

**MINUTES:** of the Meeting of Seamer Parish Council held in the Crossgates Community Centre, Crossgates, Scarborough on 14 January 2020 commencing at 7.00pm.

**PRESENT:** Councillor L Wallis (Chairman) in the Chair;  
Councillors S Hill, H Mallory, D Raine, J Ridsdale, J Stockdale and J White;  
County Councillor D Jeffels, 8 members of the public and the clerk.

#### **175 APOLOGIES FOR ABSENCE**

Councillors T Groves, due to being away on holiday, V Milner, due to family commitments having been ill throughout the Christmas and New Year period, and WH Smith, due to a continuing injury. Mrs NF Lowe and Mr G & Mrs S Smith.

#### **176 DECLARATIONS OF INTEREST**

Councillor Mallory declared a personal interest in any matter arising on the agenda in relation to the Seamer Sports Association, as she was a representative on the Association.

Councillor Raine declared personal interests in any matter arising on the agenda in relation to the Friends of Seamer Village, as he was a member of the Group, and in relation to the Byward Drive and Station Road area, as he lived in that area.

Councillor Wallis declared personal interests in any matter arising on the agenda in relation to Station Road, as she lived in that area, and in relation to the Crossgates Community Centre, as she was a representative on the Association.

#### **177 CHRISTMAS BEST DECORATED PROPERTY COMPETITION**

The Chairman presented the Certificates.

(a) **Residential Properties:** Winner Mr C & Mrs R Grainger; Second Mrs NF Lowe, and Third Mr G & Mrs S Smith.

(b) **Commercial & Community Properties:** Winner Bell Close Community Centre.

#### **178 PUBLIC PARTICIPATION**

The following matters were raised by members of the public and Councillor Jeffels, whose reports were also considered, and discussed:

- (a) Further to minute 171(a)(ii)(a) of the last meeting, concerns of the Rowan Fields Residents' Committee if the solution to traffic calming for the safety of pedestrians crossing the B1261 at Crossgates were to necessitate altering the junctions of Rowan Fields and Crab Lane, such that vehicles joining the B1261 would have to turn left at each junction and access to Rowan Fields for vehicles travelling from Seamer may be restricted.
- (b) Concerns about speeding on Main Street, Seamer, particularly during the period of a current diversion, including vehicles passing the wrong side of a keep left sign and traffic island.
- (c) Concerns about speeding and inconsiderate drivers on Long Lane.
- (d) Further national and regional consideration of improvements to the A64.
- (e) Reports of increased noise and light pollution by from new trains powering up and idling in sidings during cleaning.
- (f) Further to minute 171(b)(i) of the last meeting, Councillor White raised the flooding near the Byways roundabout, Crossgates with Councillor Jeffels.
- (g) Further to minute 171(c)(i) of the last meeting, Councillors Raine and White raised the lack of a dropped kerb or footpath at the Byways side of the B1261 Station Road, coming off the roundabout with Councillor Jeffels.
- (h) Further to minute 171(d)(i) of the last meeting, Councillor Jeffels reported on road sweeping by the County Council to remove excessive loose chippings, following the resurfacing of Main Street, Seamer.
- (i) Councillor Jeffels reported and Councillor Mallory confirmed the Borough Council was undertaking enquiries to identify all possible sites, which may be suitable to accommodate travellers attending the annual Seamer Horse Fair, to inform further assessment and consideration of planning permission.
- (j) Further to minute 171(a)(i) of the last meeting, Councillor Jeffels reported the County Council's letter to all residents in Station Road, outlining temporary and consulting on permanent parking restrictions, was imminent.

- (k) Councillor Jeffels reported the County Council's Highways Department had not been consulted on planning application 19/02926/FL Demolition of existing restaurant and erection of two drive-thru units with associated access, parking, drainage and landscaping, at the site of Papas Fish And Chips, Dunslow Road, Eastfield, noting that the area was already congested.

