

Wayne Lewin – Clerk to the Parish Council

## **CERNE VALLEY PARISH COUNCIL**

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### Minutes of the Full Council Meeting of 14<sup>th</sup> July 2022

Held in Cerne Abbas Village Hall commencing at 7.00pm

#### **Councillors present:**

**J. Crouch, F. Horsington, M. Keating, S. Beresford, C. Crosbie, L. Prowse, G. Bishop, C. Paul  
H. Brown, K. Burghart and G. Muskett.**

Also present:

13 members of the public

#### **1. Apologies for absence**

Cllr Haynes (DC) sent apologies.

Cllr Bolt sent apologies.

#### **2. Declarations of pecuniary and other interests**

Cllr Bishop declared an interest in item 13. Cllr Bishop was given dispensation to speak but not to vote.

Cllr Horsington declared an interest in any matters regarding the allotment field.

Cllr Brown declared an interest in item 9gi.

#### **3. To approve the minutes of the Parish Council Meeting held on 09<sup>th</sup> June 2022**

These were approved as a true and accurate record of the meeting.

#### **4. Matters arising from previous meeting**

The Clerk confirmed the following:

A new contract had been drafted for the current Clerk

No agreement for joint ownership of the Burial Ground wall had been received

Terms of reference for the Governance Committee were being drafted

#### **5. Update from the Chair**

There were no matters from the Chair.

#### **6. Public Discussion Period**

Concerns were raised as to the line markings on Long Street after the road resurfacing.

It was confirmed that Dorset Council were aware.

Numerous concerns were raised that a finger post pointing to the public toilets from Abbey Street was not needed. It was stated it was obvious where they were.

Concerns were expressed that the drive on Hill View, Godmanstone would increase the likelihood of surface water run off leading to a heightened flood risk for the properties and main road.

#### **7. To receive a report from the Dorset Council**

A report had been received and distributed. There were no matters for the Ward Councillor other than Cllr Horsington stating that the increased security for Dorset Council meetings was a waste of public money.

**8. Financial update and payments for authorisation**

**a. Payments for authorisation**

There were **15 payments (PV's 34-48)** amounting to **£ 2065.60** were approved and authorised for payment.

**b. Budget update**

It was confirmed the budget spend at the end of the first third (33%) was 32.30%.

Although some budget lines were over at this point in the financial year, this was the normal and the RFO, at this time, only had minor concerns on the F&E costs.

**9. To receive committee reports and to agree action(s) in response to proposals and repairs**

**a. Allotments**

Cllr Keating confirmed that the allotments social will be on 17<sup>th</sup> July and was expecting a good turnout.

The wildflower area was a great success and was looking to be expanded.

There were 2 people and the waiting list whilst 2 plot holders had expressed that they were likely to relinquish for the next season.

Cllr Burghart was welcomed onto the committee.

**b. Burial Ground**

Cllr Beresford stated there were no issues in the Burial Ground and confirmed the yew trees were to be shaped in September.

**c. Car Park**

Cllr Prowse confirmed the native area was still a work in progress.

The bollards had been reinstated, meaning vehicles could no longer access the picnic area.

It was also mentioned that Cllr Keating had stepped back from the Car Park committee.

Cllr Muskett volunteered to become a member of this committee, which was unanimously accepted.

**d. Children's Play Park**

Cllr Keating stated that the latest inspection report showed all equipment was rated LOW or below.

The shackles on the chains of the multi play had been replaced whilst the timber edging near the slide had been removed and filled with wood chip.

Cllr Keating confirmed there were further matters on the agenda.

**e. Footpaths and Environment**

The stile on Beauvoir field has been reported as damaged.

It was confirmed that the hedge on Back Lane was now being regularly cut.

Concerns were raised as to road signs being obscured by vegetation on Piddle Lane and Acreman Street.

The Clerk explained how the reporting of issues was done and who, in principle, was responsible for them.

It was noted that cars were often being parked on grass area.

It was also noted that one of the Godmanstone noticeboards has occurred sun damage on the perspex front.

The Clerk noted and had distributed the email from a member of the public who complained about the condition of the local Rights of Way and stiles.

**f. Update from task tracker**

Village gateway	Cllr's Burghart and Muskett have taken on this project (see item 16)
Defibrillator	Awaiting recommendations
Bus Shelter	Out to quotes (see item 12)
Wildlife Area	In design stage
Path to Car Parks	Landowner given permission. Awaiting site meeting.
Yew Trees	Scheduled for September
Wessex Water WG	First meeting arranged
New adventure trail	Installed August 22
New finger post(s)	Completed other than last post (see item 13)
Burial ground extension	Price agreed (see item 24)
New bench at Frys Lane	Lowther seat is the preferred option
Road safety WG	Speed wires approved (see item 22)

**g. Planning**

**i. P/VOC/2022/03672**

**Hillview, Main Road, Godmanstone, Dorset, DT2 7AH**

**Erection of a dwelling (variation of conditions 1 of planning permission WD/D/19/001681 to amend approved plans to allow the driveway to be constructed in tarmac)**

The Parish Council took representation from members of the public and the flood warden for Godmanstone.

All were in agreement that the change of surface from the original gravel to tarmac would increase the flood risk and adversely affect road safety, thus becoming a danger to the public, road users, and properties.

