



**MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING**  
**held on 17<sup>th</sup> January 2022 at 7pm**  
**at Fernwood Village Hall**

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith  
 (Chair), J. Weale, M. Weale

Clerk: Marion Fox Goddard

County & District Councillors J. Lee (County, 7.20pm to 8pm)  
 I. Walker (District, 8pm to 9pm)

**1. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press**

**2. Public Forum**

Two residents joined the meeting to discuss the following issues:

- Cars parked on pavement on Goldstraw Lane, making visibility poor and it dangerous to pull out from Youngs Avenue. The resident noted NCC's reply regarding mirrors not being used due to safety concerns but wanted NCC to come up with other options to resolve the issue – *Clerk to send NCC contact details to the resident so this can be raised directly with NCC and Clerk to also write to Cllr Lee to ask for alternative solutions to be found.*
- Tall Silver Birches on Dale Green – concerns regarding if the trees fall, mess on the driveways and them stopping residents getting solar panels. Clerk reported that the tree specialist has advised that he would only recommend taking off a couple of branches following reports in November regarding their proximity to the telegraph wires; the trees are healthy and stable – *Resident to establish what requirements solar panels installers who have respect to the height of the trees. Parish Councillors to go to view the trees.*
- Raised concerns about the new service station, the traffic congestion that it may cause and the fact that there is only one way in/out of Fernwood.

**3. Apologies for absence**

District Councillor Mison.

**4. Declarations of Interest**

None.

**5. Approval of the minutes of the Parish Council meeting on 15<sup>th</sup> November 2021**

The Parish Council minutes were approved as accurate record and signed by the Chairman.  
 Proposer: D. Harrison, Seconder: R. Cullen, RESOLVED unanimously.

**6. Councillors & Clerk Reports**

*Councillor J Weale* – The road infrastructure for Fernwood does need to be sorted out; the problem being that Hollowdyke Lane has been closed.

*Councillor M. Weale* – Asked whether there was any chance the decision to close Hollowdyke Lane could be changed as the current closure is only temporary.

*Councillor Cullen* – Had attended a liaison meeting with Barratt David Wilson Homes and Allison Homes and raised a query of when the public open space will open as work on this has commenced.

*Councillor Harrison* – Suggested the Parish Council contribute to Jubilee Street parties – *Clerk to look into this idea.*

*Cllr Smith* – Had attended a meeting with representatives from Balderton Parish Council, District Councillor Mison and NSDC's antisocial behaviour officer to discuss antisocial behaviour in the area. The 2 Parish Councils agreed it would be a good idea to work together to tackle antisocial behaviour including a joint Report It campaign and meetings with the Police when necessary.

Raised concerns regarding the scrapyard. The Clerk reported that NCC are looking into this, and an update has been requested - *Clerk to copy email to Councillor Lee.*

<b>JANUARY Clerk's report</b>	<b>Agenda Item</b>
Village Hall transfer from Newark and Sherwood District Council (NSDC) to Fernwood Parish Council has completed.	19/287b
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council – Meeting due to be held with NSDC and BDWH this month to resolve issues/move this forward.	21/46c
Derry's woodland purchase – This was not completed before Christmas and an update has been requested from our solicitor. Maintenance quote from NSDC – see item 8 d i. Tree work quote also received – see item 8d ii. Bin options will be ordered when the land has been transferred. Also, the light repairs and survey will be ordered once we have a transfer date in sight. Currently working on tree policy for the Council.	21/30
Streetlamps that are out on the path between Dale Way and Rubys Avenue – At September meeting the Council approved the NCC quote to inspect the lights (following the Parish Council request to quote for bringing them up to NCC standard) and for a contractor to repair the lamps. This work will be completed once the Parish Council own the land.	20/114g 21/125di
Parish Council Meetings – The integrated solution for conducting hybrid meetings in the small hall is on order but our supplier is struggling to obtain the components required. Quote the Council agreed to proceed with: £1125. Alternative quote has been received (£5641 excluding VAT).	21/45 21/125 dii
Complaint regarding the grass/dyke maintenance at Hollowdyke Lane/Phoenix Lane - awaiting land transfer plans from BDWH which may help with clarifying who is responsible for the area in front of the substation.	21/87e
Townhill Square/Cormack Lane adoptions — BDWH are arranging the adoption with NCC – November: BDWH have reported that they are waiting for formal confirmation from NCC, and this will be chased. No further feedback.	21/87h
Signage for the park – Competition entries have been received from Chuter Ede Fernwood, year 6 pupils and Suthers School, year 7 pupils. Councillors J and M Weale have chosen the best entries. I am in the process of ordering the signs.	21/98
Youth Initiative – Covid-19 Recovery Partnership: Social Recovery Fund has awarded £7000 to this project. Interviews have been completed for staff, but further	21/127

interviews are required. NCC are dealing with the recruitment management. Second press release will be done when the recruitment of staff has been finalised.	
B6326 Road Safety – Update from October meeting: ‘Councillor Cullen and the Clerk met with an NCC officer dealing with this. The proposal is to make the central refuge (on the B6326 close to the Tawny Owl) bigger and narrow the carriage way to make it safer for pedestrians/cyclists to cross there. When/if this is done is subject to the committee timetable of NCC and the final decision is with the County Councillors.’ – After the November meeting the Parish Council raised concerns as the widening the road and the slip road (widening of the B6326 near the Tawny Owl in November) seemed to be making the road harder to cross. The NCC officer has said the proposed work has taken into account the work that BDWH completed and suggested that they progress with the proposed modifications and see how well they improve matters. Cllr Lee has reported the decision will be made in March.	21/115e
Speed hump — 1 was changed to tarmac before Christmas. After the November Parish Council meeting the Council requested that all of them be changed. NCC gave the following feedback ‘We will investigate the feasibility of re surfacing the outstanding speed humps within the estate however this will have a significant cost element.’ The Parish Council has received an email from one resident who does not want the speed humps to be changed. <i>During the meeting Councillor Lee reported that NCC are not intending on doing. Should residents have concerns about these they should write to NCC.</i>	21/124
Request for signage at the T- junction at Plum way/Rubys Avenue – Councillor Lee has fed back the following: ‘The request for additional signage on Plum way/Ruby way will be added to my candidate scheme list for this coming budget year.’	21/129
Remembrance Sunday 2022 - RAF Balderton history group have said that they would be delighted if Fernwood Parish Council joined them to lay a wreath at RAF Balderton airfield entrance.	21/149
Antisocial Behaviour – A meeting was held with Balderton Parish Council and NSDC on January 17 <sup>th</sup> to discuss this issue.	21/149
Radar speed signs on Goldstraw Lane/Dale Way – Officer has fed back that NCC allows interactive speed signs to be installed without the need to assess them against their criteria if they are privately funded and that they are only of benefit where speeds are significantly higher than the speed limit. They have suggested new surveys are conducted at the proposed locations and said they can arrange this. See item 7	21/152
Administration Assistant – Vacancy has been advertised and applications have been arriving. Closing date 17/1/22. The Personnel Committee will conduct interviews 29/1/22 and 5/2/22.	21/156
Meeting with local MP – request has been made.	21/154
Request for signage for Fernwood from the Balderton roundabout – Feedback received from NCC. Email has been sent to Cllr Lee check whether they understand it is the roundabout the signage is requested for not the A1 – awaiting feedback.	21/154
Coat of Arms – Initial enquiries have been made – see item 8 d v.	21/154
Jubilee Celebrations – 2 volunteers have come forward. The first meeting will be held on 20/1/22.	21/159
Construction traffic/Mud complaints – 21/159. Planning enforcement served a breach of condition notice regarding the mud just before Christmas. I am hopeful that the introduction of a second wheel wash will reduce the mud left on the road. Fewer complaints regarding construction traffic so far in January – hopefully, the new signage that should be in place for the end of this month will help.	
Water Tower, Goldstraw Lane – following a complaint regarding broken fencing to the rear of the tower, I have managed to find and contact the owner who has agreed to get this fixed.	
Liaison Meeting held with Barratt David Wilson Homes (BDWH) and Allison Homes (AH) on 10/1/22	

<ul style="list-style-type: none"> <li>• Second wheel wash is planned to be installed by BDWH w/c 17/1/22</li> <li>• Improved directional signage due to be installed by 25/1/22 – <i>During the meeting, the Clerk reported this may be delayed as an application needs to be made.</i></li> <li>• AH plans to start their roundabout on the B6326 in January but this is dependent on approvals from NCC</li> <li>• AH site manager is planning to get water from the industrial estate rather than Phoenix Lane</li> <li>• The path along the side of Hollowdyke Lane (HDL) (between Spring Drive and Thomas Road) will be done by BDWH after AH's gas and water works which will be on HDL. These works do not require the road to be closed.</li> <li>• BDWH have been asked to confirm when the public open space in phase 2 will be opened as work has started on it. Not likely to be open for another year but BDWH will confirm.</li> </ul>	
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## 7. County Councillor and District Councillors Reports

District Councillor Mison – nothing to report.

County Councillor Lee – Has requested temporary interactive signs and speed measurement strips on Goldstraw Lane. (Cllr Smith suggested Dale Way should be covered too). Has requested police patrols around schools to tackle dangerous/illegal parking.

