

## DRAFT MINUTES

2020/04



**ASHENDON PARISH COUNCIL**  
**Draft Minutes of Parish Council Meeting**  
**held in Ashendon Village Hall**  
**Monday 16<sup>th</sup> March 2020 at 8.00pm**

**PRESENT:**

**Councillors:** Kevin Nash (**KN**), Les Curtis (**LC**), Chris Rand (**CR**), Peter Smettem (**PS**), Venetia Davies (**Clerk and RFO**). Councillor Paul Irwin was also present.

**Parishioners:** There was 5 parishioners present.

**Parishioners Question Time**

- **Coronavirus Outbreak.** A Parishioner informed the meeting that a group of volunteers have set up *Ashendon Support Group* with the purpose of supporting Ashendon and Pollicott residents during the Coronavirus pandemic. The volunteers have been split into sections to cover the area. A flyer is being door dropped, emailed and promoted via Facebook. A new Facebook page has been set up – Ashendon Support Group. More volunteers are welcomed. On behalf of the Parish Council, Kevin Nash thanked the Group for their tremendous effort and said it showed the sort of village Ashendon is. The Parish Council unanimously agreed to cover any printing expenses. **ACTION: PI/Ashley Waite to forward details of the dedicated helpline number, set up by Waddesdon, to Ashendon PC.**

**1. Apologies**

Sian Miller (**SM**).

**2. Approval of Minutes – Monday 20<sup>th</sup> January 2020**

The Draft Minutes of the January meeting were accepted as a true record and signed by Chairman KN.

**3. Matters Arising**

- **Elder on road outside Church wall and on Boughton's Peace.** **ACTION: LS/CR to remove, now as a priority, and provide date to PC for works.**
- **Signage to Stonepits Cottage.** AVDC has confirmed that due to the position of the houses, it is difficult to reposition the signs without causing confusion and that arrows on signs are not general practice.
- **Litter Pick.** KN reported a successful litter pick and thanked all those who took part.

## DRAFT MINUTES

2020/05

### 4. Declarations of Interest

There were no interests declared.

### 5. Contributions from BCC Cllr and AVDC Cllr

PI updated the meeting. Due to the Coronavirus pandemic, Town and Parish Council Elections have been postponed until May 2021. Grass Roots Football has stopped. The Government's advice is that public gatherings should not take place. Schools continue to stay open. The Freight Strategy meeting will be cancelled. On other matters, due to the size of the new Wards under the Unitary Council, Ashley Wait will be attending some future meetings. The launch of Green Future Bucks, attended by SM, was a great success. There are grants available to the Parish Council of up to £2,500 and SM has expressed an interest in being the Parish Council lead for this initiative. The Westcott Roundabout is ahead of schedule. HS2 works will be starting at Station Road, Quainton in March. Oxford Cambridge Expressway has been 'paused.'

### 6. Reports from Councillors attending meetings and outside organisations

**Street Association meeting** (23.01.20). KN reported that the Street Association is a similar initiative to what is being set up by the Ashendon Support Group for the Coronavirus and includes help for people living alone but also includes other issues such as domestic violence. It is hoped Ashendon village can set up a Street Association on the back of the *Ashendon Support Group* at a later date.

**Expressway Meeting** (27.01.20). SM gave apologies. **Greatmoor CLG Meeting** (20.02.20). PS reported that although its 'business as usual', it was noted that railway access to Greatmoor will be affected by HS2 for 3 years. **Village Walkaround with LAT Colin Woolford** (24.02.20). KN reported on the limited budget available. With this in mind, Ashendon has requested the small piece of damaged road between Ashendon and Westcott be permanently fixed.

### 7. Correspondence

There was none outside the Agenda items.

### 8. Kerbing and Footpath Works

Kerbing works are now complete. Councillors **agreed** to instruct the Footway works - a metre-wide footpath - £22,000 as budgeted once the first tranche of the precept has been received. **ACTION: KN to instruct in April/May. PI to liaise with contractors re licence.**

### 9. Town and the Parish Council Elections – 7<sup>th</sup> May 2020

The PC had promoted the upcoming Elections on its website and in Bernwode News. Now postponed until May 2021.

