

LITTLE MARLOW PARISH COUNCIL

Minutes of the Council Meeting held on 13th November 2018 at
The Pavilion, Church Road, Little Marlow SL7 3RS commencing at 8.00pm

UNCONFIRMED

Present: Cllr V Brownridge (VB) – Chairman Cllr A Falk (AF) Cllr J Downes (JD) Cllr V Morton (VM)		Cllr R Randall (RR) Cllr G Fitchew (GF) Cllr K Acres (KA) Cllr P Emmett (PE)
D Hansen, Acting Parish Clerk and J Murray, Clerk designate		3 Members of the public present and WD Cllr David Johncock
The Attendance Sheet was duly signed		
Minute Ref:	Agenda Item	Action
894/18	1. Apologies for Absence Apologies were received and accepted from Parish Councillor Cllr Mash.	
895/18	2. Declarations of interest – pecuniary or prejudicial Cllr Emmett – planning application 18/0707754/FUL as neighbour.	
896/18	3. To approve Minutes of Council Meeting held on 2nd October 2018 The Council RESOLVED to accept the minutes of the meeting and they were duly signed by the Chairman.	
897/18	4. To take Reports from those minutes for NOTE <ul style="list-style-type: none"> • Re 878/18-The posts will be put in soon. • 881/18-2 another quote received for playground equipment replacement, but too expensive. Cllr Downes will do further research. • 884/18- replacement chain link fencing at allotments. Cllr Fitchew will see to it. • 886/18- Cllr Emmett will look at it, clerk to send him an email. • Still awaiting reply from Stuart Buckland. Clerk to chase. 	JD GF Clerk/ PE Clerk
898/18	5. Finance To approve income and expenditure report for September and October 2018 October 2018 Current Account: £ 46,653.31(incl £12,665.92 CIL) Petty Cash: £ 281.12 Precept Account: £ 13,587.47 Reserves Account: £ 44,115.61 (£5052.31 CIL)	Clerk
899/18	6. Planning Report Planning applications received from Wycombe District Council have a deadline date of when consultation comments must be submitted. Should the deadline before the next Council meeting – comments are submitted. In addition, the Council may discuss additional applications which have been received after the Agenda has been issued, to ensure this deadline has been met. Any queries, please contact the Clerk on 01628 890301. LMPC resolved to apply the following comment to TPO/CTREE applications – The Parish Council has no objection provided the work carried out is under the supervision of the WDC Tree Officer.	

Chairman initials]

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Case Ref	Applicant	Application for:	LMPC Comment
18/07605/CTREE	Brook Cottage, The Avenue Bourne End SL8 5RD	Tip reduce longest lateral limb and crown thin by 20% to 1x hornbeam (T1) and tip reduce by up to 1m and re-shape 1x pear tree (T2)	Tree comment
18/07574/CTREE	Priory Ford, The Avenue Bourne End SL8 5QZ	Section fell 2x cypress and 2x Thuja (T1,2,2&4)	Tree comment
18/07668/CTREE	St John the Baptist Church, Little Marlow	Fell 1x yew tree and 1x horse chestnut	Tree comment
18/07715/FUL	Little Mell, Lockbridge Road, Bourne End SL8 5QT	Householder application for roof extension/alterations in connection with loft conversion, two storey front extension and rear extension and new entrance gate (alternative scheme to 18/06432/FUL)	Has been called in by WD Cllr Watson. Objection, overdevelopment, infringement of privacy, out of character with the AONB.
18/07624/FUL	Quoins, The Close, Bourne End SL8 5PE	Householder application for construction of front porch	No objection
18/07754/FUL	Wilton Farm house, Marlow Road, Little Marlow SL8 3RR	Householder application for construction of single storey front extension, front porch canopy, single storey rear extension and fenestration alterations. Alterations to existing driveway and associated external alterations.	No objection.
18/07756/FUL	Bourne Court, Abbotsbrook, Bourne End SL8 5QS	Householder application for construction of part single storey, part two storey rear extension with associated external alterations	No objection
18/07640/FUL	Newfields, Coldmoorholme Lane, Bourne End SL8 5PS	Householder application for single storey front porch extension, part garage conversion to create habitable living accommodation, single storey side/rear extension and fenestration and door alterations. Alterations to existing outbuilding/pool house.	Cllrs to visit site
18/07751/FUL	Abbey Way, Sailing club Rd. Bourne End SL8 5QS	Thin crown by 10% and reduce internal crossing branches and radius by approx.. 1m to 1x prunus(T1)	Tree comment