## 8. Finance

### a. Bank reconciliation– noted.

b. Income 2021/22	£
Regular Hire	14,356.51
Other Hall Hire	5,302.41
CIL	59,615.59
Precept	71619.00
Interest	1,158.20
Advertising income	485.00
Feed in tariff	1,341.12
VAT reimbursement	1,786.83
Youth Project External Funding NCC/NSDC	3100.00
Total	158,764.66

c. Expenditure since last meeting under delegated powers/previously agreed expenditure					
Payee	Budget Area	Net £	VAT £	Total £	Payment Method
<b>Parish Council</b>					
	Salaries, HMRC, pension (December and January)			9,475.70	BACS
Amazon EU S.a.r.l UK Branch	Stationery	28.39	5.70	34.09	CARD
Apogee	Copies	0.88	0.18	1.06	BACS
HMRC Land Registry	Search	3.00		3.00	CARD
Iliffe Media	Job Advertisement	520.00	104.00	624.00	BACS



Light and Mobile Accessories	Individual Items – Paint	5.37	1.08	6.45	CARD
NSDC	Play Equipment Inspections	95.00	19.00	114.00	BACS
Sherwood Signs	Individual Items – Safety Sign Dale Crescent	60.00	12.00	72.00	BACS
Unity Bank	Bank Charges	18.00		18.00	BACS
Verve Architecture	Individual Items – Village Hall Designs	900.00		900.00	BACS
Zoom	Software/licences Online meeting platform	23.98	4.80	28.78	CARD
<b>Village Hall</b>					
Ionos by 1&1	Email provider & domain	15.96	3.20	19.16	BACS
Amazon EU S.a.r.l UK Branch	Individual Items - blind slats. straps	17.04	3.41	20.45	CARD
BC Profiles	Individual Items - carpet glue	14.91	2.98	17.89	
Brighter Bills	Utilities - Mobile Phones	59.84	11.96	71.80	BACS
BT	Phone and broadband	142.35	28.47	170.82	BACS
Cardea Solutions	Individual Items - door finger protectors	56.48	11.30	67.78	BACS
Crown	Utilities - Gas	193.68	9.69	203.37	BACS
DCR	Boiler Service	140.00	28.00	168.00	BACS
Kepes	Individual Items - blind weights.	12.07	2.42	14.49	BACS
Lemonfresh	Cleaning Services	300.00		300.00	BACS
NSDC	Premises Licence	180.00		180.00	BACS
NSDC	Trade Waste	110.36	22.08	132.44	BACS
PHS	Waste	81.60	16.32	97.97	BACS
PPL/PRS	Music Licence	264.04	52.81	316.85	BACS
RB Wholesale	Cleaning - Products	82.42	16.48	98.90	BACS
SSE	Electricity	573.21	28.66	601.87	BACS
Unity	Bank Charges	18.00		18.00	BACS
Waterplus	Water	216.28		216.28	BACS

#### d. Items of Expenditure considered

Expenditure	Budget Area	Total £	Decision
i. Woodland ground maintenance	Grounds Maintenance (CIL)		Decision deferred. <i>Clerk to obtain more quotes</i>
ii. Woodland Tree Maintenance	Grounds Maintenance (CIL)	6145.20	Unanimously approved Prop.: R. Cullen, Sec.: J. Newton
iii. Tree Survey – Village Hall and Dale Crescent	Grounds Maintenance	360.00	Unanimously approved Prop.: J. Weale, Sec.: R. Cullen
iv. Donation to the Nottinghamshire Wildlife Trust	Section 137	250.00	Unanimously approved Prop.: J. Newton, Sec.: D. Harrison
v. Coat of Arms	Parish Council Individual Items	10905.00	Unanimously approved Prop.: D. Harrison, Sec.: M. Weale
vi. Honour Board	Parish Council Individual Items		Decision deferred

**e. Precept request–Budgets for 2022/23 and precept required** - The Council agreed to accept the proposed budget and request a precept of £80,949. (Representing no change in charges to council taxpayers - £75.05 per band D property). Proposer: H. Micah, Seconder: J. Weale, RESOLVED unanimously.

*Clerk to send the precept request to NSDC and publish budget report on the Council website.*

## 9. Planning

### a. Planning applications considered:

<u>21/02679/S73M</u>	Field At Great North Road Fernwood	Application to vary condition 2 (approved plans) and approve details for conditions 7 (surface water drainage), 11 (foul water drainage), 12 (water vole protection/mitigation), 18 (construction management plan) attached to planning permission 20/01177/FULM Proposed single petrol filling station forecourt building with associated drive thru, drive thru kiosk, 6no car pump islands, canopy, HGV fuelling, dedicated parking, and landscaping.	The Council agreed to support this application.  6 Support 1 Object
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### b. The Council noted the following decisions made by Newark and Sherwood District Council:

<u>21/01461/FUL</u>	Field At Great North Road, Fernwood	Diversion of an existing oil pipeline.	Grant Full Planning Permission
<u>21/02349/HOUSE</u>	7 Wisdom Close, Fernwood	Erection of porch (Retrospective)	Grant Householder Application
<u>21/02346/S73M</u>	Phase 1B - Greater Fernwood Development Land North and East of Existing Fernwood Development Fernwood Newark	Application to vary condition 02 to amend wording to add Plot 167 and approval of 3m barrier details (approved barrier detail and Plots 190, 192 and 193 remain unchanged) all as attached to planning permission 19/02125/RMAM.	Grant Section 73 Major Applications

## 10. Policy

*New document considered:*

### a. Employee Eye Test Reimbursements

The Councillors unanimously agreed to adopt this policy. Proposer: R. Cullen, Seconder: J. Weale  
*Clerk to add to the Council's website.*

*Current documents that were reviewed:*

- b. Risk Register
- c. Village Hall Risk Assessment
- d. Dale Crescent Green Risk Assessment
- e. Communications Policy
- f. Health and Safety Policy

The Councillors unanimously agreed that no changes were required to items b-f.  
Proposer: H. Micah, Seconder: D. Harrison

## 11. Village Hall Management

- a. The Council noted the Village Hall Management Group notes from 15/11/21
- b. i. The Council unanimously agreed to no longer allow parties for 12-19 year olds at the village hall. Clerk to update ad hoc booking terms to reflect this.

The Council unanimously agreed to make no changes to the following:

- ii. Regular Hire Agreement
- iii. Village Hall Free Usage Policy

## 12. Dale Crescent Green

- a. The Council noted the Annual inspection report for the equipment on the green.
- b. Silver Birches – Advice from tree specialist - See item 2 public forum.

## 13. Correspondence

- a. Emergency Arrangements for Suthers School – noted.
- b. SLCC Newsletter on Civility and Respect Project - noted
- c. Letter regarding the closure of Hollowdyke Lane – noted. *Clerk to add to the agenda for the February meeting so the Parish Council can discuss how to proceed on this matter.*
- d. Email regarding speed humps – noted. *Clerk to feedback that NCC are considering these on a case by case basis.*

The Council resolved to exclude the public and press. Proposer: R. Cullen, Seconder: J. Weale.

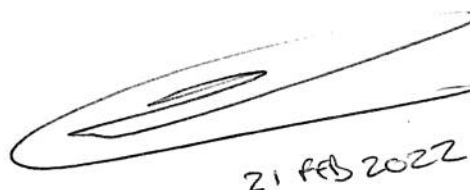
### EXEMPT ITEM

*Under the Public Bodies (Admissions to meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act 1972*

## 14. Communications with Nottingham County Council

The Council unanimously agreed to work together on a draft communication to Councillor Lee regarding communications.

Meeting closed at 21:40



21 Feb 2022

**Next Meeting Monday 21<sup>st</sup> February, 7pm Fernwood Village Hall**



## MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING

held on 21<sup>st</sup> February 2022 at 7pm

at Fernwood Village Hall

Present: Parish Councillors:

R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith  
(Chair), J. Weale, M. Weale

Clerk:

Marion Fox Goddard

*Agenda, reports and accompanying information for this meeting is available on the Council's website here: [attachments.asp\(fernwood-pc.co.uk\)](http://attachments.asp(fernwood-pc.co.uk))*

### **15. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press**

### **16. Public Forum**

Two residents joined the meeting to discuss the following issues:

- Cars parked on pavement on Goldstraw Lane, making visibility poor and it dangerous to pull out from Youngs Avenue (item 28g). The resident had received a response from NCC with which she was disappointed. However, the problem seems to have improved with two cars now being parked in the car park rather than on the path. Another car has started parking on the path. The resident will ask the owner to park without impeding visibility.
- Tall Silver Birches on Dale Green – update was requested. The Parish Councillors had viewed the trees prior to the meeting but no further action has been taken with the trees being healthy and stable. – *Resident to establish what requirements solar panels installers who have respect to the height of the trees.*
- Unclear who is responsible for maintenance of hedges affecting access to homes with shared access – *Resident to send further details to the Clerk so this can be investigated.*
- Hollowdyke Lane Closure and the impact planned roadworks will have on Fernwood residents – reference email dated 28/11/21 (correspondence item 13c, January Parish Council meeting) – see item 24.
- Dog poo not being picked up and bags dropped by some dog owners (item 28g) – Resident outlined the issue, suggested a dog owners' group be formed and sought help from the Parish Council to tackle this issue. - *Clerk to add a reminder to Facebook and an article in the April gazette and contact the dog warden to see whether NSDC's Waste Investigations, Support and Enforcement (WISE) team can assist with tackling this issue in Fernwood.*
- Ditches along Hollowdyke Lane (item 28f) – Resident suggested the Parish Council should investigate who is responsible for the maintenance of the ditch on the Fernwood Central side of Hollowdyke Lane. Riparian rights needing to be considered before acquiring the open spaces in Fernwood Central – *Resident to send additional details to*



*the Clerk so NCC/NSDC can be contacted for assistance on establishing what agreements were made at the time Fernwood Central was developed.*

## 17. Apologies for absence

None.

