

LITTLE MARLOW PARISH COUNCIL

Minutes of the Budget / Finance Committee held on 5th October 2016 at
The Pavilion, Church Road, Little Marlow, Bucks SL7 3RS commencing at 13.00

UNCONFIRMED

Present: Cllr K Acres - Chairman Cllr V Morton Cllr Downes		
Mrs E Marsden Parish Clerk		No Members of the public present
Minute Ref:	Agenda Item	Action
F17/16	1. Apologies for Absence Cllr Fitchew & Cllr Emmett	
F18/16	2. Declarations of interest – personal or prejudicial None	
F18/16	3. To approve minutes from meeting 13/4/16 The minutes accepted and RESOLVED.	
F19/16	3 Six month Review The Clerk gave an overview of position of the accounts and expected revenue and expenditure. Concern was express that AB Hall & Pavilion revenue was less. It was suggested to advertise the halls more and to have a meeting at AB Hall to see the issues which may need addressing to make the halls more attractive to hire.	Clerk
F20/16	4. Review of draft Budget / precept 2017/18 A provisional budget was AGREED for Council to consider with a recommended precept of £48,055.	
F21/16	5. Items of NOTE	
F22/16	5. Dates of Future Meetings 11 th January, 5 th April, 19 th July, 11 th October 2017	
There being no further business to be transacted the meeting was closed at 13.30		

Abbreviations:

LMPC	Little Marlow Parish Council	WDC	Wycombe District Council
BCC	Bucks County Council	TfB	Trans[port for Bucks
CDC	Chiltern District Council	RTR	RESOLVED to RECOMMEND
RBS	Rialtus Business Software (LMPC Accounts Software)		

Signed:

Chairman

Date:

Little Marlow Parish Council

Planning Report – 17th January 2017 Council Meeting

Planning applications received from Wycombe District Council have a deadline date of when consultation comments must be submitted. The Council may discuss additional applications which have been received after the Agenda has been issued, to ensure this deadline has been met. Any queries, please contact the Clerk on 01628 890301.

APPLICATIONS 2017/16

App. No.	Location	Description
<u>16/08503/FUL</u>	10 Elm Lane Bourne End	Householder application for erection of two storey front, rear & side extension & insertion of rear dormer
<u>16/08507/ADV</u>	Land Adj Fire Station Parkway Marlow	Display of 1 x non-illuminated free-standing signage
<u>16/08436/FUL</u>	Sheerwater Lockbridge Road Bourne End	Demolition of existing bungalow and erection of 1 x 4 bed detached dwelling associated external alterations incorporating landscaping, creation of new access and alterations to existing parking
<u>16/08394/TPO</u>	The Sanctuary Abbotsbrook Bourne End	Crown reduce by half a metre, back to just past the old reduction points 1 x Horse Chestnut (T1)
<u>16/08372/CTREE</u>	Abbey Way Sailing Club Road Bourne End	Reduce to 1m above ground level or fell to 1 x Ash Tree (T1)
<u>16/08325/HPDN</u>	1 Abbeymead Elm Lane Bourne End	Notification of proposed single storey rear extension; Depth extending from the original rear wall of 3.35 metres, a maximum height of 3.80 metres and an eaves height of 2.80 metres
<u>16/08296/LBC</u>	The Coach House Church Road Little Marlow	Listed Building application for conversion of existing garage to habitable rooms and insertion of 2 velux windows, replacement of garage doors with brick and flint wall
<u>16/08109/FUL</u>	Well End Lodge Chapman Lane Bourne End	Erection of detached two storey 5-bed dwelling, double garage & bin stores with creation of new access from Chapman Lane
<u>16/08068/CTREE</u>	Manor Farm Barn Church Road Little Marlow	Fell 9 mature Poplar trees

Decisions

Case Ref: **16/07527/FUL** Decision Application Permitted

Date: **30/11/2016**

Address: Bungalow The Old Malt House Marlow Road Bourne End Buckinghamshire SL8

Proposal: Demolition of existing bungalow and erection of 1 x 2 bed replacement bungalow

Glossary:

