

MINUTES OF A MEETING OF BISHOPS CAUNDLE PARISH COUNCIL

HELD ON TUESDAY, SEPTEMBER 18th, 2018 AT 7.30 P.M. IN THE VILLAGE HALL

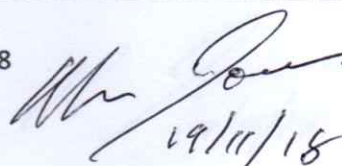
1.	<p>Present: Chairman A. Jones, A. Tuffin, S. Meads, D. Gardner, T. Loveless, Clerk J. Walsh-Quantick. Cllr. M. Penfold, Cllr. R. Gould.</p> <p>In attendance:</p> <p>Public – No members of the public attended.</p>	Action
	<p>Apologies for Absence: P. Blundell</p>	
2.	<p>To Approve Minutes of the Meeting held on Tuesday, 17th July 2018. The minutes of the meeting were approved and signed by the Chairman with no amendments having been circulated previously. Proposed by D. Gardener, seconded by A. Tuffin</p>	
3.	<p>Matters Arising Therefrom:</p> <p>Closed Graveyard Updated photographs have been sent showing alleged grass cutting damage to gravestones. Response has been to date that damage has not been caused by the cutting equipment and that issues noted are through wear and tear due to the age of the headstones affected. Clerk to send further requested information to the council and feedback to affected parties and the Rector once a response is received. The rear hedge also needs some attention. The purple chippings are a church matter.</p>	Clk
	<p>Highway Maintenance Holt Lane – No issues since previous meeting.</p> <p>Church Green – weather has not caused any issues since the previous meeting. M. Penfold will discuss with Paul Thatcher the need for a camera survey underneath the main road close to The White Hart. Clerk to re-forward email sent to P. Thatcher to M. Penfold.</p>	Clk / MP
	<p>Litter Picking S. Meads has reviewed the local area and litter levels are low. A litter pick is not felt necessary at this time.</p> <p>It was noted that there has been fly tipping in a gateway on Brown Lane/Milburn Lane, S. Meads will contact the council re through the online portal.</p>	SM
	<p>Village Engagement Update S. Meads has suggested that a village survey may be of use to find out what village residents are wanting from both the Parish Council and facilities locally. She has requested for suggestions to be forwarded to her. Discussion later in the meeting covered the play area and parish plan which are topics that would be of use to include.</p> <p>S. Meads also reported that the school have expressed their thanks for the contribution made earlier in the year.</p>	All

A. Jones
19/11/18

	<p>Speeding Signs Update A FOI request has been made by the clerk for information on speeding statistics in the village from Dorset Police. It is reported that there has only been one accident locally between 2015-2017 which is linked to icy conditions.</p> <p>Information on Community Speed Watch has been given to the Parish Council by the Clerk and will be displayed to gauge interest in setting up a local speed watch team. Clerk to liaise with P. Blundell on display in the village shop.</p>	<p>Clk</p> <p>Clk</p> <p>Clk</p>
	<p>Salt Bins It has been confirmed that the Parish Council have responsibility for the purchase of salt bins. Agreement by all councillors was made for the purchase of a 6cft bin to replace the broken one at the school end of Hill View.</p>	<p>Clk</p>
	<p>School Parking and Footpath The school head has sent details of the actions that the school is currently taking to minimise parking issues around the school area. After discussion it was mutually agreed that a letter should be written to all residents local to the school/main road junction to raise awareness of parking and visibility in this area.</p> <p>The footpath around the school has been reported and is awaiting clearance by the council.</p>	<p>Clk</p>
	<p>Headstone In New Cemetery A request has been made to replace a headstone in the new cemetery for Ted Trew which was unanimously agreed. In acknowledgement for the contribution that Mr. Trew has made to the village the normal charges will be levied.</p>	<p>Clk</p>
	<p>Hedge Cutting Mr. Bennett will be approached to cut the hedge around the playing field. The area between the bus shelter and school junction is still very overgrown as we have been unable to find anyone to quote or complete work here. A. Tuffin will ask Mr. Bennett to cover this section also when cutting the hedge.</p>	<p>AT</p>
<p>4.</p>	<p>Planning WD/D/18/001666 – New build plans have been submitted between meetings. All councillors and village residents were consulted and were in principle in agreement to the plans with conditions raised. These included: visibility, access being directly onto the national speed limit of the A3030, the property being in keeping with other local buildings (possibly a change to a chalet bungalow type), footpath between the garage and property, drainage and sewerage review.</p> <p>No village resident feedback was received.</p> <p>It was noted that the property is outside of the development boundary and it was agreed that all planning applications will be considered on suitability individually. A. Tuffin is the planning officer on the parish council and will determine the need for meetings relating to planning applications.</p>	<p>Clk</p>