## 18. Declarations of Interest

None.

## 19. Approval of the minutes of the Parish Council meeting on 17<sup>th</sup> January 2022

The Parish Council minutes were approved as accurate record and signed by the Chair. Proposer: J. Newton, Seconder: R. Cullen, RESOLVED unanimously.

## 20. Councillors & Clerk Reports

*Councillor J Weale – Asked if we are monitoring mud on the road/paths near the service station development as this has been muddy at certain times. Clerk to contact planning enforcement to see what can be done/if a wheel wash is in place and to contact the site manager so liaison meetings can be organised.*

*Councillor Micah – Had also noticed the mud and agreed that the Parish Council should investigate this.*

*Councillor Cullen – Had met with the Council's solicitor with Cllr J. Weale and the Clerk to discuss the search findings on the woodland. Noted concern that the TPOs had not been picked up by some of the searches.*

Clerk's report	Agenda Item
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council – Meeting held with NSDC and BDWH. Target date for completion has been set: October 2022. <i>Clerk to request a meeting with John Robinson and Matt Lamb to discuss this.</i>	21/46c
Derry's woodland purchase – Cllrs Cullen, J. Weale and I met with our solicitor on 4/2/22 to go through the legal work. Due to complete this month. Tidy up, bin installation and lighting repairs will be completed as soon as possible after the transfer into Parish Council ownership. <i>Risk assessment – see item 27a</i>	21/30 20/114g 21/125di
Trees – Awaiting date for tree surveys for the Village Hall and Dale Green. Contractor has been informed that we will require the tree work recommended for the woodland behind the nursery (once the land belongs to the Parish Council) Donation has been made to the Nottinghamshire Wildlife Trust.	22/8dii - iv
Parish Council Meetings – Alternative option for integrated solution for conducting hybrid meetings - see item 22di	21/45 21/125 22/6
Complaint regarding the grass/dyke maintenance at Hollowdyke Lane/Phoenix Lane - awaiting land transfer plans from BDWH which may help with clarifying who is responsible for the area in front of the substation.	21/87e
Townhill Square/Cormack Lane adoptions — BDWH are awaiting an update on the adoption from NCC – Cllr Lee has also received an enquiry regarding this and is seeking updates from County Council officers.	21/87h
Signage for the park – see item 22diii	21/98

Youth Initiative – Recruitment has been further delayed. We are aiming to start the youth club after the Easter holidays, but further recruitment work is required. I have been in contact with Newark Youth Trust and as they are inviting grant applications for equipment; I recommend we wait until the group is up and running so we can ask the attendees what they would like to have funding for to ensure we get what they want.	21/127
Antisocial Behaviour – The temporary camera over the park has been in place for 3 months and is due to be moved elsewhere in the district.	21/149
Radar speed signs on Goldstraw Lane/Dale Way – Cllr Lee is arranging a temporary solution.	21/152
Administration Assistant – Interviews have been conducted and the Personnel Committee will be making a recommendation to Full Council – see item 30.	21/156
Meeting with local MP – I have called to request this again (9/2/22) so hopefully we can get a date set soon.	21/154
Request for signage for Fernwood from the Balderton roundabout – The following feedback has now been received: NCC do not want to look at signage in this area and they may look at it as part of a larger scheme in the future, but Cllr Lee has said he will pass on our email to the relevant officer to see if they will reconsider.	21/154
Coat of Arms – Letter has been drafted to request the granting of Arms.	21/154
Jubilee Celebrations – plans are underway for a community celebration on the evening of 2/6/22. Clerk suggests that funding be used for this celebration rather than contributing to street parties – as this will be difficult to administer fairly.	21/159
Construction traffic/Mud complaints – Planning enforcement have inspected the roads at the end of January and are now satisfied with the additional measures that the developer has put in. They will continue to periodically monitor this. The new construction traffic signage is still not in place – the latest update I've had is that we are awaiting an application to be submitted to NSDC (2/2/22). That being said, there have been no complaints regarding construction traffic in the village recently.	
Water Tower, Goldstraw Lane – broken fencing to the rear of the tower still hasn't been fixed. The owner has been reminded and has said he will get this repaired.	
Liaison Meeting held with Allison Homes (AH) on 27/1/22 <ul style="list-style-type: none"> <li>the new roundabout off the B6326 leading into the AH site will be started w/c 31/1 – the half of the roundabout within the AH site will be constructed first with the aim of diverting traffic on the completed AH site half whilst the half on the B6326 is being constructed. This will hopefully minimise disruption to road users. Working with NCC to finish phase 2 of the safety audit.</li> <li>AH site manager is planning to get water from the industrial estate rather than Phoenix Lane</li> </ul>	
Scrapyard – No further feedback from NCC regarding activity on this site. Correspondence has been copied to Cllr Lee as requested.	22/6

## 21. County Councillor and District Councillors Reports

No reports received. The Council noted Councillor Lee has written to say he will no longer come to Fernwood Parish Council meetings.

## 22. Finance

- Bank reconciliation – noted.
- Year to date income – noted.
- Expenditure since last meeting under delegated powers/previously agreed expenditure - noted

## d. Items of Expenditure considered

Expenditure	Budget Area	Total £	Decision
i. Remote meeting alternative solution	Parish Council – individual items	-	Unanimously rejected. With the reduction of Covid restrictions and limited take up of online visitors to Parish Council meetings since physical meetings were resumed, the Council decided to no longer hold hybrid meetings and therefore not proceed with this.
ii. Heating pipework improvements	Boiler maintenance/plumbing	1609.48	Unanimously approved Prop.: H. Micah, Sec.: D. Harrison
iii. Signs for the park	Individual items – Parish Council	864.00	Unanimously approved Prop.: R. Cullen, Sec.: J. Weale

## e. Interim Audit Report – noted.

**23. Planning**

## a. Planning applications considered:

<u>22/00245/FUL</u>	Cowtham House A1 Fernwood to Balderton NG23 5EA	Change of use of agricultural building to one dwelling.	The Council unanimously agreed to support this application.
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## b. Foot Path Diversion Order – Fernwood No.1 Diversion Order 2021 – noted with no objection.

c. To consider Claypole's draft Neighbourhood Plan – noted - *Clerk to write to Claypole Parish Council to thank them and to ask for Fernwood Parish Council to be kept up to date on the progress of the plan.*

## d. The Council noted the following decisions made by Newark and Sherwood District Council:

<u>21/02472/TPO</u>	Various locations	Undertake works to trees identified as being protected by TPO N302;	Grant Works to Tree/s Protected by TPO
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**24. Discussion on how to proceed regarding Hollowdyke Lane**

The Council shared the concerns raised during the public forum regarding the impact of future traffic works would have on Fernwood with Hollowdyke Lane being closed adding to the issue. The Council also noted that the 'perceived dangerous junction' onto Main Street Balderton had no evidence of accidents on NCC's [Nottinghamshire Insight Mapping website](#) bringing into question the need for its planned long term closure. *Clerk to write to NCC/NSDC/National Highways to outline the issues and concerns and ask what is planned to mitigate the delays major works will cause to Fernwood residents.*

**25. Antisocial Behaviour meeting notes from a recent meeting between local stakeholders**

– notes noted including statistics received on antisocial behaviour instances in Fernwood since December 2021. *Clerk to arrange a meeting with NSDC's CCTV officer and antisocial behaviour officer to discuss permanent CCTV over the playing field. Chair of Balderton Parish Council to also be invited.*

**26. Village Hall Management Group** – The Council noted the Village Hall Management Group notes from 7/2/22 and the Council made the following decisions regarding the group's recommendations:

- Purchase bird feeders for in the garden – not agreed due to concerns regarding avian pox.
- Remove bench under the trees as dilapidated – agreed.
- Dispose of cups and saucers – agreed.
- Look how the fence can be adapted to stop children coming under the fence – *Clerk to obtain quotes.*

## 27. Policy

*New document considered:*

- a. Risk Assessment for the Woodland behind the nursery

The Councillors unanimously agreed to adopt this. Proposer: H. Micah, Seconder: D. Harrison - *Clerk to add to the Council's website once the Council owns the woods.*

*Current documents that were reviewed:*

- b. Personnel Committee terms of reference
- c. Safeguarding Policy
- d. Equality and Diversity Policy
- e. Armed Forces Covenant

The Councillors unanimously agreed that no changes were required to items b-e.  
Proposer: D. Harrison, Seconder: J. Weale.

- f. Planning and Strategy Committee Terms of Reference – The Council agreed to archive this document and continue to consider planning business during Full Council meetings.

## 28. Correspondence

- a. Consultation on the Draft Nottinghamshire and Nottingham Waste Local Plan - *Clerk to add reminder to local Facebook pages regarding this consultation and respond on behalf of the Parish Council to request greater number of item types to be recycled and support retaining the Brunel Drive recycling centre.*
- b. Email from National Grid Electricity Transmission Plc regarding maintenance on the overhead electricity line between Cottam Power Station and Ufford – noted.
- c. Introductory email from NSDC's new Community Relations Officer – noted.
- d. Email regarding Parking Issues - Youngs Ave/Goldstraw Lane – see item 16.
- e. Draft Criteria for Identifying Non-designated Heritage Assets – consultation – *Clerk to contact NSDC's conservation to request a visit with a view to having the Water Tower, Icehouse and Balderton Hall included in the listings when possible.*
- f. Email regarding responsibility for the ditch along Hollowdyke Lane - see item 16.
- g. Email regarding dog poo bags being dropped in the village - see item 16.