RESOLVED that:

- (i) it be noted Councillor Jeffels' report to the last meeting was that it was highly unlikely traffic calming would result in alterations to the junctions of Rowan Fields and Crab Lane, due to consequent significant costs and inconvenience to the public.
- (ii) it be noted, with thanks, Councillor Jeffels had allocated more than £1k from his Locality Budget for the County Council's engineers, traffic engineering to identify a solution to traffic calming on the B1261 at Crossgates, and was arranging site and public meetings.
- (iii) further to minute 124(b)(i) of the meeting held on 8 October 2019, it be noted North Yorkshire Police had selected Main Street, Seamer as a site for safety camera vehicle enforcement.
- (iv) further to minute 173(i) of the last meeting, it be noted the Parish Council was finalising agreement with the County Council and, subject to this, an order for two temporary vehicle activated signs (VAS), to include deployment of one of the signs on lighting column number 17 on Main Street, Seamer, opposite the junction with Ratten Row, facing south towards traffic approaching the village from the A64.
- (v) further to minute 162 of the last meeting, it be noted the Parish Council was confirming a request to the Police for Community Speed Watch.
- (vi) the County Council be requested to install 30mph repeater signs on Main Street, Seamer, at least temporarily for the period of the current diversion.
- (vii) further to minutes 140 and 103(ii) of the meetings held on 13 November 2018 and 10 September 2019, respectively, it be noted the Parish Council had requested extended closure of, and speeding restrictions and additional signage on Long Lane but the County Council had been unable to implement these.
- (viii) Councillor Mallory's offer, to request Seamer and Irton Community Primary School repeat its speed awareness poster making and re-issue guidance to parents, be accepted with thanks.
- (ix) the County Council be advised of continued problems with speeding and inconsiderate drivers on Long Lane, the main problem times being the rush hours and school runs of weekday mornings, afternoons and evenings, and requested to consider and implement the most effective restrictions, traffic calming and engineering solutions.

## 179 MINUTES

RESOLVED that the previously circulated minutes of the meeting of the Council held on 10 December 2019 be approved as a correct record and signed by the Chairman.

## 180 MATTERS ARISING

### (a) Planning Complaint 18/00247/COM Horse Shelter, Land North East of Burtendale Road, Crossgates

RESOLVED that, further to minute 167(b)(i) of the last meeting, the requests:

- (i) to determine whether there had been any breach of planning control in the extension and/or development of the horse shelter;
- (ii) to take full enforcement action in respect of any breach of planning control, whether or not the owner and/or operator of the site be identified;

be made to the Borough Council's Planning Services and any response considered at the next meeting.

### (b) Christmas Remembered in the Memorial Hall, Seamer

RESOLVED that, further to minute 144(a)(i) of the meeting held on 12 November 2019, thanks be expressed to the Reverend A Morland and the Reverend Dr K Ridd.

## 181 MEMBER ATTENDANCE AND POTENTIAL VACANCY

Further to minute 158 of the last meeting, the Council considered a verbal report by the Chairman. RESOLVED that there was no continuing Councillor attendance issue or potential vacancy.

**182 TREE PLANTING**

Further to minute 159 of the last meeting, the Council considered a verbal report by Councillor Stockdale concerning a meeting to be held with the Borough Council on 17 January 2020.

RESOLVED that the Council receive a further verbal report by Councillor Stockdale at the next meeting.

**183 PARISH GUIDE**

Further to minute 165 of the last meeting, the Council considered a verbal report by Councillor Mallory and other ideas for the format and arrangements for the forthcoming year's guide.

RESOLVED that:

- (i) it be noted the Council served a large proportion of older people, some of whom relied on information in printed hard copy, preferably delivered through their door.
- (ii) it be noted some older people, and the majority of younger adults and young people, accessed most information via social media and followed electronic links on information of interest to further information on website pages.
- (iii) it be noted that the annual Parish Assembly may be held on the same evening as the April meeting of the Council.
- (iv) Councillor Stockdale's offer to look into options for a Facebook and/or similar social media platform, to be linked to information on the Council's and other relevant websites, be accepted with thanks and a verbal report by Councillor Stockdale be received at the next meeting.
- (v) focussed content for a reduced guide, to be produced and delivered to Parishioners, be further considered at the next meeting.
- (vi) options for a Facebook and/or similar social media platform, to be linked to information on the Council's and other relevant websites, be further considered at the next meeting.