The Parish Council therefore unanimously **OBJECT** to this application which is all contained in policy 6 of the Cerne Valley Neighbourhood Plan.

**10. Repurposing of strimmer from Water Meadows and purchase of battery and charger**

The strimmer was paid for from grant funding in the previous accounting period. As the purpose it was purchased for no longer existed, the Water Meadows wished to return the goods.

**This was accepted by members and added to the asset list at a nominal £1. The strimmer would be used and stored at the allotments.**

The Water Meadows had purchased a battery and charger.

**Members were content to buy these items, cost met from the allotments rent budget line.**

**11. The Church defibrillator – discussion and proposal**

The defibrillator was purchased through community fund raising. The organiser has requested that the Parish Council take over responsibility as they no longer had the capacity to undertake these duties.

**The Parish Council were content to take on the asset and management of the defibrillator and to take up the replacement of pads and batteries in the future.**

**However, it was felt that the weekly inspections must be done by the Community.**

**12. To ratify the specification for refurbishments to the Bus Shelter**

The specification was agreed as follows:

Replace the roof based on the current pitch with the insertion of a rubber surface

Create an open aperture of 90cm x 300mm with a wooden lintel

Clean and paint the interior

Requester a contractor to tidy up the vegetation around the bus shelter

Ask one contractor to quote for all the work

**Members were happy that 3 quotes were to be sourced with a view to resolution at the September meeting.**

**Monies to be funded from CIL reserve.**

### **13. Location of 04<sup>th</sup> finger post directing to public toilets**

Further to past discussion and resolutions at the Car Park committee, Full Council in May, and Full Council in June, two options for the location were suggested – that of close to the bin on Andrews Lane and opposite Andrews Lane by the hedge row on Abbey Street.

Cllr Bishop stated that he felt that due process had not been followed.

The Chair called a point of order that this was not the agenda item and that members should only discuss the agenda item. Cllr Bishop again disagreed and stated he would contact the monitoring officer at Dorset Council.

It was then suggested that this item be deferred to September.

**Members agreed on a split majority that this matter be deferred to the September meeting.**

### **14. Request for funding to paint telephone box at Godmanstone**

It was requested by Cllr Brown that a sum not to exceed £150.00, be used to purchase paint to refurbish the telephone box in Godmanstone.

**This was unanimously approved.**

**The monies to come from the F&E budget.**

### **15. Environment Agency order to relocate the Jubilee Oak**

The Parish Council had been informed by the EA that because the Jubilee Oak was within 8 meters of the land it had to be moved. The Parish Council had never been informed of this matter in the past.

The EA had offered to relocate the tree to a more appropriate location in the picnic area at their expense.

**All members were happy with this and expressed gratitude to the EA.**

### **16. Initial discussion on location, budget, and design of new village gateway**

Cllr's Burghart and Muskett had provided members with various options on this project.

However, no consensus was reached, and it was decided to discuss this further in Jan 23.

### **17. To discuss the internal audit report and recommendations**

The report, recommendations and actions can be found at Annex A to these minutes.

Councillors were happy that all documentation could be sent to the external auditor.

### **18. Tree inspection report for Kettlebridge Car Park and Picnic Area**

Two quotes had been received for completion of the report.

**It was agreed to go with Dorset Council's quote of £315.00.**

**The funds to be met from the Car Park reserve.**

### **19. Repairs to the Multi Play and swings in the Play Park**

Cllr Keating confirmed that the recent report noted minor corrosion in the swings and mild rot in some of the slates on the multi play.

**It was agreed to get both jobs done with the cost of the slats to be met from the play park reserve and the swing repairs from annual Play Park budget.**

**20. Community electric charging point**

A request from Dorset Council to form a working group to draft the local authority charter on community electric charging points was distributed to members.

**Nobody had the capacity to take this on.**

**21. Alton Lane road closure consultation**

There were no comments on this consultation.

**22. Request for speed and vehicle survey for Godmanstone traffic working group**

It was requested that the above be approved as a start point for the group to consider what plans can be looked at. The estimated cost of this is £250.00

**This was unanimously agreed with the cost to be met from the F&E reserve.**

**23. That the public and press be excluded from the meeting for agenda items 24 and 25 as it contains exempt information as defined in Paragraphs 3 and 5 of Schedule 12A of the Local Government Act 1972 (as amended)**

Members agreed that items 24 and 25 were deemed commercial in confidence.

**24. To agree a purchase price for the burial ground extension**

Members agreed to pay the asking price as stated by the landowner.

**25. To discuss legal fees for item 24**

Members agreed, in principle, to pay the legal costs – subject to reasonable quote.

**26. Items for the next meeting**

Location of 04<sup>th</sup> finger post directing to public toilets

Grant funding window

**27. Date(s) of next meeting(s)**

Full Council 08<sup>th</sup> September 2022  
Godmanstone Village Hall @ 7.00pm

Allotments Committee 1300 hours

Play Park Committee 1400 hours

Car Park Committee 1500 hours

12<sup>th</sup> September 2022

There being no further business the meeting closed at 2125 hours

Jill Crouch \_\_\_\_\_

Chair of Cerne Valley Parish Council