The Council resolved to exclude the public and press. Proposer: J. Weale, Seconder: R. Cullen



**EXEMPT ITEMS**

*Under the Public Bodies (Admissions to meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act 1972*

**29.Consideration of quotes for Maintenance of the Woodland behind the nursery**

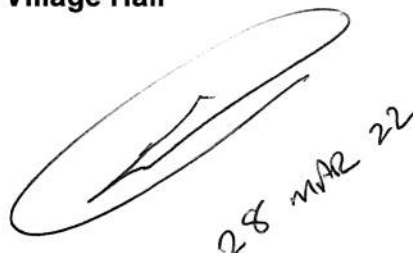
The Council unanimously agreed to use Newark and Sherwood District Council to do this work. Proposer: J. Weale, Seconder: D. Harrison

**30.Consideration of the Personnel Committee's recommendation for a job offer to be made for the Administrative Assistant post**

The Council unanimously agreed to offer the post to the recommended candidate with a view to her starting on March 14<sup>th</sup>.

Meeting closed at 21:20

**Next Meeting Monday 21<sup>st</sup> March, 7pm Fernwood Village Hall**



28 MAR 22



**MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING**  
**held on 28<sup>th</sup> March 2022 at 7pm**  
**at Fernwood Village Hall**

Present: Parish Councillors: R. Cullen, H. Micah, J. Newton, B. Smith (Chair), J. Weale, M. Weale, D. Harrison,  
 Clerk: Marion Fox Goddard  
 County Councillor: J. Lee (from 19:00 to item 40)  
 District Councillor: I. Walker (from 19:50, from item 38 to item 40)

*Agenda, reports and accompanying information for this meeting is available on the Council's website here: [FERNWOOD PARISH COUNCIL \(fernwood-pc.co.uk\)](http://fernwood-pc.co.uk)*

**31. Declaration of intentions to record the meeting**

Fernwood Parish Council and Councillor Lee.

**32. Public Forum**

Two residents joined the meeting to discuss the following issues:

- Cars parked on pavement on Goldstraw Lane – It was reported that residents are still parking on the path making visibility pulling out of Youngs Avenue poor. This was discussed at some length. The resident will speak to car owners again – *Parish Council to add an article to the October gazette regarding considerate parking and send resident NCC feedback that was received on mirrors.*
- Tall Silver Birches on Dale Green — The resident has looked into solar panels requirements and established that the density of the trees further across Dale Green would be a problem for installing solar panels, so the Silver Birches are not the main issue.
- Unclear who is responsible for maintenance of hedges affecting access to homes with shared access – Resident has sent further details to the Clerk so this can be investigated – *Clerk/Councillor Cullen to look at details that have been sent but it is likely the resident will need to take legal advice on this.*
- Raised concerns regarding children damaging the trees on Dale Green.

**33. Apologies for absence**

None.

**34. Declarations of Interest**

None.

**35. Approval of the minutes of the Parish Council meeting on 21st February 2022**

The Parish Council minutes were approved as accurate record and signed by the Chair. Proposer: R. Cullen, Seconder: J. Weale, RESOLVED unanimously.

### 36. Councillors & Clerk Reports

*Councillor J Weale* – Asked if there would be an agenda for the meeting with NSDC officers in May. Clerk confirmed that this will be issued closer to the date.

*Councillor Cullen* – Reported that he had attended a liaison meeting with Barratt David Wilson Homes and Allison Homes earlier that day. BDWH plan to open some of their park equipment in July but not all of it. They have committed to sending projected delivery dates for public open spaces.

<b>MARCH Clerk's report</b>	<b>Agenda Item</b>
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council –Target date for completion: October 2022. Meeting has been scheduled with NSDC.	21/46c
Derry's woodland purchase – We are very close to completion. As soon as we get this land into Parish Council ownership, we will arrange our suppliers to tidy up this area and make necessary repairs.	21/30 20/114g 21/125di
Trees – Awaiting date for tree surveys for the Village Hall and Dale Green. Contractor has been informed that we will require the tree work recommended for the woodland behind the nursery (once the land belongs to the Parish Council), so all this work is likely to be done together.	22/8dii -iv
Complaint regarding the grass/dyke maintenance at Hollowdyke Lane/Phoenix Lane - awaiting land transfer plans from BDWH which may help with clarifying who is responsible for the area in front of the substation.	21/87e
Townhill Square/Cormack Lane adoptions — BDWH are awaiting an update on the adoption from NCC – Cllr Lee has also received an enquiry regarding this and is seeking updates from County Council officers. Awaiting update from NCC.	21/87h
Signage for the park – is up and an article has been added to the April Fernwood Gazette.	21/98
Youth Initiative – Youth Club will open on 22/4/22. This has been covered in an article in the Fernwood Gazette and posts will be added to Fernwood social media closer to the time. Building induction has been conducted with the leader of the group.	21/127
Antisocial Behaviour – A meeting was held with NSDC's CCTV manager to discuss options for permanent CCTV in this area. <i>Clerk to work with Police and Antisocial behaviour officer to build a business case for this.</i>	21/149
Radar speed signs on Goldstraw Lane/Dale Way – Cllr Lee is arranging a temporary solution but at this stage we do not have a date when they will be installed.	21/152
Administration Assistant – due to unforeseen circumstances, the role has become vacant again - <i>Clerk to liaise with personnel committee regarding recruitment.</i>	21/156
Meeting with local MP – This was requested on 9/2/22 (again) but so far no date has been offered.	21/154
Request for signage for Fernwood from the Balderton roundabout – Feedback from NCC - they don't want to do this at his time.	21/154
Coat of Arms – Letter has been sent to request the granting of Arms. They have requested some details about the initiation of Fernwood Parish Council which requires the Clerk to go to the Nottinghamshire Archives – <i>Clerk to go.</i>	21/154
Jubilee Celebrations – plans are well underway for a community celebration on the evening of 2/6/22. We have applied for a road closure to keep everyone safe.	21/159

Construction traffic improved directional signage – still not in place. We will get an update from Barratt David Wilson Homes when we meet them at the end of this month.	
Water Tower, Goldstraw Lane – broken fencing to the rear of the tower still has not been fixed. The owner met the Clerk on 21/3/22. He plans to resubmit the plans that were approved last time and wishes to work with the community. He has got quotes for the fencing but has received a letter from NCC which has specific supplier requirements which he needs to check before instructing a contractor.	
Scrapyard – No further feedback from NCC regarding activity on this site. Correspondence has been copied to Cllr Lee as requested. <i>Clerk to copy email to Councillor Lee again.</i>	22/6
NSDC/NCC/National Highways were sent a letter regarding the concerns regarding all the traffic works and the closure of Hollowdyke Lane – National Highways have responded to say the work is not in their remit. No official response from NSDC. NCC response has been received via Councillor Lee – <i>Clerk to add to the April agenda.</i>	22/24
Dog Poo Complaint – A Facebook post has been added and the April Gazette has an article about this. NSDC has been contacted and they will be doing some patrols in the area. They do not have any signage that we can have at the moment but have committed to providing some when they have it.	22/28g
Ditches responsibility on Hollowdyke Lane – a note has been sent to NSDC regarding this and they have asked their solicitor to look into this.	22/28f
Representatives from Fernwood Parish Council met the Senior Construction Manager looking after the new services being built in Fernwood. The services will include a Petrol Station, Pret A Manger, Greggs, Burger King with drive through, Starbucks with drive through, Shop (brand to be decided), Gaming Zone, 42 HGV spaces, 12 EV charging spaces, Just Eat/Deliveroo will be used Petrol station/shop/fuel – 24 hours. A minimum of 65 jobs will be created. Roadworks - In approximately June/July, 8 weeks worth of roadworks will be required to do work to improve access to the site including some work on the B6326. This will need traffic control for this period. If there are no delays, Welcome Break aim to open the services at the end of September 2022. The Parish Council will meet with them monthly for updates.	22/20
NSDC's Conservation Officers will come to the April Parish Council meeting to discuss non-heritage assets.	22/28e
Village Hall – Heating pipework has been booked. Remaining action points yet to be completed due to workload.	

### 37. County Councillor and District Councillors Reports

Councillor Lee - asked to be allowed to be included in the discussion in exempt item 42 or to meet with the Council after the meeting. The Council did not agree to either of these requests but did agree to meet with Councillor Lee at a future date. *Clerk to arrange a meeting to discuss communications.*

- reported the following items regarding Fernwood: Funding has been allocated for great North Road/William Hall Way – Fernwood – Crossing improvements £25-£50,000 and cul de sac sign for Plum Way.
- reported on further NCC county initiatives on education and potholes repairs.
- invited Parish Councillors to join him on his weekly walkabouts and requested all communications to NCC be directed through him.



Councillor Walker reported that NSDC is moving to cabinet style system in May. (This was covered at the beginning of item 38 when Councillor Walker arrived.

