

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must be completed on the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are reconciled on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Tichborne Parish Council

County area (local councils and parish meetings only): Hampshire

Financial year ending 31 March 2020

Prepared by (Name and Role): BRENDAN SIBBS CLERK

Date: xx/xx/xx

		£	£
Balance per bank statements as at 31/3/20:			
Lloyds Treasurers Account	1868394	16958.29	
	account 2		
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			16958.29
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/20 (enter these as negative numbers)			
	591 item 1	(81.01)	
	592 item 2	(161.60)	
	593 item 3	(110.82)	
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			-353.43
Add: any un-banked cash as at 31/3/xx			
Net balances as at 31/3/20 (Box 8)			16604.86

31/03/2020