

## **Birling Parish Council**

**All members of Birling Parish Council are summonsed to attend the  
FULL COUNCIL MEETING to be held on  
Tuesday 8<sup>th</sup> February 2022 at 8pm  
At All Saints Church, Bull Road, Birling  
[www.birlingparishcouncil.gov.uk](http://www.birlingparishcouncil.gov.uk)**

Public and Press are welcome to attend

Public Participation – Item 4 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**  
Police update circulated prior to the meeting.
- 4. Open Forum – Public Participation Session**  
The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 5. Approval and signing of minutes of the following meetings:**
  - (a) 11<sup>th</sup> January 2022 *(Attachment 1)*
  - (b) 25<sup>th</sup> January 2022 *(Attachment 2)*
- 6. (a) Matters arising and last month's circulation**
  - i. Ryarsh School**  
To receive any updates.
  - ii. Culverts**  
To note email regarding s19 report
  - iii. Benches**  
Works to be planned for spring.
  - iv. Village Hall access**  
To receive any updates on availability of hall
  - v. Verges update**  
To report no further updates from KCC

**(b) Matters for Information circulated to councillors**

  - 04/01 Ewatch 1936
  - 05/01 South eastern reduced service
  - 07/01 Garden waste update
  - 07/01 Local government bulletin
  - 07/01 M20 Smart Motorway documents
  - 07/01 RSN Rural update
  - 10/01 Nominations for vice chairman
  - 10/01 KALC bitesize courses
  - 10/01 M20 Smart Motorway
  - 11/01 TMBC questionnaire
  - 11/01 Rural bulletin
  - 11/01 Carbon footprint calculator
  - 18/01 E Watch 1940

18/01 The rural bulletin  
19/01 PPP Agenda  
21/01 NALC open letter  
21/01 KALC T&M meeting  
21/01 Easter activities for children  
21/01 E Watch 1941  
21/01 KALC members newsletter  
21/01 KALC events  
25/01 Garden waste update  
25/01 Rural bulletin  
25/01 NALC chief exec bulletin  
25/01 Adult social care consultation  
25/01 KALC Community Awards  
25/01 KALC event schedule  
25/01 KALC Chairman networking event  
25/01 Local Government Bulletin  
28/01 TMBC call for sites  
28/01 KALC events  
28/01 E Watch 1943  
28/01 NALC Ofcom postal regulations consultation

## **7. Meetings**

### **(a) Meetings attended on behalf of the parish council**

27/01/2022 Parish Partnership Panel

### **(b) Future meetings**

24/02/2022 KALC T&M Area Committee

## **8. Parish Business for Decisions**

### **(a) Highways Improvement Plan**

i. To receive update on plan

### **(b) Bank Infringement**

i. To note update on legal advice

### **(c) Local Plan**

i. To note Local Plan update

### **(d) Rural Broadband**

i. To note no further contact from Openreach, clerk chasing KCC.

### **(e) Queens Platinum Jubilee 2022**

- i. To note update on event plan and actions required.
- ii. To consider advice from Burslem regarding jubilee memorial.

### **(f) Carbon Footprint for Birling**

i. To receive update on councillor's review of properties.

### **(g) Great British Spring Clean**

i. To agree date for litter pick

### **(h) Co-option**

i. To agree advertisement and co-option process

### **(i) Defibrillator training**

i. To consider arranging parish training session.

- (j) **Action with Rural Communities in Kent**
  - i. To consider membership
- (k) **To consider topic for the Annual Parish Assembly**
- (l) **To discuss dog excrement issues**

**9. Parish Business for Noting**

**(a) Website update**

- i. To note the following added to the website:-
  - Waste collection updates
  - Jubilee Picnic

**(b) Parochial Church Council**

- i. To receive regular update

**(c) Whatsapp Group Matters**

- i. To note any issues raised on the Birling Whatsapp Group

**(d) TMBC Waste Collections**

- i. To note weekly reports

**10. Correspondence**

- (a) Email request for draft minutes of extra-ordinary meeting
- (b) Email from planning applicant advising further information to be supplied.

**11. Finance & Accounts**

**(a) To note successful application to COVID outbreak fund to recover costs of COVID support £167.20.**

**(b) To approve Bank Reconciliation January 2022.** (Attachment 3)

Net Bank Balances as at 31/01/2022 £22,526.48

**(c) To note budget position year to date January 2022.** (Attachment 3)

**(d) To approve PAYE record February 2022.**

**(e) BACS to be approved and signed**

Payee	Budget	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	£371.49	N/A	N/A	Feb Salary
HMRC	Staff Costs	£87.80	N/A	N/A	Feb PAYE
Waveney IT	IT Costs	£45.60	£38.00	£7.00	Feb monthly mailbox cost
CPRE	Subscription	£36.00	N/A	N/A	Annual Subs renewal
J Miller	Contingency	£418.00	N/A	N/A	Computer equipment

**12. Roads**

**a) To report any road issues.**

- i. To note complaint regarding Castle Way lay-by and consider actions,

**b) To receive update on M20 motorway noise problem.**

**c) Road Closures – see website for details**

- i. To note temporary road closures affecting Birling – none.

**13. Planning**

**a) Applications to be considered**

There are none.

**b) Decisions by Tonbridge and Malling Borough Council**

There are none.

**14. Matters for future meetings**

**15. Date of next meeting: Tuesday 8<sup>th</sup> March 2022 8pm**

*Julie Miller* Parish Clerk [clerk@birlingparishcouncil.gov.uk](mailto:clerk@birlingparishcouncil.gov.uk)

**3<sup>rd</sup> February 2022**