### 38. Finance

- a. Bank reconciliation – noted.
- b. Year to date income – noted.
- c. Expenditure since last meeting under delegated powers/previously agreed expenditure - noted
- d. Items of Expenditure considered

Expenditure	Budget Area	Total £	Decision
i. Jubilee celebration expenditure -	Events	5000	The Council unanimously agreed to spend up to £5000 on the Platinum Jubilee event. Prop.: R. Cullen, Sec.: M. Weale
ii. Parish Online (mapping tool)	Software/licences	118.80	Unanimously approved Prop.: R. Cullen, Sec.: J. Newton

- e. The Council noted the National Joint Council for Local Government Services 2021/22 National Salary award.

### 39. Policy

*New document considered:*

- a. 2022/23 Action plan and 2021/22 review

The Councillors unanimously agreed to approve this. Proposer: J. Newton, Seconder: R. Cullen - *Clerk to add to the Council's website.*

*Current documents that were reviewed:*

- b. Expenses Policy
- c. Grants Policy
- d. Lone Working Risk Assessments
- e. Planning and Maintenance Strategy
- f. Training and Development Policy
- g. Village Hall Management Group Terms of Reference

The Councillors unanimously agreed that no changes were required to items b-g. Proposer: M. Weale, Seconder: J. Newton.

### 40. Correspondence

- a. Email encouraging feedback on the Boundary Commission for England (BCE) public consultation on its proposed map of constituencies – noted.
- b. NALC Guidance on what Councils can do to help the Ukraine – noted. The Council agreed to add Help for Ukrainians in Fernwood to the April agenda so the Council can formally discuss what Fernwood Parish Council can do to offer to help. *Clerk to add to the agenda.*

*The Council unanimously resolved to exclude the public and press. Proposer: R. Cullen, Seconder: J. Weale.*

#### EXEMPT ITEMS

*Under the Public Bodies (Admissions to meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act 1972*

#### **41. Personnel Committee Minutes**

The Council noted the Personnel Committee minutes.

#### **42. Consideration of the Personnel Committee's recommendation on how to proceed with Communication issues with Nottinghamshire County Council**

The Council unanimously agreed to proceed with the recommendations made by the Personnel Committee.

Meeting closed at 21:10

**Next Meeting Monday 25<sup>th</sup> April, 7pm Fernwood Village Hall**





**MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING**  
**held on 25<sup>th</sup> April 2022 at 7.35pm**  
**at Fernwood Village Hall**

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith  
(Chair), J. Weale, M. Weale  
Clerk: Marion Fox Goddard  
District Councillors: I. Walker and K. Walker (left after item 50)  
NSDC officer Megan Atkinson

*Agenda, reports and accompanying information for this meeting is available on the Council's website here: [FERNWOOD PARISH COUNCIL \(fernwood-pc.co.uk\)](http://FERNWOOD PARISH COUNCIL (fernwood-pc.co.uk))*

**43. Declaration of intentions to record the meeting**

None

**44. Public Forum**

No members of the public joined the meeting.

**45. Apologies for absence**

District Councillor Mison and County Councillor Lee.

**46. Declarations of Interest**

None.

**47. None Designated Heritage Criteria Presentation**

*(This agenda item was conducted before item 43 due to the delayed start to the meeting). Megan gave a presentation to the meeting and then took questions.*

**48. Approval of the minutes of the Parish Council meeting on 28<sup>th</sup> March 2022**

The Parish Council minutes were approved as accurate record and signed by the Chair. Proposer: D. Harrison, Seconder: M. Weale, RESOLVED unanimously.

**49. Councillors & Clerk Reports**

*Councillor Newton* – Reported that the Platinum Jubilee Event plans are moving forward well.

*Councillor Cullen* – Reported that he used the Parish Online program to plot the dog bins in the village – this can now be viewed on the Council's website. He will meet the Clerk to look at how else we can use this to help with the Parish Council's work. Suggested that we talk to Barratt David Wilson Homes about putting a dog bin in the new part of Fernwood at our next liaison meeting.

Clerk's report	Agenda Item
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council – Target date for completion: October 2022. Meeting due to be held with NSDC in May.	21/46c
Derry's woodland purchase – Last update from our solicitor was that we are awaiting a completion date from the seller's solicitor.	21/30 20/114g 21/125di
Trees – Awaiting date for tree surveys for the Village Hall and Dale Green. Contractor has been informed that we will require the tree work recommended for the woodland behind the nursery (once the land belongs to the Parish Council), so all this work is likely to be done together.	22/8dii - iv
Complaint regarding the grass/dyke maintenance at Hollowdyke Lane/Phoenix Lane - awaiting land transfer plans from BDWH which may help with clarifying who is responsible for the area in front of the substation.	21/87e
Townhill Square/Cormack Lane adoptions — BDWH have confirmed that Townhill Square has been adopted. We are awaiting an update on the adoption of the path at the end of Cormack Lane from NCC.	21/87h
Youth Initiative – Youth Club started on April 22 <sup>nd</sup> and went well. Recruitment is required to permanently fill some of the job roles – the recruitment process is underway and is being organised by Nottinghamshire Youth Services team and NCC HR.	21/127
Antisocial Behaviour – <i>Clerk work with Police and Antisocial behaviour officer to build a business case for more CCTV</i>	21/149
Radar speed signs on Goldstraw Lane/Dale Way – Cllr Lee has arranged a temporary solution which is now in place.	21/152
Meeting with local MP – This was requested on 9/2/22 (again) but so far no date has been offered. <i>Clerk to request again.</i>	21/154
Request for signage for Fernwood from the Balderton roundabout – Feedback from NCC - they don't want to do this at this time.	21/154
Coat of Arms – Councillors Smith and Harrison have visited the Nottinghamshire Archives to find the relevant information requested by the Herald for the granting of Arms. This has now been sent to the Herald and we are awaiting further feedback.	21/154
Jubilee Celebrations – plans are well underway for a community celebration on the evening of 2/6/22. We have applied for a road closure to keep everyone safe and are awaiting feedback. Event Management Plan being worked on. First advert was in the April Fernwood Gazette.	21/159
Construction traffic improved directional signage – still not in place but a planning application has been submitted.	
Water Tower, Goldstraw Lane –broken fencing to the rear of the tower was due to be fixed on 9/10 April but hasn't been done. The owner has been informed.	
Scrapyard – Feedback from Councillor Lee: The scrapyard is a complicated issue and has been passed over to officers I will be leaving this in the offices capable hands to look at resolving the issue if it falls in Nottinghamshire County Council's remit. I do not intend to give a running commentary of the works and once we have an outcome I will make the parish council aware. This is in hand you can leave it to the county council to resolve or to pass on to the relevant authority if it's not in our remit. <i>Clerk to write to Cllr Lee to ask NCC to confirm if it is their responsibility or not. Clerk to write to Robert Jenrick about the matter (as the land is owned by the Crown)</i>	22/6
NSDC/NCC/National Highways were sent a letter regarding the concerns regarding all the traffic works and the closure of Hollowdyke Lane – National Highways have	22/24

responded to say the work is not in their remit. No official response from NSDC. Email from Councillor Lee – item 55a.	
Ditches responsibility on Hollowdyke Lane – a note has been sent to NSDC regarding this and they have asked their solicitor to investigate this. No further feedback at this stage.	22/28f
Representatives from Fernwood Parish Council met with Barratt David Wilson Homes and Alison Homes staff at the end of March. They do plan to open some of the play equipment at the end of July but some of the equipment will be installed later in 2022. The construction is tending to move away from Fernwood Central now so the impact on residents should be minimal. Allison Homes first occupation date estimated September. They are constructing the roundabout at the edge of their site.	
Representatives from Fernwood Parish Council met the Construction Manager looking after the new services being built in Fernwood at the beginning of April. Information given: Drainage being done now,, Steel work will begin at the end of this month, Shop will be Budgens, Confirmed 12 electric charging spaces (6 double charging points). Roadworks: Site investigation works being done 19-23 April – may require lane closure on B6326 (over bridge area), road widening works due beginning of July (8-10 weeks) – this will require lane closure/traffic management on the B6326. Target Opening - end of September 2022.	22/20

## 50. County Councillor and District Councillors Reports

*District Councillor Mison* (message received before the meeting): The governance for NSDC is undergoing changes and the full governance structure will be announced in due course. Currently addressing an issue with the bin on Dale Way near the roundabout with Great North Road appears to be emptied and rubbish.

*District Councillor I. Walker* – reported that NSDC is working to help Ukrainian war zone victims.

*District Councillor K. Walker* – reported that NSDC are moving to a cabinet system. Also, suggested an officer at NCC who may be able to help with the scrapyard issue.

## 51. Finance

- Bank reconciliation – noted.
- Year to date income – noted.
- Expenditure since last meeting under delegated powers/previously agreed expenditure was noted
- Items of Expenditure considered

Expenditure	Budget Area	Total £	Decision
i. Parish Council Insurance	Insurance	289.68	Unanimously approved
ii. Fire Risk Assessment	Fire Risk Assessment	270.00	Unanimously approved
iii. Legionella Risk Assessment	Legionella prevention	474.00	Unanimously approved

- The Council unanimously agreed to the proposed changes to Council's investment policy and to invest £500,000 into CCLA's cash deposit fund once the expected Community Infrastructure Levy is received.