**184 TRAVELLERS' HORSE FAIR**

Further to minute 178(i) of this meeting, the Council considered correspondence from the Borough Council concerning any land in the Parish Council's ownership or control, which may be suitable to accommodate travellers attending the annual Seamer Horse Fair.

RESOLVED that there was no suitable land in the ownership or control of the Parish Council to accommodate travellers attending the annual Seamer Horse Fair.

**185 CORRESPONDENCE**

The Council considered the following correspondence/communications received since the last meeting:

- (a) Report of County Councillor Jeffels:
  - (i) e-mail of 20 December 2019 re Parish Notes - December 2019.
  - (ii) e-mail of 2 January 2020 re VE Day Commemorations.
- (b) Monthly Police Report.
- (c) Further to minute 155 (c) and (iv) of the last meeting, an e-mail from a Parishioner re External refurbishment of Electricity Sub-station at Leighton Close.
- (d) Invitation to the inaugural meeting of the Scarborough Town Deal Board.

RESOLVED that:

- (i) the Reverend A Morland be consulted concerning any plans or proposals for VE Day Commemorations.
- (ii) Councillor Stockdale's offer to represent the Council at the inaugural meeting of the Scarborough Town Deal Board on 17th January 2020 be accepted with thanks and a verbal report by Councillor Stockdale be received at the next meeting.

**186 PLANNING MATTERS****(a) Planning Applications**

- (i) 19/02903/HS Extension and conversion of garage into annexe at Shieling, Ratten Row, Seamer

RESOLVED that no objection and no comment be raised.

- (ii) 19/02926/FL Demolition of existing restaurant and erection of two drive-thru units with associated access, parking, drainage and landscaping, at Site Of Papas Fish And Chips, Dunslow Road, Eastfield

RESOLVED that an objection and the following comments be raised:

- (a) The Council's overriding concern is one of safety, based on a likely increase in the congestion of motor vehicles accessing and egressing Market Lane and Dunslow Road at the (mini) roundabout, which is already a busy junction.
- (b) The Council's further concern is for a likely increase in littering from motor vehicles, not necessarily near to the drive-thru units but one or two miles away, when vehicles drive into and through the Parish Council and neighbouring areas, as occupants finish their food and drink and discard the packaging.
- (c) In each case, the Council's concern is not to add to what are existing significant problems.

## 187 OUTSIDE BODIES

### (a) Community action Policing (CaP) Group

Further to minutes 164(a) and 168(a) of the last meeting, the Council considered a verbal report by the Chairman.

RESOLVED that it be noted:

- (i) with thanks, the Police had been made aware of and would keep an eye out for vandalism to and within bus shelters on the B1261 in Crossgates.
- (ii) the Police advised members of the public witnessing serious anti-social behaviour, including vandalism, in progress, to report it to the Police by dialling 999, rather than 101, in order to enable the Police to attend and catch the offenders in the act, if possible.
- (iii) speeding vehicles continue to be of significant concern within this and neighbouring Parish Council areas.

## 188 FINANCIAL MATTERS

### (a) Accounts for payment and income received

RESOLVED that:

- (i) it be noted the sum of the annual payment to St Martin's Church for churchyard maintenance is confirmed in the Model Agreement with the Borough Council.
- (ii) the accounts received for payment and income received since the last meeting be approved.

### (b) Bank Account

Further to minute 169(a)(iv) and (v) of the last meeting, the Council considered a verbal report by the Chairman.

RESOLVED that it be noted the Chairman had been provided with 'read only' online access to the Council's Community [current] Account.

### (c) Electricity supply at The Green: overbilling due to estimated metre readings

Further to minute 169(c) of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that it be noted the overbilling was being addressed by the clerk with the provider and a further report by the clerk be received at a future meeting.

### (d) Budget Update & Forecast 2019/2020 and Estimate & Precept 2020/21

Further to minute 169(e) of the last meeting, the Council considered a budget update and estimated forecast outturn for the current financial year 2019/20, an estimated budget for the next financial year 2020/21 and a report by the clerk.

RESOLVED that:

- (i) the estimated forecast outturn for the current financial year April 2019 to March 2020 be noted.
- (ii) the budget for the forthcoming financial year April 2020 to March 2021 be approved.
- (iii) the Council's precept for 2020/21 be set at £21,000.

