

# WEST ALVINGTON PARISH COUNCIL: PARISH UPKEEP, MAINTENANCE & PROJECTS.

## WORKING DOCUMENT – Updated Feb 2022

Location	Details & Actions	Priority	Status	Notes	Target Date	Lead Cllr
Main Road	Install bollards along pavement near entrance to Town Park / in conjunction with new noticeboard.	High	Investigate		Spring 2022	Cllr Pascoe
	Roadside troughs / planters	High	Investigate		Spring 2022	Cllr Lees
	Implementation of a village gateway, “Welcome to West Alvington” signs.	High	Investigate		Summer 2022	Cllr Pascoe
	Look at methods of preventing vehicles, specifically lorries, mounting pavements.	High	Investigate	See “bollards” above	Spring 2022	Cllr Pascoe
	Auto-Speed Watch Trial	High	Ongoing	Speak to Peter Everitt	Spring 2022	Cllr Pascoe
	Increase signage to slow down vehicles	Medium	Investigate			Cllr Pascoe
	Consider and present main road traffic calming options including potential path widening	Medium	Investigate			Cllr Pascoe
	Investigate the option of a zebra crossing by the school	Medium	Investigate			Cllr Pascoe
	Consider give way options by the pub and at the school	Medium	Investigate			Cllr Pascoe
	20 is plenty signs	Medium	Investigate	Ask the school to create, printed on metal and erected by Christmas	Dec 2023?	Cllr Carr
	Alternate the direction of the signs in time	Low	Ongoing			Cllr Pascoe
	Monitor the data from the new speed signage	Low	Ongoing			Cllr Pascoe
	Create social media posts specifically relating to the data and what we do with it	Low	Ongoing			Cllr Pascoe
Parish	Support the Neighbourhood Plan through to Referendum stage (currently Reg 14)	High	Ongoing	Now at Reg 15/16	2022	All Council
	Promote awareness in parish newsletter & via social media	High	Ongoing			Cllr Lees & Parish Clerk
Village	Refurbish the old noticeboards, add magnetic interiors for ease of use.	High	Investigate	Refurb outstanding – replace or remove?	Spring 2022	Parish Clerk
	New noticeboard to a site near Town Park	High	Ongoing	Board ordered / see “bollards” above	Spring 2022	Parish Clerk
Village	Roadside troughs / planters (see Main Road above)	High	Investigate			Cllr Lees
	Organise a Working Group	High	Ongoing	October 2022	Autumn 2022	Cllr Chin & Lees
Burial Ground	Compost Bin & Rubbish Bin Proposed	High	Investigate		Spring 2022	Cllr Chin & Parish Clerk
	Find solution for burial waste	High	Investigate		Spring 2022	Cllr Chin & Parish Clerk

	Remove ivy from walls	High	Investigate		Spring 2022	Cllr Chin & Parish Clerk
	Organise a Working Group	High	Ongoing	March 2022	Spring 2022	Cllr Chin & Lees
	Put gate in place	Medium	Investigate		Autumn 2022	Cllr Chin & Parish Clerk
	Organise memorial area	Medium	Investigate		Autumn 2022	Cllr Chin & Parish Clerk
	Schematic and all agreements in place	Medium	Investigate		Autumn 2022	Cllr Chin & Parish Clerk
	Review Fees	Medium	Investigate	Compare costs with neighbouring burial grounds	Autumn 2022	Cllr Chin & Parish Clerk
	Provide Grave Diggers with Guidelines	Medium	Investigate		Autumn 2022	Cllr Chin & Parish Clerk
Parish Council Car Park	Car Park Lease Renewal	High	Ongoing	Initial discussions with owner	Nov 2022	Cllr Lees
	Possible addition of white lines for parking	High	Ongoing	Initial discussions with owner	Spring 2022	Cllr Lees
	Options for car park expansion	High	Ongoing	Initial discussions with owner	Summer 2022	Cllr Lees
	Review parking in the village & options to increase capacity	High	Ongoing	See above	Summer 2022	Cllr Lees
	Organise a Working Group	High	Ongoing	Line Painting	Autumn 2022	Cllr Chin & Lees
	Replace / remove the No Caravans sign	Medium	Investigate		Spring 2022	Cllr Lees
	Parking for motorcycles and mopeds	Medium	Investigate	Increased ownership	Summer 2022	Cllr Lees
	Electric Car Charging Point	Medium	Investigate	Grants available?	Summer 2022	Cllr Lees
Town Park	Completion of double yellows	High	Ongoing	Parish Clerk to chase	Overdue	Parish Clerk
	Repair/replacement of incomplete/poor tarmac at junction of Town Park & Main Road	High	Ongoing	Parish Clerk to chase	Overdue	Parish Clerk
Lower Street	Annual cut by village contractor	High	Ongoing	Nick given go ahead for wall	Spring 2022	Cllr Chin & Parish Clerk
	Treat sycamore stumps	High	Ongoing	After cut and in leaf	Spring 2022	Cllr Chin & Pascoe
	The old school entrance	High	Investigate	Needs attention; planting and board behind gate	Spring 2022	
	Organise a Working Group	High	Ongoing			
	Planter in / near old well	Medium	Investigate		Spring 2022	Cllr Rhymes
Townsend Road	There is a problem with parking, encourage people not to park at the junction	Medium	Investigate	Clerk to write to District Cllr Gilbert regarding enforcement	Spring 2022	Parish Clerk & Council
	Consider options, this would include the potential for double yellows if parking does not improve	Medium	Investigate		Spring 2022	Parish Clerk & Council

