

**Minutes from the Meeting
held on Thursday 1st September 2022 at
19:00 at the War Memorial Hall, Abbots Ann.**

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Howard (Chairman)	✓		
Councillor Jones (Vice Chair)	✓		
Councillor Jordan		✓	
Councillor Wallis		✓	
Councillor Cole	✓		
Councillor Heather	✓		
Vacancy	-	-	-

Also, IN ATTENDANCE

Amanda Owen - Clerk, Test Valley Borough Councillors – Councillor Maureen Flood and one member of the public.

220901	<p>To receive Chairman's opening remarks. Councillor Howard welcomed everyone to the meeting and advised that the meeting is recorded by the Parish Council and may be recorded by members of the public.</p>
220902	<p>To receive and accept apologies for absence. Apologies were RECEIVED and NOTED from Councillor Wallis and Councillor Jordan. Apologies were also NOTED from Councillor Drew and Councillor Coole.</p>
220903	<p>To receive declarations of Disclosable Pecuniary Interests relating to items on this agenda. There were no declarations of Disclosable Pecuniary Interest relating to items on this agenda RECEIVED.</p>
220904	<p>To approve the minutes of the Parish Council Meeting held on Thursday 4th August. The minutes of the Parish Council meeting held on Thursday 4th August were APPROVED as a correct record of the meeting. Proposed by Councillor Howard, seconded by Councillor Cole. All members voted unanimously to accept this resolution.</p>
220905	<p>To receive updates to already published reports, any further updates & updates to the action plan. Reports can be found at Appendix A.</p> <p>Councillor Flood provided an overview of her report (appendix A).</p> <p>Councillor Howard expressed thanks to Councillor Flood with regards to assisting with footpath maintenance project set up and grant.</p> <p>Councillor Cole updated the meeting with regards to the following:</p> <p>Pan Parish forum – there has been no further activity and there is a meeting next week.</p> <p>Local Plan - Having helped the Council with earlier comments re Regulation 18, Ray Lucas was happy to provide comments on the Local Plan, but had asked whether any consultation documents has been received and what the deadline was. The Clerk and Councillor Cole would work with Mr Lucas on this topic.</p> <p>Local Gap - Invitation to collaborate with other councils on comments to the Local Plan with specific regards to the Local Gap. -AAPC's involvement in the Pan Parish Group had yet to be confirmed, but Mr Lucas was happy to help Cllr Cole in the matter.</p> <p>Abbots Ann Community Land Trust – AACLT are working on the appointment of new developer, closing date for tender is end of next week. An update will be provided at the next Parish Council meeting. In</p>

	<p>addition, AACLT await a statement from the Sportsfield Group outlining proposals suitable for the S106 document. An update is due to be received from Beth Deacon of the Sportsfield Group with regards to grant proposals in the next fortnight.</p> <p>Councillor Howard advised that the CLT had informed him that for TVBC Planners to allow the CLT proposals to proceed they needed definite proposals for a community benefit item to support their case. In order that the Council could keep up to date on this matter the Clerk would therefore be asked to include updates for both CLT and SFG on AAPC meetings agendas.</p> <p>Councillor Howard ran through the list of actions for updates, where updates were received.</p>																																
220906	<p>To receive information needing to be distributed. To update website with link from Test Valley Borough Council.</p> <p>Councillor Cole is to produce an article for Parish Magazine with regards to the Pan Parish forum.</p>																																
220907	<p>To note the current financial situation and the reconciliation of the bank balance. The current financial situation and the reconciliation of the bank balance were NOTED with the bank balance as 31st August 2022 being £54,916.00. The bank reconciliation can be found as APPENDIX B.</p>																																
220908	<p>To approve the requests for payments for September. The payments as listed in the table below were APPROVED for payment. Proposed by Councillor Howard, seconded by Councillor Cole. All members voted unanimously to accept this resolution.</p> <p style="text-align: center;">September 2022 Payment Requests</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">TO</th> <th style="text-align: left;">FOR</th> <th style="text-align: left;">INVOICE NO</th> <th style="text-align: left;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Staff</td> <td>Salary</td> <td>September</td> <td style="text-align: right;">£1,038.36</td> </tr> <tr> <td>Staff</td> <td>Expenses</td> <td>August</td> <td style="text-align: right;">£22.24</td> </tr> <tr> <td>CPRE</td> <td>Membership</td> <td></td> <td style="text-align: right;">£36.00</td> </tr> <tr> <td>Scandor</td> <td>Grounds Maintenance – August</td> <td>18717</td> <td style="text-align: right;">£809.95</td> </tr> <tr> <td>SSE</td> <td>Pavilion electricity</td> <td>DD</td> <td style="text-align: right;">£153.16</td> </tr> <tr> <td>PKF Littlejohn</td> <td>Audit Fee</td> <td>SB20221129</td> <td style="text-align: right;">£360.00</td> </tr> <tr> <td colspan="3" style="text-align: right;">Total</td> <td style="text-align: right;">£2,419.71</td> </tr> </tbody> </table>	TO	FOR	INVOICE NO	AMOUNT	Staff	Salary	September	£1,038.36	Staff	Expenses	August	£22.24	CPRE	Membership		£36.00	Scandor	Grounds Maintenance – August	18717	£809.95	SSE	Pavilion electricity	DD	£153.16	PKF Littlejohn	Audit Fee	SB20221129	£360.00	Total			£2,419.71
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220909	<p>To approve the insurance renewal cost for Abbots Ann Parish Council Liability Insurance in accordance with the three year long term arrangement. It was AGREED to provisionally approve the insurance renewal following justified reasons for the increase. Proposed by Councillor Howard, seconded by Councillor Jones. All members voted unanimously to accept this resolution.</p>																																
220910	<p>To consider the ashes interment request for Martyn Bradford-Brown. It was AGREED to allow the interment of ashes for Martyn Bradford-Brown at the Garden of Remembrance. Proposed by Councillor Howard, seconded by Councillor Heather. All members voted unanimously to accept this resolution.</p>																																
220911	<p>To consider the installation and purchase of a padlock for the Green. It was AGREED to not install a padlock at the green.</p>																																

