

MERSHAM PARISH COUNCIL

Cllr Fletcher
Cllr Hawkins
Cllr Murphy
Cllr Ross
Cllr Stewart
Cllr Turley
Cllr Wells

The Briars
The Street
Hastingleigh
Ashford Kent
TN25 5HU
01233 750415

Cllr Bartlett

You are invited to the Annual Meeting of Mersham Parish Council held at St John the Baptist Church on Monday 16th May 2022 following the Annual Parish Meeting which starts at 7.00pm.

AGENDA

1. Election of the Chairman and any Vice-Chairman for the Council year 2022-23
2. Completion of the Declaration of Acceptance of Office Form by the Chairman.
3. To receive and approve apologies for absence.
4. To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.
5. To approve the minutes of the meetings held on 18th April 2022
6. To discuss matters arising from previous minutes that are not covered by the agenda
7. To receive reports from the Borough Councillor
8. To receive any update regarding the creation of a green buffer zone in High Field
9. To receive any update regarding the current situation at the Inland Border Facility
10. To receive an update on Highways issues (to include the Highways Improvement Plan)
11. To receive an update on the Village Hall
12. To receive any update on the Platinum Jubilee Celebrations
13. Planning matters: to authorise a response to any application(s) and to note any recent planning decisions by Ashford Borough Council or any correspondence on planning matters
See Appendix
14. To approve the Financial Regulations, Standing Orders, Asset Register and Risk Assessment and confirm arrangements for insurance cover in respect of all insured risks.
15. Review of the Council's subscriptions to other bodies ie KALC/CPRE
16. Financial matters:
 - a) To approve the following financial documents:
 - i. To receive the end of year accounts
 - ii. To receive the report from the Internal Auditor

- iii. To approve the Governance Statement 2021/22, section 1 of the AGAR for the year ending 31 March 2022
- iv. To consider and approve the Accounting Statements 2021/22, section 2 of the AGAR for the year ending 31 March 2022 and the supporting bank Reconciliation as at 31st March 2022, the explanation of significant variance. To ensure that the Accounting Statements 2021/22 are signed and dated by the person presiding at the meeting.

b) To note the Parish Council's financial position for the beginning of the new Financial Year.

c) To authorise any payments

17. Any Other Business (for information purposes only):

18. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.

Monday 20th June 2022

Monday 18th July 2022

Monday 19th September 2022

Monday 17th October 2022

Monday 21st November 2022

Monday 16th January 2023

Monday 20th February 2023

Monday 20th March 2023

Monday 17th April 2023

Tracey Block

Clerk to Mersham Parish Council

clerk.mershampc@gmail.com