- (iv) the inclusion of commitment accounting, alongside actual expenditure and income, ongoing from the 2020/21 financial year be approved.
- (v) the Council receive an update of committed and actual expenditure and income, with a full year forecast against annual budget at the September meeting for April to July, at the December meeting for August to November and at the May meeting for December to March, commencing in the 2020/21 financial year.

### **189 JUBILEE ALLOTMENTS**

The following matters were raised by tenants and discussed:

- (a) Further to minute 174(a) of the last meeting, consideration by the Council of a request to erect a frame and temporary cover of smaller dimensions than that previously requested.
- (b) The timing of requests and the timeliness of payment of rents.
- (c) Unsatisfactorily maintained and vacant plots.

RESOLVED that:

- (i) a request to erect a frame and temporary cover of smaller dimensions be considered at a future meeting if received.
- (ii) annual requests for payment of rents continue to be issued at the start of the financial year for payment within 14 days.
- (iii) it be noted that action had been taken to resolve unsatisfactorily maintained plots and the clerk was dealing with some recent and anticipated vacant plots.

### **190 EXCLUSION OF THE PUBLIC**

RESOLVED that, under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information (as defined in Part 1 of Schedule 12A of the Act) relating to:

- (a) the financial or business affairs of another party, and the amount of expenditure and/or terms proposed or to be proposed for the supply of goods or services (*minute 191, below*).
- (b) the financial or business affairs of another party, and the terms proposed or to be proposed for the acquisition or disposal of property and/or the supply of goods or services (*minute 192, below*).
- (c) a particular employee (*minute 193, below*)

### **191 GROUNDS MAINTENANCE CONTRACT 2020/21**

The Council considered requirements and seeking quotations for the Grounds Maintenance Contract from 1 April 2020.

RESOLVED that:

- (a) Schedule 1 be amended with the addition of the B1261 Station Road/Cayton Low Road, both sides, including embankments between Seamer Station and the junction with Station Road.
- (b) Schedule 2 be unchanged.
- (c) the clerk be delegated to make further amendments to the Schedules, based on any further proposals notified by the Chairman and Members which are received by the clerk by e-mail on or before 20 January 2020, and such amendments be approved.
- (d) quotations be sought for consideration at the next meeting.

### **192 THE OLD JAIL, SEAMER**

The Council considered correspondence received from the owner of the Old Jail, Seamer.

RESOLVED that:

- (a) it be noted planning permission was granted by the Borough Council on condition that the development be carried out in strict accordance with the submitted plans.
- (b) concerning a gas main:
  - (i) it be noted there was no reference to installing a gas main in the approved plans.
  - (ii) It be noted installation of a gas main over the car park may not be permissible and, in any case, would detract from the character and appearance of the area.

- (iii) it be noted installation of a gas main under the car park may lead to unforeseen difficulties and, in any case, would unnecessarily disrupt the amenity of the Memorial Hall.
  - (iv) for these reasons, further consideration of the installation of a gas main, whether over or under the car park, not be approved.
- (c) concerning a car parking space:
- (i) it be noted the approved plans provided for a car parking space at the rear of the property, with access from the existing rear garage turning area from Stockshill.
  - (ii) it be noted it was a condition of the Borough Council's approval that the dwelling not be occupied until the parking facilities had been made available in accordance with the approved plan, and maintained and retained for their intended purpose at all times.
  - (iii) it be noted the existing car parking capacity of the car park is required for the use of the Parish Council, and the Management Committee and other users of the Memorial Hall.
  - (iv) for these reasons, further consideration of the sale of a car parking space not be approved.

### **193 CLERK AND RESPONSIBLE FINANCIAL OFFICER TERMS AND CONDITIONS**

Further to minute 110 of the meeting held on 10 September 2019, the Council considered a report by the clerk.

RESOLVED that the clerk's working hours be reinstated at an average of 15 hours per week on a permanent basis from 1 January 2020.

*The meeting closed at 9:20pm*

The next meeting of the Council will be held in the Memorial Hall, Main Street, Seamer, Scarborough on 11 February 2020 commencing at 7.00pm

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*Chairman*

*11 February 2020*