	Proposed by Councillor Howard, seconded by Councillor Heather. All members voted unanimously to accept this resolution.
220912	To agree a plan of action for 15 footpaths in Abbots Ann. Councillor Heather is continuing to research with regards to training, storage, equipment and legislation. An update will be provided at the next meeting.
220913	To consider the below planning application:
220913.01	22/02122/TPON T1 – Silver Birch – Fell 5 Kingsmead, Anna Valley, Abbots Ann Hampshire The Parish Council had NO OBJECTION to this application. Proposed by Councillor Howard, seconded by Councillor Heather. All members voted unanimously to ACCEPT this resolution.
220913.02	22/02167/FULLN Two storey side extension 4 Danebury Mews, Salisbury Road, Abbots Ann, Andover The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jones, seconded by Councillor Cole. All members voted unanimously to ACCEPT this resolution.
220914	To confirm the date of the next meeting as Thursday 6th October 2022. It was agreed that the next meeting would be Thursday 6 th October 2022. It was NOTED that Councillor Howard will be unable to attend and that Councillor Jones would Chair in his absence.

There being no other business, the meeting closed at 20:06.

APPENDIX A

Abbots Ann Parish Council

Environment Portfolio Update 23/08/2022

Grounds Maintenance

I have asked the Parish Clerk to remind TVBC to mow up and down the rows of the Community Orchard and between the Wildflower Meadow and edge of the field on the north side of the Green.

The Community Orchard

Watering continues on a regular basis. All fruitlets have been removed to encourage the young trees to put more effort into keeping alive and developing their branch structure. Trees on low vigour rootstocks, like those in our orchard, need to reach their full size before fruiting.

Most of the fruit trees have been staked as some trees were leaning over in the wind.

Climate Change

An article about Climate Change and the Greening Campaign has been submitted to Abbots Ann Parish Magazine for publication on 1st September.

AHJ

August 2022 report on footpaths in Abbots Ann.

My meeting with Ms Gemma Clinch at the Hampshire Countryside Services went well and was remarkably interesting and I was given lots of helpful information covering all the tasks we need to consider for small scale path maintenance.

We may be eligible to obtain funding for equipment, PPE, and training. Gemma has emailed to me list of suppliers of assorted of items such as hedge cutters, brush cutter, PPE, small tools and training.

To help us to obtain funding we must recruit and register a team of three volunteers to become Path Wardens, this I have achieved consisting of myself, Paul Stanton, and Duncan Haigh.

I have passed a detailed list of our requirements to the Clerk, who has completed our funding application and issued it to Hampshire Countryside Service for there approval, I am now pleased to confirm our funding application has been approved, and we will receive £4,245.00 for all the items we need, which great news.

In the future we can also apply for extra funding for replacement stiles and kissing gates, fingerposts and waymarkers.

We will be required to issue monthly reports on our path maintenance work and provide HCS details of the hours we have worked.

