekly updates

10/08/2020 Planning system shakeup

10/08/2020 Kent Fraud Police Updates

10/08/2020 NALC Chief Executive Bulletin

10/08/2020 L01-20 Updated regulations

10/08/2020 E Watch 1789

10/08/2020 Rural Bulletin

10/08/2020 E Watch 1790

10/08/2020 Covid financial impact survey

10/08/2020 Came and Company Flash Floods

11/08/2020 KALC online workshops

11/08/2020 Government consultation on planning reform

11/08/2020 National CSSC message

11/08/2020 LGA Consultation on Code of Conduct

11/08/2020 Monthly bus services July 2020

11/08/2020 NALC Chief Executive's bulletin

14/08/2020 E Watch 1791

14/08/2020 T&MBC Local Plan hearings

20/08/2020 KALC CEO Bulletin August 2020

31/08/2020 Rural Bulletin

31/08/2020 E Watch 1792

31/08/2020 Changes to Coronavirus scheme

31/08/2020 LGA Draft Code of Conduct Consultation
 31/08/2020 COVID 19 update
 31/08/2020 New Southeastern Timetable
 31/08/2020 KALC Seminar for Clerks and Officers
 31/08/2020 Communication and Collaboration
 31/08/2020 NALC Chief Executive bulletin
 31/08/2020 Health and Wellbeing Workshops
 31/08/2020 E watch 1794
 31/08/2020 Agenda for Parish Partnership Panel
 31/08/2020 Rural Bulletin
 31/08/2020 KALC Online Clerk Conference
 31/08/2020 E Watch 1795
 31/08/2020 Allington IWMF – extension of consultation period
 31/08/2020 Gatwick announcements
 31/08/2020 Covid-19 impacts on Energy Usage
 31/08/2020 M20 works
 31/08/2020 Rural Kent Membership
 31/08/2020 Solar Together Kent Scheme Briefing
 31/08/2020 Highways England M20 moveable barrier works
 31/08/2020 KCC Electric Charging Points Grant
 31/08/2020 Public Notice Tunbridge Wells Grammar School

256. Meetings

- (a) **Meetings attended on behalf of the parish council**
 11/06/2020 Parish Partnership Panel – Cllr Westwood
 The minutes of the meeting had been received. **Check date**
- (b) **Future meetings**
 01/10/2020 T&M KALC – Cllr Westwood
 24/09/2020 Clerk Conference - Clerk
 22/09/2020 Securing the landscape meeting – Cllr Nevill
 29/10/2020 Tarmac Liaison Meeting – Cllr Westwood

257. Parish Business for Decisions

1. Highways Improvement Plan

- i. To note delivery of newsletter to householders in Birling.
 It was **RESOLVED** to update the website with the news that the HIP won't be considered by KCC until March 2021 and that Cllr Hohler is looking into issues on Stangate Road and Snodland Road and the Hollyhill area.
- ii. To report Ian Grigor correspondence that 40 mph limit HIP plans can't be considered until March 2021.
- iii. To note response to parish council's complaint from Ian Grigor.
 It was **RESOLVED** to refer the correspondence to Cllr Sarah Hohler.
- iv. To consider reply from Ryarsh Parish Council
 It was **RESOLVED** to respond to Ryarsh Parish Council to confirm that there had been a misunderstanding with regards to funding and that it wasn't made clear by KCC that the s106 monies only apply to Ryarsh but Birling PC are now fully informed.