## 52. Planning and Licensing

### a. Planning applications considered:

22/00732/S73M	Solar Farm the Grange Cotham Lane Hawton	Variation of conditions 2, 14 and 17 attached to planning permission 20/01432/S73M	The Council had no comments to send on this application.
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### b. The Council noted the following decisions made by Newark and Sherwood District Council:

21/02679/S73M	Field At Great North Road Fernwood	Application to vary condition 2 (approved plans) and approve details for conditions 7 (surface water drainage), 11 (foul water drainage), 18 (construction management plan), attached to planning permission 20/01177/FULM Proposed single petrol filling station forecourt building with associated drive thru, drive thru kiosk, 6no car pump islands, canopy, HGV fuelling, dedicated parking, and landscaping.	Grant Section 73 Major Applications
22/00245/FUL	Cowtham House A1 Fernwood to Balderton	Change of use of agricultural building to one dwelling.	Grant Full Planning Permission

## 53. Policy

*Current policy that was reviewed:*

### a. Village Hall Environmental Policy

The Councillors unanimously agreed to the suggested changes to the policy. Proposer: D. Harrison, Seconder: J. Weale

## 54. Discussion on what Fernwood Parish Council can do to help Ukrainian refugees

Councillor Micah offered to provide free English lessons. The Council agreed to offer free usage of Fernwood Village Hall for Ukrainian refugees to meet. *Clerk to make this offer to NSDC so that they can let Ukrainian refugees know and add a message to local social media if there are any residents of Fernwood helping refugees, so they know Fernwood Parish Council want to help.*

## 55. Correspondence

- Email from Cllr Lee regarding the Parish Council's letter raising concerns regarding Traffic Works and the Closure of Hollowdyke Lane - noted
- Email regarding Bantycok – Council to consider whether NCC should measure the vibrations – Cllr Cullen is attending a liaison meeting w/c 2/5/22 so will see what is said about currently blasting. Clerk to respond.

*The Council unanimously resolved to exclude the public and press. Proposer: R. Cullen, Seconder: H. Micah.*

## EXEMPT ITEMS

*Under the Public Bodies (Admissions to meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act 1972*

**56. Consideration of the Clerk's working hours and location of work arrangements**

The Council unanimously agreed to temporarily make the following changes to the clerk's contract:

- Working hours – increase to 37 hours (from 30 hours per week) – for 6 months
- Work location – work from home on Mondays and Fridays.

The Council unanimously agreed to revise the office opening days for 6 months and to begin recruitment for an administration assistant after the Platinum Jubilee Event with a view to having someone in post by September 2022.

Meeting closed at 21:35

**Next Meeting Monday 16<sup>th</sup> May, 7pm Fernwood Village Hall – This will be the Annual Parish Council meeting followed by the monthly Parish Council meeting.**

**Please note that the Annual Parish Meeting is a separate meeting which is being held on Wednesday 11<sup>th</sup> May at 7.30pm at Fernwood Village Hall**



12/5/2022



## MINUTES OF THE FERNWOOD ANNUAL PARISH COUNCIL MEETING

held on 16<sup>th</sup> May 2022 at 6pm

at Fernwood Village Hall

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith  
(Chair), J. Weale, M. Weale

Clerk: Marion Fox Goddard

*Agenda, reports and accompanying information for this meeting is available on the Council's website here: [FERNWOOD PARISH COUNCIL \(fernwood-pc.co.uk\)](http://FERNWOOD-PARISH-COUNCIL.fernwood-pc.co.uk)*

### 57. Election of the Chair of the Council and to receive the declaration of acceptance of Office

Nominations were received for Councillor Smith, and he was elected unanimously. (Nominated by: Cllr M. Weale, Seconded by: Cllr J. Weale) The declaration of acceptance of office was duly signed.

### 58. Declaration of intent to record the meeting

The meeting was not recorded.

### 59. Apologies for absence

District Councillors Mison and K. Walker and County Councillor Lee.

### 60. Declarations of Interest

None.

### 61. Election of Vice Chairman

Nominations were received for Councillor Cullen, and he was elected unanimously. (Nominated by: Cllr J. Newton, Seconded by: Cllr D. Harrison)

### 62. Appointment of Councillors

The following appointments were agreed:

#### Personnel Committee

Dee Harrison  
Henry Micah  
John Newton  
Barry Smith

#### Village Hall Management Group

Ryan Cullen  
Jim Weale  
Mollie Weale

### 63. Appointment of Representatives on other bodies/ liaison meetings

The following appointments were agreed:

**Newark Healthcare Consultative Group (NHCJ)** Henry Micah

**Bantock Liaison Meetings** Ryan Cullen

**Developer Liaison Meetings**

Ryan Cullen, Jim Weale

Barry Smith will continue to be Neighbourhood Watch coordinator, but this is separate to Parish Council business. Dee Harrison and Henry Micah will support.

**64. Review and Adopt the Standing Orders of Fernwood Parish Council**

The Council resolved unanimously to adopt the standing orders. (Proposer: Cllr D. Harrison, Secunder: Cllr R. Cullen)

**65. Review and Adopt the Financial Regulations of Fernwood Parish Council**

The Council resolved unanimously to adopt the Financial Regulations (Prop.: J. Newton, Sec.: H. Micah)

**66. Review of Bank/Investment Signatories**

<b>Current Position</b>	<b>Changes agreed</b>
<b>Nationwide</b> Ryan Cullen John Newton Barry Smith James Weale	.
<b>Redwood Bank</b> Ryan Cullen John Newton Barry Smith Marion Fox Goddard	
<b>TSB</b> Barry Smith James Weale Marion Fox Goddard	
<b>Unity Trust</b> Ryan Cullen Henry Micah Barry Smith James Weale	Take Henry Micah off
<b>Yorkshire Bank</b> Ryan Cullen Dee Harrison John Newton James Weale	
<b>CCLA Investment Management Limited</b> New account to be set up	The following councillors to be set up as signatories: Ryan Cullen Dee Harrison John Newton Mollie Weale

**67. Policy Review Schedule.**

The following schedule was agreed:

Month	Item for Review
January	Risk Register and Risk Assessments <ul style="list-style-type: none"> <li>• Dale Green</li> <li>• Dog Bins</li> <li>• Legionella</li> <li>• Village Hall</li> <li>• Volunteer Litter Picking</li> <li>• Woodland</li> </ul>
February	Personnel Committee terms of reference Equality and Diversity Policy Armed Forces Covenant Fernwood Parish Council Strategic Plan Communications Policy
March	Review this year's action plan, set next year's Planning and Maintenance Strategy Expenses Policy Grants Policy Village Hall Management Group terms of reference Employee contracts/Terms & Conditions/Job Descriptions/Person Specification Employee eye test reimbursements Policy Lone working risk assessment Training and Development Policy (Personnel Committee)
April	Investment Policy Tree Management Policy Village Hall Environmental Policy
May	Standing Orders Financial Regulations
June	Model Document Publication Scheme Village Hall Fire Safety Policy Village Hall Fire Emergency Plan Internal Audit Review
July	General Data Protection Regulation: Privacy policy, General Privacy Notice, Consent Form, Privacy Notice – staff, councillors, role holders, Records Retention Policy, Personal Data Retention Schedule, Disclosure Log Criteria, Subject Access Policy, Subject Access Request
September	Regular user agreement Booking Terms and Conditions Village Hall Free Usage Policy Village Hall Charges Sickness Absence Policy Grievance and Disciplinary Policy Bullying and Harassment, Relationships between Councillors and Council Employees Flexible working policy Management of stress in the workplace policy, Capability procedure (Personnel Committee)
October	Safeguarding Policy Health and Safety Policy Fire Risk Assessment Prohibition of Sky Lanterns and Helium Balloons CCTV Policy
November	Complaints Procedure Code of Conduct for Members Internet Policy and Procedure Memorials Policy



Red font indicates – Personnel Committee Reviews these documents and then makes recommendations to Full Council

### **68. Asset Register and Insurance Policy Review**

The Council noted the current asset register and insurance policies in place. The Clerk detailed that she will be reviewing the asset register to bring it in line with best practice as suggested by the internal auditor.

### **69. Review of the Council's subscriptions to other bodies**

The Councillors unanimously agreed to continue with the following subscriptions:

- NALC – Nottinghamshire Association of Local Councils
- SLCC for Clerk – Society of Local Council Clerks
- ICO – Information Commissioners Office (Mandatory)
- RCAN – Rural Community Action Nottinghamshire
- 1&1 – Website Domain names (Village Hall and Parish Council) and Email Hosting
- Parish Online – Mapping software

### **70. Confirmation of the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.**

The Council agreed to meet on the third Monday of each month at 7pm (except for August and December when there will be no meeting). The next Annual Parish Council meeting will be held on the same night as the May 2023 Parish Council meeting . All meetings will be held in the small hall of Fernwood Village Hall.

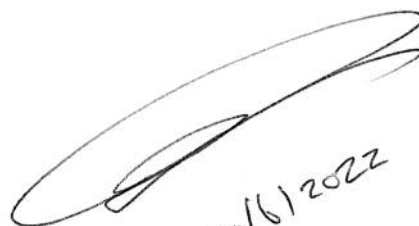
### **71. Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972**

The Council noted expenditure under s.137 since the last Annual Parish Council meeting.

### **72. Review of Standing Orders and Direct Debits**

The Council noted expenditure made using these methods of payment and no changes were required.

Meeting closed at 18:35



20/6/2022



**MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING**  
**held on 16<sup>th</sup> May 2022 at 7pm**  
**at Fernwood Village Hall**

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith  
(Chair), J. Weale, M. Weale  
Clerk: Marion Fox Goddard  
District Councillors: I. Walker and K. Walker

*Agenda, reports and accompanying information for this meeting is available on the Council's website here: [FERNWOOD PARISH COUNCIL \(fernwood-pc.co.uk\)](http://FERNWOOD PARISH COUNCIL (fernwood-pc.co.uk))*

**73. Declaration of intentions to record the meeting**

None

**74. Public Forum**

No members of the public joined the meeting.