WDC – Wycombe District Council
TPO – Tree Preservation Order

N/O - No Objections
CLP Certificate of Lawful Proposed Use

- Case Ref:** 16/07586/FUL *Decision* Application Permitted **Date:** 07/12/2016
Address: Wyevale Garden Centre Pump Lane South Little Marlow Buckinghamshire SL7
Proposal: Re-siting of storage container & car wash building & container, replacement and re-siting of storage building with reconfiguration of car park creating 4 additional
- Case Ref:** 16/07947/CTR *Decision* Not to make a Tree Preservation Order **Date:** 09/12/2016
Address: Herons Pool The Avenue Bourne End Buckinghamshire SL8 5QY
Proposal: Fell 1 x Liquidambar tree (T1) due to dangerous incline and in danger of falling and damaging the boat house and fell 1 x Horse Chestnut tree (T2) and Crown reduction of up to approximately 2 metres in height and the removal of side suckers from the base of leaning Hornbeam (T3).
- Case Ref:** 16/07654/FUL *Decision* Application Permitted **Date:** 13/12/2016
Address: The Old Vicarage Church Road Little Marlow Buckinghamshire SL7 3RT
Proposal: Householder application for construction of two storey side extension, associated internal alterations, re-instatement of windows to cellar, insertion of dormer to rear roof slope in connection with loft conversion and associated new internal stairs
- Case Ref:** 16/07655/LBC *Decision* Application Permitted **Date:** 13/12/2016
Address: The Old Vicarage Church Road Little Marlow Buckinghamshire SL7 3RT
Proposal: Listed building application for construction of two storey side extension, associated internal alterations, re-instatement of windows to cellar, insertion of dormer to rear roof slope in connection with loft conversion and associated new internal stairs
- Case Ref:** 16/07802/FUL *Decision* Application Permitted **Date:** 12/12/2016
Address: Broadfield House Chapman Lane Bourne End Buckinghamshire SL8 5PB
Proposal: Householder application for erection of a detached single storey ancillary building to front for use as a Garden Office
- Case Ref:** 16/07843/FUL *Decision* Application Permitted **Date:** 16/12/2016
Address: White Friars Farm Road Bourne End Buckinghamshire SL8 5RB
Proposal: Householder application for raising of roof, roof extensions and alterations, construction of part single storey / part two storey front, side and rear extensions, front dormer window and balcony at first floor and alterations to fenestration
- Case Ref:** 16/07895/TPO *Decision* Application Permitted **Date:** 15/12/2016
Address: Orchard Cottage The Avenue Bourne End Buckinghamshire SL8 5QY
Proposal: Re-pollard to the previous points to 1 x Willow tree (T1) to improve safety and carry out traditional maintenance
- Case Ref:** 16/07994/FUL *Decision* Application Permitted **Date:** 14/12/2016
Address: Streamside The Drive Bourne End Buckinghamshire SL8 5RE
Proposal: Householder application for construction of single storey rear extension

**Bank Reconciliation Statement as at 31/12/2016
for Cashbook 1 - Bank Current Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank	31/12/2016	65	9,855.97
			<u>9,855.97</u>
<u>Unpresented Cheques (Minus)</u>			<u>Amount</u>
01/11/2016 004053 LMCC			180.36
16/12/2016 004078 Post Office Counters			692.45
16/12/2016 004079 SSE Energy			96.50
16/12/2016 004080 ABA Construction -ARD Pgrounds			390.60
23/12/2016 004081 ETI Services Limited			363.60
23/12/2016 004082 mh-p internet ltd			108.00
			<u>1,831.51</u>
			8,024.46
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			8,024.46
		Balance per Cash Book is :-	8,024.46
		Difference is :-	0.00

