NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD ON:

Monday 18th May 2020 at 8pm <mark>by Video Conference</mark>
Councillors are summoned to attend.
A G E N D A

Parishioners Question Time
15 minutes will be set aside to receive representations from members of the public.

1. **Apologies**
   To receive apologies for absence.

2. **Minutes**
   To agree (and sign later) the Minutes of the Parish Council meeting held on Monday 16th March 2020.

3. **Matters Arising**
   To address the Matters Arising from the Minutes and carry forward any further actions.

4. **Declarations of Interest**
   In accordance with Sections 30(3) and 235(2) of the Localism Act 2011, Councillors to declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

5. **Coronavirus Pandemic**
   To provide an update on the Village Support Group. To note that the requirement for the 2020 annual meeting of the Parish Council (AGM) has been removed. To note extension of deadline for Parish Council audit.

6. **Contributions from Buckinghamshire Councillor**
   To receive a report from Buckinghamshire Council.

7. **Reports from Councillors attending meetings and outside organisations**
   To note cancelled meetings Freight Workshop (Monday 23rd March 2020) and Sentinel Speed Watch: (30th March to 9th April 2020).

8. **Correspondence**
   To note any correspondence outside the Agenda.

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9. **Footpath Works**

   To provide an update on the instruction of Footway works (£22,000) as budgeted and apply for a licence if appropriate.

10. **Community Led Plan**

    To provide any update.

11. **Finance**

    a. **Balance from Minutes of previous meeting (16th March 2020): £8,477.06**
       - **Receipts:** £19,123.78 (£12,625.00 New Homes Bonus payment, £3,942.00 VAT return, £556.78 Buckinghamshire Council Devolved Services grant, £2,000 LAF (kerb funding). Note: Precept £8,145.00 to be credit 1st May 2020.
       - **Debits:** £72.94 (E-on)
       - **Plus unpresented cheques:** £0.00
       - **Less standing orders:** £238.34 (Clerk salary)
       - **Balance of Bank Account: £27,289.56** (23rd April 2020)
       - **Available Funds: £27,289.56** (balance of bank account less unpresented cheques)

    b. **Orders for Payment: £859.26**
       - **Venetia Davies** - **£9.45** (Clerk travel)
       - **Kevin Nash - £42.59** (printing for Ashendon Voluntary Group – Covid-19)
       - **BHIB Ltd - £263.83** (Parish Council Annual Insurance)
       - **BMKALC - £39.39** (Membership fees to Buckinghamshire and Milton Keynes Association of Local Councils)
       - **JE Accountants – £96.00** (Payroll administration 2019/20)
       - **RTM Landscapes Ltd** - **£408.00** (£340 + £68 (VAT) Grass Cuttings - April
         BALANCE: £26,430.30 (Available Funds less Orders for Payment)

    c. **Audit:** To approve the Annual Accounts for the year ended 31 March 2020. To approved the Annual Governance Statement 2019/20. To authorise the Chairman, Clerk and RFO to sign the Annual Governance and Accounting Returns to that effect. To note that Draft Accounts have been circulated to members of the Council and submitted to the Council's Internal Auditor for review. Subject to there being no issues with the accounts, they will then be handed over to PKF Littlejohn, external auditors for the Parish Council.

12. **Planning**

    To comment on the following planning application:

- **20/01384/APP - Watbridge Farm Barn, Westcott Road, Ashendon, HP18 0HA**
  Alteration to ancillary modern barn to provide gym, office/games room and store.
  Comments by: 29 May 2020.

13. Items for Information including Diary Dates:
- **Grass Cutting dates:** during w/c 18/5, 13/7, 24/8, 5/10/2020
- **Play Around the Parishes 2020 -** Wednesday 19 August, 10am to 12 noon.

14. Date and Time of Next Meeting:

Monday 15th June at 8pm by Video Conference
Parishioners are invited to the meeting but are required to email the Clerk at ashendonpc@gmail.com
for a Zoom meeting ID number and password.