	<p>improving the lighting along the path from the car park to the Pavilion were both discussed and rejected, the former because this would restrict access for members of the public wishing to access the recreation ground for legitimate reasons and the latter because the recreation ground is in a rural area so lighting the path would be inappropriate.</p> <p>f) Toilet macerator no longer working. It was queried whether there was a maintenance contract. Clerk to check. Cllr Fitchew and Downes will look at a solution to the problem as part of the refurbishment.</p> <p>g) Cleaner resignation. Cleaner had resigned as of 01/10/18. Acting clerk has arranged emergency cleaners at a cost of £80 incl Vat. It was RESOLVED to approve this. Cllr Emmett to send clerk contact details for other cleaners.</p>	<p>Clerk GF/JD</p> <p>Clerk GF/JD</p> <p>PE</p>
901/18	<p>8. Abbotsbrook Hall</p> <p>a) Emergency Exit update work has been done</p> <p>b) Consideration of chair safety. Following a minor incident, the acting clerk checked all the chairs and the caretaker dealt with the faulty chair.</p> <p>c) Car parking request. A request had been received from the Governors of Claytons School for the use of the Abbotsbrook Carpark for school drop off and pick up times. The meeting considered the request, but there is a clash with the Pre-school using Abbotsbrook Hall and the request was declined. Clerk to notify the Governors.</p>	<p>GF</p> <p>Clerk</p>
902/18	<p>9. Devolved Services</p> <p>a) Report of expenditure for NOTE. A report was not available due to the change of Clerks. This was NOTED.</p>	
903/18	<p>10. Open Spaces & Burial Ground Contract.</p> <p>a) Timetable for new contracts. Issued. Members discussed a tree survey for the copse area and it was RESOLVED that Cllrs RR and GF will carry out a survey before the next meeting.</p>	<p>Clerk</p> <p>RR/ GF</p>
904/18	<p>11. Allotments- consider clearance of brambles Cllrs PE and AF will investigate what needs to be done on the allotment.</p>	PE/AF
905/18	<p>12. Email accounts The Cllrs were reminded that Parish Council business transacted by email should be done on an email address separate from their personal email account.</p>	
906/18	<p>13. Appointment of new Clerk. The Council RESOLVED to appoint Jo Murray as the new clerk from 26 November 2018. The members welcomed Jo the Council. It was RESOLVED to pay her SLCC subscription. Jo has agreed to undertake the ILCA training and then the CILCA training. All Cllrs would help Jo settle in to the job.</p>	All Cllrs
907/18	<p>14. Consideration Public Consultation of Chilterns conservation board Management Plan The Chairman offered to look at this and comment on behalf of the council.</p>	VB
908/18	<p>15.Consideration of an amendment to the agreement for WDC to undertake Arboricultural Services to include Abbotsbrook Hall trees. It was RESOLVED to accept the additional £87.50 to include the trees at Abbotsbrook Hall. Clerk to inform WDC</p>	Clerk
909/18	<p>16. Meetings from outside bodies</p> <p>a) Marlow Society – Cllr Morton Cllr Morton gave a brief report.</p> <p>b) BMKALC AGM – Cllr Brownridge Cllr Brownridge gave a brief report.</p> <p>c) WDC Clerk’s meeting- clerk It was NOTED that WDC would no longer provide the CTS grant from April 2019.</p>	
910/18	<p>17.Correspondence</p> <p>a) a thank you note received from Emma Marsden appreciating the Council’s farewell.</p>	

	<p>b) Fly tipping on land near sewerage works. Cllr Acres had reported this. Clerk was asked to write to the land-owner's solicitor asking them to do something about the frequent fly tipping in the location. It was questioned if the Council should include fly tipping clearance in their insurance schedule.</p> <p>c) The Chairman had received a request from the Chilterns Conservation Board for a financial contribution.</p> <p>The Clerk was asked to check whether the Council had made a contribution last year.</p> <p>d) Parking on the recreation ground during BEJSC match.</p> <p>Ken Murphy, Secretary BEJSC had apologised and again apologised at the meeting. He explained what actions the football club had taken to ensure this does not happen again. The club had also amended their emergency plan including parking arrangements.</p> <p>The football club asked for signs to be put up which stated "No Parking". The Council RESOLVED that the football club could put up these signs.</p> <p>Ken was thanked for looking into the matter and attending the meeting.</p> <p>e) Request for funding received from the Marlow Sea cadets. Passed to the Budget Committee.</p> <p>f) Request for funding received from the Marlow Museum. Passed to the Budget Committee.</p>	<p>Clerk</p> <p>Clerk</p>
911/18	<p>18. Implication of the establishment of Single Unitary Authority</p> <p>The Chairman reported that the Secretary of State for Housing, Communities and Local Government had recently announced that he had decided to implement the proposal to replace the County Council and four District Councils in Bucks by one new single Unitary District Council. The Council NOTED that subject to Parliament approving the relevant legislation, the new Unitary Council would be established on 1 April 2020, the first elections to the new Council would be held on 7 May 2020 and Town and Parish Council elections in Bucks would be postponed from May 2019 to 7 May 2020.</p> <p>The new Devolved Services Contract would now only be for one year.</p>	
912/18	<p>19. Consider upgrading Broadband</p> <p>The Council RESOLVED to upgrade its broadband to fibre. Clerk was asked to enquire from current provider and check pricing.</p>	Clerk
813/18	<p>18. Public Participation</p> <p>WD Cllr Johncock gave a brief outline of the next steps for establishing a single Unitary District authority, the transition arrangements and current issues at WDC. He was thanked for his report.</p>	
814/18	<p>20. Dates of next meeting – 20th November Budget meeting. Full Council, 18th December</p>	
<p>There being no further business to be transacted the meeting was closed at 9.40pm</p>		

Abbreviations:

LMPC	Little Marlow Parish Council	WDC	Wycombe District Council
BCC	Bucks County Council	SLCC	Society of Local Council Clerks
CDC	Chiltern District Council	WDALC	Wycombe District Assoc. of Local Councils
PCSO	Police Community Support Officers	ROW	Rights of Way
LAT	TfB Local Area Technician	BALC	Bucks Association of Local Councils
LMRA	Little Marlow Residents' Assoc	LGPS	Local Government Pension Scheme
VAS	Vehicle Activated Sign	LMLCP	Little Marlow Lakes Country Partnership
AVDC	Aylesbury Vale District Council	MK	Milton Keynes
FoOV	Future of our Village	GDPR	General Data Protection Regulations

Signed:

Chairman

Date:

Please note Minutes become **CONFIRMED** following resolution at the following Full Council Meeting.

Chairman initials5

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