### 10. Community Led Plan

SM circulated a report to Councillors prior to the meeting. Whilst the response is lower than in 2011 (69 responses compared to 120), it is a good response and a statistically valid sample. There has been a disappointing response from young people which needs to be addressed. Priorities, in order, are road maintenance, pedestrian safety, reduction in speed of traffic, reduction in HGV's, village maintenance, Parish Council Communication and Police Presence. KN encouraged Parishioners to sign up to Parish Council email alerts at <http://www.ashendonparish.org.uk/>

## DRAFT MINUTES

2020/06

### 11. S106 Funding

BCC has confirmed that S106 agreement of the sports/leisure contribution of £12,924 be spent within ten year of being granted (21/04/2027). BCC is not aware of any changes under the new Unitary Council.

### 12. Boughton's Peace Grass Cutting.

Councillors **agreed** the annual grass cutting cost of £285.00 (an increase of £10.00) for Boughton's Peace by the existing contractor. Proposed LC, Seconded PS. The old wood on Boughton's Peace needs to be removed. **ACTION: CR to remove old wood from Boughton's Peace.**

### 13. Clerk – Use of Home

A monthly fee of £15 was **agreed**. Proposed PS, Seconded LC.

### 14. Finance

- a. **Balance from Minutes of previous meeting (20<sup>th</sup> January 2020): £29,291.40**
  - **Receipts:** £0.00 (Remittance received £12,625.00 New Homes Bonus payment)
  - **Debits:** £73.74 (Eon)
  - **Plus unrepresented cheques:** £0.00
  - **Less standing orders:** £715.02 (Clerk salary – January, February, March)
  - **Balance of Bank Account: £28,502.64** (11<sup>th</sup> March 2020)
  - **Available Funds: £28,502.64** (balance of bank account less unrepresented cheques)
- b. **Orders for Payment: £20,025.58**
  - **Venetia Davies** - £18.90 (Clerk travel)
  - **J&S Contractors** - £19,950.00 (£16,625.00 + £3,325.00 VAT) (Kerbing works)
  - **Kevin Nash** - £49.18 (Replacement pads for Defibrillator)
  - **2D Print World** - £7.50 (100 x A5 Election inserts for Bernwode News)
  - **BALANCE: £8,477.06** (Available Funds less Orders for Payment)
- c. **VAT Return.** A VAT claim has been submitted from 01/04/12-11/03/20 for £3,942.00
- d. **Management Report.** Circulated.

### 15. Planning

The PC's NO OBJECTIONS comment for the following planning application was ratified (Proposed CR, seconded LS):

- **20/00479/ALB and 0/00478/APP - Watbridge Farm, Westcott Road, Ashendon, HP18 0HA.**  
Internal and external alterations and single storey rear extension of converted barn and stables.

### 16. Items for Information including Diary Dates:

- **Freight Workshop.** Monday 23rd March 2020 at 7m, Jubilee Pavilion, Stone. Cancelled.
- **Sentinel Speed Watch:** 30<sup>th</sup> March to 9<sup>th</sup> April 2020. Volunteers to contact [sian@impetus.co.uk](mailto:sian@impetus.co.uk).
- **Grass Cutting dates:** during w/c 20/4, 18/5, 13/7, 24/8, 5/10/2020.

## DRAFT MINUTES

2020/07

- **Town and Parish Council Elections.** Thursday 7th May 2020. Applications to be submitted to AVDC by Wednesday 8th April by 4pm. Postponed.
- **VE Day** - Friday 8<sup>th</sup> May 2020. No support from the Village.
- **Play Around the Parishes 2020** - Wednesday 19 August, 10am to 12 noon. **ACTION:**  
**CLERK/SM to promote on Website, Bernwode News and Facebook.**

### 17. Date and Time of Next Meeting:

**Annual Village Meeting - Monday 20<sup>th</sup> April 2020 at 8pm – Ashendon Village Hall**

**Annual General Meeting - Monday 18<sup>th</sup> May 2020 at 8pm – Ashendon Village Hall**