

Bourton-on-the-Water Parish Council

Minutes of a Meeting of the Highways Committee held at 6.30pm on Monday 24th July 2023 in the Salmonsbury Room at The George Moore Community Centre

Those Present: Cllr L Wilkins (Chairman), Cllrs A Davis, M Macklin, A Roberts, M Samuel and B Wragge.

In Attendance: Mrs Lizzie Quarterman, Locum Committee Clerk.

Members of Public: None.

1. **Apologies for absence:** Cllr L Hicks.
2. **Declarations of Interest:** None.
3. **To approve the minutes of the Highways Committee Meeting held on 19th June 2023:** The minutes were agreed as a correct record. APPROVED
4. **Opportunity for members of the public to speak:** There were no Members of the Public present.
5. **Matters Arising:**

Footpath along Station Road/Moore Road. (The slippery path opposite the old Coop site). Still waiting for feedback from GCC Highways Safety Team on possible improvement action.
6. **Police:** No Report
7. **To note the current Highways Cost Centre Summary Report:** The Committee found this a useful addition. A summary of its budget will be supplied to each Committee, however, the Earmarked Reserves statement needed to be included as well. Some committee budgets will be spread evenly and others higher at a particular time of year such as during the winter months. There was a need to think about the next budget year starting in April 2024 and money saved in reserves for higher cost items such as another ANPR camera or VAS. ANPR can also assist the police in the case of an incident. It was pointed out that the amount in the Highways Earmarked Reserve combined with current speed reduction funds could currently pay for a new ANPR camera. Station Road near the School was a suggested site. It was agreed unanimously that the purchase of an ANPR camera should be investigated. Cllr Roberts would discuss costs with our current supplier (Charles Pedrick of ccc4Business). The spend would likely exceed the Committees' delegated powers, any proposal should be added to the Agenda for Parish Council in September.
8. **Traffic & Highways:**
 - a. Management and delivery of the Strategic Plan: Feedback on the outline proposals was still awaited from GCC Highways and the GCC Parking departments.
 - b. No loading sign and parking enforcement on the Village Green.

The Clerk wrote to Rebecca Banner (GCC Senior Parking Officer and Contracts Supervisor) pointing out examples given when signs were not being adhered to or enforced. She had responded that our concerns had been passed to the CEO management team.

There was a need for clear "No Loading" signs on the lamppost by The Willows and near the War Memorial on the corner of the Green. This needed to be discussed with Rebecca Banner and Dan Tiffney. Also, the parking enforcement team needed to monitor bus stops particularly the one next to The Willows. One Councillor noted a lack of response by CEOs and this was passed on to Ms Banner who will pass the comment on to the management team at NSL for their review and comments.
 - c. Parking in Lansdowne: Cottage owners near Mousetrap Lane had been written to and had responded that they have told their guests to park responsibly and large cars should be parked at the Lansdowne Hotel. No further action required.
 - d. Grass cutting: Update of GCC's review. No further action until the Clerk returns from sick leave and a discussion can be had with Dan Tiffney.
 - e. Delivery of VAS: Cllr Roberts would chase this up again with the GCC Highways Safety Engineer.
 - f. Inoperative VAS: Rissington Road. Cllr Roberts would write to Dan Tiffney to press for an update.
 - g. Installation of dropped kerbs: Awaiting installation quotes from Dan Tiffney. Cllr Roberts would request an update.

- h. Cleaning of road signs through GCC Highways Local Scheme: Response still awaited from Councillor Hodgkinson. Deferred to the next meeting.
9. **Closure of Coach Park:** Review of current situation and to determine any actions required. Cllr Roberts gave a report on the Stakeholders Forum held on 11th July. CDC had quoted a figure of approximately £300,000 to make changes to the Rissington Road car park to accept coaches, which they said was too much of an expense. However, his figure was challenged and Andy Pulham would undertake further investigations. CDC said they would produce a breakdown of costs. Using the Cotswold School existing bus bay was initially discounted on cost and safety grounds but would be further investigated. Parking at the rear of the school (entering off the Fosse Way) was also not practical on cost grounds of approximately £2.5 million; a scheme having been looked at some years ago.
- It was suggested that Coaches could drop off in Station Road near the solicitors then use the old layby at the end of Rissington Road as a turning point then park on the Industrial Park. This would involve significant engineering work and an Emergency TRO. Dan Tiffney was tasked to investigate costs. Cllr Roberts and Andy Pulham were tasked to investigate with Hacklings Transport whether coach parking on the Industrial Park was a long-term solution. The Bourton Business Network (BBN) had met with CDC representative Tony Dale on the 18th July to voice their concerns about the loss of the current coach park.
- A suggestion had been made that the GMCC car park had space for coach parking, however the Committee agreed that this was not a viable option due to legal issues with the GCC/NHS lease and displacement of GMCC tenants and hirers' vehicles. This was to be an agenda item for the next Parish Council meeting.
10. **Cameras:** To discuss the potential use of portable security cameras in order to deter antisocial behaviour. The paper circulated from a previous Parish Council meeting illustrated the types of portable security cameras to be discussed. This was a costly means of trying to tackle antisocial behaviour with costs in the region of 4k to 8k for a 2 to 5-year period. If they are to be installed on Highways' equipment, we would need the agreement of GCC Highways department. The system plugs into a street lamp so could be moved around as required, but there are costs involved with each move. They could act as a deterrent, so it is something to keep in mind for future CIL or Tourist Levy monies. It was also a matter for the Village Environment and Youth & Wellbeing Committees to comment on. If cameras were wanted, a budget would have to be considered later in the year when discussing the precept.
11. **Footpaths:** Periwinkle Bank and Manor Fields. Potential money for improvement to Periwinkle Bank could come from the Tourist Levy (part of the consultation survey). A question was raised as to how to deal with water run-off particularly on to Manor Field if a non-permeable surface was installed. Improvement to the Manor Field footpath would need separate funds. Possibly Tourist Levy or CIL. Involvement of Rights of Way Officer and the Footpaths Warden required and a plan to implement when funding available. Cllr Roberts would liaise. The specification for the surfacing of the footpaths to come back to the Highways Committee once funding had been secured.
12. **Correspondence:** None received.
13. **Items to note:** To receive reports for information only.
- It was suggested that the Committee should obtain or purchase 20 'No Waiting' traffic cones to deploy at village hot spots. Cllr Roberts would contact Dan Tiffney to see if GCC Highways could supply them and also investigate costs if the committee had to purchase them. The Clerk was requested to add this as an item for the next Highways Committee agenda.
14. **Date of Next Meeting:** 6.30pm on Monday 11th September in the Salmonsbury Room.

There being no further business the meeting closed at 19.58 hours.