**75. Apologies for absence**

District Councillor Mison and County Councillor Lee.

**76. Declarations of Interest**

None.

**77. Approval of the minutes of the Parish Council meeting on 25<sup>th</sup> April 2022**

The Parish Council minutes were approved as accurate record and signed by the Chair. Proposer: R. Cullen, Seconder: D. Harrison, RESOLVED unanimously.

**78. Councillors & Clerk Reports**

*Councillor Cullen* – Had attended a Bantymock liaison meeting. As the blasting is closer to Fernwood at present, blast strength has been reduced but these have increased to 4 times per week (previously) 3. No complaints from Suthers school. 1 complaint about dust.

*Councillor Harrison* - Woodland behind the nursery – cow parsley is high and needs cutting down. (Clerk due to meet with NSDC on 19/5/22 to discuss initial work; we need to be mindful of ground nesting birds at this time of year. Advice will be taken to ensure any work required is done at a suitable time of year).

Raised concerns regarding antisocial behaviour that is been described on social media posts and asked if the police and NSDC antisocial behaviour team could be contacted. (Clerk explained that she and Cllr Cullen had spoken with PC Mead and PCSO Hewerdine prior to the meeting – they had been in Fernwood investigating a complaint).

*Clerk to discuss this issue with NSDC's antisocial behaviour team. Residents are encouraged to report incidents to the police by calling 101 (non-emergency), 999 (emergency)*

*Councillor Weale – Has not received a bill from FirstPort*

*Councillor Smith – Now the woodland behind the nursery is Parish Council owned, the paths need clearing.*

*Councillor Newton – Suggested that before we clear the 'meadow area' we contact residents backing onto this area to let the know of plans. (Clerk said we will just tidy up the edges for now and wait until we have an action group running to discuss ideas such as the meadow).*

<b>Clerk's report</b>	<b>Agenda Item</b>
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council – Target date for completion: October 2022. Meeting has been held with NSDC to discuss this and joint letter being worked on.	21/46c
Derry's woodland purchase – Has completed. Clerk has ordered bins, instructed contractors to repair the lights, arranged a meeting with the grounds maintenance company. Quote has been requested for full tree survey..	21/30 20/114g 21/125di
Trees – Tree surveys for the Village Hall and Dale Green will be done on 11/5/22. A dead Elm tree will need to be removed from Dale Crescent Green as it is dead.	22/8dii - iv
Complaint regarding the grass/dyke maintenance at Hollowdyke Lane/Phoenix Lane - awaiting land transfer plans from BDWH which may help with clarifying who is responsible for the area in front of the substation.	21/87e
Townhill Square/Cormack Lane adoptions — BDWH have confirmed that Townhill Square has been adopted. NCC confirmed that the footpath at the end of Cormack Lane has been adopted.	21/87h
Youth Initiative – Youth Club has been well attended so far. Some concerns have been raised on local social media and these have been relayed to the Youth Services staff. A meeting has been arranged to see what can be done to help.	21/127
Antisocial Behaviour – Clerk has emailed the Police and Antisocial behaviour officer to see if they will help to build a business case for more CCTV	21/149
Meeting with local MP – has been booked for later this month.	21/154
Request for signage for Fernwood from the Balderton roundabout – NCC has now said they will install some directional signage for Fernwood which will be incorporated into the existing signage on the roundabout – see County Councillor report for further update	21/154
Coat of Arms – Fee has been sent and official request has sent to The Most Noble Edward William Duke of Norfolk Earl Marshal and Hereditary Marshal of England.	21/154
Jubilee Celebrations – Event Management Plan has been written and submitted although a few additions will be required. Leaflet drop to all homes in the Parish will be done w/c 16/5/22.	21/159
Construction traffic improved directional signage – still not in place but a planning application has been submitted. NSDC are awaiting feedback from NCC.	

Water Tower, Goldstraw Lane – broken fencing to the rear of the tower was due to be fixed on 9/10 April but has not been done. The owner has been informed and has said this will be done within a fortnight.	22/6
Scrapyard – NCC has been asked to confirm if it is their responsibility or not and if so what action is being taken.	22/6
NSDC/NCC/National Highways were sent a letter regarding the concerns regarding all the traffic works and the closure of Hollowdyke Lane – When the Council met with NSDC this month, this was briefly discussed and it would appear if the Parish Council work with NSDC and NCC, we may be able to look at alternatives to closing Hollowdyke Lane.	22/24
Ditches responsibility on Hollowdyke Lane – a note has been sent to NSDC regarding this and they have asked their solicitor to investigate this. No further feedback at this stage.	22/16
Help for Ukrainian Refugees – NSDC have been contacted with the Parish Council's offer of assistance and a message has been added to local social media to reach out to families hosting refugees.	22/54
Bantymock Blasting concerns – Cllr Cullen attended the latest liaison meeting on May 3 <sup>rd</sup> . It was reported that blasting is within accepted levels and regular monitoring is taking place. The following email address was given for residents with concerns <a href="mailto:planning.enforcement@nottsc.gov.uk">planning.enforcement@nottsc.gov.uk</a>	22/55b
Since the agenda was published the Council has had meetings with Allison Homes and Welcome Break. They both have significant amounts of road works over the summer months on the B6326. They will be applying to Via East Midlands for road space but there are concerns that their works in addition to the work near the Tawny Owl may lead to delays for drivers with so much being planned at similar times.	

## 79. County Councillor and District Councillors Reports

*District Councillor K. Walker* – gave detailed of NSDC's new Cabinet system including how Councillors would need to get items on an agenda.

*District Councillor I. Walker* – detailed that NSDC is doing very well with the redevelopment of the M&S building, IASTI project, getting funding in place for the southern relief road and plans in place for the reworking of the A46.

*Written Report sent by County Councillor Lee:*

I'm still looking in for the signs on Fernwood But I'm asking for it to be put forward as part of next year's budget , The cost coming forward is a considerable amount; I'm not comfortable for the Parish Council to be covering this cost as it's something that should be done as part of the county council and signage of new villages .

I have no further update for the scrapyard on Hollowdyke Lane; all I can say is it is being looked at by the county and district Council and no more information can be given at the moment in time.

## 80. Finance

- Bank reconciliation – noted.
- Year to date income – noted.

c. Expenditure since last meeting under delegated powers/previously agreed expenditure was noted

d. Items of Expenditure considered

Expenditure	Budget Area	Total £	Decision
i. Village Hall Insurance	Insurance	289.68	Prop.; J. Newton, Sec.; M. Weale, Unanimously approved
ii. Summer Play Sessions	Parish Council individual Items	400.00	Prop.; R. Cullen, Sec.; D. Harrison, Unanimously approved

e. Financial year end

- i. The Councillors noted the internal auditor's report.
- ii. Annual governance statement 2021/22 - The Council unanimously resolved to accept the annual governance statement, and this was duly signed by the Chairman. Prop.: R. Cullen, Sec.: H. Micah .
- iii. Financial return for the year 2021/22 - – The Council unanimously resolved to accept the financial return, and this was duly signed by the Chairman. Prop.: J. Newton, Sec.: H. Micah.

## 81. Policy

*Current document that was reviewed:*

- a. Strategic Plan – The Council agreed to update item 10 to reflect that the Parish Council owns the Village Hall and update the date of the plan.

*New Policy*

- b. Tree Management Policy - The Councillors unanimously adopt this policy. Proposer: J. Weale, Seconder: D. Harrison.

Meeting closed at 19:45

**Next Meeting Monday 20<sup>th</sup> June, 7pm Fernwood Village Hall**







**MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING**  
**held on 20<sup>th</sup> June 2022 at 7pm**  
**at Fernwood Village Hall**

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith  
(Chair), J. Weale, M. Weale

Clerk: Marion Fox Goddard

District Councillors: I. Walker (left after item 88)

County Councillor: J. Lee (left after item 88)

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**82. Declaration of intentions to record the meeting**

The Clerk recorded the meeting.

**83. Public Forum**

No members of the public joined the meeting.

**84. Apologies for absence**

District Councillor K. Walker.

**85. Declarations of Interest**

None.

**86. Approval of the minutes of the Annual Parish Council Meeting and Parish Council Meeting, both held on 16<sup>th</sup> May 2022**

The Annual Parish Council minutes were approved as accurate record and Councillor B. Smith signed them. Proposer: J. Newton, Seconder: J. Weale, RESOLVED unanimously.

The Parish Council minutes were approved as accurate record and Councillor B. Smith signed them. Proposer: R. Cullen, Seconder: J. Weale, RESOLVED unanimously.

**87. Councillors & Clerk Reports**

*Councillor J. Weale* – congratulated Councillor Newton and the Clerk for a successful community Platinum Jubilee Celebration.

*Councillor Micah* - reported that two of his neighbours had expressed concerns with respect to the ground shaking when certain work is being done on the Barratt David Wilson Homes site. Councillor Micah had also witnessed this once it had been drawn to his attention. The Clerk suggested that Councillor Micah and his neighbours keep a note of when this happens so this can be detailed to N&SDC if the problem continues.