Longfields	Potholes Repair	High	Completed		July 2021	CLRs Lees & Pascoe
Village Hall	Lease renewal	High	Ongoing		Spring 2022	VH Rep & Council
	New hall project / refurbishment	High	Ongoing	S106 funds	Summer 2022	VH Rep & Council
	Add issues about bank cutting to the Livewest newsletter	High	Ongoing	Livewest requested to add info to newsletter	Summer 2022	VH Rep & Council
	Landscaping around the hall	Medium	Investigate		Summer 2022	VH Rep & Council
	Consider options for landscaping between the hall and car park	Medium	Investigate		Summer 2022	VH Rep & Council
Playing Field	Fence off the side of the play area	High	Ongoing	Post & rail with hedging plants through	June 2022	CLr Carr
	Playground equipment project	High	Ongoing	Equipment ordered, should be ready by June	June 2022	CLr Carr
Old School Playground	Overgrowth / tidiness	High	Investigate	Clerk to write to Diocese / supply photos	March 2022	Parish Clerk
	Liaise with school re their plans following the funding they have obtained to develop this area.	High	Investigate	New assessment of area required	Spring 2022	CLr Carr
	Review potential opportunities for this space	High	Investigate	Discuss with Diocese	Spring 2022	Parish Clerk
Footpaths	Easton Hill bench repair	High	Completed		November 2021	CLRs Lees & Pascoe
	Increase dog signage at appropriate places along footpaths	High	Investigate	Contact District CLr Long with locations. SHDC to provide signage?	Spring 2022	CLr Lees
	Fill in the hedgerow along the path with whips in the autumn	High	Investigate	Contact Woodland Trust Gorse?	Autumn 2022	CLRs Chin & Rawlinson
Parish	Replace rubbish bin opposite the pub	High	Investigate	SHDC	Spring 2022	Parish Clerk
	Remove Dog Poo left behind Grit Bin in Longfields	High	Investigate		Spring 2022	CLr Rhymes
Newsletter	Continue with a quarterly parish newsletter to ensure that all residents are updated with the latest news. Find sponsors.	High	Ongoing	Quarterly February May August November	Commenced 2021	CLr Lees
Parish	Community Development Grants	High	Ongoing	Identify Projects	2022	CLr Lees & Parish Clerk
Church	Memorial Service for Soldiers	High	Cancelled	Agree a time/place and date for a memorial service	Nov 2021	CLr Rhymes

	Promote via the newsletter and social media	High	Completed	Included in Nov newsletter	Nov 2021	Cllr Lees & Parish Clerk
Parish	Proposed Kingsbridge – West Alvington – Malborough	Medium	Ongoing	Initial investigations	2025????	Cllr Lees & Parish Clerk
Blanksmill	Lime Kiln condition	Medium	Investigate	Speak with owner	2022	Cllr Lees
Village	Memorial Area	Medium	Investigate	History of WA incorporated in the parish	2022	Cllr Rhymes
Parish	Street sweeping	High	Ongoing	Ensure this is regular, refer to SHDC Ward Councillors	2021	Parish Clerk & All Council
Parish	Tree Warden and the Salcombe & Kingsbridge Estuary Conservation Forum Rep.	High	Ongoing	Ensure we retain excellent relationships	2021	Parish Clerk & All Council
Village	Allotments - Review potential, the current ones are operated by the Diocese	Medium	Investigate	Contact Diocese and other landowners	2023	Parish Clerk
Parish	Working Parties - various volunteer works around the parish	Various	Ongoing	March, June, September, November??? Saturdays???	Feb 2021 >	Cllr Lees
Parish	Minutes Book Project – review minutes books & arrange for upload to internet	Low	Commenced	Include interesting notes in newsletters.	Dec 2022	Cllr Rhymes