

# **West Tytherley, Frenchmoor & Buckholt Parish Council**

## **Minutes of the Ordinary Parish Council Meeting held on Wednesday 10<sup>th</sup> July 2023 at King Edward's Hall, West Tytherley**

Present: Councillor Fiona Collier – Chair (FC) and Councillors Karen James (KJ) and Stewart MacDonald (SM).

Also: Neil Carpenter (Clerk/RFO) – (NC), HCC Councillor Nick Adams-King (NAK) and eighteen members of the public.

The meeting opened at 8.12p.m.

### **66/23 Apologies for absence**

None received.

FC welcomed Test Valley Councillor Stewart MacDonald who had been appointed by Test Valley Borough Council, for this meeting only, as a councillor on West Tytherley, Frenchmoor and Buckholt Parish Council in order to fulfil the quorum necessary for the council to conduct business.

### **67/23 Declarations of interest**

None.

### **68/23 Approval of the minutes of the Extraordinary Council Meeting held on 31<sup>st</sup> May 2023 and any matters arising**

The minutes of the Parish Council Meeting held on 31<sup>st</sup> May 2023 were approved and signed.

### **69/23 Co-option of Parish Councillors**

Having interviewed all prospective candidates the council, in closed session previous to this meeting, had discussed the selection of candidates. FC called, in turn, each successful candidate present to come forward and join the council, being Fiona Collyer, Vian Cameron, Margaret Down, Kit Rowland and Harry Urquhart (who was not present at the time); for the remaining position FC stated that one candidate, John Camilleri, who had submitted his co-option application on Tuesday 9<sup>th</sup> May, should have been co-opted at the Parish Council meeting on 12<sup>th</sup> June, so, after further consideration, FC declared that John Camilleri was the final successful candidate (who was not present at the time).

### **70/23 Public Forum**

### **71/23 To receive a report from Councillor Stewart MacDonald (TVBC)**

SM highlighted TVBC's support of resilience projects, community renewable energy projects and continued action against flytipping. The abandoned vehicle outside 8 Dean Road has been removed but the removal of the toxic rubbish from the garden is a matter for Aster Housing to deal with. On this matter a member of the public reported having a long but unsatisfactory telephone conversation with a senior manager at Aster Housing. SM, with NAK, to raise this matter with the HCC Environmental Service.

FC thanked Andy Page, Vian Cameron and Dave Smith for improving the appearance of the area in the vicinity of 8 Dean Road.

### **72/23 To receive a report from Councillor Nick Adams-King (HCC)**

NAK reported: HCC is to increase spending on highways for the coming year, including making roads "winter-ready"; the charge for disposal of domestic DIY waste has been removed; HCC issued a budget consultation document. NAK will continue to look into the resurfacing of North Lane, West Tytherley.

### **73/23 Planning**

- 23/01452/FPS: Diversion of Footpath 3 currently running through the approved Church Farm site; the application is to divert the current footpath around the perimeter of the site to avoid conflict with proposed housing. No comment to be submitted.

- 23/01527/TREES: Old Barn Cottage, Dean Road, West Tytherley; Larch: Crown reduce by up to 5m, reduce lateral limb by up to 1m; Viburnum: Crown reduce by up to 2.5m and lateral by up to 2m; Cotoneaster: Reduce to clear overhead lines and branches overhanging road; Cherry: Fell; Apple: Crown reduce by up to 1m and reduce lateral limb by up to 1m; Apple: Crown reduce by up to 1m; Cherry: Crown reduce by up to 2m and reduce lateral limb by up to 2m; Crab Apple: Reduce and reshape by up to 1m.

The council decided not to apply for a Tree Preservation Order.

- Glebe Farm, West Dean: awaiting a revised application from the developers.

- To confirm the representation of West Tytherley Parish Council on the West Dean-West Tytherley Glebe Farm Planning Group: to be resolved at a later date.

### **74/23 Finance**

The following payments were approved:

£663.85 to Russell Services for electrical safety work at the pavilion (invoice 16212); £24.00 to Test Valley Borough Council for uncontested election fee (invoice 10056712); £106.80 to Playsafety Ltd. for safety inspection of the recreation ground (invoice 71275); £109.00 to ACQ Locksmiths for replacement locks on the pavilion doors (invoice 002304). Also – £180.00 to MPM Wetwaste for £180.00 for emergency emptying of the blocked septic tank at the pavilion (invoice 43572) – this was agreed.

Consideration as to whether to contribute to works carried out at King Edward's Hall to facilitate the installation of the defibrillator – this was agreed in principle. The amount will be determined after discussion with the King Edward's Hall Committee.

The following payments to the Parish Clerk were noted:

£529.10 (salary, May 2023) and £25.00 (office allowance, May 2023) – both paid by BACS on 20<sup>th</sup> June 2023; £529.10 (salary, June 2023) and £25.00 (office allowance, June 2023) – both paid by BACS on 4<sup>th</sup> July 2023;

(minute 74/23 continues)

Review of current bank accounts as at midday on 10<sup>th</sup> June 2023:

Main account balance: £42,790.62 (including £20,000 ringfenced for Resilience Project)

Community (“Millenium”) account balance: £13,362.06

Third account balance: £1,246.18

A breakdown of the components of the Community account was requested.

NC reported that the audit for 2022/23 has not been completed. To be dealt with.

### **75/23 Pavilion**

Faulty electricity distribution board replaced. New earth stake installed. New door locks installed. Septic tank emptied and sewage outlet unblocked. The electrical system now conforms to current legislation - NICEIC† certificate issued.

Due to possible vandalism the key safe was not replaced.

Awaiting replacement of inspection cover (correct size of cover no longer available).

Note: arrange for septic tank to be emptied every five years.

† : National Inspection Council for Electrical Installation Contracting

### **76/23 Councillor’s reports**

KJ reported - Footpath 10 remained overgrown in parts and the large overhanging tree branch has not been dealt with by the landowner. The steps on Footpath 5 are becoming dangerous; the viewing steps have been cleared but the sleepers are rotting.

### **77/23 Election of**

i) - Chairperson: FC asked each councillor in turn if they wished to stand as chair. Only councillor Urquhart expressed an interest; FC suggested allowing time for the new councillors to bed in before electing a new chair to which councillor Urquhart agreed.

FC stated she will stay on as chair until the September meeting at which she will step down as Chairperson. A vote was taken by show of hands which was agreed by a majority vote (4 agreed, 1 abstained, 1 absent) thus FC was re-elected as Chairperson until the September meeting.

ii) - Vice-chairperson: KJ was nominated and seconded. A vote was taken by show of hands which was agreed unanimously thus KJ was elected as Vice-chairperson.

### **78/23 Any other business**

- FC would like to have the opportunity to chat with the other councillors after the next meeting.

### **79/23 Date and time of next meeting**

There will be an EGM on Monday 17<sup>th</sup> July at 7.00pm to resolve the planning applications relating to The Black Horse P.H. West Tytherley.

The next Ordinary Parish Meeting is scheduled on Monday 14<sup>th</sup> August at 7.00pm.

Being no further business FC closed the meeting at 9.50pm.

Minutes to be published on the Parish Council’s website: [www.wtparishcouncil.org](http://www.wtparishcouncil.org)