*Clerk to contact the developer about this and mention it to planning enforcement to see if they have received any complaints/alert them to residents' concerns.*

*Councillor Cullen – reported that some Allison Homes' new houses had gone on the market*

*Councillor Harrison - mentioned concerns about the youth club (this was discussed further later meeting)*

*Councillor Smith – had attended the Barratt David Wilson Homes Platinum Jubilee tree planting and, with the Clerk, had attended a presentation at Nottinghamshire County Council regarding the plans for devolution of funding and powers to a new East Midlands Mayoral combined authority, including Nottingham, Nottinghamshire, Derby, and Derbyshire (subject to Government approval).*

<b>June Clerk's report</b>	<b>Agenda Item</b>
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council – Target date for completion: October 2022. No further updates at this stage.	21/46c
Trees – Tree surveys for the Village Hall and Dale Green – see item 95 which includes recommendation to fell the dead Elm on Dale Green and do a crown reduction on one of the Silver Maples.	22/8dii -iv
Complaint regarding the grass/dyke maintenance at Hollowdyke Lane/Phoenix Lane - awaiting land transfer plans from BDWH which may help with clarifying who is responsible for the area in front of the substation.	21/87e
Youth Initiative – Interviews for new staff were held on June 10 <sup>th</sup> . A youth support worker was appointed but we have yet to find a permanent worker in charge. I will be liaising with Nottinghamshire Youth Service to see what can be done to find a permanent worker in charge. A meeting was held last month to talk about how to help with issues outside of the youth club before/during/after the club following complaints. Demand has been unprecedented. Partners discussed ways to help with this including getting partners to come in to deliver sessions, introducing another staff member and the children doing a litter pick. Councillor Cullen and I are being DBS checked so we can help on some weeks. See item 89 di – Parish Council is asked to consider employing another youth support worker. <i>See note below this report.</i>	21/127
Antisocial Behaviour – I have received figures from the Police, and I will be attempting to write a business case for more CCTV for consideration at the next meeting.	21/149
A meeting was held with Robert Jenrick MP. Discussion included the continued campaign to change the law on freehold management charges (giving rights to freeholders on managed estates), the delay in the open spaces in central Fernwood being handed over to N&SDC/Fernwood Parish Council and the planned closure of Hollowdyke Lane which Fernwood Parish Council is against.	21/154
Request for signage for Fernwood from the Balderton roundabout – County Councillor Lee has said this will be in next year's budget. I have requested costs so the Council can consider whether to pay for these so the work can be done earlier but the costs have not been disclosed.	21/154

Coat of Arms – A list of ideas for the arms design has been sent to the Research Assistant to the Windsor Herald.	21/154
Jubilee Celebrations – see item 93.	21/159
Construction traffic improved directional signage – still not in place but a planning application was submitted in March. NSDC are still awaiting feedback from NCC.	
Water Tower, Goldstraw Lane – broken fencing to the rear of the tower has still not been fixed. Owner has been informed again.	22/6
Scrapyard – Still awaiting feedback from NCC	22/6
NSDC/NCC/National Highways were sent a letter regarding the concerns regarding all the traffic works and the closure of Hollowdyke Lane – When the Council met with NSDC in May, this was briefly discussed and it would appear if the Parish Council work with NSDC and NCC, we may be able to look at alternatives to closing Hollowdyke Lane. No further updates. Awaiting feedback from NCC.	22/24
Ditches responsibility on Hollowdyke Lane – a note has been sent to NSDC regarding this and they have asked their solicitor to investigate this. No further feedback at this stage.	22/16
Administration Assistant recruitment due to commence again. Quote received for Newark Advertiser advertisements. Personnel Committee will meet to discuss timescales.	
Village Hall extension – the draft plans have been sent to N&SDC for pre-planning application advice. We hope to have feedback for the next meeting.	

*Note:* At this point of the meeting the Council had a lengthy discussion with respect to how to tackle the issues that are being experienced on Friday night when the youth club is on. A statement will be added to the local social media and council website to explain that this is being taken seriously and Nottingham Youth Services and the Parish Council will work together to try to resolve the issues. The need for Police/Antisocial behaviour team support was also discussed and suggestions were made on what could help the situation. *Clerk to share ideas with Nottinghamshire Youth Services and contact the Police and Antisocial behaviour team.*

## 88. County Councillor and District Councillors Reports

*County Councillor Lee* – Detailed that devolution could bring up to £100 million to the area but it is dependent on what the Government offers. Suggested looking for a venue change of the youth club. Has speeding tube data for Goldstraw Lane and Dale Way -indicating that there is not a problem of speeding over 30mph. Officers will send the details to the Parish Council. Confirmed that part of the Middlebeck development falls in the Fernwood Parish and there is a possibility a large distribution centre will be built there (subject to planning). Letter regarding the Parish Council's wish to keep Hollowdyke Lane should have been sent 2 weeks ago. A meeting with NCC officers will be possible but the Council needs to see the response first.

*District Councillor I. Walker* – agreed the Clerk should take forward the query raised by Councillor Micah. N&SDC currently working on renewing the Astro-turf at the Magnus school and looking to relocate the lorry park.

## 89. Finance

- a. Bank reconciliation – noted.
- b. Year to date income – noted.
- c. Expenditure since last meeting under delegated powers/previously agreed expenditure was noted
- d. Items of Expenditure considered – all payments unanimously approved

Expenditure	Budget Area	Total £	Decision
i. Village Hall Insurance (Figure incorrectly reported at previous meeting – brought to this meeting for clarification)	Insurance	1,415.67	Prop.; R. Cullen, Sec.; M. Weale
ii. Extra staff for Youth Club	Parish Council Individual Items	1731.23	Prop.; H. Micah, Sec.; R. Cullen
iii. Tree Survey	Grounds Maintenance	876.00	Prop.; M. Weale, Sec.; D. Harrison
iv. Tree work – Elm Fell	Grounds Maintenance	312.00	Prop.; D. Harrison, Sec.; J. Newton
v. Tree work – Silver Maple crown reduction	Grounds Maintenance	210.00	Prop.; H. Micah, Sec.; D. Harrison
vi. Arnold Baker Publication	Parish Council Individual Items	139.16	Prop.; J. Newton, Sec.; M. Weale
vii. Newark Community First Aid	Section 137	600.00	Prop.; H. Micah, Sec.; J. Newton
viii. Iliffe Media	Advertising	540.00	Prop.; J. Weale, Sec.; R. Cullen
ix. How to review neighbourhood planning policies	Training	38.93	Prop.; M. Weale, Sec.; D. Harrison

## 90.Planning and Licensing

- a. Planning applications considered:

22/00847/FUL	17 Dale Way Fernwood	Change of use of land to residential. Demolition of existing wall and proposed new 1.8m boundary wall	The Council unanimously agreed to support this application. Prop.; H. Micah, Sec.; J. Newton
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## 91.Policy

- a. The Council reviewed the following documents and unanimously agreed no changes were required (Prop.; R. Cullen, Sec.; J. Weale):
  - i. Village Hall Fire Safety Policy
  - ii. Village Hall Fire Emergency Plan
  - iii. Model Document Publication Scheme
- b. *New Document Considered*
  - i. Risk assessment for Volunteers – Outdoor work - The Councillors unanimously adopt this document. Proposer: R. Cullen, Secoder: D. Harrison.

**92. Consideration of correspondence regarding issues on Dale Green and a decision on how to proceed**

The Council resolved to install a new ball games sign in the area where the problems are occurring and to consult with residents around Dale green on which of the following options they would prefer for the area:

- returfed
- have a shrubbery bed
- install a new piece of gym equipment.

The Clerk has also raised this with the antisocial behaviour team at Newark and Sherwood District Council to seek their support.

**93. Platinum Jubilee Event Debrief and consideration of the possibility of future events**

The Councillors agreed the event had gone very well with a lot of positive feedback from the community. The road closure worked well. It was agreed the council should aim to deliver another community event next year with similar arrangements. *Clerk to consult with local businesses about how the event was for them early feedback they may wish to give.*

**94. Woodland Update on progress since the Parish Council's purchase of the land and discussion on how to proceed with the community engagement and naming of the area**

The Council noted the Clerk's report and agreed an ecological assessment should be done before any tree felling is done. The Clerk reported that the lights have not been repaired as planned the update is being rescheduled with the contractor.

Clerk to arrange the volunteers group meeting and continue to keep the community updated on work in the area.

**95. Tree surveys for the Village Hall and Dale Crescent and recommended work**

The Council noted the reports and agreed on the work recommended.

**96. Discussion on how the Parish Council should proceed regarding Hollowdyke Lane**

The Council agreed to wait for the letter from Nottinghamshire County Council and then decide how to proceed.

**97. Consideration of a Grant Application from Newark Academy**

The Council agreed to award £800 to Newark Academy under LGA 1972, S 137

**98. Correspondence**

- a. N&SDC Street name confirmations for new developments in Fernwood – noted.
- b. Complaint regarding the rubbish after the Youth Club – noted. The Council will work with Nottinghamshire Youth Services and other local agencies to tackle the issues.



- c. Consultation on the Redesign of the Crime Survey for England and Wales – *Clerk to respond.*
- d. N&SDC: New scheme of delegation and development consultation forums – noted.
- e. N&SDC: Green champions volunteering scheme – noted. This will be taken up once the scheme is ready.

Meeting closed at 9.15pm

**Next Meeting Monday 18<sup>th</sup> July, 7pm, Fernwood Village Hall**

**Woodland Volunteers/Information meeting Wednesday 6<sup>th</sup> July, 7.30pm, Fernwood Village Hall**



18/7/2022.