

Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL at the Cross Park Pavilion, Avery Way, Allhallows, on Tuesday 9th August 2016 at 6:30pm.

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence.**
2. **Declarations of Interest of any item on the agenda**
3. **To receive and sign the minutes of the Parish council meeting 12th July 2016**
4. **Matters arising from minutes (not on Agenda or in Action Points)**
5. **To note the updates on the action points from previous meetings**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s).
6. **Clerk's Report**
 - Update on issues and actions since Council meeting 12th July 2016
 - Correspondence
 - Vandalism at the Brimp (Insurance Update)
 - Council Website Update (Hugo Fox)
 - Noticeboards -
 - Shopping Parade Avery Way – Approval has been given by the owner to place a new board on the blank wall of the shops (an external/lockable noticeboard with weather seals. The small A4 frames can be removed at the same time. The name/header board from previous noticeboard at the Village Hall will be fitted over the top of new board.: (A0 = 15 x A4 portrait 5 across, 3 down) - £122.01 + DELIVERY £3.99 (XL Displays) to be funded from Rural Liaison Grant (alternative quotes: red17.co.uk £293 + VAT, £241 + VAT: Officefurnitureonline.co.uk). Installation £45 (Estimate Colin Davis for removal of old A4 frames and installation of new noticeboard and parish sign above). – The lower cost item will allow the council to assess the usefulness and see if it is vandalised.
7. **2015/2016 Annual Return**
Update on Request to see accounts/external audit
8. **Grant Requests –**
The Allotment Society report that they are holding £1,000 from previous grants from the parish and are seeking a further £1,500, for a path in the allotments. The builder who was going to carry out the work has not done so. They are seeking new quotes for the work. Awaiting further quotes.
9. **Planning**
Pre-planning consultation re PROPOSED BASE STATION INSTALLATION AT (201301) Ratcliffe Highway, Allhallows, Rochester, Kent, ME3 9PU.
A reply was sent and the applicant has responded regarding the difficulties in using the current (Water Tower) site. The proposed location remained their preferred site for the coverage required. They gave an assurance that traffic generation would be minimal, even during construction.
10. **Highways and Footpaths**
 - Footpath Officers Report
 - Report of meeting with Medway Council 9/8 to discuss Hedgerow Maintenance contract (Verbal report due to meeting earlier in the day).
 - Verbal contributions from Councillors
11. **Contributions from Representatives (2016/2017) on external bodies**
 - KALC Medway Area (Cllrs Forrest and Huntley-Chipper (Vice Chair))
 - Rural Liaison (Cllr. K. Draper) – Minutes circulated by email
 - Police Liaison (Cllr. Luck, Substitute Cllr. D Bennett)
 - Village Hall (vacant)
 - Cross Park Association (Cllr. Luck)

- Friends of All Saints Church (Cllr S Bennett)
12. Reports from other member responsibilities
- Allotments (Cllr. Forrest)
 - Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper (Vice Chair))
The Annual Inspection has been carried out and the report circulated – also to Colin Davis for him to quote on the items listed (except for items to monitor)
 - Bourne Leisure Liaison (Cllr. C Draper (Chair))
 - Allhallows Primary School Liaison (Cllrs. D & S Bennett)
 - Allhallows Youth Club Liaison (Cllr. D Bennett)
13. **Management of Council's Land and Property**
Meetings with relevant committees to be arranged
- Cross Park – Changing Rooms, Further Developments
Letter has been sent to properties on the boundary of the site, as requested.
The steps are due to be constructed c. 21/8
 - The Brimp – Maintenance and future use of the site
The electrical contractor (BTD Ltd) were authorised to carry out the annual electrical inspection, remove redundant wiring and lights and replace the floodlights. The Clerk and John Price had fitted a replacement cross bar. The manufacturers of the football arena will be carrying out an inspection when they are in the south-east.
14. **Financial**
(Items not covered in F&GP Report)
- Finance Monitoring
 - To make payments – online payment and cheque list attached for councillors (final version at meeting)
- Nb. **If** personal payments **need** to be discussed the Press and Public will need to be excluded)
15. **Staffing Issues**
Nb. **If** personal issues **need** to be discussed the Press and Public will need to be excluded)
- The Brimp (Cleaning) – 1 month's notice given to the Brimp Cleaner on 13th July (by post and email) - last day 12th August.
 - Caretaker/Street Cleaning
16. **Date of next meeting –
Parish Council Meeting, Tuesday 13th September 2016 (2nd Tuesday) @ Cross Park Pavilion,
6:30pm**
17. **Future agenda items**

Chris Fribbins, Clerk to the Council
2nd August 2016