

## Elkesley Parish Council

I hereby give you notice of the Annual Meeting of the Elkesley Parish Council to be held on Tuesday 21<sup>st</sup> May 2018, at 7.15pm in the Elkesley Memorial Hall, High Street, Elkesley.

Dated this 13th May 2019

*W Davies*

Clerk to the Parish Council

### AGENDA

- 1) Election of Chair
- 2) Election of Vice-Chair
- 3) To receive signed Declarations of Acceptance of Office
- 4) To receive and accept apologies for absence
- 5) To receive and record declaration of interests from Members in any item on the agenda
- 6) To receive GDPR Security Compliance checklist from new Members
- 7) To hold 10 minute public session
- 8) To receive reports from the District & County Councillors
- 9) To approve the minutes of the meeting held 19<sup>th</sup> March 2019
- 10) To receive any updates on actions from the previous meetings
- 11) To confirm that the criteria has been met for the Council to continue using the General Power of Competence
- 12) To appoint the Internal Auditor for 2019/20
- 13) To review the bank mandate and signatories for the Bank
- 14) To review the Insurance Schedule for 2019/20
- 15) To receive Internal Audit Reports for 2018/19
- 16) To approve the Annual Governance Statements for the year ending 31<sup>st</sup> March 2019
- 17) To approve the Statement of Accounts for the year ending 31<sup>st</sup> March 2019
- 18) To receive confirmation that the Council meets the criteria to apply for External Audit exemption for the financial year ending 2018-19
- 19) To review the Council Asset List as at 31<sup>st</sup> March 2019
- 20) To review the Annual Risk Assessments
- 21) To review Standing Orders and Financial Regulations
- 22) To appoint members of the Council's working parties
- 23) To appoint Parish Council Representatives
- 24) To consider any planning applications as listed
- 25) Proposal to consider replacement grass cutting equipment
- 26) Proposal to return to monthly council meetings
- 27) To approve payments as listed and receive financial reports to date
- 28) To receive update on the appointment of a Grounds Maintenance person
- 29) To receive items for information or for the next agenda
- 30) Time and date of next Parish Council meeting

**Planning application: 19/00510/FUL**

Proposal: Demolish existing building and erect drive thru coffee shop with associated parking

Location: Former Indian Chef A1 Northbound, Elkesley

**Application No: 19/00490/CDM – (Notts County Council application)**

Proposal: Vary Condition 14 of P.A. 18/10/00007 to Operate Between the Hours of 07:30-17:30 on Weekdays, 07:30-12:30 on Saturdays .Proposed Metals Recycling Centre and Motor Vehicle Depollution Centre

Location: Alpine Industrial, Jockey Lane, Elkesley

Cheques to date:

**April:**

- 1) Hutchinson Engineering – fabricate barrier for sports field £120.00 (1895)
- 2) Bassetlaw District Council - collection of wheelie bins £154.44 (1896)
- 3) Parish Clerk – March wage £231.50 (1897)
- 4) Grounds Maintenance wage £295.56 (1898)
- 5) HMRC – p.a.y.e £57.80 (1899)
- 6) J O’Brien – reimbursement of petrol for grass cutting £10.49 (1900)
- 7) R May – reimbursement of petrol for grass cutting £108.21 (1901)

**May:**

- 8) R May – reimbursement for Tuxford Lawnmower Centre – replacement parts for lawnmower £217.10 (1902)
- 9) D Savill – Internal audit 2018-19 £75.00 (1903)
- 10) Parish Clerk reimbursement for Money Soft payroll software £81.60 (1904)
- 11) Grounds Maintenance wage £TBA
- 12) Parish Clerk – April wage & expenses £TBA
- 13) Elkesley Memorial Hall – Room hire £20 – Post Office £49.50