

## Awbridge Parish Council

### Work Plan - December 2023

<b>Date Commenced</b>	<b>Core area</b>	<b>Reference &amp; Description</b>	<b>Key personnel</b>	<b>Progress at 24/11/2023</b>	<b>Further action required</b>
<b>29/07/2016</b>	Community - Safety	Traffic calming project	Full Council/Clerk	Confirmation of scope of works issued to highways on 02/08/2023. Chased 15/9/23	<b>Chased again November 2023</b>
<b>21/09/2023</b>	Community - Safety	Pedestrian access to Awbridge School	Full Council	Discussion item on September meeting agenda	<b>Closed - Referred back to school</b>
<b>29/07/2021</b>	Planning	Neighbourhood Development Plan	Full Council/Cllr Piper	Draft plan prepared. Application for additional funding submitted.	<b>Funding received November 2023</b>
<b>03/08/2023</b>	Human Resources	Clerk Succession Plan	Full Council/Clerk	New clerk recruited	<b>Issue principal statement of employment particulars Change bank mandate. Change details on all service agreements. Issue wider written statement of employment particulars.</b>
<b>21/09/2023</b>	Community Involvement	Hampshire & D Day 80 – 6 June 2024	To be confirmed	Discussion item on November meeting agenda.	<b>Carried forward to December meeting.</b>
<b>03/08/2023</b>	Community	Marketing Plan	Full Council/Clerk	Bus stop sign and bus timetable display case for bus shelter in Romsey Road Purchased. Marketing story published in ADVA News.	<b>Creation and circulation of an information leaflet. Involving pupils at Awbridge Primary School Ongoing</b>