

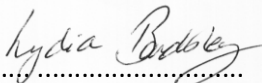
CLIVE PARISH COUNCIL

Parish Clerk/RFO: Mrs Lydia Bardsley, 11 High Fawr Close, Oswestry, SY11 1TE
Tel: 01691 674742 E-mail: clivepc@hotmail.co.uk. Website: www.cliveparishcouncil.org

Fri 9th June 2023

Dear Members of the Parish Council,

Notice is hereby given that the Annual Council Meeting of the above named Parish Council will be held **at Clive Village Hall** on **Thursday 15 June 2023 at 7.30pm** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed: 
Proper Officer: Lydia Bardsley

COUNCIL MEETING AGENDA THURS 15 JUNE 2023

22/23: CHAIRMAN'S WELCOME

23/23: TO RECEIVE APOLOGIES FOR ABSENCE

24/23: DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS

Requests for dispensation must be submitted in writing to the proper officer. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

25/23: RESTORING SHROPSHIRE'S VERGES PROJECT, talk by Janet Cobb

26/23: OPEN FORUM

A period set aside to allow the public the opportunity to speak on an agenda item (maximum 3 minutes per person).

Public participation is only permitted during this session and is at the chairman's discretion.

27/23: MINUTES

To approve and authorise signing the [Annual Council meeting minutes dated 18 May 2023](#).

28/23: CASUAL VACANCIES

Council to receive update from Shropshire Council and agree next steps

29/23: REPORTS

- a) Police report – Consider an update from Wem Safer Neighbourhood Team
- b) Sansaw Estates – Consider a report from Sansaw Estate
- c) RAF Shawbury – Consider a report
- d) Shropshire Councillor's Report – Consider a report from SC Cllr Simon Jones
- e) Reports from meetings/training – Consider reports from Cllrs/Clerk on training/meetings attended
- f) AED management – Receive reports from latest AED inspections and agree actions

Council to agree to order replacement AED pads before expiry (August 2023)

- g) Community Speed Watch – Consider an update and agree actions
- h) Clerk's report – Consider matters arising since the last Council meeting

30/23: POLICIES TO REVIEW AND APPROVE

- a) Document Retention and Records Management Policy
- b) Privacy Policy
- c) Defibrillator Operation and Management Policy
- d) Staffing Committee and Sub-Committee Terms of Reference

31/23: PARISH MATTERS – Council to discuss and agree actions

- a) Highways concerns - Council to receive updates on concerns (incl. Wem Road speeding) and agree further actions
- b) 511 bus service timetable changes – Council to receive update and agree actions
- c) Wem Road– Council to receive update on police funding application for VAS sign

- d) Local Plan Review – Council to receive update (if available) and agree any actions

32/23: CONSULTATIONS – Council to consider and agree response

- a) [Shropshire Local Cycling & Walking Infrastructure Plan](#) (Deadline: 16.06.2023)
- b) [Boundary Commission for England, Shropshire Electoral Division Review](#) (Deadline: 10.07.2023)
- c) Place Plan Engagement – Council to consider priorities and new submissions (Deadline: 07.08.2023)

33/23: PLANNING APPLICATIONS – Council to agree/ratify responses

None received

34/23: SHROPSHIRE COUNCIL PLANNING DECISIONS – Council to note

No outstanding planning decisions

35/23: FINANCE – Council to consider and approve

- a) [Receipts and Payments May 2023](#)
- b) Bank Statement May 2023
- c) [Bank Reconciliation May 2023](#)
- d) Internal controls checks – Council to consider arrangements

36/23: PAYMENTS – Council to approve

- a) Payments to be approved at the meeting (see [June 2023 payment schedule](#))
- b) Invoices received after the agenda was set

37/23: CORRESPONDENCE RECEIVED - Council to note

- a) Wem area Police monthly newsletter (01.06.2023)
- b) Citizens Advice Bureau findings from Shropshire Cost of Living Survey (07.06.2023)
- c) SC correspondence re. Casual vacancies (08.06.2023)
- d) RAF Shawbury update re. Cosford Airshow and noise levels (09.06.2023)
- e) Roadworks, Wem Rd, Clive (originally scheduled for 17-21.04.2023, but on hold currently)
- f) Roadworks: High Street Clive, (Severn Trent, 13.08.2023)
- g) Roadworks: Merry Lane, Clive (Network Rail, overnight, 29-30.08.2023)

38/23: FUTURE AGENDA ITEMS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

39/23: NEXT MEETING – Council to agree

END OF MEETING AGENDA