



MISSION COMMUNITY ASSOCIATION

Misson Community Centre
Vicar Lane
Misson
Doncaster
DN10 6EG

Notes of the meeting 24th June 2020 7pm Venue Village Green

Present = Ann Beacham, Sue Howard, Lizzy Clifton, Janis James, Ian Cotterhill, Reg Threlkeld

Apologies = Jan & Spencer Robey, Ben Ryland, Wendy Threlkeld.

It is pertinent to the notes that MCA members not present were not in attendance in order that the MCA complied with COVID19 regulations of gatherings being no greater than 6. Social distancing was observed.

The meeting was convened to discuss the re-opening of the Community Centre following recent Government announcements that Village Halls and Community Centres could reopen from Monday 6th July following the recent lockdown and closure of Halls and Centres during the COVID 19 Pandemic.

AB had circulated Guidance Documents on 17-6-2020 and the meeting had been arranged at the MCA Monthly meeting on the same date.

AB welcomed all to the meeting. AB referred attendees to clause 2.5 of the ACRE information document which states that Halls should give to priority to bookings by Pre-Schools in the initial phase re-opening period. AB advised that she had contacted Misson Pre-School and advised that the Pre-School had expressed their wish to restart effective from the beginning of September.

After discussion the meeting agreed that the Community Centre be re-opened to Pre-School only for the initial re-opening period. This was considered necessary in light of the potential for non-compliance of the guidelines in the event that the centre was used by other hirers, leaving Trustees liable in the event of any infection being traced to originating from the Community Centre.

Discussions continued in respect of what steps would be deemed necessary by the MCA to make the Centre suitably prepared for the Pre-School restart.

SH enquired if a Risk Assessment was documented. EC advised that she believed one had been done but it had been some time ago. RT confirmed that PAT and Fire Test Certificates were up to date.

Agreed that we would need to pull together all the relevant documentation and certification in one place so MCA can access and hall users.

RT to confirm dates when relevant checks were completed.

AB to ask JR for copies of the certificates to bring to the next meeting

EC would try to find the current risk assessment to bring to the next meeting

The meeting agreed that a Risk Assessment including the COVID 19 requirements was necessary. JJ outlined the steps that had been necessary to enable schools to reopen and the steps Pre-School would need to adhere to comply.

Based on JJ's experience it was agreed that she would be key in co-ordinating the Risk Assessment process.

SH made particular reference for the need to have the water supply, appliances and pipes etc checked by a professional company to confirm the absence of Legionella and that certificates be received confirming this.

SH to carry out investigations and arrange necessary action/visits by certified companies to ensure the water supply is clear.

AB referred to the ACRE document specifically relating to Re-opening the Community Centre and opening for Pre-Schools and the various links this document listed.

As an initial action it was agreed that a "Walk Through" of the Community Centre would be held on 30th June 2020 where "Pinch Points" etc would be identified. This would then inform the risk assessment process and identify actions to be taken to mitigate identified risks.

Meeting closed 8pm