Receipts for Month 9

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		6,105.11					6,105.11	
AB Licence	Banked: 01/12/2016	150.00						
AB Licence	REDACTED	150.00			2181	201	150.00	AB Licence 2016/17
Pav Hire	Banked: 05/12/2016	54.00						
Pav Hire	REDACTED	54.00			3981	309	54.00	WI Hire of Pav
AB Licence	Banked: 12/12/2016	300.00						
AB Licence	REDACTED	150.00			2181	201	150.00	AB Licence
AB Licence	REDACTED	150.00			2181	201	150.00	AB Licence
AB Licence	Banked: 19/12/2016	25.00						
AB Licence	REDACTED	25.00			2181	201	25.00	Visitors AB Licence
	Banked: 20/12/2016	5,000.00						
Cash trans	Precept Account	5,000.00				201	5,000.00	Top up Current Acct
500224	Banked: 20/12/2016	2,599.10						
500224	Arnold Funeral Svs Marlow	150.00			3580	305	150.00	i
500224	REDACTED	13.00			3180	301	13.00	Allotment rent
500224	Beacon Funeral Service	1,205.00			3580	305	1,170.00	
					3582	305	35.00	Sexton Fee
500224	Little Marlow Pre-school	388.60			3981	309	388.60	Autumn Term 2016
500224	Bourne End Bridge Club	455.00			2180	201	455.00	2nd Qtr payment
500224	REDACTED	147.50			3180	301	147.50	Allotment Rental
500224	Abbotsbrook Hire Income	240.00			2180	201	240.00	December Revenue
500225	Banked: 29/12/2016	372.90						
500225	REDACTED	150.00			2181	201	150.00	AB Licence
500225	Sally Kitching	222.90			2181	201	144.00	Pilates AB Hall
					3981	309	78.90	Pilates Pav
Total Receipts for Month		8,501.00	0.00	0.00			8,501.00	
Cashbook Totals		14,606.11	0.00	0.00			14,606.11	

Payments for Month 9

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
18/11/2016	ETI Services Limited	CORRECTION	0.02			3905	309	0.02	incorrect entry +.20p
18/11/2016	ETI Services Limited	CORRECTION	0.18			3905	309	0.18	+.18p
06/12/2016	O2 (Telefonica)	004071	18.60		3.10	1121	101	15.50	Broadband
06/12/2016	Chiltern Society	004072	450.00			5554	505	450.00	ROW clearance
06/12/2016	SSE Maintenance	004073	479.44		79.91	5136	501	399.53	Replace Lantern - Bur Cres 51
06/12/2016	SSE Energy	004074	155.20		25.86	5114	501	129.34	Street Light electric
06/12/2016	Trade Windows Ltd	004075	175.56		29.26	3936	309	146.30	replacement lock & keys Pav
06/12/2016	Edos Copying & Scanning	004076	1,074.60		179.10	1132	101	895.50	autumn/winter newsletter
06/12/2016	Gregg Taylor	004077	610.47		29.07	3505	305	527.24	Grass Cutting BG
						2105	201	54.16	Grass Cutting AB
16/12/2016	Post Office Counters	004078	692.45			1101	101	692.45	HMRC Qtr3 PAYE NI
16/12/2016	SSE Energy	004079	96.50		4.59	3915	309	91.91	Electric Pavilion
16/12/2016	ABA Construction -ARD Pgrounds	004080	390.60		65.10	3972	309	325.50	Playground repairs
21/12/2016	Contract Natural Gas	DD	138.94		6.62	2115	201	132.32	AB Gas
23/12/2016	ETI Services Limited	004081	363.60		60.60	3905	309	138.00	Pav clean
						2136	201	165.00	AB deep clean
23/12/2016	mh-p internet ltd	004082	108.00		18.00	1132	101	90.00	Hosting website
28/12/2016	Veolia Environmental Services	DD	249.91		41.65	2117	201	104.13	Refuse collection AB
						3917	309	104.13	Refuse collection Pav
28/12/2016	Emma Marsden	SO	1,116.07			1101	101	1,116.07	Wages Dec 2016
28/12/2016	REDACTED (AB Caretaker)	SO	55.36			2101	201	55.36	Wages December 2016
28/12/2016	REDACTED (AB Admin)	SO	80.43			2101	201	80.43	Wages December 2016
28/12/2016	Bucks County Council	SO	325.72			1101	101	325.72	Pension clerk
Total Payments for Month			6,581.65	0.00	542.86			6,038.79	
Balance Carried Fwd			8,024.46						
Cashbook Totals			14,606.11	0.00	542.86			14,063.25	