Mr. Tuffin
12/11/18

5.	<p>Play Area S. Meads has a number of contacts for grant applications for equipment and has requested assistance with these over the next few months. It will need to be a phased project for the work required.</p> <p>S106 money may be available for Bishops Caundle and Caundle Marsh, clerk to contact the council to discuss village plans for the use of this.</p> <p>H&S Inspection To be arranged once wood chip has been laid. Documented checks to begin once RA completed.</p> <p>Woodchip The previously sourced bark has been checked and deemed unsuitable. A. Tuffin will arrange for a delivery of play area certified bark from a supplier up to £2000 (to be sourced from Tennis Account monies).</p>	<p>SM/Clk</p> <p>Clk</p> <p>AT</p>															
6.	<p>Football Club and Ground Signage – A number of signs are in disrepair. Photographs of all signs affected to be sent to D Gardner for costing for replacement. D Gardner to email PC members with quote once available.</p>	Clk / DG															
7.	<p>Sherborne Transport Action Group / Public Transport Awaiting B. Williams for feedback on actions taken which will be reported once received.</p>	Clk															
8.	<p>Training All training to be requested through the Clerk who will notify councillors of courses available.</p>	Clk															
9.	<p>Neighbourhood Plan Revision and Update After discussion it was agreed that a full neighbourhood plan is not needed within the parish unless demand is raised by village residents. Should we need advice in the future, Terry Sneller will attend a meeting to discuss actions needed.</p> <p>The current Parish Plan is outdated and will need updating, Clerk to begin work on this prior to the next meeting. Some feedback has been received from P. Blundell on this.</p> <p>Comments on the draft Holwell Parish Plan may be made online.</p>	Clk															
10.	<p>Finance</p> <p style="text-align: center;"><u>STATE OF FINANCES AS AT 18.09.2018</u></p> <table border="1" data-bbox="225 1727 1281 1951"> <tr> <td>CURRENT ACCOUNT</td><td>£3574.24</td><td></td></tr> <tr> <td>DEPOSIT ACCOUNT</td><td>£15287.48</td><td></td></tr> <tr> <td>TOTAL</td><td></td><td><u>£18861.72</u></td></tr> <tr> <td>TENNIS MONIES</td><td>£3149.76</td><td></td></tr> <tr> <td>TOTAL</td><td></td><td><u>£3149.76</u></td></tr> </table>	CURRENT ACCOUNT	£3574.24		DEPOSIT ACCOUNT	£15287.48		TOTAL		<u>£18861.72</u>	TENNIS MONIES	£3149.76		TOTAL		<u>£3149.76</u>	
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19/10/18

CHEQUES APPROVED AND SIGNED BY THE CHAIRMAN SINCE THE LAST MEETING

OTHER PAYMENTS SINCE PREVIOUS MEETING

001316	N. Ladd Internal Audit	£50.00
001317	Talk Talk Business, Email	£53.40
001318	A Debathe – Washing of Bus Shelter	£24.00

CHEQUES TO APPROVE AT THE MEETING

001329	Mrs. J Walsh-Quantick PAYE Jul-Sept	£105.20
001330	M Moore Grass Cutting September	£100.00
001331	M Moore Grass Cutting October	£100.00
001332	Roman Glass Deposit – Bus Shelter Repair	£87.06
001333	Roman Glass Balance – Bus Shelter Repair	£87.05
001334	Mrs. J. Walsh-Quantick Clerks Salary	£420.36
001335	Mrs. J Walsh-Quantick Clerks Expenses Owing to 18/09/18 (2 months)	£16.50
001336	JDWD Will Trust Car Park Rent	£5.00
001337	Village Hall Rent (September Meeting)	£18.00

Proposed by: D. Gardner

Seconded by: A. Tuffin

A draft running budget was presented showing current expenditure, this will be used for future meetings.

Electronic banking was discussed to remove the need for as many cheques, Clerk to contact DAPTC for clarification on this issue.

Ck

The setting up of a replacement to the Barclays account is still in progress, a suitable alternative has not yet been found.

Ck

N.b. Pension scheme for Clerk has not been joined as annual income is low.

11. Routine Correspondence –

As per emails forwarded to parish council members.

12. Matters for Further Discussion

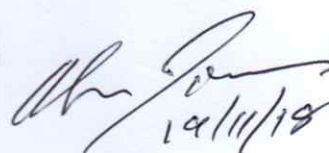
- Bus Shelter Glass – Quotes were requested from Stalbridge Glass, Roman Glass and Gillingham Glass. Roman Glass have submitted quotes and agreement was made for them to replace the panel at a cost of £174.11.
- Tree Preservation Orders – Is there a list of trees in the village which have preservation orders? Ongoing work as no response yet received.
- The procedures for subject access, data protection, data breach and data retention have been amended for the Parish Council and implemented.
- Iron Man Triathlon – the village has been notified of local road closures.

Ck

Ck

13. Members of the Public Questions

No members present.



14/11/18

14.	Time of Closure: The meeting closed at 9.30p.m.	
15.	Date of Next Meeting: There is no meeting in October Tuesday, November 20th, 2018 at 7.30pm in the Village Hall.	

Future Meeting Dates:

Tuesday, January 15th, 2019
 Tuesday, March 19th, 2019
 Tuesday, May 21st, 2019
 Tuesday, July 16th, 2019
 Tuesday, September 17th, 2019
 Tuesday, November 19th, 2019

Mr Jones
 19/11/18