- (b) **Local Plan**
i. To note of Stage 1 Hearing 6th – 8th October; 3rd – 5th November; 10th – 11th November 2020 – noted.
- (c) **BART Community Support**
i. To note community support efforts update – noted.
- (d) **Fly Tipping**
i. To note cameras deferred due to Coronavirus – noted.
ii. To receive update on any flytipping incidents in the parish.
To note a further vehicle dumped and set fire.
- (e) **Village Maintenance**
i. To note work on refurbishment on village sign and replacement of pole deferred due to Corona Virus.
Thanks were noted to Mr Brooks for strimming in the village.
- (f) **Reference Books**
i. To consider purchase of updated Arnold-Baker
It was **RESVOLED** to purchase the latest edition of Arnold-Baker.
- (g) **Great British September Spring Clean**
i. To receive update on volunteers for 19th September.
It was noted that there had been a volunteer. The clerk will find out from TMBC the requirements and organise the litter picking event.
- (h) **Councillor Vacancy**
i. To consider CVs and agree co-option process.
There was one application for the position of councillor.
It was **RESOLVED** to co-opt Mr Darren Yates.
- (i) **To consider membership to Rural Kent**
It was **RESOLVED** to not subscribe to Rural Kent in 2020.

258. Parish Business for Noting

(a) Website update

- i. To note the following added to the website:-
- Road Closures and M20 Updates
 - Corona Updates
 - Kent Fraud Police Updates
 - Solar PV Scheme KCC
 - M20 moveable bridge works

259. Correspondence

- (a) Unity Trust Bank – Cllr Westwood. Cllr Spooner & Cllr Walker
Confirmation that the account had been closed and monies transfered.
- (b) Email from resident regarding HGVs

260. Finance & Accounts

(a To approve Bank Reconciliation August 2020.

Net Bank Balances as at 30/08/20 £20,476

It was **RESOLVED** to approve the bank reconciliation for August 2020.
(b) To note budget position year to date August 2020.
 It was **RESOLVED** to approve the budget position to date August 2020.

(c) To approve PAYE record August 2020.
 It was **RESOLVED** to approve the PAYE record for August 2020.

(d) To note pay agreement 2020-21- noted.
(e) BACS to be approved and signed (in person at next face to face meeting):
 It was **RESOLVED** to approve the BACS payments for September.

J Miller	Staff Costs	£342.61	N/A	N/A	September Salary
HMRC	Staff Costs	£228.40	N/A	N/A	HMRC PAYE September

261. Roads

(a) To report any road issues

The parking issues in Ryarsh Road were discussed and it was **RESOVLED** for the clerk to prepare a draft notice to deliver to local residents warning about pedestrian safety on the footway.

(b) To report any updates on M20 Smart Motorway Works

(c) Road Closures – see website for details

- i. To note temporary road closures affecting Birling:
 Teston Road; Church Road; Sandy Lane; Snodland Road; Ford Lane; Woodgate Road; White Horse Road

262. Planning

(a) Applications to be considered

There are none.

It was agreed to hold an extraordinary meeting 8pm on 14th September to consider the planning application that had been received after the agenda had been issued.

(b) Decisions by Tonbridge and Malling Borough Council

- i. TM/20/00899/TNCA 7 Bull Road Birling West Malling Kent ME19 5JE T1 Purple Plum and T2 Silver Birch - remove due to debris and over shading No Objection on 20 August 2020
- ii. TM/20/01352/RD Ley Farm Cottage Snodland Road Birling West Malling Kent ME19 5JF Details of condition 6 (foul surface water disposal) submitted pursuant to planning permission TM/19/00832/FL (Demolition of an existing workshop building and a second outbuilding. Erection of a new dwellinghouse) Approved on 21 August 2020
- iii. TM/20/00503/FL The Cottage 30 Masters Lane Birling West Malling Kent ME19 5JP Demolition of existing dwelling and replacement with green oak framed dwelling, with new boundary wall and gates Approved on 4 August 2020

263. Matters for future meetings

The standing items shall be added to the agenda.

264. Date of next meeting: Tuesday 13th October 2020.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960 because of the sensitive nature of the business to be transacted, the public and press were asked to leave the meeting during the consideration of the following item no. 265:

265. To approve the Clerk’s 2020/21 remuneration award recently issued by NALC
It was **RESOLVED** to approve the national salary award to the clerk. This is included in the September salary

Meeting closed at 21:25pm

Signed..... Date.....

DRAFT