If we ever conduct a larger project, we can involve Path Warden volunteers from other areas to help us.

John Heather

Clerk Report

The road closure for the Village Fete on the 3rd September has been approved, paperwork is pending from Test Valley Borough Council but they have advised the event can go ahead.

Following Councillor Heather's hard work the application for a grant for a volunteer scheme to assist with the maintenance of the footpaths a grant has been successfully obtained.

The audit report from PKF Littlejohn has been received. No items required further clarification.

TVBC Councillor Report – Maureen Flood

Cost of Living Support Hub

Cost of Living inflationary pressures – a special meeting of the Test Valley Partnership focused solely on this issue. A cross party meeting where TVBC and partner organisations discussed what was already being done, identifying any gaps and determining what else can be done to assist.

TVBC are working on an action plan to help people further but one of the first things done is to create the Test Valley Cost of Living Support Hub. A dedicated page on the council's website which gives advice on the help and support already available. Making sure people who are eligible are claiming everything to which they are entitled, links to local community pantries, advice on energy bills and much more.

<https://www.testvalley.gov.uk/cost-of-living>

Update from Hampshire County Council – September 2022

Hampshire residents offered another chance to generate green energy and save on bills

Residents considering investing in solar panels for their homes can now once again sign-up to generate greener energy and reduce their energy bills through the Hampshire County Council supported solar panel scheme, Solar Together

Solar Together Hampshire is a group buying scheme offering high-quality solar panels and battery storage at a competitive price to Hampshire homeowners who come together to buy solar panels. The County Council is working with independent and trusted experts, iChoosr Ltd, to help residents make the switch to clean energy as cost effective and easy as possible.

From now until 27 September, homeowners can register online to become part of the group for free and without obligation www.hants.gov.uk/solartogether

<https://www.hants.gov.uk/News/26082022solartogether>

County Council Leader calls on Government to do more to address cost of living crisis this autumn and winter

Hampshire County Council Leader, Councillor Rob Humby has today called for more crucial Government support for struggling families and communities this autumn and winter - who are facing rising fuel bills and potential hardship from the ongoing cost of living crisis

Councillor Humby said: "Local Government is based in the heart of communities and has the infrastructure in place, working alongside district and borough council partners, as well as the local community and voluntary sector, to ensure assistance gets to those in need. Over the past months, we have welcomed the additional national funding provided to support families and older people, for example, through distribution of the Household Support Grant and other funding streams, but much more is now needed.

It also includes the planned distribution of Warm Boxes and Fairshare food vouchers, as part of the national Household Support Grant Scheme, as well as the commissioning of a Hampshire-wide helpline, Hitting the Cold Spots (<https://www.hants.gov.uk/socialcareandhealth/adultsocialcare/coldspots>), which provides assistance for those struggling to keep their homes warm.

<https://www.hants.gov.uk/News/26082022costoflivingcrisis>

Food vouchers to support rising grocery costs

Food vouchers are now one part of the support to help Hampshire residents who may be struggling with the rising cost of living

The vouchers, funded by the Department for Work and Pensions' Household Support Fund, are being accessed across the county throughout August and September – distributed by Hampshire County Council to residents via the county's 11 district and borough councils.

Households eligible for Local Council Tax Support are entitled to a one-off £30 voucher, while a one-off £65 voucher will be made available to pensioners in receipt of Local Council Tax Support and Pension Credit or Guaranteed Credit. Those who are eligible for a voucher will be contacted directly by their local council.

There are currently over 20 pantries across Hampshire, all providing weekly access to a range of fresh, frozen and general food at a lower cost than at the supermarket. Residents can search for their local pantry on the [connect4communities website](https://www.connect4communities.org).

Vouchers for gas, electricity and water services are available via [Citizens Advice](https://www.citizensadvice.org.uk), whilst help with housing costs is available in exceptional circumstances and is being organised through Hampshire's District and Borough Councils.

For more information visit www.connect4communities.org or email: connect4communities@hants.gov.uk.

<https://www.hants.gov.uk/News/20220822foodvouchers>

APPENDIX B

Date: 01/09/2022

Abbotts Ann Parish Council

Page 1

Time: 10:05

**Bank Reconciliation Statement as at 31/08/2022
for Cashbook 1 - Lloyds Treasurers Account**

User: AMANDA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Treasurers Account	31/08/2022		54,916.00
			<u>54,916.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			54,916.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			54,916.00
		Balance per Cash Book is :-	54,916.00
		Difference is :-	0.00